



Mid-Ohio Regional
Planning Commission

111 Liberty Street, Suite 100
Columbus, Ohio 43215

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TTY 1.800.750.0750

www.morpc.org

NOTICE OF A MEETING

EXECUTIVE COMMITTEE MEETING
MID-OHIO REGIONAL PLANNING COMMISSION
111 LIBERTY STREET, SUITE 100
COLUMBUS, OH 43215
SCIOTO CONFERENCE ROOM

Thursday, January 4, 2018
1:30 p.m.

AGENDA

1. **Welcome** – Rory McGuiness, Chair
2. **Consent Agenda**
 - Approval of [December 7, 2017 minutes](#)
3. **Executive Director's Report** – William Murdock
4. **Committee Updates**
 - **Regional Data Advisory Committee** – Aaron Schill
 - **Sustainability Advisory Committee** – Kerstin Carr & Christina O'Keeffe
 - **Transportation Policy Committee** – Thea Walsh
5. **Proposed Resolution 01-18:** "Authorizing the executive director to contract with Sonoma Technology, Inc. to provide air quality forecast services" – Christina O'Keeffe
6. **Proposed Resolution 02-18:** "Authorizing the executive director to execute the agreement with Columbia Gas of Ohio for the WarmChoice Program in 2018 and to extend and/or enter into subcontracts for residential energy conservation heating and weatherization services" – Christina O'Keeffe
7. **Proposed Resolution 03-18:** "To authorize the executive director to enter into an agreement with Ohio Partners for Affordable Energy (OPAE) for up to \$450,000 for the American Electric Power of Ohio's Community Assistance Program" – Christina O'Keeffe
8. **Quarterly Membership Update** – Eileen Leuby
9. **Draft Commission Agenda**
10. **Other Business**

William Murdock, AICP
Executive Director

Matt Greeson
Chair

Rory McGuiness
Vice Chair

Karen J. Angelou
Secretary

**PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR
ssaunders@morpc.org IF YOU REQUIRE SPECIAL ASSISTANCE.**

The next Executive Committee Meeting is
Thursday, March 1, 2018 at 1:30 p.m.
111 Liberty Street, Suite 100
Columbus, Ohio 43215

When you arrive in MORPC's lobby, a video screen will display the day's meetings. Each meeting will list a phone extension. Use the phone in the lobby to call the extension and someone will come escort you to the meeting.

When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with an "M". Handicapped parking is available at the side of MORPC's building. MORPC is accessible by CBUS.



Mid-Ohio Regional Planning Commission Executive Committee Meeting Minutes

Date: December 7, 2017
Time: 1:30 p.m.
Location: Scioto Conference Room

Members Present

Karen Angelou
Derrick Clay
Jennifer Gallagher

Matt Greeson
Erik Janas
Kim Maggard

Rory McGuiness
Eric Phillips
Joe Stefanov

MORPC Staff Present

Kerstin Carr
Terri Flora
Shawn Hufstedler
Ciel Klein

William Murdock
Christina O'Keeffe
Shari Saunders
Aaron Schill

Susan Tsen
Thea Walsh

Welcome – Rory McGuiness

Chair Rory McGuiness called the meeting to order at 1:30 p.m.

Consent Agenda

Erik Janas made a motion to approve the Consent Agenda, second by Kim Maggard; motion passed.

Executive Director's Report – William Murdock

William Murdock reported that MORPC has received interest from two possible new members: the Village of Plain City and the Licking County Soil and Water Conservation District as an Associate Member.

For the 29th consecutive year, MORPC received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for our 2017 Comprehensive Annual Financial Report (CAFR). The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program) to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

Next year MORPC is adding a new member benefit. The Council of Development Finance Agencies (CDFA), headquartered in Columbus, helps local governments with financing options. MORPC members will have access to CDFA resources through MORPC's membership.

Work continues on the development of the Smart Region Task Force. Next steps include meeting with ODOT and Smart Columbus to look at initiatives; develop a list of potential members; and develop a list of three to four projects. The Task Force will expand, not duplicate, the work of Smart Columbus, by developing strategies that can be implemented in member communities. Aaron Schill and Thea Walsh are the MORPC staff leads for the Task Force.

