



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

111 Liberty St., Suite 111
Columbus, Ohio 43215
www.morpc.org

NOTICE OF A MEETING

EXECUTIVE COMMITTEE MEETING
MID-OHIO REGIONAL PLANNING COMMISSION
111 LIBERTY STREET, SUITE 100
COLUMBUS, OH 43215
BOARD ROOM

Thursday, December 7, 2023
1:30 p.m.

Remote Option

To join by video and see any screen sharing, click on “Join Microsoft Teams Meeting” below. You do not need to have Microsoft Teams for the link to work.

[Join Microsoft Teams Meeting](#)

Meeting ID: 216 600 997 120

Passcode: AbdKA8

To participate by phone, use the conference call information below.

[+1 614-362-3056](#) United States, Columbus

[\(888\) 596-2819](#) United States (Toll-free)

Phone Conference ID: 895 460 882#

AGENDA

1. **Welcome** – Michelle Crandall, Interim Chair
 - **Nominating Committee** – Ben Kessler, Interim Secretary
2. **Consent Agenda**
 - Approval of **November 2, 2023 minutes**
3. **Executive Director’s Report** – William Murdock, Executive Director
4. **Committee Updates**
 - **Benefits & Compensation Committee** – Shawn Hufstедler, Chief Operating Officer
 - **Proposed Resolution EC-05-23: “Setting compensation guidelines and limits for the 2024 compensation year”**

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

- **Regional Policy Roundtable** – Joseph Garrity, Senior Director of Government Affairs & Community Relations
 - **Transportation Policy Committee** – Nick Gill, Interim Senior Director of Programming & Transportation Study Director
5. **Proposed Resolution 19-23: “Accepting Brown Township (Franklin County) as a member of the Mid-Ohio Regional Planning Commission (MORPC)”** – William Murdock, Executive Director
 6. **Proposed Resolution 16-23: “Acceptance of the fiscal budget and fund account appropriations for the operation of the Mid-Ohio Regional Planning Commission for 2024”** – William Murdock, Executive Director and Shawn Hufstedler, Chief Operating Officer
 7. **Proposed Resolution 17-23: “Authorizing the executive director to enter into contract with EAN Holdings, LLC, DBA Commute with Enterprise, for vanpool fleet services for the Gohio Commute Vanpool Program”** – Nick Gill, Interim Senior Director of Programming & Transportation Study Director
 8. **Proposed Resolution 18-23: “Authorizing the executive director to enter into agreement with a firm to provide state government relations services for the Central Ohio Region”** – Joseph Garrity, Senior Director of Government Affairs & Community Relations
 9. **Proposed Resolution 20-23: “Authorizing the executive director to enter into agreement with a firm to provide defense and community partnership services for the Central Ohio region”** – Joseph Garrity, Senior Director of Government Affairs & Community Relations
 10. **Proposed Resolution EC-06-23: “Authorizing the executive director to enter into agreements with the Franklin County Board of Commissioners to administer the Joint Columbus and Franklin County Housing Advisory Board for the period of January 1, 2024 through December 31, 2024”** – Kerstin Carr, Chief Regional Strategy Officer & Senior Director of Planning
 11. **LinkUS Update** – William Murdock, Executive Director and Maria Schaper, Associate Director of Transportation
 12. **Draft Commission Agenda**
 13. **Other Business**
 14. **Executive Session – ORC Section 121.22 (G) (1)**

Purpose: to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

**PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR ssaunders@morpc.org
IF YOU REQUIRE SPECIAL ASSISTANCE.**

The next Executive Committee Meeting is
Thursday, February 1, 2024, 1:30 p.m.
111 Liberty Street, Suite 100
Columbus, Ohio 43215

PARKING AND TRANSIT: When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with a yellow "M". Handicapped parking is available at the side of MORPC's building. Electric vehicle charging stations are available for MORPC guests.

Indoor bike parking is available for MORPC guests.

MORPC is accessible by COTA BUS. The closest bus stop to MORPC is S. Front Street & W. Blenkner St. Buses that accommodate this stop are the Number 61 - Grove City, the Number 5 - West 5th Ave. /Refugee, and the Number 8 - Karl/S. High/Parsons. MORPC is accessible by COTA BUS. The closest bus stop to MORPC southbound is High Street & W. Blenkner Street. Buses that accommodate this stop are the 5 - West 5th Ave./Refugee, and the 8 - Karl/S. High/Parsons. The closest stop to MORPC northbound is High Street & E. Hoster Street. Buses that accommodate this stop are the 5 - West 5th Avenue/Refugee and the 8 - Karl/S. High/Parsons. Accessible from the Courthouse stop by a quick walk are COTA lines 1, 2, 4, and CMAX.



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111 Liberty St., Suite 111
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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee, Officers, and Board Members

FROM: Ben Kessler, Nominating Committee Chair

DATE: December 7, 2023

SUBJECT: Nomination of Executive Committee Members

Background:

In accordance with the Mid-Ohio Regional Planning Commission Articles of Agreement, the Commission will be notified at least five (5) days prior to the Annual Meeting as to the nominees for MORPC's Officers and Executive Committee members.

The Nominating Committee excerpt from the Articles is as follows:

"At least twenty (20) days prior to the annual meeting, the chair shall appoint the Nominating Committee. Said Nominating Committee having been duly appointed and confirmed shall, at least ten (10) days prior to the annual meeting of the COMMISSION, report the names of the candidates so nominated to the secretary. The secretary shall advise each member of the COMMISSION, in writing, at least five (5) days prior to the annual meeting as to the nominees so selected. At the annual meeting, the chair of the Nominating Committee shall report the names so nominated. After this report is presented, nominations from the floor shall be invited. Such nominations must be seconded. The secretary then shall prepare ballots properly identifying the nominees, said ballots shall be distributed and tallied during the annual meeting by a temporary committee appointed for that purpose."

The Nominating Committee Members:

As announced at the October 12, 2023, Commission meeting, Commission Chair Chris Amorose Groomes appointed the following five members of the Nominating Committee.

- Ben Kessler, Committee Chair, City of Bexley
- Jeff Benton, Delaware County
- Mike Schadek, City of Columbus
- Frankin Christman, Village of Ashville
- Nancy White, Mifflin Township

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

Review of Current Members of Executive Committee:

Several Executive Committee positions do not have expiring terms this year and therefore require no action by the Nominating Committee. For information, these are listed below:

- 1) **Immediate Past Chair:** Vacant
 - 2) **In second year of current two-year Executive Committee Term (expires 2025)**
 - a) Jeff Benton (2019), Commissioner, Delaware County
 - b) Ben Kessler (2023), Mayor, City of Bexley
 - c) Kristen Atha (2023), Director of Public Utilities, City of Columbus
-

Nominating Committee Recommendations:

The Nominating Committee convened on November 2, November 15 and December 7, 2023, and made the following recommendations for Officer positions and Executive Committee positions, which will be reported at the December 14, 2023, Commission meeting and considered at the February 8, 2024 Commission meeting:

The nominees for Officers for renewed one-year Officer Terms (expires 2025)

- **Chair:** Chris Amorose Groomes, Council Member, City of Dublin
- **Vice-Chair:** Michelle Crandall, City Manager, City of Hilliard
- **Secretary:** Ben Kessler, Mayor, City of Bexley

The nominees for Executive Committee are:

- 1) **For renewal of one-year Executive Committee Terms (expires 2025)**
 - a) Joe Stefanov (2008), Chair of Benefits & Compensation, City Manager, City of New Albany
 - b) Nancy White (2017), Chair of Investment & Reserve, Fiscal Officer Mifflin Township
 - c) Jennifer Gallagher (2017), Chair of Bylaws, Director of Public Service, City of Columbus
 - d) Chris Amorose Groomes (2018), City Council, City of Dublin
 - 2) **For renewal of two-year Executive Committee Term (expires 2026):**
 - a) Michelle Crandall (2020), City Manager, City of Hilliard
 - 3) **For new two-year Executive Committee Terms (expires 2026):**
 - a) Kris Long (2024), Deputy Director, Franklin County
 - b) TBD XXXXX (2024), Franklin County
 - c) Laurie Jadwin, (2024), Mayor, City of Gahanna
 - d) Matthew Starr, (2024), Mayor, City of Mount Vernon
 - e) Hayley Lupton, (2024), Administrator, Village of Plain City
-

Notes:

- 1) The year after each name refers to the first year of the member's current service on the Executive Committee. For example, Pat Smith (2017) means that Pat Smith's first term began in 2017 and they have served continuously since then.

- 2) Per the bylaws, Executive Committee members may serve up to three consecutive two-year terms. One-year extensions are available if serving as an officer or committee chair.



