



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

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Columbus, Ohio 43215  
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**NOTICE OF A MEETING**

**EXECUTIVE COMMITTEE MEETING  
MID-OHIO REGIONAL PLANNING COMMISSION  
111 LIBERTY STREET, SUITE 100  
COLUMBUS, OH 43215  
*BOARD ROOM***

Thursday, March 3, 2022  
1:30 p.m.

***Remote Option***

To join by video and see any screen sharing, click on “Join Microsoft Teams Meeting” below. You do not need to have Microsoft Teams for the link to work.

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[+1 614-362-3056](#), United States, Columbus  
[\(888\) 596-2819](#), United States (Toll-free)  
Phone Conference ID: 679 236 797#

**AGENDA**

1. **Welcome** – Erik Janas, Chair
2. **Consent Agenda**
  - Approval of [December 2, 2021 minutes](#)
  - Approval of [February 3, 2022 minutes](#)
3. **Executive Director’s Report** – William Murdock
4. **Committee Updates**
  - [Nominating Committee](#) – Chris Amorose Groomes
  - [Regional Data Advisory Committee](#) – Kerstin Carr
  - [Regional Policy Roundtable](#) – Joe Garrity
  - [Transportation Policy Committee](#) – Thea Ewing
5. **Proposed Resolution 04-22: “Accepting the City of Mount Vernon as a member of the Mid-Ohio Regional Planning Commission (MORPC)”** – William Murdock

William Murdock, AICP  
Executive Director

Karen J. Angelou  
Chair

Erik J. Janas  
Vice Chair

Chris Amorose Groomes  
Secretary

6. **Proposed Resolution 05-22: “Accepting Jackson Township (Franklin County) as a member of the Mid-Ohio Regional Planning Commission (MORPC) – William Murdock**
7. **Proposed Resolution EC-01-22: “Authorizing the executive director to enter into an agreement with Advizex Technologies, LLC for infrastructure managed services” – Shawn Hufstedler**
8. **Draft Commission Agenda**
9. **Other Business**

**PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR [ssaunders@morpc.org](mailto:ssaunders@morpc.org) IF YOU REQUIRE SPECIAL ASSISTANCE.**

**The next Executive Committee Meeting is  
Thursday, April 7, 2022 at 1:30 p.m.  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215**

**PARKING AND TRANSIT:** When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with a yellow “M”. Handicapped parking is available at the side of MORPC's building. Electric vehicle charging stations are available for MORPC guests.

Indoor bike parking is available for MORPC guests.

MORPC is accessible by COTA BUS. The closest bus stop to MORPC is S. Front Street & W. Blenkner St. Buses that accommodate this stop are the Number 61 - Grove City, the Number 5 - West 5th Ave. /Refugee, and the Number 8 - Karl/S. High/Parsons.



## Mid-Ohio Regional Planning Commission Executive Committee Meeting Minutes

Date: December 2, 2021  
Time: 1:30 p.m.  
Location: MORPC Board Room

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### **Members Present In Person**

Chris Amorose Groomes	Jennifer Gallagher	Rory McGuinness
Karen Angelou	Greg Lestini	David Scheffler
Jeff Benton	Kim Maggard	

### **Members Attending Remotely**

Franklin Christman	Joe Stefanov	Nancy White
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### **MORPC Staff Present In Person**

Colin Andrews	Shawn Hufstедler	Shari Saunders
Kerstin Carr	Niel Jurist	Bevan Schneck
Thea Ewing	Eileen Leuby	Robert Williams
Amanda Frey	William Murdock	
Joe Garrity	Anthony Perry	

### **Welcome – Chris Amorose Groomes**

Acting Chair Chris Amorose Groomes called the meeting to order at 1:31 p.m.

Chair Amorose Groomes reminded Committee members that the Ohio legislature did not extend the authority to convene public meetings virtually beyond July 1, 2021. Members can only be counted as attending the meeting and vote if attending in person. Those attending remotely will be noted in the minutes and are welcome to participate in the discussion.

Chair Amorose Groomes shared that MORPC Chair Karen Angelou will announce the appointment of the 2022 Nominating Committee at the December Commission meeting.

### **Consent Agenda**

Jeff Benton made a motion to approve the Consent Agenda, second by Jennifer Gallagher; motion passed.

### **Executive Director's Report – William Murdock**

William Murdock reported MORPC has a new Public Information Officer, Colin Andrews. Niel Jurist introduced Mr. Andrews who will enhance MORPC's communications and engagement efforts. Mr. Andrews previously worked at the Ohio Department of Health. Mr. Andrews is happy and excited to be at MORPC.