Kerstin Carr attended the kick-off event for the newly formed Consortium for Scenario Planning November 8-10 in Denver, Colorado. The Consortium, led by the National Association of Regional Councils and the Lincoln Institute of Land Policy, included regional planning agencies, academics, and software developers from around the country, all of whom are leading the way for scenario planning as a tool to assist communities and regions to be readily able to adapt to rapid change.

The Regional Corridor Analysis kicked-off at a press conference on West Broad Street and was followed by an official kick-off meeting with key stakeholders on November 30.

The Age-Friendly Columbus transition from MORPC to the Ohio State University College of Social Work was announced and the Age-Friendly Columbus Strategic Plan was released last week at a press conference at the Gateway Film Center. The strategic plan is available at www.agefriendlycolumbus.org.

Next year's State of the Region event is April 19, 2018 at the Greater Columbus Convention Center.

Proposed Resolution 23-17: "Accepting the Village of Plain City as a member of the Mid-Ohio Regional Planning Commission (MORPC)" – William Murdock

Eric Phillips made a motion to approve Resolution 23-17, second by Joe Stefanov; motion passed.

Regional Data Advisory Committee – Aaron Schill

Gahanna Mayor Tom Kneeland has agreed to chair the Regional Data Advisory Committee (RDAC) beginning January 2018. MORPC Team Members will meet with Mayor Kneeland, RDAC Vice Chair Jung Kim, RDAC Subcommittee Chairs and Regional Policy Roundtable Chair Steve Campbell to facilitate planning and discussion about agenda setting. In 2018, RDAC will establish an agenda with target matrices similar to the Public Policy and Regional Sustainability agendas.

New five year estimates from the American Community Survey (ACS) Data were released today. This is data for any community under 65,000 and is the primary data MORPC uses for members. One strategy for MORPC's Regional Data & Mapping team next year is to be more proactive in communicating data that we have and sharing the work we do.

On December 12, 2017, MORPC is hosting a Local Update of Censuses Addresses (LUCA) Workshop. The workshop provides an opportunity for local governments to review and update the Census Bureau's residential addresses in preparation for the 2020 Census.

Regional Policy Roundtable Update – Terri Flora

Steve Campbell's term as Regional Policy Roundtable Chair ends this year. Mayor Kim Maggard is the new chair beginning in 2018. MORPC Team Members are reviewing Roundtable membership.

Ms. Flora gave a legislative update on the following:

- HB 371 – Property tax exemption for increased value of unimproved land subdivided for residential development
- HB 3 – Data Ohio
- HB 114 – Energy bill
- House Resolution 236 – Hyperloop Support – we are the only state in the country with the House, Senate and Governor supporting Hyperloop
- In collaboration with the Columbus Regional Council, MORPC submitted a letter to the Ohio congressional delegation regarding activities, interests and concerns. One concern listed was the elimination or the cap on the state and local tax deduction in the federal tax reform bill.

MORPC Team Members are seeking nominations for the 2018 State of the Region Awards. An [Information Sheet](#) was provided. Nominations can be made online and are due January 5, 2018.

Sustainability Advisory Committee Update – Kerstin Carr & Christina O’Keeffe

MORPC’s Planning & Environment Team has had a busy two weeks. Not only did they kick-off the Regional Corridor Analysis and transition Age-Friendly Columbus last week, but this morning they kicked-off the Central Ohio Water Resources Planning. This is the two-year initiative MORPC was asked to do by the Ohio EPA.

In 2018 Amanda McElDowney is transitioning into a new role as Brand Management Coordinator and will report to Terri Flora. In 2018 the Planning & Environment Department will be restructured. The Active Transportation & Safety Section will be led by Jordan Whisler and the Community & Environmental Planning Section will be led by Amelia Costanzo.

The November 14 Summit on Sustainability sold out and broke even financially. Attendees provided positive comments on the content. The next Summit is October 25, 2018.