Mid-Ohio Regional Planning Commission Executive Committee Meeting Minutes

Date: November 2, 2023
Time: 1:30 p.m.
Location: MORPC Board Room

Members Attending in Person

Chris Amorose Groomes
Karen Angelou
Kristen Atha

Jeff Benton
Franklin Christman
Michelle Crandall

Jennifer Gallagher
Ben Kessler
David Scheffler

MORPC Staff Attending in Person

Kerstin Carr
Andrea Doolittle
Joe Garrity
Nick Gill
Shawn Hufstедler

Niel Jurist
Eileen Leuby
Kelsey Matson
Anthony Perry
Shari Saunders

Maria Schaper
Cory Tressler
Robert Williams

MORPC Staff Attending Remotely

William Murdock

Alisa Obukhova

Welcome – Michelle Crandall

Interim Chair Michelle Crandall called the meeting to order at 1:30 p.m.

Consent Agenda

Jennifer Gallagher made a motion to approve the Consent Agenda, second by Kristen Atha; motion passed.

Executive Director's Report – William Murdock

William Murdock congratulated MORPC Team Members for the successful Summit on Sustainability. Over 630 attended the daylong event with great keynotes, plenary sessions, and Pecha Kucha speakers. The Summit smashed all our sponsorship records with over \$104,000. The sessions were recorded and will be available on MORPC's YouTube channel. Sponsorships and ticket sales cover the cost of the event.

Mr. Murdock reported he provided a memo with the 2023 MORPC accomplishments to the Executive Committee as part of his evaluation process. He is proud of the work we've accomplished together this year. He looks forward to the Committee's feedback.

We officially hired Parag Agrawal as the Chief Mobility & Infrastructure Officer & Sr. Director of Programming and will share his photo next week. He is executive director of a smaller MPO in a fast-growing part of Florida and has experience with development and rail. He graduated from OSU and worked for the City of Columbus about 20 years ago.

Mr. Murdock and Maria Schaper will share an update on LinkUS later in the meeting.

MORPC hired two additional planners to help with the Community Based Planning Assistance Program. The program is designed to help communities with hiring consultants, providing technical assistance, and loaning planning staff support on a short-term basis. Reach out to Kerstin Carr to connect.

Mr. Murdock reported the SHARES technical hub grant application was not successful in the first round. However, three days later, the U.S. Commerce Department CHIPS office visited and spent two days

with regional leaders reviewing the application again. We are optimistic that something positive will come out of the visit.

We expect a passenger rail announcement on the corridors that will move forward in November. We are not taking anything for granted but continue making significant outreach efforts. We have a partnership with All Aboard Ohio who is hosting a statewide meeting later in November.

RAPID 5 posted the search for an Executive Director. They hired Broadview Consulting Firm. If you know of talented candidates, Mr. Murdock and Dr. Carr can provide the contact information. RAPID 5 met with keynote Summit speaker Mitchel Silver, Metro Parks, and Columbus Parks and Rec to do a deep dive into their efforts.

An RFP for the Regional Water Study will be issued soon. The study will kick-off early next year. Next steps involve reaching out to communities to get information on utility districts and other concerns/needs. MORPC will continue to work on 208 sewer districts in Licking and Delaware Counties. MORPC and Ohio EPA are looking at a structure for regional dispute resolution.

Upcoming Events:

- Pre-Commission Luncheon with Tracy Hadden-Loh, November 9, 12 p.m., MORPC
- Region Update Breakfast Southeast Area, November 28, 9 a.m., Southern Ohio Enterprise Center, Circleville
- MORPC Commission Holiday Luncheon, December 14, 12 p.m., MORPC

Quarterly Financial Statements – Shawn Hufstedler

Shawn Hufstedler presented the [Quarterly Financial Report 2023 Q3](#) highlighting:

- Budget vs. Expenses
- Operating Reserve Balances by Month
- Gain/Loss Amount
- Net Loss Year-to-Date
- Fringe and Indirect Rates
- Accounts Receivable
- Net Position
- GASB 96 standard

The full September 2023 Financial Report is available [here](#).

Benefits & Compensation Committee – Shawn Hufstedler and Andrea Doolittle

Shawn Hufstedler and Andrea Doolittle shared that the Benefits & Compensation Committee met in October to discuss the proposed changes to the employee guidebook. Legal also provided comments on the proposed changes.

- **Proposed Resolution EC-03-23: “Authorizing the executive director to make relevant changes to the Mid-Ohio Regional Planning Commission’s Employee Guidebook”**
Minor changes were proposed for the employee recognition programs, longevity incentives, hybrid/remote working hours, severe weather and emergency conditions, and outside employment. More substantial changes were proposed for a new salary enhancement program for employees working with HWAP, updating the competitive bidding threshold to reflect changes in the state threshold, and the addition of a digital security policy.

Chris Amorose Groomes made a motion to approve Resolution EC-03-23, second by Ben Kessler; motion passed.

Nominating Committee – Ben Kessler

Ben Kessler announced the Nominating Committee met this morning and reviewed the recommendation for the vacancy left by Erik Janas' departure. The committee recommends Kris Long as an interim replacement. The Nominating Committee also discussed three upcoming vacancies. Let Mayor Kessler know of anyone interested in serving on the Executive Committee. They are looking for nominees from three categories: elected official from a Franklin County suburb, an elected city official from outside Franklin County, and a village administrator or someone in village government.

David Scheffler made a motion to accept the recommendation to fill the Executive Committee vacancy left by Erik Janas with Kris Long on an interim basis, second by Jeff Benton; motion passed.

Sustainability Advisory Committee – Kerstin Carr

Kerstin Carr reported a few terms are expiring on the Sustainability Advisory Committee. Reach out to Dr. Carr with potential members. The Sustainability Advisory Committee will meet quarterly in 2024.

The RFP issued by the Ohio EPA is to hire a consultant to draft the RFP for the water study. Ohio EPA is incorporating MORPC in the process. The RFP for the water study should be out later this year or early next year. MORPC's role is to help with regional engagement and making sure the utilities are involved.

Over 100 people have already expressed an interest in serving as the next Executive Director for RAPID 5. Dr. Carr will give a more detailed presentation at the Commission meeting.

Regional Policy Roundtable – Joseph Garrity

Joe Garrity provided a legislative update highlighting:

- New Speaker of the House is Mike Johnson from Louisiana
- The continuing resolution expires November 17 – expect a stopgap measure to last until January 15 or April 15
- Transportation HUD appropriations bill on House floor
- Met with Congressional delegation regarding passenger rail
- Will continue to collaborate with southeast Ohio
- State Capital Budget – submit projects to Columbus Partnership Priority Committee by December 17
- HB 257 – virtual meetings
- MORPC issued two RFPs – one for state government relations services and one for defense services
- Joe Garrity attending the Association of Defense Communities Conference next week on behalf of the Ohio Defense Group
- Kathleen Young-Riley from Governor DeWine's office is the guest speaker at the November 29 Regional Policy Roundtable meeting
- MORPC testified and brought a panel of local leaders before the Select Committee on Housing seeking an amendment to provide funds for workforce or zoning planning for communities – additional meetings are scheduled

Central Ohio Rural Planning Organization – Nick Gill

Nick Gill reported the Central Ohio Rural Planning Organization (CORPO) meets Monday, November 6 for their biannual meeting. They will consider adoption of the 2023-2050 CORPO Transportation Plan. The plan includes over 200 projects totaling \$4.6 billion.

CORPO will also consider adoption of the recommendations for the CORPO dedicated funds for three projects totaling \$1.1 million. CORPO will reopen another round of applications for the additional \$1 million available.

The Safe Streets 4 All Safety Action Plan Kick-off Event is November 6. Creating a safety action plan will make projects in the CORPO area eligible for implementation dollars for future Safe Streets 4 All funding rounds. Ideally the plan will be in place for adoption by the May CORPO meeting.

Transportation Policy Committee – Nick Gill

MORPC issued an RFP for a vendor to provide vans for the Gohio Commuter program. Submissions are due November 15. The three-year contract will be in place by January 1.

MORPC received requests from 18 different agencies totaling \$4.2 million for FTA 5310 funding. There is \$1.7 million available for the MPO area. Recommendations will be incorporated in the December TIP amendment.

After reviewing proposals, the Selection Committee chose Burgess & Niple to provide long-range planning support in the Intel planning area. We hope to be under contract this month.

The Attributable Funds Committee is reviewing their policy. Relatively minor changes are anticipated – prioritizing safety and making certain smaller projects can compete for funding. The process should wrap up in December. The updated policy will be out for comment the first of 2024. The Attributable Funds Committee is working in conjunction with the Complete Streets Committee to update the Complete Streets policy.

Proposed Resolution EC-04-23: “To authorize the executive director to enter into agreements with Franklin County Public Health for \$500,000 to perform lead test and remediation measures to be leveraged with MORPC’s Franklin County Home Repair Program” – Robert Williams

Kristen Atha made a motion to approve Resolution EC-04-23, second by Franklin Christman; motion passed.

