



Mid-Ohio Regional  
Planning Commission

111 Liberty Street, Suite 100  
Columbus, Ohio 43215

T 614.228.2663  
TTY 1.800.750.0750

[www.morpc.org](http://www.morpc.org)

## NOTICE OF A MEETING

### EXECUTIVE COMMITTEE MEETING

ROSS COUNTY  
CARLISLE BUILDING  
9 SOUTH PAINT STREET  
CHILLICOTHE, OH 45601  
**CONFERENCE ROOM**

**CONFERENCE CALL-IN NUMBER: 1-877-273-4202**  
**CONFERENCE ROOM NUMBER: 6506220**

**Thursday, July 6, 2017**  
**1:30 p.m.**

### AGENDA

1. **Welcome** – Rory McGuiness, Chair
2. **Consent Agenda**
  - Approval of [June 1, 2017 minutes](#)
3. **Executive Director's Report** – William Murdock
4. **Committee Updates**
  - **Regional Data Advisory Committee** – Aaron Schill
  - **Regional Policy Roundtable** – Joe Garrity
  - **Sustainability Advisory Committee** – Kerstin Carr & Christina O'Keeffe
  - **Transportation Policy Committee** – Thea Walsh
5. **Proposed Resolution 13-17: "Adopting a fee schedule for use in assessing members in 2018"** – Shawn Hufstедler
6. **Proposed Resolution 14-17: "To authorize the executive director or his designee to enter into agreement with PACT for up to \$200,000 for an exterior home repair program"** – Christina O'Keeffe
7. **Proposed Resolution 16-17: "Authorizing the executive director to submit an application to Ohio EPA and accept up to \$50,000 from the Ohio Environmental Education Fund to implement a community-based program that maximizes sustainability benefits through benchmarking and education services for its local government members"** – Christina O'Keeffe

**William Murdock, AICP**  
Executive Director

**Matt Greeson**  
Chair

**Rory McGuiness**  
Vice Chair

**Karen J. Angelou**  
Secretary

8. **Proposed Resolution 15-17:** “Authorizing the executive director to enter into agreement with and accept \$25,000 from The Columbus Foundation’s Green Funds towards implementing the reorganization and rebranding of MORPC’s Green Pact program” – Kerstin Carr
9. **Quarterly Membership Update** – Eileen Leuby
10. **Employee Guidebook Updates** – Shawn Hufstedler
11. **Draft Commission Agenda**
12. **Other Business**

**PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR  
ssaunders@morpc.org IF YOU REQUIRE SPECIAL ASSISTANCE.**

**The next Executive Committee Meeting is  
Thursday, September 7, 2017 at 1:30 p.m.  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215**

## Mid-Ohio Regional Planning Commission

### Executive Committee Meeting Minutes

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Thursday, June 1, 2017  
1:55 p.m.

#### **Members Present**

Karen Angelou	Matt Greeson	Gary Merrell
Derrick Clay (via phone)	Erik Janas (via phone)	Eric Phillips
Jennifer Gallagher	Rory McGuiness	Nancy White

#### **MORPC Staff Present**

Bernice Cage	Eileen Leuby	Aaron Schill
Kerstin Carr	Cheri Mansperger	Bevan Schneck
Nichole Goodman	William Murdock	Steve Sova
Shawn Hufstedler	Christina O'Keeffe	Susan Tsen
Ciel Klein	Shari Saunders	Thea Walsh

#### **Guests Present**

Ferzan Ahmed, Delaware County Administrator  
Jeff Benton, Delaware County Commissioner  
Steve Campbell, Regional Policy Roundtable Chair  
Bill Kennedy, Kennedy Cottrell Richards  
Bob Lamb, Delaware County Economic Development Director  
Barb Lewis, Delaware County Commissioner  
Jim Schimmer, Sustainability Advisory Committee Chair

#### **Welcome – Rory McGuiness**

Chair Rory McGuiness called the meeting to order at 1:55 p.m. Gary Merrell introduced fellow Delaware County Commissioners Jeff Benton and Barb Lewis who welcomed the Executive Committee to Delaware County. Commissioner Merrell introduced Delaware County Administrator Ferzan Ahmed and Delaware County Economic Development Director Jeff Benton.

