

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MEETING MINUTES

BOARD OF TRUSTEES REGULAR MEETING

Thursday, September 26
2:30 p.m.
Mid-Ohio Regional Planning Commission
Scioto Meeting Room
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Board of Trustee Members Present

Cornell Robertson, P.E., P.S., *Chair*
Erik Janas, *Vice-Chair*
Alex Beres, *Secretary-Treasurer*
Zach Woodruff

Staff/Consultants Present

Thea Walsh, MORPC
Thomas Graham, MORPC
Nathaniel Kaelin, MORPC
Rusty Schuermann, Legal Counsel
Mark Hurst, Accountant

Guests Present

Brent Welch, Franklin County Engineer's Office

Meeting Minutes

A. Pledge of Allegiance

Engineer Robertson called the meeting to order at approximately 2:38 p.m., and led the pledge of allegiance.

B. Roll Call and Introductions

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

Robertson: Yes | **Janas:** Yes | **Beres:** Yes | **Woodruff:** Yes

C. Approval of Minutes from July 25, 2019 Meeting

Motion by Janas, seconded by Beres to approve the meeting minutes of July 25, 2019. Motion carried via a voice vote with each member present voting aye.

D. FCTID Program of Projects

Mr. Welch provided the following updates regarding the status of each of the three projects which the FCTID had submitted funding applications for:

- Alum Creek Drive at Rohr Road: Right-of-way acquisition is expected to be completed by January 25, 2020. The targeted bid opening date is March 31, 2020, with an award anticipated by April 21, 2020. Construction is expected to begin in spring of 2020.
- Rohr Road at SR 317: Project is undergoing conceptual review process. Construction is targeted for 2022.
- Lockbourne Road at SR 317: Project is undergoing conceptual review process. Construction is targeted for 2022. Project was recently approved for ODOT Safety funds.

Mr. Beres suggested that staff prepare a map of projects included in the FCTID Program of Projects. Engineer Robertson asked that the map utilize the FCEO template, and in a display of incredible preparedness, provided an example of this template in the form of a folded paper map kept in his coat jacket pocket.

E. Update on Intergovernmental Agreement (IGA)

Mr. Welch informed the board that he has been coordinating with Mr. Schuermann to finalize an IGA between the FCTID and the FCEO. Mr. Welch expressed that the agreement was under review by the Franklin County Prosecutor's Office. Mr. Schuermann reminded the board of the rationale for formalizing such an agreement.

F. Update on Bank, Accounting, and Insurance

Mr. Kaelin informed the board that a bank account has been opened for the FCTID and that this account was ready to receive funds. Furthermore, Mr. Kaelin informed the board that the insurance company was suggesting adjustment of the policy as the board engaged the services of a third-party accountant. Mr. Schuermann reassured the board that these changes should not exceed that budgeted costs which the board had already approved.

G. Accountant Introduction – *Mark Hurst, CPA*

Mr. Hurst introduced himself to the board and expressed thanks for the opportunity to work with the FCTID. Board members thanked him for attending.

H. 2020 Meeting Roadshow Locations

The board and staff discussed potential locations around Franklin County at which FCTID meetings could be held. Discussion was had regarding the potential structure of these off-site meetings

Mr. Janas asked the board if monthly meetings were necessary for the FCTID. Mr. Schuermann expressed that most TIDs meet eight or nine times a year.

Mr. Janas asked MORPC staff to prepare a structure for the off-site roadshow meetings. Mr. Beres suggested that these meetings occur quarterly.

I. Clermont County TID Visit

Mr. Beres expressed the value in observing other TIDs and mentions that the FCTID board and staff had been invited to the November 8, 2019 meeting of the Clermont County TID in Batavia. Mr. Janas was unsure if he would be able to attend, however was supportive of board and staff members traveling to the meeting.

Mrs. Walsh asked if a public notice would be necessary for this trip. Mr. Schuermann answered that this trip would be considered an information session and therefore would not require posting of a public notice.

J. Board of Trustees Vacancy

Mr. Janas informed the board that Shanetta Griffin is willing and available to serve on the FCTID board. Mr. Janas also informed the board that the Franklin County Commissioners would be voting to approve Mrs. Griffin's appointment to the FCTID board in early October.

Discussion was had regarding the appointment of non-voting members of the board. Engineer Robertson asked that MORPC staff compile a list of potential non-voting members from the Ohio General Assembly which the board could review at a later time.

K. Other Business

No other business was raised.

L. Adjournment

The meeting was adjourned by Engineer Robertson at approximately 3:15 p.m.

Respectfully submitted,

Alex Beres
Secretary-Treasurer