Thirty-one communities joined Sustainable2050 at the Summit. MORPC Team Members are working with the Cities of Upper Arlington, Gahanna, and Pataskala, as well as the Columbus Metropolitan Library and Genoa Township on a pilot of the program to identify goals, objectives, tools and technical assistance. The pilot will also help determine costs associated with the program. Mayor Mike Compton provided a free tree to each community that joined Sustainable2050 at the Summit.

Transportation Policy Committee Update – Thea Walsh

MORPC Team Members are creating a scope of work for the Hyperloop feasibility study and environmental impact statement. MORPC can leverage work already done on the Columbus to Chicago rail project toward this. If MORPC can do this \$2.5 million study next year, we will be ahead of the other Hyperloop corridors.

Work continues on the Downtown Transit Pass Program. Partners are developing pass credentials. Smart Columbus is a new partner with the program.

Proposed Resolution 22-17: “Authorizing the executive director to procure consulting services to count traffic in support of more accurate planning and providing up-to-date traffic counts to member governments and businesses” – Thea Walsh

Matt Greeson made a motion to approve Resolution 22-17, second by Joe Stefanov; motion passed.

Residential Energy Efficiency Update – Christina O’Keeffe

William Murdock introduced the update on the status of and recent improvements to MORPC’s residential energy efficiency programs, which includes Columbia Gas of Ohio’s WarmChoice and AEP Ohio’s Community Assistance Program along with the Home Weatherization Assistance Program and Electric Partnership Program that are both administered by the State of Ohio. Hundreds of residential customers are served by these programs within Franklin County. Within MORPC, these programs are focused on production and operate similar to a business due to the revenue being received as a fee-for-service model. These programs are sensitive to changing market conditions, staffing needs, inclement weather and other issues. In 2017, the programs focused on production to increase efficiencies in process and the number of customers who can be served. Mr. Murdock reported that of the approximate total \$3.8 million received by these programs, there is approximately \$350,000 in expenses that is not anticipated to be recovered by the revenue at year’s end. As in years past, MORPC will absorb these expenses as a loss reflected in its retained earnings. With a focus on long-term viability and improved financial impact, MORPC is employing a rigorous focus on the residential energy efficiency programs using business techniques such as lean improvement. This continues to result in improving program monitoring reports, production, safety, and more. Mr. Murdock

expressed pride and confidence in the dedication and hard work of the MORPC Team Members in the extra improvement efforts. He also noted the positive and personal impact of these programs for customers, the communities in which they live, the region, and MORPC's local government members.

Christina O'Keeffe provided an [Update on Residential Energy Programs](#). The presentation included an overview, historical production information, and production update. In 2017 the average monthly production increased significantly and is continuing to move in an upward direction heading into 2018. The process improvements described were implemented using Six Sigma and lean principles with positive results in inspections and intake of new clients. There is a focus on expanding the number of local businesses that can be contracted to complete the energy efficiency measures in the homes served. MORPC will continue to monitor the programs performance in 2018 in order to evaluate the long-term effectiveness of the programs.

Proposed Resolution 21-17: "Acceptance of the Fiscal Budget and Fund Account Appropriations for the operation of the Mid-Ohio Regional Planning Commission for 2018" – Shawn Hufstedler

William Murdock introduced the [2018 Budget](#). The 2018 budget is pretty similar to 2017 in terms of overall amounts and reflective of consistent organizational structure. The budget is stable, uses a fiscally conservative approach, and aligns with agency priorities.

Shawn Hufstedler led the Executive Committee through a brief walk-through of the [2018 Budget](#). Mr. Hufstedler recognized and thanked Susan Tsen, MORPC Finance Director & Assistant Director of Operations, and temporary employee Betsy Hunker for their work on the budget.

The 2018 Budget begins with the Executive Summary followed by the actual budget on page 4, for which the resolution is seeking approval. Following that is a Detail of Member Dues, a Schedule of Appropriations and an Appendix with several detailed schedules that provide additional back-up to the budget. The Detailed Revenue section on pages 7-8 show the budgets by program.