Mr. Murdock and Eileen Leuby are almost done visiting each of our 75 local governments. They received feedback that a lot of leaders need more capacity and a better way to deal with change. They are worried about impacts on their staff and communities.

MORPC is planning to visit the Consumer Electronics Show in January. Mobility has become a showcase at the event. Team Members are reaching out to see who is interested in going.

MORPC created a new website for members regarding the Infrastructure Investment and Jobs Act. The [morpc.org/investing](http://morpc.org/investing) website also includes other funding resources. We are recruiting candidates for the grants officer position that was posted this week.

The main themes of the strategic framework helped shape the 2022 MORPC budget. There is a shift in digital equity and broadband efforts to looking at how we can get resources to local governments. We are planning a retreat with the Executive Committee in February to get your thoughts on the initiatives coming out of the strategic framework. Thea Ewing is the project lead.

Next week you will receive a list of the 2022 MORPC meetings. Based on feedback from members, starting next week, the Commission meeting will be shorter. We are reducing outside speakers and treating presentations more like briefings. We are budgeting for 90 minutes but trying to keep it at 75 minutes.

Interregional Connections is a new committee formed from an existing committee that has been looking at passenger rail efforts connecting Chicago, Columbus, and Pittsburgh. Interregional Connections will focus on advanced mobility solutions such as passenger rail and developing new air connections.

The LinkUs initiative is starting to ramp up engagement with other communities to discuss possibilities, funding strategies, development, etc.

The Ohio State University John Glenn College of Public Affairs is offering a 20 percent discount on Management Advancement for the Public Service (MAPS) courses for all MORPC members and their employees.

MORPC is gearing up for the 2022 Summer Intern Program. The deadline for a community to ask for an intern is coming soon.

The 2022 State of the Region is March 16. Award nominations are open.

Members are invited to The Future of Work: The Near Normal lunch event preceding next week's Commission meeting.

Mr. Murdock announced the technology for the Board Room and Town Hall has come in and will be ready to go for the Executive Committee and Commission in 2022.

#### **Benefits & Compensation Committee – Shawn Hufstедler**

- **Proposed Resolution EC-06-21: “Authorizing the updated Pay Range and Authorized Staff Positions by Job Title Table”**

From time-to-time MORPC evaluates pay grade changes. The last time was 2018. MORPC hired Clemans Nelson to review MORPC's pay grades. The firm also assessed specific positions in grades as well. The changes were discussed with the Benefits and Compensation Committee. Only a few employees were impacted resulting in minor changes to the budget.

Greg Lestini made a motion to approve Resolution EC-06-21, second by Kim Maggard; motion passed.

#### **Building Committee – Joe Stefanov**

- **Proposed Resolution 18-21: “Authorizing the executive director to renew MORPC's building lease” – Shawn Hufstедler**

Joe Stefanov reported the option to renew the building lease is approaching. There is stability in knowing where MORPC will be located for an extended period.

The next renewal is due November 1, 2022, but there is a long lead notice time. This renewal will last until 2027. One more renewal option will last until 2032. There is a two percent increase in base rent each year. Operating costs remained level over the last few years. The lower level was incorporated into the lease a couple years ago. The renovation costs were outside the lease for the most part.

Rory McGuinness made a motion to approve Resolution 18-21, second by Jennifer Gallagher; motion passed.

### **Regional Policy Roundtable – Joe Garrity**

Joe Garrity reported the Infrastructure Investment and Jobs Act was signed into law last month. The bill provides once-in-a-generation funding opportunities and fits some of the issues we need to address as a region. MORPC is uniquely positioned to lead and assist our members. We are creating a team to act as a liaison to help communities and regional partners to ensure this investment is coming back to the region.

Mr. Garrity encouraged members to reach out to the Columbus Partnership if they have not yet submitted an item for the State Capital Budget. The Partnership is seeking projects outside Franklin County. MORPC can help reaching out to your state legislators.

The next Regional Policy Roundtable meeting is December 14. It is Ben Collins last meeting as Chair. David Scheffler is the new chair in 2022.

MORPC is one or two members away from meeting with every member of the Central Ohio delegation.

Mr. Garrity was asked when the details are coming out for the capital budget and federal legislation. Typically, the State Capital Budget is done before the end of March. It may be pushed back to later in the spring. Mr. Garrity has guidance on eligible projects. Mr. Murdock will hear more from OARC and will share the information. The federal legislation depends. Some of it is formula dollars and some of it goes to different competitive pots. Rules and processes need to be written for the competitive dollars.