Proposed Resolution 15-23: “Accepting the Village of West Jefferson as a member of the Mid-Ohio Regional Planning Commission (MORPC) – William Murdock

David Scheffler made a motion to approve Resolution 15-23, second by Jennifer Gallagher; motion passed.

LinkUS Briefing – William Murdock and Maria Schaper

William Murdock and Maria Schaper presented a [LinkUS Briefing](#). LinkUS is a major project in partnership with COTA, City of Columbus, Franklin County, MORPC, and many communities in the COTA service area. LinkUS is an initiative to look at how growth in our community can translate into better mobility, workforce, and housing options. For almost ten years we’ve been looking at growth and how transportation, housing and infrastructure fit into that. LinkUS builds on the efforts of the last decade and moves forward.

LinkUS looks at three core items: faster, more reliable public transportation; safe and expanded bike and pedestrian paths; and walkable communities with more access to work, home, and other things. Its initial investments would deliver premium rapid and high-capacity transit. Three corridors in the region are in various design stages: West Broad Street, East Main, and the Northwest Corridor.

LinkUS is a complete mobility initiative with safe pedestrian and bike infrastructure connecting people to transit stops and stations. Combined with the development potential along the transit corridors, it creates the opportunity for increased housing options.

Funding is dependent on adding a new half percent COTA sales tax bringing COTA to a permanent sales tax of one percent. This is consistent with other regions in Ohio. The Transit Supportive Infrastructure (TSI) focuses on bike, pedestrian, and safety projects. 27.5 percent of the additional sales tax is dedicated to TSI projects; estimated at \$60 million annually. TSI funds are local. MORPC will administer the TSI funding program.

MORPC is in the process of forming a multi-layered committee structure to facilitate and develop a TSI program of projects and establish a culture of regionalism. The technical working groups begin meeting this month.

MORPC's role is the traditional MPO role of making certain it matches federal requirements. MORPC has an important role in LinkUS but there is a large coalition of regional partners who are doing a lot. LinkUS is designed to feed into other counties' transit. A lot of efficiencies can be realized regionally (regional trails, housing improvements, etc.).

Draft Commission Agenda

The Executive Committee reviewed the draft November 9, 2023 Commission Meeting Agenda.

Other Business

MORPC Interim Secretary Ben Kessler reminded Executive Committee members to complete Mr. Murdock's evaluation. The Executive Committee will review Mr. Murdock's evaluation at the December meeting.

The meeting adjourned at 3:12 p.m.

Ben Kessler, Interim Secretary
Executive Committee



MID-OHIO REGIONAL
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111 Liberty St., Suite 111
Columbus, Ohio 43215
www.morpc.org

Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee

FROM: Shawn Hufstедler
Chief Operating Officer

DATE: December 1, 2023

SUBJECT: Proposed Resolution EC-05-23: **“Setting compensation guidelines and limits for the 2024 compensation year”**

New compensation guidelines are recommended for the period beginning January 1, 2024 and ending December 31, 2024. After performing market research, review of budgetary restrictions, and review by the Benefits & Compensation Committee, a merit adjustment is recommended.

MORPC management recommends zero to three- and one-half (0 to 3.5) percent merit increase for all permanent employees hired by September 30, 2023, based on employee performance with an aggregate merit increase of up to approximately three (3) percent of total annualized payroll as of September 30, 2023, effective on January 1, 2024.

Consistent with prior years and to meet the needs of changing positions and team members progressing in their careers while performing new duties, the resolution also authorizes promotions, wage scale adjustments, including those resulting from any compensation and classification/grade assessment, and “saves” of up to four- and one-half (4.5) percent of total payroll. This also includes potential awards for the HWAP-funded salary enhancement pilot, which is a grant funded production-based incentive.

Consistent with our current practices, individuals that reach the maximum of their salary grade will not have an increase in their base annual salary beyond the maximum but may receive a one-time bonus based on performance.

MORPC will continue to use the performance evaluation program that is currently in place. The employee’s performance is rated, including how they perform their job in regard to reaching the agency’s mission and goals.

Attachment: Resolution EC-05-23

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

RESOLUTION EC-05-23

“Setting compensation guidelines and limits for the 2024 compensation year”

WHEREAS, the new guidelines are established for calendar year 2024; and

WHEREAS, the Benefits & Compensation Committee met and discussed 2024 merit increases, and health care and other benefits; and

WHEREAS, the Benefits & Compensation Committee deliberated and provides the following recommendations; now therefore

BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the agency’s compensation guidelines and limits for the 2024 compensation year shall be as follows:
- a) Award zero to three- and one-half (0 to 3.5) percent merit bonus and/or merit wage increases to permanent employees employed as of September 30, 2023 based on employee performance with an aggregate merit increase of up to approximately three (3) percent of total annualized payroll as of September 30, 2023.
 - b) Any employee in a performance probationary status will be deemed ineligible for the merit increase.
 - c) The executive director is authorized an amount of four- and one-half (4.5) percent of total annualized payroll as of September 30, 2023 for granting: wage scale adjustments, “saves”, salary enhancement and promotions without prior approval of the Executive Committee as long as it is prescribed by the compensation guidelines.
 - d) The executive director is authorized to provide a one-time merit bonus to staff that exceed their salary grade, if warranted, remaining within the above aggregate increase threshold.
- Section 2. That the finance director is authorized to use approximately three (3) percent of total annualized payroll as of September 30, 2023 for salary merit increases plus four- and one-half (4.5) percent of total annualized payroll as of September 30, 2023 for wage scale adjustments, “saves”, salary enhancement and promotions.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this committee finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Michelle Crandall, Interim Chair
EXECUTIVE COMMITTEE

Effective date: January 1, 2024
Submitted by: Shawn Hufstedler, Chief Operating Officer
Prepared by: Shawn Hufstedler, Chief Operating Officer
Authority: Ohio Revised Code Section 713.21
For action date: December 7, 2023



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111 Liberty St., Suite 111
Columbus, Ohio 43215
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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: William Murdock
Executive Director

DATE: December 1, 2023

SUBJECT: Proposed Resolution 19-23: **“Accepting Brown Township (Franklin County) as a member of the Mid-Ohio Regional Planning Commission (MORPC)”**

On November 20, 2023, the Board of Trustees for Brown Township passed a resolution to join the Mid-Ohio Regional Planning Commission (MORPC). This resolution accepts Brown Township as a member of MORPC, effective January 1, 2024, which helps meet the desire of MORPC's membership to continue to grow the organization for the benefit of a stronger Central Ohio region.

2024 dues will be assessed to Brown Township in the amount of \$1,683.

Attachment: Resolution 19-23

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

RESOLUTION 19-23

“Accepting Brown Township (Franklin County) as a member of the Mid-Ohio Regional Planning Commission (MORPC)”

WHEREAS, the Brown Township recognizes the need for collaborative, cooperative planning in order to ensure continued growth and prosperity; and

WHEREAS, MORPC’s mission is to be the regional voice and a catalyst for sustainability and economic prosperity in order to secure a competitive advantage for Central Ohio; and

WHEREAS, the Brown Township has petitioned for membership in MORPC; and

WHEREAS, it is the desire of MORPC’s members to continue to grow for the benefit of strong collaboration on regional issues; and

WHEREAS, the Brown Township will be assessed dues based on the 2023 population projections; and

WHEREAS, on November 20, 2023, the Board of Trustees for Brown Township passed a resolution accepting the conditions of membership contained in MORPC’s Articles of Agreement; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That Brown Township is accepted as a member of MORPC effective January 1, 2024.
- Section 2. That the Bylaws provide that one (1) representative appointed Brown Township is eligible to serve as a voting member on their behalf at the MORPC Commission meetings.
- Section 3. That net dues will be assessed to Brown Township for 2024 in the amount of \$1,683.
- Section 4. That Brown Township is entitled to the same regular services of MORPC as are other members and that any special services will be purchased by the Township based on standard MORPC rates.
- Section 5. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 6. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Chris Amorose Groomes, Interim Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date:	January 1, 2024
Submitted by:	William Murdock, Executive Director
Prepared by:	Eileen Leuby, Membership Services Officer
Authority:	Ohio Revised Code Section 713.21
For action date:	December 14, 2023



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111 Liberty St., Suite 111
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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: Shawn Hufstedler
Chief Operating Officer

DATE: December 1, 2023

SUBJECT: Proposed Resolution 16-23: **“Acceptance of the fiscal budget and fund account appropriations for the operation of the Mid-Ohio Regional Planning Commission for 2024”**

This resolution establishes an agency operating budget of \$23,629,418 for calendar year 2024 and sets authorized appropriation levels for the agency operating and capital expenditures budget line items.

The full 2024 operating budget document with comparisons to the 2023 budget and an executive summary highlighting key elements of the 2024 budget is attached.