MORPC is 90% grant funded. Members' dues are 6% of the budget. The largest use of the budget is salaries and benefits at 42.5%, which is up 4.7%. The increase is due to wage increases, promotions, increased benefit costs, and an additional five FTE's.

Members' dues are higher this year and includes \$350,000 from prior years set aside for building maintenance and due diligence. There will be new furniture and building upgrades this year. Transportation and other match is 20% of the dues; services to members is 35% of members' dues.

The budget is larger this year because it includes anticipated funding of which the amount is not yet known.

Derrick Clay made a motion to approve Resolution 21-17, second by Erik Janas; motion passed.

Draft Commission Agenda

The Executive Committee reviewed the draft December 14, 2017 Commission Meeting Agenda.

Other Business

Chair McGuinness announced that due to job constraints, Mayor Michael Ebert resigned from the Executive Committee. Chair McGuinness thanked Mayor Ebert for his service. The vacancy on the Executive Committee will be filled when the Nominating Committee meets next year.

Executive Session

Joe Stefanov made a motion for the Executive Committee to enter into Executive Session for the purpose of Section 121.22 (G) (1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing; second by Erik Janas. A roll call vote was conducted with all attending committee members in favor. Executive Session began at 3:07 p.m. and concluded at 3:28 p.m.

Matt Greeson made a motion to affirm the results of the 2017 Executive Director Survey, affirm the accomplishments, strategic goals and objectives outlined by the October 20, 2017 Executive Director Memo, increase the Executive Director's Current Salary by 3.5% for 2018, and authorize the Executive Committee Chair to complete the 2017 Executive Director Annual Review, second by Derrick Clay; motion passed.

The meeting adjourned at 3:30 p.m.

Karen Angelou, Secretary
Executive Committee



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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: Christina O’Keeffe
Director, Energy and Air Quality

DATE: January 2, 2018

SUBJECT: Proposed Resolution 01-18: " Authorizing the executive director to contract with Sonoma Technology, Inc. to provide air quality forecast services "

The purpose of the attached resolution, 01-18, is to authorize the executive director to enter into an agreement with Sonoma Technology, Inc. (STI) to provide air quality forecast services beginning February 1, 2018 through January 31, 2020, for an amount not to exceed \$144,000. Included in the contract is an option to renew for a third year, February 1, 2020 through January 31, 2021, for an amount not to exceed \$74,000. The funding source is the U.S. Department of Transportation Federal Highway Administration through the Congestion Mitigation and Air Quality Improvement (CMAQ) program administered through the Ohio Department of Transportation.

MORPC’s Air Quality Awareness Program has contracted with an air quality forecasting consultant since 2001 to provide the public with timely, accurate, daily air quality forecasts for both ozone and fine particulate matter (PM_{2.5}). Professional daily air quality forecast services enable MORPC to alert the public and the media in the region when ozone and PM_{2.5} reach unhealthy levels. This information is especially important to sensitive groups including active children and adults, seniors, and individuals with respiratory and heart disease. Using MORPC’s daily air quality forecast, Central Ohioans can reduce their exposure to harmful air pollution and its health impacts, as well as learn about ways they can reduce air pollution.

In addition to protecting public health, air quality forecasting services allow MORPC Team Members to continue to work with member governments, Ohio EPA, and U.S. EPA on strategies to address Central Ohio’s ozone nonattainment designation. The nonattainment classification can result in federal penalties, including loss of highway funds, and can impact businesses that want to locate or expand an air pollution source in that area.

Attachment: Resolution 01-18

William Murdock, AICP
Executive Director

Matt Greeson
Chair

Rory McGuiness
Vice Chair

Karen J. Angelou
Secretary

RESOLUTION 01-18

“Authorizing the executive director to contract with Sonoma Technology, Inc. to provide air quality forecast services”

WHEREAS, Central Ohio was designated maintenance for the 2008 8-hour ozone standard as authorized by the Clean Air Act and administered by the U.S. EPA and Ohio EPA; and