### **Regional Data Advisory Committee – Kerstin Carr**

Kerstin Carr reported that MORPC is getting close to hiring the Data & Mapping Director.

Brad Ebersole and Jung Kim are continuing as Regional Data Advisory Committee co-chairs. The committee is adding new members and working on creating a diverse representation.

### **Sustainability Advisory Committee – Kerstin Carr**

Kerstin Carr reported the RAPID 5 Team is meeting with different impacted communities and beginning to map projects. They are working with project managers to identify shovel ready projects

This summer was the first summer with no ozone days recorded in the Columbus area.

**Transportation Policy Committee – Thea Ewing**

Thea Ewing reported the OPWC District 3 applications will be approved December 17. There is a TIP amendment on the Transportation Policy Committee agenda for the \$1.4 million Section 5310 fund awards.

Ms. Ewing is giving a presentation on the Regional Mobility Plan at next week's Commission meeting. There are two virtual public meetings for the plan: December 8 and December 9.

There is a virtual informational webinar on the Technical Assistance Program on December 13.

COTA received the 2021 HIRE Vets Medallion Award for recruiting, hiring and retaining American military veterans. COTA was one of 849 recipients.

**Proposed Resolution 17-21: “Acceptance of the fiscal budget and fund account appropriations for the operation of the Mid-Ohio Regional Planning Commission for 2022” – William Murdock and Shawn Hufstedler**

William Murdock and Shawn Hufstedler presented the [2022 Budget](#). Mr. Murdock reviewed the 2021 goals and reported that MORPC will emerge from the pandemic a strong, stable resource for members. The context for forming the 2022 budget was planning for major trends & opportunities and strengthening residential services for all members.

The goals of the Strategic Framework guide the 2022 budget:

- Drive investment
- Pay it forward
- Create an environment for prosperity
- Build value for our members

The 2022 budget was included in the meeting packet. It begins with the Executive Summary followed by the actual budget on page four, followed by a Detail of Member Dues and a Schedule of Appropriations.

Mr. Hufstedler recognized Accountant Betsy Hunkar and Finance Director Anthony Perry for their hard work and dedication to produce this budget and thanked Mr. Murdock for his guidance and support.

The 2022 budget is \$21,996,884: a \$2.7 million increase over 2021. Federal funding is still our largest revenue source, followed by local/other funding and utility funding.

Salaries and Benefits make up approximately 41 percent of the agency budget. The budget for staff wages and fringe benefits is up this year due to an increase of six additional budgeted FTEs, 3.5 percent COLA increases, and promotions/wage adjustments.

Member dues are slightly higher from last year due to the increase in MPO rates. Total dues sources include \$247,500 from prior years' dues to be used for Building Improvements. The use of dues is similar to 2021, with increases in Services to Members and Diversity & Inclusion. The Transportation Match/Operating Reserve is approximately 21 percent of dues. Note that the building due diligence and improvements are funded from dues received in prior years and set-aside for these purposes. Last year we budgeted for \$297,000 from the Building Maintenance Fund, the \$247,500 shown in this budget is the remaining portion.

Appropriations and reserves closely mirror expenses. There are several transfers in the resolution which is typical for us and is consistent with the Operating Reserve Policy. We do not anticipate a need for that but put it in every year in case it is needed.

We have been over our goal of 60 days or more for the Operating Reserve and expect to stay that way for a while. The Operating Reserve is \$1.3 million, the Management Reserve is \$100,000, and the Building Reserve is \$400,000.

Questions were asked why the actuals were below the budgeted amounts in previous years. MORPC is primarily grant funded. At times we add pieces in the event we get the grants we are seeking so it is there and ready to go. Employee turnover can affect the budget. Specific programs reduce over a period of time.

The additional FTEs are for a rehab specialist (funded by the additional lead safe funding), the grants officer, the grants intern, and some interns becoming full time. The HR Director is a new position coming.

The grants officer position will include grant writing, tracking grants, advising, holding briefings, etc. It is common for MORPC to receive no funding for grants that we write for partners.

A question was asked regarding infrastructure funding. The Delaware Municipal Airport is looking into becoming a county-wide regional airport. Is there funding to support this? That's what the grants officer will help with. A suggestion was also made to have a conversation with Steve Tugend regarding the terminal program. Mr. Tugend represents the Ohio Aviation Association.

Operating cash plus the Operation Reserves is over \$3 million in cash.

Greg Lestini made a motion to approve Resolution 17-21, second by David Scheffler; motion passed.

### **Draft Commission Agenda**

The Executive Committee reviewed the draft December 9, 2021, Commission Meeting Agenda.