The proposed transfers are as follows:

- Transfer \$1,000,000 out of the Operating Reserve to the main operating account.
 - This transfer will only occur, if needed, in accordance with the operating reserve policy.
- Transfer \$1,000,000 into the Operating Reserve to transfer (if needed) member dues funding to increase the Operating Reserve and return the funds transferred as noted above, if applicable.
- Transfer \$100,000 out of the Operating Reserve to the main operating account.
 - This transfer authorization is for the management reserve, if needed, to fund new intended revenue-generating activity and/or relatively minor shortages in funding for certain programs.
- Transfer \$100,000 out of the main operating account to the Operating Reserve.
 - This authorization is for the purpose of transferring positive net income from certain program groups to be invested in the Operating and Management Reserves in accordance with the Operating Reserve Policy.

Attachment: Resolution 16-23

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

RESOLUTION 16-23

“Acceptance of the fiscal budget and fund account appropriations for the operation of the Mid-Ohio Regional Planning Commission for 2024”

WHEREAS, the Commission annually adopts the agency budget and fund account appropriations; and

WHEREAS, the finance team, working with the executive director and all MORPC departments, has formulated the 2024 Budget and fund account appropriations; and

WHEREAS, the Executive Committee has reviewed the 2024 Budget and fund account appropriations and recommends adoption; now therefore,

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

Section 1. That the operating budget attached as page 6 of the 2024 Budget is adopted.

Section 2. That the finance director is hereby authorized and directed to adopt the 2024 fund appropriations as shown below and transfer funds up to the amounts listed in the transfer appropriation lines below.

Fund No.	Org. No.	Franklin County Object Code	Account Title	2023 Appropriations Budget
9013	13570	510000	Salaries	\$7,932,362
9013	13570	515000	Fringe Benefits	\$3,051,104
9013	13570	520000	Services & Charges and Materials	\$10,835,678
9013	13570	539500	Board Member Reimbursements	\$30,000
9013	13570	554000	Grants to Non-Profit Organizations and Governments	\$1,590,587
9013	13570	540000	Capital outlay – Furniture, Equipment & Leasehold Improvements	\$120,000
			TOTAL	\$23,559,731
			Transfer for Building Maintenance and Improvement	
9043	43570	573300	Transfer Appropriation - Out	\$100
9013	13570	473300	Transfer Appropriation - In	\$100
			Transfer for Operating Reserve	
9042	42570	573300	Transfer Appropriation – Out	\$1,000,000
9013	13570	473300	Transfer Appropriation – In	\$1,000,000
9013	13570	573300	Transfer Appropriation - Out	\$1,000,000

9042	42570	473300	Transfer Appropriation - In	\$1,000,000
			Transfer for Management Reserve	
9042	42570	573300	Transfer Appropriation – Out	\$100,000
9013	13570	473300	Transfer Appropriation – In	\$100,000
9013	13570	573300	Transfer Appropriation – Out	\$100,000
9042	42570	473300	Transfer Appropriation – In	\$100,000

- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That the finance director is authorized and directed to make any necessary allocation changes within a single fund of the appropriations up to 5 percent of the total appropriations to accommodate operating and accounting requirements of the Commission.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Chris Amorose Groomes, Interim Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: January 1, 2024
Submitted by: Shawn Hufstedler, Chief Operating Officer
Prepared by: Anthony Perry, Finance Director
Authority: Ohio Revised Code Section 713.21
For action date: December 14, 2023
Attachment: 2024 Budget



MID-OHIO REGIONAL PLANNING COMMISSION 2024 BUDGET



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION



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EXECUTIVE SUMMARY

The MORPC 2024 operating budget is \$23,629,418, an increase of \$397,704 (1.7%) from 2023's budget of \$23,231,714.

Looking toward 2024, MORPC's finances are strong. The agency will continue to make investments strategically, while also prioritizing the preservation of cash to ensure the long-term sustainability of its operations. With relatively high interest rates persisting, uncertainty continues around the national economy. However, MORPC remains optimistic – economic development projects in the region continue to grow, large amounts of federal funding are available to the region, and nationwide inflation is on the decline. This budget seeks to continue a balanced approach of using resources responsibly, while still targeting investments that will improve services for members and the region.

MORPC will continue to aggressively pursue grants and contracts that will benefit its members. While some increases have been budgeted, a mid-year budget amendment will be completed if needed to adjust for new funding and programs as we move through 2024.

This budget focuses on MORPC's Strategic Framework Goals, which include:

- Drive Investment;
- Pay It Forward;
- Create an Environment for Prosperity; and
- Build Value for Our Members.

MORPC is pursuing a number of initiatives to continue to advance these goals, which include the following:

Drive Investment

- To attract investment to the region and create opportunities for members and all of Central Ohio, MORPC will devote more resources toward efforts in the areas of economic development and regional investment. This includes fully funding the following positions: Economic Development Director, Regional Investment Officer, Economic Development Planner, Grants Coordinator, and Grants Intern. Some positions have been upgraded and funding is being continued for the others.
- MORPC will continue to support planning efforts around major projects, such as the Intel Project in Licking County. MORPC is budgeting funding received from ODOT to support this planning work.

Pay It Forward

- MORPC will continue to enhance public service leadership and build capacity in Central Ohio communities by training local elected officials and appointed leaders; provide extensive member-focused forums, briefings, and special events; and connect young leaders to public service through MORPC's Internship Program (including the addition of an Intern Program Coordinator to help manage this program).

Create an Environment for Prosperity

- MORPC will continue to deliver essential tools for the region to get better as it grows bigger, including expanded research, visual tools, and proactive briefings; continued expertise to tackle the housing challenge; and programs and tools to inform and drive sustainability and mobility efforts.

Build Value for Our Members

- In response to the challenges of growth and staffing in many of the region's local governments, MORPC has developed two new resources for planning assistance. This includes a staffing pool of planners available for short-term assignments with MORPC members to assist with planning and development staffing needs. We have also developed a task order consultant program to streamline the process for local governments to engage pre-negotiated services from a network of planning and development firms and consultants.
- MORPC will be an excellent steward of regional resources. In this budget, MORPC is using \$400,000 in funding to bolster its operating reserve, which will further strengthen MORPC's finances, improve financial resiliency, and support MORPC's 60-day or more operating reserve balance target.
- MORPC will continue to be a strong resource and collaborative forum for Central Ohio communities. MORPC members will continue to have access to the newly renovated space and will benefit from virtual meeting tools.
- MORPC continues to invest in Human Resources and Information Technology to remain a great place to work. To recruit and retain a high-quality workforce, and working with human resources professionals across the region, MORPC in 2024 is changing the income thresholds for the employee portion of its health care rate schedule so that more employees are in the less costly tiers; providing increased PTO to staff as a longevity bonus and through a Spot Award program; and offering free parking, EV charging, COTA passes via C-pass, and COGO membership to all staff. MORPC is also budgeting the addition of an IT intern to increase capacity.
- MORPC will continue to provide a strong return on investment (ROI) for all local government members.

The details below show some changing initiatives and new programs. Here are some notable highlights for 2024:

Residential Services

- An increase in funding for Residential Services (RS) is budgeted due to a dramatic increase in Home Weatherization Assistance Program (HWAP) funding. Funding is being increased from \$1,028,446 in 2023 to \$4,382,033 in 2024 due to MORPC's service area being expanded and Ohio Department of Development providing increased funding beyond MORPC's traditional HWAP service area. In addition to other initiatives being undertaken to increase efficiency and maximize revenue generation with MORPC's Weatherization Program, the increase in HWAP funding is helping to sustain the Columbia Gas Warm Choice Program. In the 2023 budget, MORPC anticipated the need to subsidize over \$400K for Warm Choice. In part due to the receipt of increased HWAP funding, the actual amount is expected to be much less in 2023. MORPC is anticipating an approximately \$50K subsidy in 2024. MORPC will continue to evaluate all options to limit the budgetary impact from the program to the rest of the agency, while ensuring the continuance of critical services to families in need.

Programming and Planning

- A reduction in Programming funding is primarily the result of budgeting much less potential funding sources (also referred to as “NUC” or “not under contract”) in 2024 compared to 2023. MORPC continues to pursue new federal and other funding sources, but is essentially only budgeting funding sources that are very certain to be received, unlike in the past. MORPC will seek Commission approval and, if necessary, appropriation increases during 2024 if substantial new funding sources are received. Programming funding is also decreasing due to less being budgeted in 2024 compared to 2023 for FTA 5310 Enhanced Mobility Program subgrant funds. The distribution of these funds has been highly variable and vehicle purchases for subrecipients are anticipated to continue to be delayed due to nationwide supply issues. Finally, there is a decrease in “Various Transportation Projects – Local.” This category is supported by, among other funding sources, local COTA funds in lieu of COVID relief funding. MORPC is anticipating using less COTA funds in lieu of COVID relief funding in 2024 compared to 2023.
- Planning is also budgeted for a decrease due to less potential funding sources being budgeted compared to 2023.

