



RESIDENTIAL ENERGY CONSERVATION CASE MANAGER

The Mid-Ohio Regional Planning Commission (MORPC) is seeking a reliable, hardworking individual to fill the position of residential energy conservation case manager. This is a technical position which requires inspections of furnaces, water heaters, cook stoves, attics and sidewalls for qualified clients. This position will also train in servicing and replacing heating units and water heaters.

This position will be responsible for performing initial inspections; produce written work orders for HVAC and insulation contractors; perform final inspections and quality control on cases; train as backup and support to HVAC technicians.

This position requires the ability to follow verbal and written instructions as part of the team. Knowledge or ability to learn residential energy conservation theory and weatherization techniques as well as knowledge or ability to learn about gas-fired appliances, combustion theory, simple electricity and local codes are required. Formal training classes and certification is mandatory.

Individual must have a valid Ohio driver's license and a good driving record. A high school diploma or equivalent is required. Additional HVAC or weatherization training a plus. Client/customer service experience is desirable. Excellent benefit package. MORPC is an EOE/AAP employer. Please send resume to or complete an application at MORPC, ATTN: CEE-2-10, 111 Liberty St., Suite 100, Columbus, OH 43215 or fax resume for immediate consideration to (614) 233-4206. No phone calls. www.morpc.org