



Mid-Ohio Regional  
Planning Commission

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Columbus, Ohio 43215

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## NOTICE OF A MEETING

**SMART REGION TASK FORCE**  
MID-OHIO REGIONAL PLANNING COMMISSION  
111 LIBERTY STREET, SUITE 100  
COLUMBUS, OHIO 43215  
SCIOTO CONFERENCE ROOM

February 21, 2018  
1:30 – 3:00 p.m.

## AGENDA

- 1. Welcome and Introductions**  
*William Murdock, MORPC*
- 2. Smart Region Vision and Bylaws**  
*Dana McDaniel, SRTF Chair*
- 3. Project Charter Overview**  
*Aaron Schill, MORPC*
- 4. Smart Region Exercise and Discussion**  
*Thea Walsh, MORPC*
- 5. Action Item: Future Areas of Focus**  
*Joe Stefanov, Vice Chair*
- 6. Adjourn**  
*Dana McDaniel, SRTF Chair*

**The next SRTF Meeting is**  
March 29, 2018 from 2:00 – 3:30 p.m.  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215

*When you arrive in MORPC's lobby, a video screen will display current and upcoming meetings. Each meeting will list a phone extension. Use the phone provided in the lobby to call the extension and the person contacted will come escort you to the meeting.*

*When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with an "M." Handicapped parking is available at the side of MORPC's building. MORPC is accessible by CBUS*

**William Murdock, AICP**  
Executive Director

**Matt Greeson**  
Chair

**Rory McGuinness**  
Vice Chair

**Karen J. Angelou**  
Secretary



# Smart Region Task Force



| Name                     | Affiliation   | Phone              | E-mail                              | Address                              |
|--------------------------|---|--------------------|-------------------------------------|--------------------------------------|
| Dana McDaniel, Chair     | City of Dublin  | 614.410.4400       | dmcDaniel@dublin.oh.us              | 5200 Emerald Pkwy, Dublin 43017      |
| Joe Stefanov, Vice Chair | City of New Albany  | 614.855.3913       | jstefanov@newalbanyohio.org         | 99 W Main St., New Albany 43054      |
| Paul Benedetti           | Logan County Chamber of Commerce                            | 937.599.5121       | ceo@logancountyohio.com             | 100 S Main St., Bellefontaine 43311  |
| Courtney Falato          | OSU, Smart Cities   | 614.688.1043       | falato.3@osu.edu                    | 1524 N High St., Columbus 43201      |
| Todd Fortune             | LCATS   | 740.670.5206       | mfortune@lcounty.com                | 20 S Second St., Newark 43055        |
| Matt Greeson             | City of Worthington   | 614.436.0368       | mgreeson@ci.worthington.oh.us       | 6550 N High St., Worthington 43085   |
| Anthony Jones            | City of Gahanna   | 614.342.4020       | anthony.jones@gahanna.gov           | 200 S Hamilton Rd., Gahanna 43230    |
| Rocky Kambo              | City of Powell  | 614.885.5380 x1031 | rkambo@cityofpowell.us              | 47 Hall St., Powell 43065            |
| Holly Mattei             | Violet Township   | 614.575.5556       | holly.mattei@violet.oh.us           | 12970 Rustic Dr., Pickerington 43147 |
| Scott Miller             | Ohio University, Russ College of Engineering                |                    | millers1@ohio.edu                   |                                      |
| Eric Phillips            | Union County Chamber of Commerce                            | 937.642.6279       | ephillips@unioncounty.org           | 227 E 5th St., Marysville 43040      |
| Joanna Pinkerton         | OSU - Honda Partnership,<br>Transportation Research Council | 937.666.2011       | pinkerton.52@osu.edu                | 10820 SR 347, East Liberty 43319     |
| Letty Schamp             | City of Hilliard  | 614.334.2456       | lschamp@hilliardohio.gov            | 3800 Municipal Way, Hilliard 43026   |
| Kelly Scocco             | City of Columbus Public Service                             | 614.645.8290       | kbscocco@columbus.gov               | 50 W Gay St., Columbus 43215         |
| Angela Siefer            | National Digital Inclusion Alliance                         | 614.537.3057       | angela@digitalinclusionalliance.org | 745 S Cassingham Rd., Bexley 43209   |
| Ike Stage                | Grove City  | 614.277.3006       | rstage@grovecityohio.gov            | 4035 Broadway, Grove City 43123      |
| Mike Stevens             | City of Columbus, Smart Columbus                            | 614.325.1030       | mhstevens@columbus.gov              | 421 W State St., Columbus 43215      |
| Jonathan Stewart         | CAC Member  | 717.860.1221       | surefooted@gmail.com                | 1260 Park Plaza Dr., Columbus 43213  |
| Emille Williams          | COTA  | 614.275.5882       | williamse@cota.com                  | 33 N High St., Columbus 43215        |
| Matt Windholtz           | Battelle  | 614.424.7196       | windholtz@battelle.org              | 505 King Ave., Columbus 43201        |
| <b>MORPC Staff</b>       |   |                    |                                     |                                      |
| William Murdock          | MORPC   | 614.233.4101       | wmurdock@morpc.org                  | 111 Liberty St., Columbus 43215      |
| Aaron Schill             | MORPC   | 614.233.4154       | aschill@morpc.org                   | 111 Liberty St., Columbus 43215      |
| Thea Walsh               | MORPC   | 614.233.4160       | twalsh@morpc.org                    | 111 Liberty St., Columbus 43215      |
| Dan Sheehan              | MORPC   | 614.233.4132       | dsheehan@morpc.org                  | 111 Liberty St., Columbus 43215      |