Chair McGuiness thanked Delaware County for their hospitality in hosting the Executive Committee meeting. He also thanked Union County for the morning tour.

Chair McGuiness welcomed Aaron Schill, MORPC's new Regional Data & Mapping Director. Mr. Schill thanked Cheri Mansperger for the smooth transition. Ms. Mansperger served as Interim Regional Data & Mapping Director.

#### **Audited Financial Statements – Shawn Hufstedler; Bill Kennedy, Kennedy Cottrell Richards**

This is the 10<sup>th</sup> and final year Kennedy Cottrell Richards (KCR) has audited MORPC. Shawn Hufstedler thanked KCR for their continued professionalism and thorough work. Mr. Hufstedler also thanked MORPC Team Members and the Finance Team for their assistance; specifically MORPC Finance Director & Assistant Director of Operations Susan Tsen, Steve Sova and Nichole Goodman. This is the second year the pension liability is included in accordance with GASB Statement No. 68. This is not a new liability. It is a different way to report future liabilities to cover pension costs of employees in years to come. It is still handled through the payroll process. Mr. Hufstedler introduced Bill Kennedy from Kennedy Cottrell Richards.

Mr. Kennedy thanked Shawn Hufstedler and the Finance Team for their help with the audit. Three separate reports are issued:

1. Independent Auditor's Report (CAFR page 17) – reports on MORPC's financial statements which were given an unmodified opinion ("clean report").
2. Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards (CAFR page 73) – no findings ("clean report").
3. Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance (CAFR page 75) – no findings. KCR audited the Transportation Planning and Construction Program.

The next steps are to finalize the CAFR and send it to the State Auditor next week. The Auditor will release his report in the next few months. Pages 80-81 provide a good summary of the process.

Nancy White made a motion to accept and submit MORPC's 2016 Comprehensive Annual Financial Report in substantially the form presented today to the Auditor of State for approval, second by Gary Merrell; motion passed.

#### **Consent Agenda**

Eric Phillips made a motion to approve the Consent Agenda, second by Matt Greeson; motion passed.

#### **Executive Director's Report – William Murdock**

William Murdock applauded the Finance Team on a job well done. Mr. Murdock thanked Union and Delaware Counties for their hospitality.

First round interviews for the Public & Government Affairs Director position are complete. Second round interviews are being scheduled. Mr. Murdock anticipates making a hiring announcement mid-June. Bernice Cage is serving as the Interim Public & Government Affairs Director.

The first effort for the Competitive Advantage Projects (CAP) program is near completion. Information sheets were included in the yellow packet. The sheets are a sampling of ready-to-go projects. There are 35 such projects in the region. A website will be online soon. The projects will be updated on 2-year cycles with every new legislative class; however, communities can amend the projects throughout the cycle. Thirteen counties participated on different levels.

The updated Central Ohio Greenways website ([www.centralohiogreenways.com](http://www.centralohiogreenways.com)) launched in May. It includes an interactive trails map and the link to The Columbus Foundation account. Amanda McEldowney is the MORPC Lead Team Member for the project.

Riverfest is June 10-11 and is in conjunction with the Columbus Arts Festival along the Scioto Mile in downtown Columbus. Free kayaking and canoeing are available.

Nominations for the 2017 Sustainability Summit Awards are now open at [www.morpc.org/summit](http://www.morpc.org/summit).

#### **Central Ohio Rural Planning Organization Update – Thea Walsh**

Thea Walsh announced that in the interest of time the Central Ohio Rural Planning Organization update will be presented at the June Commission meeting.

#### **Transportation Policy Committee Update – Thea Walsh**

The Commuter Challenge kicked-off today with over 1,000 registrants. There were 560 program participants last year. The challenge runs June 1-30 and ends with a celebration at the Columbus Commons in July.

Copies were provided of the first [MTP Report Card](#) for the 2016-2040 Metropolitan Transportation Plan (MTP) adopted last May. The report card provides a progress report on meeting the established targets of the measurable objectives and how many projects have started construction. The report card will be updated annually.

The Transportation Review Advisory Committee (TRAC) application submittal window is July 1-31. TRAC provides funding for major new projects.