### **Executive Session**

A motion was made by Rory McGuiness for the Executive Committee to enter into Executive Session for the purpose of Section 121.22 (G) (1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing; second by Kim Maggard. A roll call vote was conducted with all attending committee members in favor. The Executive Session began at 2:39 p.m. and concluded at 3:03 p.m.

Kim Maggard made a motion for a 3.5 percent salary increase for William Murdock, second by Jennifer Gallagher; motion passed.

The meeting adjourned at 3:07 p.m.

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Chris Amorose Groomes, Secretary  
**Executive Committee**





## Mid-Ohio Regional Planning Commission Executive Committee Meeting Minutes

Date: February 3, 2022  
Time: 1:30 p.m.  
Location: Virtual

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### **Members Attending Remotely**

Chris Amorose Groomes  
Karen Angelou  
Franklin Christman  
Michelle Crandall

Jennifer Gallagher  
Erik Janas  
Greg Lestini  
Kim Maggard

Rory McGuinness  
David Scheffler  
Joe Stefanov  
Nancy White

### **MORPC Staff Attending Remotely**

Kerstin Carr  
Thea Ewing  
Amanda Frey  
Joe Garrity

Shawn Hufstedler  
Niel Jurist  
Eileen Leuby  
William Murdock

Anthony Perry  
Shari Saunders  
Bevan Schneck  
Robert Williams

### **Guests Attending Remotely**

Connie Skinner

### **Welcome – Erik Janas**

Chair Erik Janas called the meeting to order at 1:31 p.m.

Chair Janas informed members that considering the expected inclement weather this afternoon, the officers and MORPC staff felt it was prudent to meet virtually. Since the Ohio legislature has not yet extended the authority to convene public meetings virtually, this is not a public meeting, and no votes will be taken. We will have regular discussion.

### **Consent Agenda**

The Consent Agenda will be tabled until next month when it can be formally approved. No comments or edits were made to the December 2, 2021, meeting minutes.

### **Executive Director's Report – William Murdock**

William Murdock thanked those who have crews out cleaning the streets and sidewalks.

Mr. Murdock and Eileen Leuby are already in the double digits on membership visits. They are committed to visiting each member community to see how they are doing.

Mr. Murdock congratulated Thea Ewing and Kerstin Carr on their promotions. Ms. Ewing is the Chief Regional Development Officer & Senior Director of Programming and Dr. Carr is the Chief Regional Strategy Officer & Senior Director of Planning.

Mr. Murdock reminded members to submit their votes for the State of the Region awards by the end of the week.

Robert Williams and the Residential Services department is creating new ways to deliver services while managing costs. They are about to hire a small projects team allowing us to do high impact, low-cost projects faster. They overhauled the approach to the housing projects waiting list. While we did have a loss this year, it was less than expected. We are heading in the right direction. The department broke even in the last month of the year. We just received news that we were awarded a healthy homes grant. Mr. Williams gave a lot of the credit to Steve

Garnack and Anthony Perry on the grant application. We can potentially receive up to \$2 million for normal home repairs as well as lead and radon treatment.

The U.S. Economic Development Administration approved the Comprehensive Economic Development Strategy (CEDS) the board passed last fall. That is a required step toward getting an Economic Development District designation and additional grant funds.

Mr. Murdock congratulated Joe Stefanov and the City of New Albany for Intel's choice to locate in their city. This helps the entire region and the state. MORPC is working with One Columbus, the Ohio Department of Development (ODOD), and Licking County on what the region needs to do now in terms of housing, economic development, infrastructure, transportation, etc. Joint sessions will be held later in February with One Columbus, ODOD, and Licking County to get more information and start hearing their concerns and needs. ODOD contacted MORPC for help navigating and getting local governments connected and informed.

MORPC continues to monitor information regarding the Infrastructure Investment Jobs Act (IIJA). We are close to having the new grants officer onboard. The [morpc.org/investing](https://morpc.org/investing) web page is a resource available to members. We met with the ODOT Director to discuss what this means for transportation dollars flowing through the MPO and how it affects the rural planning organization. We held our first information session two weeks ago.

The final version of the Strategic Framework will be available next month for review. We are planning an Executive Committee Retreat in the spring to go over the framework.

Mr. Murdock congratulated Chris Amorose Grooms on her appointment to the National League of Cities Federal Advocacy Commission's Information Technology and Communications Committee. Mr. Murdock congratulated Joe Antram on his appointment to the County Commissioners Association of Ohio Board of Directors.