# MID-OHIO REGIONAL PLANNING COMMISSION

## BYLAWS

### SMART REGION TASK FORCE

#### A. NAME

The name of this committee shall be Smart Region Task Force and will be housed within the Mid-Ohio Regional Planning Commission.

#### B. ORIGIN

The Smart Region Task Force is a short-term, ad-hoc MORPC member-focused committee to evaluate and advise the COMMISSION on matters of regional importance pertaining to technological advancements and policy opportunities that will foster the creation of a smart region. It may address topics such as smart mobility, smart streets policies, thoroughfare planning, electric vehicle accommodations, mobility as a service, autonomous and connected vehicles, creating data-enabled infrastructure, and smart corridor coordination.

#### C. PURPOSE

The Smart Region Task Force's primary purpose is to prepare and guide local governments and stakeholders with diverse needs and interests on smart infrastructure investments. This work is accomplished by collaboratively creating regional policies and guidelines intended to fully leverage the opportunity for technological advancement and sustained vitality in the Central Ohio region. To do so, the Task Force generates deliverables that leverage technology to help Central Ohio communities better achieve the regional goals as outlined in the Metropolitan Transportation Plan, Regional Sustainability Agenda, and other plans as appropriate. The Smart Region Task Force will research best practices and policies and provide deliverables and recommendations to the Commission as guided by the annual goals and as determined by the Committee. The deliverables shall be consistent with other MORPC adopted strategic plans, its Regional Policy Agenda, and sustainability agreements. The COMMISSION, MORPC staff, and local communities will utilize the deliverables when making smart infrastructure investments around the region in an integrated manner. As deliverables are determined and realized, MORPC staff will support local communities in smart planning and implementation processes.

#### D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

#### E. MEMBERSHIP

Membership shall be nominated by the Executive Director or the Committee Chair. Members are expected to serve on the Committee throughout the duration of its existence, anticipated to be 18-24 months.

Representation on the Smart Region Task Force shall include at least 12 members. All members shall be located within the MORPC Region. Due consideration shall be given to the make-up of the Committee to ensure no one entity is over-represented on the Committee. The Smart Region Task Force composition shall consist of the following:

1. A Chair and Vice Chair from COMMISSION.
2. Two-thirds representation from Central Ohio communities who are MORPC members.
3. Other representation from Central Ohio thought-leaders who can advise the Committee.
4. Ex-Officio members as needed.

Under the guidance of the Executive Director and Committee Chair the Smart Region Task Force shall adopt guidelines to establish the size limit of the Committee, and provisions to encourage diverse involvement in subcommittee membership and leadership.

#### F. OFFICERS

The chair of the Smart Region Task Force must be a full member representative of the COMMISSION and is selected and documented by the COMMISSION Chair and Executive Director. He/she will serve at the pleasure of the COMMISSION Chair and Executive Director.

The Vice Chair of the Smart Region Task Force is selected by the COMMISSION Chair and Executive Director. He/she will serve at the pleasure of the COMMISSION Chair and Executive Director.

#### G. SUBCOMMITTEES

The Smart Region Task Force is advised by standing subcommittees or working groups as established by the Committee Chair and Executive Director to address key regional smart cities issues.

The Smart Region Task Force may adopt bylaws to govern the subcommittees, the selection process of subcommittee members, and establish provisions to encourage broad involvement in subcommittee membership and leadership.

#### H. MEETINGS

The Smart Region Task Force will meet as necessary.