#### **Regional Policy Roundtable Update – Bevan Schneck**

Bevan Schneck gave a legislative update highlighting:

- President Trump’s proposed budget
- State Operating Budget
- HB 95 – Distracted driving
- Ohio Legislative Trails Caucus

Steve Campbell reported that MORPC Staff and lobbyists are doing a good job keeping the Regional Policy Roundtable informed of legislative issues. Let the roundtable know of legislation you would like them to look into further.

#### **Sustainability Advisory Committee Update**

- **Proposed Resolution 11-17: “Authorizing the executive director to enter into and administer a contract for up to \$250,000 with the Ohio Environmental Protection Agency to develop an updated and comprehensive Central Ohio Water Resources Plan” – Kerstin Carr**  
Kerstin Carr presented the [Central Ohio Water Resources Plan](#).

Eric Phillips made a motion to approve Resolution 11-17, second by Nancy White; motion passed.

- **Proposed Resolution 12-17: “Authorizing the Sustainability Advisory Committee to implement a proposal to reorganize and rebrand the Green Pact program (Program)” – Christina O’Keeffe**  
The reorganization and rebranding proposal was presented last month. A few positive comments were received.

Eric Phillips made a motion to approve Resolution 12-17, second by Karen Angelou; motion passed.

- **Proposed Resolution EC-03-17: “Authorizing the executive director to enter into an agreement with the State of Ohio Development Services Agency (ODSA) for the 2017 Home Weatherization Assistance Program (HWAP) and to enter into related subcontracts” – Christina O’Keeffe**  
The HWAP program is part of MORPC’s weatherization program and leveraged with funding provided by utilities and other partners.

Nancy White made a motion to approve Resolution EC-03-17, second by Eric Phillips; motion passed.

- **Proposed Resolution EC-04-17: “Authorizing the executive director to enter into agreements for 2017 with the Franklin County Board of Commissioners for urgent home repair and to administer the joint Columbus and Franklin County Housing Advisory Board” – Christina O’Keeffe**  
MORPC serves 40-50 clients per year through the urgent home repair program.

Gary Merrell made a motion to approve Resolution EC-04-17, second by Nancy White; motion passed. Derrick Clay and Erik Janas abstained.

- **Proposed Resolution EC-05-17: “Authorizing the executive director to enter into an agreement to partner with and receive funds from Ground Level Solutions to provide services in Franklin County for the Universal Service Fund Electric Partnership Program funded by the Ohio Development Services Agency, Office of Community Assistance and to enter into related subcontracts” – Christina O’Keeffe**  
Eric Phillips made a motion to approve Resolution EC-05-17, second by Gary Merrell; motion passed.

**Diversity & Inclusion Plan Update – Bernice Cage**

Bernice Cage reviewed the [Diversity and Inclusion Executive Summary](#) and highlighted the plan’s focus areas:

- Workforce & leadership
- Workplace
- Diversity spend
- Services to diverse populations
- Diversity requirements
- Diversity communications

This was the first year the program was under the Public & Government Affairs Department.

Ms. Cage was asked to provide a three or five year snapshot of how we’ve progressed.

MORPC will be participating with Columbus Vendor Fair that takes place the same time as and across the street from the Freight Conference.

William Murdock commended Ms. Cage for her efforts in tracking the Diversity & Inclusion Plan goals.

**Draft Commission Agenda**

The Executive Committee reviewed the draft June 8, 2017 Commission Meeting Agenda.

**Other**

Chair McGuinness thanked the Cities of Delaware and Marysville and introduced Delaware Mayor Carolyn Riggle and Delaware City Manager Tom Homan.

The meeting adjourned at 2:45 p.m.

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Karen Angelou, Secretary  
**Mid-Ohio Regional Planning Commission**



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Shawn Hufstedler, Chief of Staff & Director of Operations

**DATE:** June 30, 2017

**SUBJECT:** Proposed Resolution 13-17: " **ADOPTING A FEE SCHEDULE FOR USE IN ASSESSING MEMBERS IN 2018**"

This resolution adopts the 2018 membership fee schedule. Regularly increasing the dues by relatively small amounts in order to carry on the efforts of the Commission has been preferred over more infrequent but larger increases. This resolution proposes the 2018 rate in accordance with the five-year plan presented in Resolution 08-16 on July 14, 2016.