Mr. Murdock congratulated Shawn Hufstедler, Anthony Perry and the Finance Team for being awarded the Auditor of State Award with Distinction for 2020.

Mr. Murdock reminded members that MORPC has partnerships with Ohio State, Ohio University and Franklin University offering tuition discounts. MORPC also provides free viewing of the Association of Pedestrian and Bicycle Professionals (APBP) 2022 webinars.

Ohio University Voinovich Academy is offering Governing Essentials for Local Elected Officials. The first and last sessions are full, in-person days. The first session is at MORPC on March 4 and the last session is in Dublin on April 23. The four half-day online workshops are March 9, March 23, April 6, and April 20.

The MORPC Commission Keynote Luncheon with Kenny McDonald is next week before the Commission meeting.

Registration is open for the March 16 State of the Region which is in-person this year. We are hoping to get the keynote speaker locked down in the next couple weeks.

### **Marketing and Communication Approaches – Niel Jurist**

Niel Jurist provided an update on [Marketing and Communication Approaches](#). The Communications & Engagement Department oversees communications, diversity, public involvement, etc., and provides support for all areas of the agency. For 2022, the department is focusing on marketing and storytelling using a mix of traditional and new strategies. By focusing on these areas, Communications & Engagement will accomplish the following key takeaways:

- Targeted marketing will help improve ROI.
- Reviewing existing efforts will help identify opportunities and strengths and make necessary adjustments.
- Audience segmentation will help tailor marketing to key demographic audiences.
- Storytelling will help with strategizing, engaging and optimizing.
- Visual storytelling will help provide a more immersive experience for audiences.

### **Nominating Committee – Chris Amorose Groomes**

Chris Amorose Groomes gave an update on the Nominating Committee. If anyone is interested in serving on the Executive Committee, let Ms. Amorose Groomes or Mr. Murdock know. The next Nominating Committee meeting is March 1 where they will consider any Executive Committee roster changes.

### **Regional Data Advisory Committee – Kerstin Carr**

Kerstin Carr provided staff updates.

- Unfortunately, despite two very strong candidates for the Data Director position, the position remains open and is posted again on MORPC's website.
- The Data Manager position will be posted soon. Current MORPC Data Manager Liz Whelan-Jackson is leaving MORPC on Friday.
- We are hiring a data analyst.
- A Senior Planner reporting to Jennifer Noll is onboarding soon.

MORPC is moving forward to apply for membership to the National Neighborhood Indicators Partnership (NNIP). Dr. Carr anticipates MORPC will be welcomed into the partnership at the end of March. The NNIP is a learning network coordinated by the Urban Institute.

### **Regional Policy Roundtable – Joe Garrity**

Joe Garrity thanked the MORPC Officers and Team Members that participated in the meeting with Congressman Carey last week. Congressman Carey is very supportive of passenger rail and expanding it in Central Ohio. He is also supportive of bringing investment back to Central Ohio.

A few MORPC Team Members and the MORPC Officers are going to Washington, DC next week to meet with the Central Ohio delegation during the National Association of Regional Councils conference. One item they are focusing on is the continuing resolution that is set to expire February 18.

The deadline to submit a project for the state capital budget is March 18.

House Bill 51 was passed by the Senate last week and included language that would allow public bodies to choose to meet remotely through June 30, 2022. The House does not meet until February 9. MORPC will send a letter supporting the clause to meet remotely.

Mr. Garrity thanked Joe Stefanov, Mayor Kim Maggard, and Commissioner Jeff Benton for participating in a facilitated discussion at the keynote luncheon with Kenny McDonald next week.

The next Regional Policy Roundtable meeting is February 22. Mayor David Scheffler is now serving as chair of the Roundtable.

**Transportation Policy Committee – Thea Ewing**

Thea Ewing reported the candidate for the Grants & Investment Officer has accepted the position. Their name will be announced shortly. We are in the offer process for the Economic Development Planner and the Senior Level Planner positions.

The RAISE Grants Notice of Funding Opportunity is coming out soon. MORPC is working with the City of Columbus and ODOT on an application around the Columbus Crossroads project. MORPC will assist your community with funding applications for RAISE grants.

MORPC is assisting Lisa Patt-McDaniel and workforce boards in Central Ohio on the Good Jobs Challenge, a funding resource through the Economic Development Agency. The proposal will be turned in next week.

The Attributable Funds Committee locked down their policies. We will have over \$100 million in this round of attributable funds; previous rounds were closer to \$50 million. The Ohio Public Works Commission process funded awards and is now moving into the policy process.

The Regional Mobility Plan is completed and up for approval at the Commission meeting.