The Detailed Revenue by Department schedule, which is in the Appendix, shows additional detail on program fluctuations from year to year.

This budget also makes investments in staffing that will improve services for members, the region, and internal MORPC operations, and shows a relatively high level of turnover/soft funding associated with staffing based on recent turnover trends, which is consistent with the expectations of other organizations due to the current employment climate.

The fringe rate will continue to be 57.5% of wages in 2024, which is the same as in 2023. Additionally, the indirect cost allocation rate will also remain flat at 62.5% of direct labor (i.e., wages and fringe), which is unchanged from 2023.

SOURCES (Funding Sources – Page 11)

Total 2024 sources of \$23,629,418 are greater than the 2023 sources budget of \$23,231,714 with fluctuations in some funding sources and programs as is typical for MORPC.

Revenue from federal sources is budgeted to increase to \$15,210,779 (or by 13%) from \$13,504,800. Federal sources account for 64% of the operating budget. The increase can be attributed to an increase in Home Weatherization Assistance Program funds.

Local and other budgeted revenue is projected to decrease by 23% to \$3,099,673 in 2024 from \$4,051,156 in 2023. Transportation and Infrastructure Local Funds are declining as MORPC is anticipating using less COTA funds in lieu of COVID relief funding in 2024 compared to 2023. In 2024, MORPC’s projections of the receipt of potential local funding is also more modest than in 2023. Local/other funding is approximately 13% of total revenue.

USES (Page 6)

Salaries and fringe benefits are budgeted to increase from \$9,919,582 to \$10,983,466 (or 10.7%) as a result of new positions, merit wage increases, some promotions/wage adjustments, and salary enhancements for eligible Weatherization Program staff. Staff was budgeted at 91.2 FTEs in the 2023 budget and is budgeted at 95.3 FTEs in 2024. Planned new positions are expected to benefit members by helping them better conduct planning work (Senior Planner for Planner Pool), attract highly skilled interns (Intern Program Coordinator), and improve MORPC's data and mapping services (Data and GIS Interns). The hiring of an IT Intern will improve MORPC's internal operations.

MORPC will increase the amount of funding it is setting aside for its operating reserve to \$400,000 to further strengthen MORPC's finances, improve financial resiliency, and support MORPC's 60-day or more operating reserve balance target.

Services & Charges are largely being decreased due to less potential funding sources being budgeted in 2024 compared to 2023 and less being budgeted in 2024 for FTA 5310 Enhanced Mobility Program subgrant funds.

Other uses (Materials and Supplies, Services – Subcontractors, and Depreciation) are expected to remain relatively flat in 2024.

CAPITAL EXPENDITURES (Page 6)

The capital expenditures budget for 2024 is essentially flat at \$120,000, up from \$115,000 in 2023. However, it is down considerably from 2022 (\$315,500) and 2021 (\$1,278,000). The reduction compared to 2021-22 is a result of the completion of the MORPC space renovation project.

USE OF MEMBER DUES (Page 7)

The total 2024 member dues budget is \$1,576,316 (an 8% increase compared to 2023). Dues funding is provided by MORPC members. Revenue is increasing due to the addition of new members and a Commission-approved increase to member dues. Of the 2024 budgeted amount: \$400,000 of the dues are being set aside to bolster MORPC's operating reserve in support of the Commission-approved 60-day operating reserve target (up from \$215,000 in 2023), \$22,888 is being used to cover CORPO transportation matching requirements (MPO transportation matching requirements are being met using other local funds), and \$183,036 is for building lease expenses.

Services to Members makes up the majority of the dues budget with \$851,805 budgeted for work for members such as executive director services, proactive legislation, public policy work, member services coordination, and other services (including regional investment work). Member



Dues represent approximately 7% of the operating sources budget. Dues are provided by 78 participating local government members (counties, townships, municipalities, and villages) at annual rates set by the Commission. Finally, associate members, which includes eight regionally oriented units of local government, are currently participating as members of MORPC at an annual rate of \$1,250 each.

APPROPRIATIONS (Page 8)

The appropriations are similar to the agency operating expenses, coming in at \$23,559,731 for 2024.

OPERATING BUDGET

SOURCES	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
PROGRAMMING AND PLANNING			
Jointly Funded Projects (MPO & CORPO)	\$4,101,177	\$5,020,149	\$918,972
Programming - Transportation & Infrastructure Development	\$7,991,305	\$5,510,619	(\$2,480,686)
Planning	\$2,203,951	\$1,960,613	(\$243,338)
Planning - Data and Mapping	\$196,019	\$336,457	\$140,438
SUBTOTAL PLANNING, DATA AND TRANSPORTATION	\$14,492,452	\$12,827,838	(\$1,664,614)
RESIDENTIAL SERVICES			
Residential Energy Efficiency	\$3,737,907	\$6,537,783	\$2,799,876
Housing & Rehab Services	\$2,829,973	\$2,102,901	(\$727,072)
SUBTOTAL RESIDENTIAL SERVICES	\$6,567,881	\$8,640,684	\$2,072,803
MEMBER SERVICES/DEVELOPMENT	\$1,221,486	\$1,153,431	(\$68,055)
OPERATING RESERVE	\$215,000	\$400,000	\$185,000
OTHER	\$734,895	\$607,465	(\$127,430)
TOTAL SOURCES	\$23,231,714	\$23,629,418	\$397,704

Detail Budgets provided on pages 9-10

USES	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
Salaries and Fringe Benefits	\$9,919,582	\$10,983,466	\$1,063,884
Materials and Supplies	\$201,977	\$307,517	\$105,540
Services - Subcontractors	\$6,508,098	\$6,996,347	\$488,249
Services & Charges	\$6,198,826	\$4,752,401	(\$1,446,425)
Additions to Operating Reserve	\$215,000	\$400,000	\$185,000
Depreciation	\$188,231	\$189,684	\$1,453
TOTAL USES	\$23,231,714	\$23,629,418	\$397,701
NET CHANGE	\$0	\$0	\$0

SCHEDULE OF CAPITAL EXPENDITURES

SOURCES	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
Cash *	\$115,000	\$120,000	\$5,000
TOTAL SOURCES	\$115,000	\$120,000	\$5,000
USES	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
Equipment, Vehicles & Other Assets	\$90,000	\$120,000	\$30,000
Furniture & Leasehold Improvements	\$25,000	\$0	(\$25,000)
TOTAL CAPITAL EXPENDITURES	\$115,000	\$120,000	\$5,000

* - Represents cash available and recoverable via grants

DETAIL OF MEMBER DUES

SOURCES:	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
RPC Member Dues (\$.34 - 2023, \$.36 - 2024)	\$855,577	\$948,124	\$92,547
MPO Member Dues (\$.205 - 2023, \$.210 - 2024)	\$399,346	\$410,818	\$11,472
Associate Members	\$8,000	\$10,000	\$2,000
Building (\$.07 - 2023, \$.07 - 2024)	\$174,101	\$183,036	\$8,935
CORPO Local Match (\$.105 - 2023, \$.105 - 2024)	\$20,970	\$24,338	\$3,368
TOTAL SOURCES	\$1,457,992	\$1,576,316	\$118,322
USES:			
Transportation Match / Operating Reserve (MPO & CORPO)	\$236,508	\$422,888	\$186,380
SUBTOTAL LOCAL MATCH	\$236,508	\$422,888	\$186,380
Executive Director Services to Members	\$87,781	\$44,384	(\$43,397)
Proactive Legislative Activity	\$185,604	\$212,698	\$27,094
Public Policy & Multi-jurisdictional	\$284,975	\$265,265	(\$19,710)
Member Service Coordination	\$222,834	\$214,356	(\$8,478)
Annual Salary Survey	\$6,547	\$8,646	\$2,099
Mid-Ohio Finance Administrators (MOFA)	\$1,894	\$2,020	\$126
Other Services to Members	\$87,026	\$104,436	\$17,410
SUBTOTAL FOR SERVICES TO MEMBERS	\$876,661	\$851,805	(\$24,856)
Executive Director Development	\$86,257	\$43,767	(\$42,490)
Executive Director & Staff Travel & Registration	\$7,400	\$7,400	\$0
Board Travel & Registration	\$16,795	\$10,595	(\$6,200)
Other Development/Business Development	\$2,149	\$2,149	\$0
SUBTOTAL DEVELOPMENT FUND	\$112,601	\$63,911	(\$48,690)
Diversity, Equity & Inclusion	\$49,830	\$ 49,830	\$0
Miscellaneous	\$5,800	\$ 3,300	(\$2,500)
Contingency & Cost Overruns	\$2,492	\$ 1,546	(\$946)
SUBTOTAL OTHER	\$58,122	\$54,676	(\$3,446)
Building Lease Expense	\$174,101	\$183,036	\$8,935
SUBTOTAL BUILDING	\$174,101	\$183,036	\$8,935
TOTAL USES OF MEMBER PER-CAPITA FEES	\$1,457,992	\$1,576,316	\$118,323