The current (2017) rate of \$0.5375 includes \$0.0525 restricted to building costs and/or operating reserve, \$0.195 for Metropolitan Planning Organization (MPO) federal matching fund requirements, and \$0.29 for MORPC services to members, development, and other local activities of the agency. Members located outside of the MPO boundaries pay dues at the reduced rate of \$0.3425, which excludes the MPO portion of the dues.

The 2018 rate recommendation is \$0.555 including \$0.07 restricted to building costs and/or operating reserve, \$0.195 for Metropolitan Planning Organization (MPO) federal matching fund requirements, and \$0.29 for MORPC services to members, development, and other local activities of the agency. Members located outside of the MPO boundaries pay dues at the reduced rate of \$0.36, which excludes the MPO portion of the dues. The use of the building/operating reserve dues will be identified in the annual budget formally adopted by the Commission in December.

Per MORPC's Bylaws:

- Each year the COMMISSION shall **adopt a fee schedule in July** to be used in assessing members for the upcoming calendar year.
- Every five years the COMMISSION shall **establish a five-year fee schedule** which it shall not exceed when adopting fees for each upcoming year (i.e. maximum dues schedule).
- Each year the Commission shall provide a non-binding estimate of fees for the next five (5) years for members to use in their financial planning.

**William Murdock, AICP**  
Executive Director

**Matt Greeson**  
Chair

**Rory McGuiness**  
Vice Chair

**Karen J. Angelou**  
Secretary

This last bullet indicating an estimated or planned dues schedule will be presented with the annual fee schedule each year, with any updated planned rates if applicable. Note that the planned rates are not approved via resolution each year, but instead included via memo only for reference and planning purposes.

The planned five-year dues rates schedule for 2018-2022 is presented below, represented in cents per capita.

	Planned Rate
2018	55.50
2019	56.60
2020	57.50
2021	58.50
2022	60.00

The above is further detailed as follows to show the expected increase area in each year with actual 2017 rates included for comparison purposes:

	2017	2018	2019	2020	2021	2022
Building/Reserve	5.25 cents	7 cents	7 cents	7 cents	7 cents	7 cents
RPC	<u>29 cents</u>	<u>29 cents</u>	<u>30 cents</u>	<u>31 cents</u>	<u>32 cents</u>	<u>33 cents</u>
<b>Total RPC</b>	<b>34.25 cents</b>	<b>36 cents</b>	<b>37 cents</b>	<b>38 cents</b>	<b>39 cents</b>	<b>40 cents</b>
MPO	<u>19.5 cents</u>	<u>19.5 cents</u>	<u>19.5 cents</u>	<u>19.5 cents</u>	<u>19.5 cents</u>	<u>20 cents</u>
<b>Total MPO</b>	<b>53.75 cents</b>	<b>55.5 cents</b>	<b>56.5 cents</b>	<b>57.5 cents</b>	<b>58.5 cents</b>	<b>60 cents</b>

The population estimates for members will be completed in Autumn 2017 and will show each members' dues amount for 2018. The 2018 projection will be presented as part of the process to establish and adopt the 2018 budget and will be presented for formal adoption by the Commission in December of this year.

Attachment: Resolution 13-17

RESOLUTION 13-17

**“ADOPTING A FEE SCHEDULE FOR USE IN ASSESSING MEMBERS IN 2018”**

WHEREAS, the financial provisions of the MORPC Bylaws require that the Commission adopt a fee schedule in July of each year to be used in assessing members for the upcoming calendar year; and

WHEREAS, the below rate is consistent with the proposed “maximum per-capita membership fee” included for Commission consideration in Resolution 08-16 for 2017 through 2021; and

WHEREAS, a planned dues schedule has been established that shows the expected rates for 2018 through 2022 to help with long-term planning for both MORPC members and MORPC staff; and

WHEREAS, a 2018 projection for member dues and related uses will be presented as part of the process to establish and adopt the 2018 budget and will be presented for formal adoption by the Commission in December; now therefore,