The first meeting of the Interregional Connections Initiative is February 23. Let Ms. Ewing know if you are interested in being on this committee focused around connecting the region by train, trail, and other modes.

Chair Janas announced that the Executive Committee normally votes to move resolutions forward to the Commission. There will be no vote today, but the Committee will have the opportunity to discuss each resolution presented.

**Proposed Resolution 01-22: “Authorizing the executive director to enter into and administer as the prime contract holder of a Gohio Platform contract including Gohio Commute and Gohio Mobility for the Ohio Association of Regional Councils (OARC) with RideAmigos” – Thea Ewing**

This is the second contract for the Gohio platform which now services the entire state. The first contract started in 2016/2017. The new contract begins this summer. Improvements to the system are consistently made.

**Proposed Resolution 02-22: “Accepting Madison County as a member of the Mid-Ohio Regional Planning Commission (MORPC)” – William Murdock**

We believe this is the first time Madison County has joined MORPC. This came out of our CORPO work.

**Proposed Resoluiton 03-22: “Accepting the Village of Buckeye Lake as a member of the Mid-Ohio Regional Planning Commission (MORPC)” – William Murdock**

We now have ten county members. Surrounding counties that are not members include Pickaway, Ross, Fayette, Marion, and Licking. We have member communities that are in Pickaway, Ross and Licking Counties.

**Quarterly Membership Update – Eileen Leuby**

Eileen Leuby presented the [Membership Services Quarterly Report](#) highlighting:

- Membership retention (99 percent)
- New members
- 2021 attendance awards
- Updating member profiles
- 2022 Regional Collaborations
- Rural Service Strategy
- Summer internship program
- Membership visits
- Return on investment
- Information visits

Chair Janas thanked Ms. Leuby for everything she does for MORPC’s membership services.

**Quarterly Financial Statements – Shawn Hufstедler**

Shawn Hufstедler reviewed the [December 2021 Financial Report](#) highlighting:

- This is the preliminary year-end statement – adjustments will be made later.
- Cash position is strong at over \$2.4 million.
- Fringe and indirect rates were both negative due to less direct labor than predicted.
- Loss of \$950,000 – mostly due to revenue recognized in prior years and spent in 2021.
- The only true loss was for Residential Services due to contractor backlog – saw some break even or better months toward the end of the year.
- Members Dues – nine percent of revenue for the year.
- Accounts payable and accounts receivable are in good position.
- Expenditures are within appropriations.
- Operating Reserve – reinvested \$250,000 in the last quarter; the second piece will be transferred in 2022.
- Cash flow at 72 days – will likely go down over time due to some of the one-time monies we received – will monitor as we go.

**Draft Commission Agenda**

The Executive Committee reviewed the draft February 10, 2022 Commission Meeting Agenda.

**Other**

The Executive Committee expressed their condolences to David Scheffler in the loss of his brother.

The meeting adjourned at 2:33 p.m.

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Chris Amorose Groomes, Secretary  
**Executive Committee**



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Chris Amorose Groomes, Nominating Committee Chair

**DATE:** March 10, 2022

**SUBJECT:** **Nomination of Executive Committee Members**

### Background:

In accordance with the Mid-Ohio Regional Planning Commission Articles of Agreement, the Commission will be notified at least five (5) days prior to the Annual Meeting as to the nominees for MORPC's Officers and Executive Committee members.

The Nominating Committee excerpt from the Articles is as follows:

"At least twenty (20) days prior to the annual meeting, the chair shall appoint the Nominating Committee. Said Nominating Committee having been duly appointed and confirmed shall, at least ten (10) days prior to the annual meeting of the COMMISSION, report the names of the candidates so nominated to the secretary. The secretary shall advise each member of the COMMISSION, in writing, at least five (5) days prior to the annual meeting as to the nominees so selected. At the annual meeting, the chair of the Nominating Committee shall report the names so nominated. After this report is presented, nominations from the floor shall be invited. Such nominations must be seconded. The secretary then shall prepare ballots properly identifying the nominees, said ballots shall be distributed and tallied during the annual meeting by a temporary committee appointed for that purpose."

### The Nominating Committee Members:

As noted at the December 9, 2021 Commission meeting, Commission Chair Karen Angelou has appointed five members of the Nominating Committee.