| Project Overview  |  |
|---|--|
| <b>Title:</b> Smart Region Task Force   |  |
| <b>Prepared By:</b> Dan Sheehan   | <b>Date Created:</b> 11.16.2017            |
| <b>Leader:</b> Dana McDaniel  | <b>Sponsor/s:</b> Thea Walsh, Aaron Schill |
| <b>Team:</b> MORPC Staff, Members, and Volunteers   |  |
| <p><b>Background:</b> Central Ohio is recognized nationally as a hotbed for smart technology and mobility innovation. The Smart Region Task force is a member-focused committee created to advance and leverage “smart mobility” and data-enabled infrastructure initiatives throughout the region, including Smart Columbus, the US 33 Smart Corridor, and the Intelligent Communities Forum. The task force will convene thought leaders within Central Ohio to define what it means for the region to be a “Smart Region” and work to encourage and empower all communities in the region to advance proven approaches and best practices within their planning activities and infrastructure investment.</p>  |  |
| <p><b>Situation/Problem/Opportunity:</b> Leaders of Central Ohio communities recognize technological advancements around transportation and data enabled infrastructure will dramatically disrupt the status quo of current local government planning processes in the coming years. Community leaders view this market disruption as an opportunity to thoughtfully plan for future growth and investment in a manner that fully leverages these new technologies to solve infrastructure challenges and promote economic vibrancy throughout the region. As a forward-looking region, leadership understands that embracing smart technology ensures that the Central Ohio region keeps pace in an increasingly competitive globalized world. The formation of a Smart Region Task Force will provide for information sharing, coordination, and planning to ensure a successful implementation of the Smart Region vision.</p> |  |

| Scope  |
|--|
| <p><b>Purpose Statement (Goals):</b> Prepare Central Ohio communities for smart infrastructure investments by developing a shared vision for a “Smart Region,” examining the potential benefits and unintended consequences of smart infrastructure investments, and generating regional policies and guidelines that promote smart mobility opportunities.</p>  |
| <p><b>Physical Boundaries:</b> MORPC 15-County Region (Area of Interest) <span style="float: right;">map attached <input type="checkbox"/></span></p>  |
| <p><b>Deliverable 1: Smart Streets Policy</b><br/> <i>THINK: Guiding where money goes and how its gets used... linking investments with regional “smart” priorities. Take the approach of a Complete Streets Policy to guide funding decisions when investing in capital.</i><br/> <b>Objective 1.1:</b> Identify similar policies and best practices<br/> <b>Objective 1.2:</b> Identify &amp; fill policy gaps as identified by Task Force</p> |



- Objective 1.3: Build consensus within committee
- Objective 1.4: Gain approval from MORPC committees
- Objective 1.5: Integrate into MTP
- Objective 1.6: Integrate into TIP

**Deliverable 2: The Crosswalk: MORPC’s Smart Region Policy Playbook**

*THINK: This is where we define our regional interpretation of “Smart” and our corresponding regional goals. This playbook will serve as a robust guideline for MORPC’s own work and advise MORPC committees, staff, plans, and agendas. The playbook will **recommend** smart policies to be adopted by MORPC’s existing efforts, allowing the Task Force’s recommendations to permeate our agency’s work.*

- Objective 2.1: Identify Smart Region goals
- Objective 2.2: Build set of recommended policies
- Objective 2.3: Task goals to MORPC staff and sub-committees (e.g. RDAC, TPC, Regional Policy Roundtable) to incorporate in all areas of MORPC work.
- Objective 2.4: Task MORPC sub-committees to adopt recommended policies and goals

**Deliverable 3: Smart Region Resource Guide**

*THINK: This deliverable will likely result in a digital/online Smart Region resource guide for MORPC members to help communities with project-specific best practices, policies, funding opportunities, etc.*

- Objective 3.1: Identify similar guides and “smart” best practices, including specific projects
- Objective 3.2: Compile resources into a digital library for communities to access openly and freely
- Objective 3.3: Promote the guide and continuously update

*The task force will contain a PIO to help decide when and how to disseminate information*

**Project Deadline:** estimated project completion date: **December 2019**

there is not a timeline  there is a timeline  timeline attached  timeline not attached

| Resources                                  |  |
|--|--|
| <b>Staff</b>                               |  |
| Name                                       | Responsibilities                       |
| William Murdock                            | Ex-Officio                             |
| Thea Walsh                                 | Sponsor                                |
| Aaron Schill                               | Sponsor                                |
| Dan Sheehan                                | MORPC staff lead; TS&F primary contact |
| Jordan Whisler                             | P&E primary contact                    |
| Jon Paul d’Aversa<br>[or Brandi Whetstone] | E&AQ primary contact                   |
| Annie McCabe                               | D&M primary contact                    |
| Bevan Schneck                              | P&GA primary contact                   |
|  |  |
|  |  |
|  |  |



**Non-Staff Expertise:**

| Name | Organization/Company | Role in Project | Responsibilities |
|------|----------------------|-----------------|------------------|
|      | Ice Miller           | Legal Counsel   |                  |
|      | AEP                  |                 |                  |
|      | Cincinnati Bell      |                 |                  |
|      | PUCO                 |                 |                  |

**Advisory Bodies**

| Name of Advisory Body | Responsibilities |
|-----------------------|------------------|
|                       |                  |
|                       |                  |
|                       |                  |

**Budget Summary:**

| Amount | Description |
|--------|-------------|
|        |             |
|        |             |
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|        |             |

**Tools & Data:**

| Name of Tool (e.g. GIS, Photoshop, bicycle counter) | Source (e.g. MORPC, Columbus Public Health) | Currently Available? (If not, how will it be acquired?) |
|---|---|---|
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