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1: That a 2018 per-capita fee of \$0.555 with a minimum of \$1,000 is hereby adopted for members of the Metropolitan Planning Organization and a reduced per-capita fee of \$0.36 with a minimum of \$1,000 is hereby adopted for members of the Regional Planning Commission.
- Section 2: The \$0.07 per-capita portion (included within the \$0.555 and \$0.36 rates) of the dues for the building and operating reserve for 2018 is included to pay a portion of building lease payments and fund the operating reserve as subsequently budgeted by this Commission and is hereby adopted.
- Section 3: That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4: That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Matt Greeson, Chair  
Mid-Ohio Regional Planning Commission

Effective date: July 13, 2017  
Submitted by: Shawn Hufstedler, Chief of Staff & Director of Operations  
Prepared by: Shawn Hufstedler, Chief of Staff & Director of Operations  
Authority: Ohio Revised Code Section 713.21  
For action date: July 13, 2017  
Attachment: Commission Membership – MPO vs. RPC

**Commission Membership  
MPO vs RPC  
as of June 2017**

<b>Metropolitan Planning Organization (MPO) Members 2018 dues rate per capita: \$0.5555</b>	
<p><b>County Members:</b> Delaware County Franklin County</p> <p><b>Municipal Members (Cities):</b> Bexley Canal Winchester Columbus Delaware Dublin Gahanna Grandview Heights Grove City Groveport Hilliard New Albany Pataskala Pickerington Powell Reynoldsburg Upper Arlington Westerville Whitehall Worthington</p>	<p><b>Municipal Members (Villages):</b> Galena Harrisburg Lithopolis Lockbourne Marble Cliff Minerva Park Obetz Riverlea Shawnee Hills Sunbury Urbancrest</p> <p><b>Township Members:</b> Blendon Township (Franklin) Bloom Township (Fairfield) Clinton Township (Franklin) Etna Township (Licking) Jerome Township (Union) Liberty Township (Delaware) Madison Township (Franklin) Mifflin Township (Franklin) Perry Township (Franklin) Plain Township (Franklin) Prairie Township (Franklin) Violet Township (Fairfield)</p>
<b>Regional Planning Commission (RPC) Only Members 2018 dues rate per capita: \$0.36</b>	
<p><b>County Members:</b> Perry County Ross County Union County*</p> <p><b>Municipal Members (Cities):</b> Marysville</p>	<p><b>Municipal Members (Villages):</b> Ashville Crooksville Johnstown Somerset</p> <p><b>Township Members:</b> Granville Township (Licking)</p>
<p>*For Union County, a small portion of the County is in the MPO and therefore the County pays the MPO rate for that portion.</p>	



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Christina O’Keeffe  
Director of Energy & Air Quality

**DATE:** June 30, 2017

**SUBJECT:** Proposed Resolution 14-17: **"To authorize the executive director or his designee to enter into an agreement with PACT for \$200,000 for an exterior home repair program"**

This resolution authorizes the executive director or his designee to enter into agreements with Partners Achieving Community Transformation (PACT) for exterior home repairs made to select residential households located in the Near East Side of Columbus, OH. MORPC will receive \$200,000 for implementing the production and construction management for a goal of 20 units.

PACT is a partnership between the City of Columbus, The Ohio State University, and the Columbus Metropolitan Housing Authority (CMHA). PACT's vision is to create a healthy, financially and environmentally sustainable community where residents have access to safe and affordable housing, quality healthcare and education, and employment opportunities.

Through this program, homeowners may receive a grant for facade improvements and other code and safety improvements. MORPC staff will bid out the work to approved contractors, manage construction, and handle final billing and reporting.

Attachment: Resolution 14-17

**William Murdock, AICP**  
Executive Director

**Matt Greeson**  
Chair

**Rory McGuiness**  
Vice Chair

**Karen J. Angelou**  
Secretary

RESOLUTION 14-17

**“To authorize the executive director or his designee to enter into agreement with PACT for up to \$200,000 for an exterior home repair program”**

WHEREAS, the Partners Achieving Community Transformation (PACT) is a partnership between the City of Columbus, The Ohio State University, and the Columbus Metropolitan Housing Authority (CMHA) to create a healthy, financially and environmentally sustainable community where residents have access to safe and affordable housing, quality healthcare and education, and employment opportunities in the Near East Side of Columbus, Ohio; and

