

MORPC Transportation Needs Evacuation Plan

PROJECT TEAM MEETING NOTES

April 6, 2010

Date: April 6, 2010 at 11:00 a.m.

Location: MORPC Office, Columbus, Ohio

PARTICIPANTS

Dan Haake	MORPC, 614-233-4149	dhaake@morpc.org
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SUMMARY OF DISCUSSION POINTS

Coordination with transit agencies:

- Have experienced some difficulty with cooperation in the past; staff using rules to avoid reaching positive solutions.
- COTA – coordinate with COTA Mobility Awareness
- Urban Express Transportation
- Heritage Day
- NLS contact at Laketrans, a mobility needs individual who is in a wheelchair and a statewide advocate for transit service for mobility needs populations). Can reach out to her.

Coordination with other agencies:

- Senior Options – include this organization in the transportation part of the plan/development
- Coordinate with County EMAs – the EMAs and Planning Directors
 - Delaware: Brian Gallagher (740-833-2180)
 - Fairfield
 - Franklin
 - Licking
 - Madison: has not yet engaged
 - Pickaway: less active
 - Union: less active
- Look for EMA coordination and input on
 - Web site development
 - Education component of the plan

Internal communication and comment tracking

- Use MPOWR site for internal communication and comments
- Can/should use for FOUO materials
- Comments on the plan will be tracked in a matrix on the MPOWR site
- Ken to send e-mail to Dan for distribution to County EMAs with directions on how to use MPOWR as well as request for comments on draft plan.
- Dan will send Baker lists with project Steering Committee members and stakeholders

External communication

- Public web site

Web site development

- Nancy reviewed proposed revisions to web site text with the project team
- Baker will coordinate with Val/MS to update web site (currently under development) with these revisions

March 25, 2010 meeting minutes

- Dan has comments, will send to Baker
- Baker will update and send to Dan for distribution to the Steering Committee

Plan development

- ITS: need to include COTA's AVL system. Important component required by FTA grant funding. General description of ITS applies to general evacuation. Don't over-emphasize.
- Need to identify Mike's section and active counties in the plan.
- Keep guidance information for EMAs in the plan. Present higher level information first then follow with Kettering details.
- Add decision-making flow charts
- Provide checklists
- Section 2.3.3:
 - Incorporate examples, situation summary and lessons learned from Mike's work.
 - Provide Mike's complete meeting notes in the appendix.
 - Coordinate summaries with Mike.
- Section 4: Provide flow charts and checklists for EMAs, and appendix checklists
- Shelter-in-place will likely be the preferred plan for many transportation needs populations.
 - Define and describe in the Plan. Be prepared for self-sheltering for 3 days at home; this applies to all citizens.
 - Refer to CHD – Ready in 3; provide their web site link.
- Organize by text issues/points, with each County as a sub-heading.
 - Create introductory paragraph; subsequent county to county information will be variable.
 - Counties have different plans with differing levels of detail, different focus and different areas of attention.
 - Good planning accounts for such variability.
 - Provide checklists regarding how to incorporate Mike P/Kettering/Forum information.
 - * Coordinate/check/review checklists with Jamie, Mike Fielding and Brian Gallagher.
 - * Identify transportation needs/gap analysis (from existing conditions report)

- Dan talked with Brian Gallagher (Delaware EMA)
 - Create matrix of transportation devices
- Section 4.1.1: Transportation Needs Sub-Populations
 - Preferred/most effective is sheltering in place
 - If evacuating then refer EMAs to appropriate checklist(s) – direct to specific checklist(s)
- 2-1-1 Call Centers
 - Part of infrastructure for emergency information
 - Should mention in plan/reference
 - This is being pushed by the state; Fairfield & Licking are in the forefront
 - 2-1-1 call centers can give out information and coordinate outreach (translations, etc.)
- Matrix
 - Types of needs and specifics
 - Tie needs to vehicle types

County	Vehicle Type	Capacity	Approx Fleet Size	Agency

- Mike Finelli – Heritage Day Health Center
 - Private transportation, very helpful
- Human Services Transportation Plans in Franklin, Licking, Delaware and Fairfield. There may be other counties too.

Other

- Mary Ann is MORPC’s FTA coordinator