SCHEDULE OF APPROPRIATIONS

ACCT #	ACCOUNT TITLES	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
SALARIES				
	Salaries - Regular	\$7,243,570	\$7,870,061	\$626,491
	Salaries - PTO and Sick Leave Payout	\$51,112	\$62,301	\$11,189
510000	SUBTOTAL SALARIES	\$7,294,682	\$7,932,362	\$637,680
FRINGE BENEFITS				
	PERS - Regular	\$983,710	\$1,072,532	\$88,822
	PERS - PTO and Sick Leave Payout	\$7,156	\$10,679	\$3,523
	SUBTOTAL PERS	\$990,866	\$1,083,211	\$92,345
	Medicare Tax	\$102,106	\$111,084	\$8,978
	Unemployment Compensation	\$17,100	\$17,100	\$0
	Workers Compensation	\$88,376	\$93,949	\$5,573
	Fringe Benefits Other (includes group medical, dental, vision, life and disability)	\$1,426,452	\$1,745,761	\$319,309
515000	SUBTOTAL FRINGE BENEFITS	\$2,624,900	\$3,051,104	\$426,204
	TOTAL SALARIES & BENEFITS	\$9,919,581	\$10,983,466	\$1,063,884
MATERIALS, SERVICES & CHARGES				
	Materials & Supplies	\$201,977	\$307,517	\$105,540
	Services & Charges:			
	Subcontractors	\$6,508,098	\$6,996,347	\$488,249
	Services and Charges	\$5,507,989	\$3,976,436	(\$1,531,554)
	Additions to Operation Reserves	\$215,000	\$400,000	\$185,000
	Rent and Utilities	\$621,271	\$704,163	\$82,892
	Travel	\$69,567	\$71,802	\$2,235
	SUBTOTAL SERVICES & CHARGES & MATERIALS	\$13,123,901	\$12,456,265	(\$667,637)
520000	TOTAL OPERATING EXPENSES	\$23,043,482	\$23,439,731	\$396,247
Capital Expenditures				
	Equipment, Vehicles & Other Assets	\$90,000	\$120,000	\$30,000
	Leasehold Improvements	\$25,000	\$0	(\$25,000)
540000	TOTAL CAPITAL EXPENDITURES	\$115,000	\$120,000	\$5,000
	TOTAL	\$23,158,482	\$23,559,731	\$401,247



APPENDIX

DETAIL SOURCES BY DEPARTMENT

	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
MPO & CORPO (Jointly Funded Projects)			
Federal Highway Administration (MPO & CORPO)	\$3,280,942	\$4,016,119	\$735,177
Ohio Department of Transportation (MPO & CORPO)	\$410,118	\$502,015	\$91,897
MORPC Transportation Match (MPO & CORPO)	\$410,119	\$502,015	\$91,896
SUBTOTAL OF JOINTLY FUNDED PROJECTS	\$4,101,178	\$5,020,149	\$918,970
Programming - Transportation & Infrastructure Development			
Infrastructure Program	\$180,000	\$200,049	\$20,049
Gohio	\$913,240	\$796,360	(\$116,880)
Regional Supplemental Planning	\$299,917	\$174,399	(\$125,518)
FTA 5310 Designated Recipient - Enhanced Mobility Programs	\$2,349,314	\$1,781,286	(\$568,028)
LinkUS	\$135,670	\$0	(\$135,670)
Technical Assistance	\$287,391	\$284,148	(\$3,243)
Competitive and Economic Development & Fr. Co TID	\$555,174	\$587,905	\$32,731
USEDA Grant	\$194,701	\$6,398	(\$188,303)
Major Growth and Economic Development	\$0	\$736,127	\$736,127
CORPO Safe Streets for All	\$0	\$165,061	\$165,061
ODOT Mobility Management Planning	\$0	\$224,702	\$224,702
Local Forecasting/ Modeling (NUC)	\$15,000	\$50,000	\$35,000
Economic Development District	\$0	\$68,301	\$68,301
Various Transportation Projects - Local	\$584,934	\$99,947	(\$484,987)
Various Transportation & Infrastructure Development Projects (NUC)	\$2,475,964	\$335,933	(\$2,140,031)
SUBTOTAL PROGRAMMING - TRANSPORTATION & INFRASTRUCTURE DEVELOPMENT	\$7,991,305	\$5,510,618	(\$2,480,686)
Planning			
Clean Ohio	\$29,000	\$21,060	(\$7,940)
Regional Supplemental Planning	\$99,825	\$136,376	\$36,551
Greenways Program	\$203,952	\$217,156	\$13,204
Air Quality Awareness	\$560,817	\$599,520	\$38,703
Insight 2050 Academy	\$4,000	\$4,000	\$0
Ohio EPA	\$118,642	\$119,317	\$675
Sustaining Scioto	\$79,516	\$133,650	\$54,134
Central Ohio Greenways Wayfinding Strategy	\$204,912	\$43,410	(\$161,502)
Franklin County HAB and Issuer fees	\$15,591	\$20,500	\$4,909
USEPA Air Quality Grant	\$100,000	\$181,433	\$81,433
Climate Pollution Reduction Grant	\$0	\$70,818	\$70,818
American Farmland Trust	\$0	\$14,086	\$14,086
Various Planning Projects (NUC)	\$787,697	\$399,289	(\$388,408)
SUBTOTAL PLANNING	\$2,203,951	\$1,960,613	(\$243,339)
Planning - Data & Mapping			
Regional Supplemental Planning	\$117,877	\$94,692	(\$23,185)
Various Data & Mapping Projects - Local	\$31,531	\$50,015	\$18,484
Various Data & Mapping Projects (NUC)	\$46,612	\$191,750	\$145,138
SUBTOTAL PLANNING - DATA & MAPPING	\$196,019	\$336,457	\$140,437
TOTAL PROGRAMMING AND PLANNING	\$14,492,452	\$12,827,838	(\$1,664,618)

NUC = Not Under Contract

DETAIL SOURCES BY DEPARTMENT

	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
RESIDENTIAL SERVICES			
Energy Efficiency			
Columbia Gas WarmChoice	\$2,257,971	\$2,095,620	(\$162,351)
Home Weatherization Assistance Program	\$581,315	\$1,389,644	\$808,329
Home Weatherization Assistance Enhancement Program	\$250,601	\$455,048	\$204,447
GLS Home Weatherization Assistance Program	\$0	\$834,638	\$834,638
GLS Home Weatherization Assistance Enhancement Program	\$0	\$322,449	\$322,449
HWAP Bipartisan Infrastructure Law (BIL)	\$0	\$588,029	\$588,029
GLS HWAP Bipartisan Infrastructure Law (BIL) NUC	\$0	\$792,224	\$792,224
WDBCO Workforce Wx Training NUC	\$8,000	\$8,000	\$0
Potential HWAP (NUC)	\$196,530	\$0	(\$196,530)
Potential Weatherization Funding (NUC)	\$443,490	\$52,130	(\$391,360)
SUBTOTAL ENERGY EFFICIENCY SERVICES	\$3,737,907	\$6,537,783	\$2,799,876
Residential Programs			
FC Home Repair Program	\$1,297,381	\$932,661	(\$364,720)
Mortgages Forgiven	\$2,255	\$0	(\$2,255)
Franklin County HAB Applications	\$5,250	\$10,000	\$4,750
COCIC Home Repair	\$100,000	\$100,379	\$379
Ohio Dept. of Health Lead-Safe Home Fund Contract	\$787,787	\$247,365	(\$540,422)
Healthy Homes Production Program (HHPP) Grant	\$576,426	\$600,876	\$24,450
Affordable Housing Trust	\$0	\$33,077	\$33,077
Renew Homes	\$0	\$16,576	\$16,576
Various Rehab Projects (NUC)	\$60,875	\$161,966	\$101,091
SUBTOTAL RESIDENTIAL PROGRAMS	\$2,829,973	\$2,102,901	(\$727,073)
TOTAL FOR RESIDENTIAL & ENERGY EFFICIENCY SERVICES	\$6,567,881	\$8,640,683	\$2,072,803

NUC = Not Under Contract

	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
MEMBER SERVICES/DEVELOPMENT			
Services to Members	\$876,662	\$851,808	(\$24,854)
Development Fund	\$112,601	\$63,911	(\$48,690)
Building Lease Payments	\$174,101	\$183,036	\$8,935
Other	\$58,122	\$54,676	(\$3,446)
TOTAL MEMBER SERVICES/DEVELOPMENT (See Dues Page for Details)	\$1,221,486	\$1,153,432	(\$68,055)