WHEREAS, PACT has worked with MORPC to pilot an exterior home repair program since 2014 for select residents to receive external-facing improvements to their homes; and

WHEREAS, MORPC served as the program implementer to identify eligible home façade improvements along with addressing code and safety issues by working with homeowners and to manage the construction with work completed by contracting with local businesses; and

WHEREAS, based on the success of the pilot efforts, PACT is increasing the investment into the exterior home repair program and will provide funding in the amount up to \$200,000 to MORPC to service 20 households; and

WHEREAS, this impacts MORPC's strategy to expand and sustain the availability of affordable housing through programs and services which incorporate sustainability, collaboration, and mobility; now therefore

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the executive director or his designee is hereby authorized to enter into agreements with PACT for up to \$200,000 for the home repair program.
- Section 2. That the purpose of the funding is to provide exterior home repair services in PACT's service area.
- Section 3. That the executive director or his designee is authorized to make home repair grants for homeowners through June 30, 2018. In addition, the executive director or his designee is authorized to execute an agreement between the bidding contractor and homeowner for each grant awarded.
- Section 4. That the executive director or his designee is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 5. That the executive director or his designee is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 6. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Matt Greeson, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: July 13, 2017  
Submitted by: Christina O’Keeffe, Director, Energy & Air Quality  
Prepared by: Rebecca Garrett, Executive Assistant, Energy & Air Quality  
Authority: Ohio Revised Code Section 713.21  
For action date: July 13, 2017



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Christina O’Keeffe, Director  
Energy & Air Quality

**DATE:** June 30, 2017

**SUBJECT:** Proposed Resolution 16-17: **“Authorizing the executive director to submit an application to Ohio EPA and accept up to \$50,000 from the Ohio Environmental Education Fund to implement a community-based program that maximizes sustainability benefits through benchmarking and education services for its local government members”**

MORPC has prioritized sustainability through the Sustainability Advisory Committee, which is a top-level committee of the Commission and serves as the voice of sustainability for Central Ohio. Its purpose is to address important regional issues affecting environmental sustainability and quality of life, including air quality, energy, local food, water resources, trails, materials use, growth, and planning. A guiding document of this Committee is the 2017 – 2020 Regional Sustainability Agenda that was adopted by the Commission per Resolution 24-16.

As part of this work, many local governments seek technical assistance, education, resources and other services from MORPC to implement their sustainability practices in their communities. Key areas include managing energy and water use to reduce air pollution and utility bills, manage waste more efficiently through recycling and landfill diversion practices, and use of alternative transportation options for their fleets.

MORPC is seeking financial support up to \$50,000 from the Ohio EPA by submitting an application to the Ohio Environmental Education Fund, which is intended to enhance awareness and understanding of environmental issues through targeted focus areas. The purpose of MORPC’s proposal is to work closely with its local government members to provide a software tool that collects, monitors, analyzes and verifies the environmental data of their publicly-owned facilities and operations. A key component will be technical assistance and education that can support communities in reducing their consumption patterns on energy, water and waste in order to maximize environmental benefits.

Attachment: Resolution 16-17

**William Murdock, AICP**  
Executive Director

**Matt Greeson**  
Chair

**Rory McGuiness**  
Vice Chair

**Karen J. Angelou**  
Secretary

## RESOLUTION 16-17

**“Authorizing the executive director to submit an application to Ohio EPA and accept up to \$50,000 from the Ohio Environmental Education Fund to implement a community-based program that maximizes sustainability benefits through benchmarking and education services for its local government members”**

WHEREAS, the Commission has prioritized sustainability through the work of the Sustainability Advisory Committee to implement the vision of a diverse community of local governments and stakeholders collaborating on environmentally and economically sustainable practices, opportunities, and tools that support regional growth and vitality in the Central Ohio region; and

WHEREAS, the Commission has approved Resolution 24-16 at its December 2016 meeting for the adoption of MORPC’s 2017-2020 Regional Sustainability Agenda for the 15-county region of Central Ohio and its more than 60 members of local governments and regional organizations; and

WHEREAS, the local government members have sought technical assistance, education and other services from MORPC to implement sustainability practices in their public facilities and operations, such as reducing air pollution and protecting natural resources through energy and water efficiency practices, waste diversion, and alternative transportation options; and