- Chris Amorose Groomes, Committee Chair, City of Dublin
- Jeff Benton, Delaware County
- Mike Schadek, City of Columbus
- Franklin Christman, Village of Ashville
- Nancy White, Mifflin Township



### **Review of Current Members of Executive Committee:**

Several Executive Committee positions do not have expiring terms this year and therefore require no action by the Nominating Committee. For information, these are listed below:

- 1) Immediate Past Chair:** Karen Angelou (2014), Council Member, City of Gahanna
  - 2) In second year of current two-year Executive Committee Term (expires 2023)**
    - a) Jeff Benton (2019), Commissioner, Delaware County
    - b) Jennifer Gallagher (2017), Director, Department of Public Service, City of Columbus
    - c) Erik Janas (2017), Deputy County Administrator, Franklin County
    - d) Nancy White (2017), Administrator, Mifflin Township
- 

### **Nominating Committee Recommendations:**

The Nominating Committee convened on January 27, and made the following recommendations for Officer positions and Executive Committee positions, which will be reported at the March 10, 2022 Commission meeting and considered at the April 14, 2022 Commission meeting:

#### **The nominees for Officers for renewed one-year Officer Terms (expires 2023)**

- **Chair:** Erik Janas, Deputy County Administrator, Franklin County
- **Vice-Chair:** Chris Amorose Groomes, Council Member, City of Dublin
- **Secretary:** Michelle Crandall, City Manager, City of Hilliard

#### **The nominees for Executive Committee are:**

##### **1) For renewal of one-year Executive Committee Terms (expires 2023)**

- a) Joe Stefanov (2008), Chair of Building Committee, City Manager, City of New Albany
- b) Karen Angelou (2014), Past Chair of MORPC, Council Member, City of Gahanna
- c) Kim Maggard (2015), Chair of Reserve & Investment Advisory Committee, Mayor, City of Whitehall
- d) Rory McGuinness (2012), Chair of Bylaws Committee, Deputy Director, City of Columbus

##### **2) For renewal of two-year Executive Committee Terms (expires 2024):**

- a) Michelle Crandall (2020), City Manager, City of Hilliard
  - b) David Scheffler (2020), Mayor, City of Lancaster
  - c) Greg Lestini (2018), Bricker & Eckler LLP, Attorney, Franklin County representative
  - d) Franklin Christman (2018), Administrator, Village of Ashville
  - e) Chris Amorose Groomes (2018), Council Member, City of Dublin
- 

### **Notes:**

- 1) The year after each name refers to the first year of the member's current service on the Executive Committee. For example, Joe Smith (2017) means that Joe Smith's first term began in 2017 and he has served continuously since then.
- 2) Per the bylaws, Executive Committee members may serve up to three consecutive two-year terms. One-year extensions are available if serving as an officer or committee chair.





MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

111 Liberty Street, Suite 100  
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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** William Murdock  
Executive Director

**DATE:** March 1, 2022

**SUBJECT:** Proposed Resolution 04-22: **“Accepting the City of Mount Vernon as a member of the Mid-Ohio Regional Planning Commission (MORPC)”**

On February 28, 2022, the City Council of the City of Mount Vernon passed a resolution to join the Mid-Ohio Regional Planning Commission (MORPC). This resolution accepts the City of Mount Vernon as a member of MORPC, which helps meet the desire of MORPC’s membership to continue to grow the organization for the benefit of a stronger Central Ohio region.

The net dues will be pro-rated as of the date of membership and assessed to the City of Mount Vernon in the amount of \$5,644.

Attachment: Resolution 04-22

RESOLUTION 04-22

**“Accepting the City of Mount Vernon as a member of the Mid-Ohio Regional Planning Commission (MORPC)”**

WHEREAS, the City of Mount Vernon recognizes the need for collaborative, cooperative planning in order to ensure continued growth and prosperity; and

WHEREAS, MORPC’s mission is to be the regional voice and a catalyst for sustainability and economic prosperity in order to secure a competitive advantage for Central Ohio; and

WHEREAS, the City of Mount Vernon has petitioned for membership in MORPC; and

WHEREAS, it is the desire of MORPC’s members to continue to grow for the benefit of strong collaboration on regional issues; and

WHEREAS, the City of Mount Vernon will be assessed dues based on the 2021 population projections; and

WHEREAS, on February 28, 2022, the City Council of the City of Mount Vernon passed a resolution accepting the conditions of membership contained in MORPC’s Articles of Agreement; now therefore

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the City of Mount Vernon is accepted as a member of MORPC effective March 10, 2022.
- Section 2. That the Bylaws provide that two (2) representatives appointed by the City of Mount Vernon are eligible to serve as voting members on their behalf at the MORPC Commission meetings.
- Section 3. That net dues will be pro-rated as of the date of membership (March 10, 2022) and assessed to the City of Mount Vernon for 2022 in the amount of \$5,644.
- Section 4. That the City of Mount Vernon shall be entitled to the same regular services of MORPC as are other members and that any special services will be purchased by the City based on standard MORPC rates.
- Section 5. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 6. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Karen Angelou, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Resolution 04-22