	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
OTHER			
Local Government Internship Program - Administrative	\$38,000	\$25,779	(\$12,221)
State of the Region Luncheon	\$100,159	\$122,463	\$22,304
Summit On Sustainability	\$91,965	\$123,782	\$31,817
Operating Reserve	\$215,000	\$400,000	\$185,000
Other	\$79,200	\$110,467	\$31,267
Interest	\$15,516	\$42,800	\$27,284
Building Depreciation	\$157,684	\$156,006	(\$1,678)
Indirect Costs Variance (carryforward from prior years)	\$140,936	\$46,957	(\$93,979)
Fringe Benefits Variance (carryforward from prior years)	\$111,435	(\$20,789)	(\$132,224)
TOTAL OTHER	\$949,894	\$1,007,465	\$57,570
GRAND TOTAL	\$23,231,714	\$23,629,418	\$397,700

SCHEDULE OF FUNDING SOURCES

FUNDING SOURCES	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
MEMBER DUES	\$1,457,993	\$1,576,319	\$118,326
FEDERAL FUNDING			
Federal Highway Administration (MPO & CORPO)	\$3,285,942	\$4,016,119	\$730,177
FTA/Other FHWA	\$4,708,962	\$4,737,818	\$28,856
HUD - CDBG & Other	\$1,326,222	\$987,797	(\$338,425)
Neighborhood Stabilization Program	\$2,255	\$0	(\$2,255)
Home Weatherization Assistance Program	\$1,028,446	\$4,382,033	\$3,353,587
Brownfields Grant NUC	\$166,846	\$199,992	\$33,146
USEDA Grant	\$194,700	\$6,398	(\$188,302)
Climate Pollution Reduction Grant	\$0	\$70,818	\$70,818
American Farmland Trust	\$0	\$14,086	\$14,086
Central Ohio Greenways Wayfinding Strategy	\$0	\$13,410	\$13,410
USEPA AQ Grant	\$0	\$181,433	\$181,433
Healthy Homes Production Program (HHPP) Grant	\$576,425	\$600,876	\$24,451
Other Federal Funding NUC	\$2,215,000	\$0	(\$2,215,000)
SUBTOTAL FEDERAL FUNDING	\$13,504,800	\$15,210,779	\$1,705,981
STATE FUNDING			
Ohio Department of Transportation (MPO & CORPO funding)	\$410,118	\$502,015	\$91,897
Ohio Public Works Commission (Infrastructure/Clean Ohio)	\$80,000	\$77,549	(\$2,451)
Ohio EPA Funding	\$118,642	\$119,317	\$675
Ohio Dept. of Health Lead-Safe Home Fund Contract	\$787,787	\$247,365	(\$540,422)
Other State Funding	\$250,000	\$545,841	\$295,841
SUBTOTAL STATE FUNDING	\$1,646,546	\$1,492,087	(\$154,460)
UTILITIES	\$2,257,971	\$2,095,620	(\$162,351)
FOUNDATION/CORPORATE FUNDING	\$60,875	\$128,772	\$67,897
LOCAL & OTHER FUNDING			
Infrastructure Program & Clean Ohio	\$129,000	\$143,560	\$14,560
Summit on Sustainability	\$91,965	\$123,782	\$31,817
Housing Local Contracts	\$100,000	\$116,956	\$16,956
Transportation & Infrastructure Local Funds	\$1,824,517	\$1,163,451	(\$661,066)
Planning - Data & Mapping Local Funds	\$178,369	\$346,247	\$167,878
Planning Local Funds	\$689,304	\$428,876	(\$260,428)
Greenways Local Program	\$203,952	\$217,156	\$13,204
State of the Region	\$100,159	\$122,463	\$22,304
Local Government Internship Program	\$38,000	\$25,779	(\$12,221)
Other	\$680,374	\$368,603	(\$311,771)
Interest	\$15,516	\$42,800	\$27,284
SUBTOTAL LOCAL & OTHER FUNDING	\$4,051,156	\$3,099,673	(\$951,483)
Interperiod Indirect Receivable/(Reserve)	\$140,936	\$46,957	(\$93,979)
Interperiod Fringe Benefits Receivable/(Reserve)	\$111,435	(\$20,789)	(\$132,224)
TOTAL FUNDING SOURCES	\$23,231,714	\$23,629,418	\$397,704

NUC = Not Under Contract

SCHEDULE OF SUBCONTRACTORS

SUBCONTRACTORS BY DEPARTMENT	2023 BUDGET	2024 BUDGET	INCREASE/ DECREASE
PROGRAMMING - TRANSPORTATION			
Major Growth and Economic Development	\$0	\$650,000	\$650,000
Technical Assistance	\$35,000	\$0	(\$35,000)
Other/Local Transportation Projects (NUC)	\$2,100,000	\$239,926	(\$1,860,074)
SUBTOTAL PROGRAMMING - TRANSPORTATION	\$2,135,000	\$889,926	(\$1,245,074)
PLANNING & DATA			
Air Quality Awareness	\$77,490	\$80,841	\$3,351
Trail Town	\$35,000	\$0	(\$35,000)
Central Ohio Greenways Wayfinding Strategy	\$145,000	\$13,410	(\$131,590)
USEPA Air Quality Grant (NUC)	\$67,000	\$82,000	\$15,000
Natural Asset Mapping	\$0	\$12,500	\$12,500
Other Misc./Local Transportation Projects (NUC)	\$250,000	\$226,305	(\$23,695)
SUBTOTAL PLANNING	\$574,490	\$415,056	(\$159,434)
RESIDENTIAL & ENERGY EFFICIENCY SERVICES			
Columbia Gas Warmchoice	\$1,356,048	\$1,416,786	\$60,738
Home Weatherization Assistance Program	\$218,690	\$467,388	\$248,698
Home Weatherization Assistance Enhancement Program	\$190,416	\$317,990	\$127,574
GLS Weatherization Assistance Program	\$0	\$529,958	\$529,958
GLS Weatherization Assistance Enhancement Program	\$0	\$241,744	\$241,744
HWAP Readiness	\$0	\$48,741	\$48,741
GLS Readiness	\$0	\$21,122	\$21,122
HWAP BIL	\$0	\$575,901	\$575,901
GLS BIL	\$0	\$792,224	\$792,224
Franklin County Urgent Repair Program	\$826,936	\$626,000	(\$200,936)
COCIC Home Repair for Wx Deferrals NUC	\$79,661	\$80,000	\$339
Ohio Dept. of Health Lead-Safe Home Fund Contract	\$564,319	\$151,000	(\$413,319)
Healthy Homes Production Program (HHPP) Grant	\$311,114	\$311,114	\$0
Affordable Housing Trust	\$54,894	\$26,397	(\$28,497)
Renew Homes Inspections and Intake Support	\$0	\$10,000	\$10,000
Weatherization & Housing (NUC)	\$196,530	\$75,000	(\$121,530)
SUBTOTAL RESIDENTIAL & ENERGY EFFICIENCY SERVICES	\$3,798,608	\$5,691,365	\$1,892,757
TOTAL SUBCONTRACTOR EXPENSES	\$6,508,098	\$6,996,347	\$488,249

NUC - Not Under Contract

Indirect Cost Allocation Budget
January 1, 2024 to December 31, 2024

	DIRECT LABOR & FRINGES	TOTAL INDIRECT COST ALLOCATION
Transportation & Infrastructure	\$2,875,184	\$1,796,990
Planning & Sustainability	\$1,728,442	\$1,080,276
Data & Mapping	\$1,129,877	\$706,173
Residential Services	\$1,649,657	\$1,031,036
Member Dues	\$481,652	\$301,033
Other Grants & Programs	\$57,898	\$36,186
Less: Estimated Turnover & Soft Funding	(\$574,802)	(\$359,251)
TOTAL GRANTS & PROGRAMS	\$7,347,908	\$4,592,440
Indirect Labor		
Information & Technology Services		\$612,172
Finance		\$702,140
Communications & Engagement		\$588,585
Executive Management		\$600,155
Human Resources & Facility		\$500,216
Contract & Proposal Development, Other Indirect Labor		\$100,792
Agency Administrative		\$26,300
Less: Estimated Turnover & Soft Funding		(\$181,415)
TOTAL INDIRECT LABOR		\$2,948,945
General Overhead Expenses		
Materials & Supplies		\$164,130
Services & Charges		\$900,200
Rent & Utilities		\$496,973
Other General Overhead		\$30,234
TOTAL GENERAL OVERHEAD		\$1,591,537
Retention/Severance		\$5,000
TOTAL INDIRECT COSTS		\$4,545,482
ACTUAL INDIRECT RATES		61.86%
Carry Forward Balance as of 12/31/22		\$46,957
ALLOCATED INDIRECT COSTS		\$4,592,440
ALLOCATED INDIRECT COSTS RATES		62.50%