WHEREAS, the Ohio EPA provides a general grant program through the Ohio Environmental Education Fund, which was created by the Ohio General Assembly in 1990 to enhance Ohio citizen’s awareness and understanding of environmental issues; and

WHEREAS, MORPC will submit an application to the Ohio EPA to work closely with local governments on technical assistance and a software tool that collects, monitors, analyzes and verifies the sustainability-related data of publicly-owned facilities and operations, specifically to address improvement in air and water quality, reduction in pollution through measuring and decreasing consumption patterns, and increase the understanding and awareness of environmental impacts; and

WHEREAS, if awarded by the Ohio EPA, MORPC will accept up to \$50,000 in grant funds through the Ohio Environmental Education Fund; now therefore

### **BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the executive director is authorized to submit an application to and enter into agreement with the Ohio EPA to accept up to \$50,000 through the Ohio Environmental Education Fund.
- Section 2. That the executive director is authorized to enter into agreement(s) and related subcontracts to administer up to \$50,000.
- Section 3. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 4. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.

Section 5. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Matt Greeson, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: July 13, 2017  
Submitted by: Christina O’Keeffe, MORPC Energy & Air Quality Director  
Prepared by: Christina O’Keeffe, MORPC Energy & Air Quality Director  
Authority: Ohio Revised Code Section 713.21  
For action date: July 13, 2017



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Kerstin Carr, Director  
Planning & Environment

Christina O’Keeffe, Director  
Energy & Air Quality

**DATE:** June 30, 2017

**SUBJECT:** Proposed Resolution 15-17: **“Authorizing the executive director to enter into agreement with and accept \$25,000 from The Columbus Foundation’s Green Funds towards implementing the reorganization and rebranding of MORPC’s Green Pact program”**

This resolution authorizes the executive director to enter into agreement with and accept \$25,000 from The Columbus Foundation’s Green Funds.

Per Resolution 12-17, the Commission, with guidance from the Sustainability Advisory Committee, approved a proposal to reorganize and rebrand the Green Pact Program to ensure a direct tie to the Regional Sustainability Agenda and to better track and recognize community participation.

MORPC successfully submitted an application for implementation support of the new program to The Columbus Foundation’s Green Funds which will serve as MORPC’s key funding source to leverage additional dollars.

The funding will be used to pilot the program by working closely with member jurisdictions in establishing baseline data and certifying the community; by developing tools and educational materials that will assist the member communities in implementation of best practices; and by identifying a software platform best suited to regional data collection efforts.

The software platform, in particular, is an integral component of the Program. This resource will ensure that member communities have the tools to support data-driven decision making, and it provides the added benefit of increased transparency. The software platform will also provide a means to measuring success of the Program.

Attachment: Resolution 15-17

**William Murdock, AICP**  
Executive Director

**Matt Greeson**  
Chair

**Rory McGuiness**  
Vice Chair

**Karen J. Angelou**  
Secretary

RESOLUTION 15-17

**“Authorizing the executive director to enter into agreement with and accept \$25,000 from The Columbus Foundation’s Green Funds towards implementing the reorganization and rebranding of MORPC’s Green Pact program”**

WHEREAS, the Commission approved Resolution 12-17 at its June meeting to authorize the Sustainability Advisory Committee to reorganize and rebrand the Green Pact program; and

WHEREAS, MORPC submitted an application for implementation support of the new program to The Columbus Foundation’s Green Funds to serve as its key funding source to leverage additional dollars; and

WHEREAS, the application request included assistance to establishing baseline data, developing tools and educational materials, and identifying a software platform best suited to regional data collection efforts; and

WHEREAS, the Trustees of The Columbus Foundation’s Green Funds Advisory Committee approved the request; now therefore

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the executive director is authorized to enter into agreement with and accept \$25,000 from The Columbus Foundation’s Green Funds.
- Section 2. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 3. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Matt Greeson, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: July 13, 2017  
Submitted by: Kerstin Carr, Director, Planning & Environment  
Prepared by: Kerstin Carr, MORPC Planning & Environment Director and  
Christina O’Keeffe, MORPC Energy & Air Quality Director  
Authority: Ohio Revised Code Section 713.21  
For action date: July 13, 2017