Page 2

Effective date: March 10, 2022  
Submitted by: William Murdock, Executive Director  
Prepared by: Eileen Leuby, Membership Services Officer  
Authority: Ohio Revised Code Section 713.21  
For action date: March 10, 2022



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** William Murdock  
Executive Director

**DATE:** March 1, 2022

**SUBJECT:** Proposed Resolution 05-22: **“Accepting Jackson Township (Franklin County) as a member of the Mid-Ohio Regional Planning Commission (MORPC)”**

On March 1, 2022, the Board of Trustees for Jackson Township passed a resolution to join the Mid-Ohio Regional Planning Commission (MORPC). This resolution accepts Jackson Township as a member of MORPC, which helps meet the desire of MORPC’s membership to continue to grow the organization for the benefit of a stronger Central Ohio region.

The net dues will be pro-rated as of the date of membership and assessed to Jackson Township in the amount of \$2,541.

Attachment: Resolution 05-22

RESOLUTION 05-22

**“Accepting Jackson Township (Franklin County) as a member of the Mid-Ohio Regional Planning Commission (MORPC)”**

WHEREAS, Jackson Township recognizes the need for collaborative, cooperative planning in order to ensure continued growth and prosperity; and

WHEREAS, MORPC’s mission is to be the regional voice and a catalyst for sustainability and economic prosperity in order to secure a competitive advantage for Central Ohio; and

WHEREAS, Jackson Township has petitioned for membership in MORPC; and

WHEREAS, it is the desire of MORPC’s members to continue to grow for the benefit of strong collaboration on regional issues; and

WHEREAS, Jackson Township will be assessed dues based on the 2021 population projections; and

WHEREAS, on March 1, 2022, the Board of Trustees for Jackson Township passed a resolution accepting the conditions of membership contained in MORPC’s Articles of Agreement; now therefore

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That Jackson Township is accepted as a member of MORPC effective March 10, 2022.
- Section 2. That the Bylaws provide that one (1) representative appointed by Jackson Township is eligible to serve as a voting member on their behalf at the MORPC Commission meetings.
- Section 3. That net dues will be pro-rated as of the date of membership (March 10, 2022) and assessed to Jackson Township for 2022 in the amount of \$2,541.
- Section 4. That Jackson Township shall be entitled to the same regular services of MORPC as are other members and that any special services will be purchased by the Township based on standard MORPC rates.
- Section 5. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 6. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Karen Angelou, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Resolution 05-22

Page 2

Effective date: March 10, 2022  
Submitted by: William Murdock, Executive Director  
Prepared by: Eileen Leuby, Membership Services Officer  
Authority: Ohio Revised Code Section 713.21  
For action date: March 10, 2022



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee

**FROM:** Shawn Hufstедler  
Chief Operating Officer

**DATE:** February 25, 2022

**SUBJECT:** Proposed Resolution EC-01-22: **“Authorizing the executive director to enter into an agreement with Advizex Technologies, LLC for infrastructure managed services”**

This resolution authorizes the executive director to enter into a three-year contract with Advizex Technologies, LLC for information technology infrastructure managed services. Advizex Technologies will provide full remediation, monitoring and support for MORPC servers, storage backups, operating systems, and network devices. This frees up time for the MORPC information technology team to work on MORPC-specific projects and provides additional support.

Attachment: Resolution EC-01-22

RESOLUTION EC-01-22

**“Authorizing the executive director to enter into an agreement with Advizex Technologies, LLC for infrastructure managed services”**

WHEREAS, managed services are general tasks handled by a third party freeing internal team members to do work on other MORPC-specific projects and providing enhanced services; and

WHEREAS, Advizex Technologies, LLC will provide full remediation, monitoring and support for MORPC servers, storage backups, operating systems and network devices; now therefore

**BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the executive director is hereby authorized to enter into a three-year agreement with Advizex Technologies, LLC for infrastructure managed services not to exceed \$180,000.
- Section 2. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this committee.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this committee finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

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Erik J. Janas, Chair  
**EXECUTIVE COMMITTEE**

Effective date: March 3, 2022  
Submitted by: Shawn Hufstedler, Chief Operating Officer  
Prepared by: Brian Shang, IT Director, Operations  
Authority: Ohio Revised Code Section 713.21  
For action date: March 3, 2022