WHEREAS, the Federal Highway Administration through the Ohio Department of Transportation provides the Congestion Mitigation and Air Quality Improvement (CMAQ) program funding to MORPC as the Metropolitan Planning Organization for services to attain and/or maintain the National Ambient Air Quality Standards (NAAQS) for ozone and particulate matter (PM_{2.5}) in the Columbus region, and the services described herein are contingent on the approval and receipt of funding award; and

WHEREAS, MORPC’s Air Quality Awareness Program is a proactive means to address Central Ohio’s air quality issues by serving as the region’s resource for tracking ozone and PM_{2.5} levels, informing the public about the health risks associated with poor air quality, and promoting strategies that reduce the formation of ozone and PM_{2.5}; and

WHEREAS, the Air Quality Awareness Program will use daily forecasts to issue Air Quality Alerts as a public service the day before high ozone and/or PM_{2.5} levels are to occur; and

WHEREAS, MORPC does not retain the in-house technical expertise in air quality forecasting, and thus a suitable consultant must be selected under MORPC’s procurement policies and procedures to provide air quality forecast services; now therefore,

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is hereby authorized to enter into an agreement with a consultant to provide air quality forecast services beginning February 1, 2018 through January 31, 2020 for an amount not to exceed \$144,000. This agreement also provides MORPC with the option of extending the contract for a third year, February 1, 2020 through January 31, 2021, with costs identified that should not exceed \$74,000.
- Section 2. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Matt Greeson, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: January 11, 2018
Submitted by: Christina O’Keeffe, Director, Energy and Air Quality
Prepared by: Brooke White, Air Quality Program Coordinator, Energy and Air Quality
Authority: Ohio Revised Code Section 713.21
For action date: January 11, 2018



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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: Christina O’Keeffe, Director
Energy & Air Quality

DATE: January 2, 2018

SUBJECT: Proposed Resolution 02-18: **"Authorizing the executive director to execute the agreement with Columbia Gas of Ohio for the WarmChoice Program in 2018 and to extend and/or enter into subcontracts for residential energy conservation heating and weatherization services"**

Since 1988, MORPC has been providing free residential energy conservation services and weatherization to nearly 20,000 residents in Franklin County who meet income eligibility guidelines. Available services include safety inspections, installation or repair of heating units, insulation of walls and heating ducts, and the reduction of air leakage throughout the homes. The program delivers services through public-private partnerships utilizing diverse funding sources - including support from Columbia Gas of Ohio, Inc. through its WarmChoice program.

This agreement supplements the 2016-2020 Professional Services Agreement authorized by Resolution 01-16 with Nisource Coporate Services Company and reflects the annual statement of work for services from January 1, 2018 through December 31, 2018 to complete a required number of weathered homes in Franklin County. The total funding is up to \$2.2 million with a potential increase up to \$2.4 million if MORPC can increase production on number of clients served in 2018.

MORPC staff will provide program management, inspection services, and some HVAC work with the installation of weatherization materials and some remaining HVAC work contracted with local businesses. All work is fully integrated into our Residential Energy Efficiency services, which also receives funding through the Home Weatherization Assistance (HWAP) from the Ohio Development Services Agency along with AEP-Ohio's Community Assistance Program.

Attachment: Resolution 02-18

William Murdock, AICP
Executive Director

Matt Greeson
Chair

Rory McGuinness
Vice Chair

Karen J. Angelou
Secretary

RESOLUTION 02-18

“Authorizing the executive director to execute the agreement with Columbia Gas of Ohio for the WarmChoice Program in 2018 and to extend and/or enter into subcontracts for residential energy conservation heating and weatherization services”

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has been providing free residential energy conservation services and weatherization to eligible residents since 1988 through public-private partnerships utilizing public and private funds; and

WHEREAS, Columbia Gas of Ohio, Inc. (COH) wants to execute an agreement reflecting the annual statement of work with MORPC for the calendar year of 2018 to provide weatherization services in Franklin County and is consistent with the 2016-2020 Professional Services Agreement, which was executed with Nisource Corporate Services Company a parent company to COH; and

WHEREAS, these services consist of home inspections and estimations of energy conservation retrofits to the home and its gas heating units, which will reduce energy consumption; and coordinating and managing the provision of weatherization and heating unit services to the home; and

WHEREAS, COH will pay MORPC for services provided in Fiscal Year 2018 of up to \$2.2 million with a potential to increase up to \$2.4 million; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is hereby authorized to execute the agreement with COH for the contract period consisting of January 1, 2018 through December 31, 2018, for the WarmChoice program and to receive funding of up to \$2.4 million for the calendar year 2018.
- Section 2. That the executive director is hereby authorized to approve one or more extensions of time not to exceed 180 days in the aggregate for performance of services under the foregoing agreements and contract changes not to exceed 20 percent of the total agreement price without further authorization from this Commission.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Matt Greeson, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: January 11, 2018
Submitted by: Christina O’Keeffe, Director, Energy & Air Quality
Prepared by: Rebecca Garrett, Program Assistant
Authority: Ohio Revised Code Section 713.21
For action date: January 11, 2018



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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: Christina O’Keeffe, Director
Energy & Air Quality

DATE: January 2, 2018

SUBJECT: Proposed Resolution 03-18: **"To authorize the executive director to enter into an agreement with Ohio Partners for Affordable Energy (OPAE) for up to \$450,000 for the American Electric Power of Ohio’s Community Assistance Program"**

This resolution authorizes the executive director to enter into an agreement with the Ohio Partners for Affordable Energy (OPAE) for up to \$450,000 in 2018 to continue operating the American Electric Power of Ohio’s Community Assistance Program (AEP-CAP). This resolution complements resolution 06-17 which was authorized by the MORPC Commission to implement the AEP-CAP in Franklin County from 2017 - 2020.

MORPC has been operating the AEP-CAP in Franklin County since 2012. Ohio Partners for Affordable Energy (OPAE) is serving as the program administrator on behalf of the AEP-Ohio.

The AEP-CAP provides energy efficiency and weatherization services to income eligible clients. This agreement is for MORPC to provide client intake, home energy audits, and installation of energy efficiency measures including light bulbs and appliances, air sealing and insulation, and quality control over client projects. MORPC staff and approved subcontractors that perform work for MORPC under existing contractor agreements will provide the services. All work will be effectively integrated into the Energy and Air Quality Department at MORPC.

Attachment: Resolution 03-18

William Murdock, AICP
Executive Director

Matt Greeson
Chair

Rory McGuinness
Vice Chair

Karen J. Angelou
Secretary

RESOLUTION 03-18

“To authorize the executive director to enter into an agreement with Ohio Partners for Affordable Energy (OPAE) for up to \$450,000 for the American Electric Power of Ohio’s Community Assistance Program”

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has been operating the American Electric Power Ohio (AEP-Ohio)’s Community Assistance Program (AEP-CAP) in Franklin County since April 1, 2012; and

WHEREAS, the amount of MORPC funding will be approximately \$350,000 annually beginning in 2017 through the calendar year of 2020 with the potential increase in funding up to \$450,000 based on opportunities for increased production to serve additional residential customers; and

WHEREAS, beginning in 2017, AEP-Ohio wants to continue implementing this program in Franklin County by administering the program through a third-party entity, Ohio Partners for Affordable Energy (OPAE), which will contract with MORPC; and

WHEREAS, AEP-CAP services will be provided directly from MORPC through existing in-house employees and through qualified local businesses that perform work for MORPC under existing contractor agreements; and

WHEREAS, AEP-Ohio’s CAP services will be effectively integrated into MORPC's on-going agency weatherization operations in the Energy and Air Quality Department; now therefore,

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is authorized to enter into an agreement with American Electric Power Ohio, OPAE, or its program administrator for up to approximately \$450,000 annually to provide services in Franklin County for the American Electric Power Ohio’s Community Assistance Program and to enter into related subcontracts.
- Section 2. That the executive director is authorized to enter into agreement(s) and related subcontracts to administer \$450,000 per annum for 2017 through 2020.
- Section 3. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 4. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 5. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Matt Greeson, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: January 11, 2018
Submitted by: Christina O’Keeffe, Director, Energy & Air Quality
Prepared by: Rebecca Garrett, Program Assistant
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