	INDIRECT LABOR	GENERAL OVERHEAD	TOTAL
Information & Technology Services	\$612,172	\$394,287	\$1,006,459
Human Resources	\$398,242	\$194,707	\$592,950
Facility	\$101,974	\$572,174	\$674,148
Retention/Severance	\$0	\$5,000	\$5,000
Finance	\$702,140	\$273,926	\$976,066
Communications & Engagement	\$588,585	\$88,413	\$676,998
Executive Management	\$600,155	\$6,340	\$606,495
Contract & Proposal Development, Other Indirect Labor	\$100,792	\$61,490	\$162,282
Agency Administrative	\$26,300	\$200	\$26,500
Less: Estimated Turnover & Soft Funding	(\$181,415)	\$0	(\$181,415)
TOTAL INDIRECT COSTS	\$2,948,945	\$1,596,537	\$4,545,482



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

Mid-Ohio Regional Planning Commission

111 Liberty St. Suite 100

Columbus, Ohio 43215

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MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

111 Liberty St., Suite 111
Columbus, Ohio 43215
www.morpc.org

Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board

FROM: Nick Gill
Transportation Study Director, Interim Senior Director of Programming

DATE: December 1, 2023

SUBJECT: **Proposed Resolution 17-23: “Authorizing the executive director to enter into contract with EAN Holdings, LLC, DBA Commute with Enterprise, for vanpool fleet services for the Gohio Commute Vanpool Program”**

Resolution 17-23 authorizes the executive director to enter into a three-year contract with EAN Holdings, LLC, DBA Commute with Enterprise, for vehicles and vanpool fleet support services for our MORPC's Gohio Commute Vanpool Program.

EAN Holdings, LLC will be responsible for providing commuter highway vehicles to support MORPC Gohio Commute Vanpool Program. After MORPC staff identifies a vanpool group, EAN Holdings staff will provide the commuter highway vehicle, fleet maintenance/management including fleet insurance. They will also provide driver support, hold the contract with the commuters and handle all billing for the service. Additionally, EAN Holdings, LLC will provide Gohio Commute fleet marketing on all vehicles and collect National Transit Database data on a monthly basis.

Attached: Resolution 17-23

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

RESOLUTION 17-23

“Authorizing the executive director to enter into contract with EAN Holdings, LLC, DBA Commute With Enterprise, for vanpool fleet services for the Gohio Commute Vanpool Program”

WHEREAS, MORPC offers a vanpool program as part of their rideshare platform in an effort to extend the commute options for residents of Central Ohio and to address workforce transportation challenges; and

WHEREAS, MORPC provides a subsidy to each vanpool group and reports their monthly ridership data to the National Transit Database which allows for additional Federal Transit Administration formula funds to come to the region; and

WHEREAS, approximately every three years MORPC solicits for and enters into a contract with a qualified entity to provide fleet services for the Gohio Commute Vanpool program which includes providing commuter highway vehicles, fleet maintenance/management including fleet insurance, provide driver support, hold contract with the commuters and handle all billing for the vanpool service, Gohio Commute fleet marketing on all vehicles and collect National Transit Database data on a monthly basis; and

WHEREAS, MORPC issued a Request for Proposals (RFP) in October 2023 to solicit for qualified entities to provide the fleet services; and

WHEREAS, EAN Holdings, LLC dba Commute with Enterprise was selected to provide the fleet services; and

WHEREAS, the estimated amount of vanpool subsidies to be provided each year is included in the agency budget; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is authorized to enter into an agreement for vanpool fleet services with total subsidies over the life of the contract up to \$750,000.
- Section 2. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 3 That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Chris Amorose Groomes, Interim Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: January 3, 2024

Submitted by: Nick Gill, Transportation Study Director, Interim Senior Director of Programming

Prepared by: Patty Olmsted, Program Manager- Gohio Commute TDM Programs

Authority: Ohio Revised Code Section 713.21

For action date: December 14, 2023



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

111 Liberty St., Suite 111
Columbus, Ohio 43215
www.morpc.org

Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: Joe Garrity, Senior Director of Government Affairs and Community Relations

DATE: December 7, 2023

SUBJECT: Proposed Resolution 18-23: **“Authorizing the executive director to enter into agreement with a firm to provide state government relations services for the Central Ohio region”**

This resolution authorizes the executive director to contract with a government relations firm beginning January 1, 2024 through December 31, 2026. MORPC conducted a fair and open selection process to solicit government relations services proposals to review. Thirteen proposals were received and evaluated.

The contracted firm will provide a variety of services including: maintaining and building MORPC's reputation among the region's leaders; reinforcing MORPC's reputation as a visible advocate of racial and social justice issues; continuing to strengthen connections between MORPC members and staff to state and federal public policy leaders; ensuring public policy leaders are more likely to adopt MORPC's public policy priorities through efficient and effective advocacy efforts; keeping MORPC's members regularly informed about key legislative developments important to them; and protecting and enhancing MORPC's brand as one of Central Ohio's top regional advocacy organizations.

Attachment: Resolution 18-23

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

RESOLUTION 18-23

“Authorizing the executive director to enter into agreement with a firm to provide state government relations services for the Central Ohio region.”

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has an existing government affairs and public policy program for MORPC members; and

WHEREAS, MORPC’s public policy and advocacy efforts have developed a strong voice for the region and local governments’ needs at the Statehouse and in Washington, DC; and

WHEREAS, MORPC conducted a fair and open selection process upon the request for proposals for professional services for state government relations services; and

WHEREAS, after reviewing and evaluating the proposals received, a firm will be selected; and

WHEREAS, the selected firm will provide a variety of services including: maintaining and building MORPC’s reputation among the region’s leaders; establishing MORPC’s reputation as a visible advocate of racial and social justice issues; continuing to strengthen connections between MORPC members and staff to state and federal public policy leaders; ensuring public policy leaders are more likely to adopt MORPC’s public policy priorities through efficient and effective advocacy efforts; keeping MORPC’s members regularly informed about key legislative developments important to them; and protecting and enhancing MORPC’s brand as one of Central Ohio’s top regional advocacy organizations; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is hereby authorized to enter into agreement from January 1, 2024 through December 31, 2026 with a firm to provide government relations services for the Central Ohio region.
- Section 2. That the executive director is authorized to enter into a financial agreement with the selected firm that includes a monthly fee of \$6,000.
- Section 3. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 4. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 5. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Chris Amorose Groomes, Interim Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date:	December 14, 2023
Submitted by:	Joe Garrity, Senior Director of Government Affairs & Community Relations
Prepared by:	Kyle Probert, Public Policy Coordinator
Authority:	Ohio Revised Code Section 713.21
For action date:	December 14, 2023



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

111 Liberty St., Suite 111
Columbus, Ohio 43215
www.morpc.org

Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: Joe Garrity, Senior Director of Government Affairs & Community Relations

DATE: December 7, 2023

SUBJECT: Proposed Resolution 20-23: **“Authorizing the executive director to enter into agreement with a firm to provide defense and community partnership services for the Central Ohio region”**

This resolution authorizes the executive director to contract with a firm beginning January 1, 2024 through December 31, 2026. MORPC conducted a fair and open selection process to solicit proposals. One proposal was received and evaluated.

The selected firm will provide a variety of services including: hosting and facilitating meetings of the Central Ohio Defense Group; monitoring relevant legislation; advocating for Central Ohio's defense assets before key state and federal leaders; creating tools to enhance Central Ohio's defense assets; and serving as the primary liaison between the Central Ohio defense community and the Governor's office and JobsOhio.

Additionally, interest has been expressed to provide additional special projects such as legislative affairs and educational efforts around defense center assets and intergovernmental support activities. This is anticipated to be up to \$50,000 annually.

Attachment: Resolution 20-23

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

RESOLUTION 20-23

“Authorizing the executive director to enter into agreement with a firm to provide defense and community partnership services for the Central Ohio region.”

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has an existing defense partnership in the Central Ohio Defense Group; and

WHEREAS, MORPC has been a member of the Association of Defense Communities since 2021; and

WHEREAS, MORPC’s efforts through the Central Ohio Defense Group have developed a robust advocacy and collaboration apparatus to enhance Central Ohio’s defense assets; and

WHEREAS, interest has been expressed to provide additional special projects such as legislative affairs and educational efforts around defense center assets and intergovernmental support activities; and

WHEREAS, MORPC conducted a fair and open selection process upon the request for proposals for professional services for defense and community partnership services; and

WHEREAS, after reviewing and evaluating the proposals received, a firm will be selected; and

WHEREAS, the selected firm will provide a variety of services including: hosting and facilitating meetings of the Central Ohio Defense Group; monitoring relevant legislation; advocating for Central Ohio’s defense assets before key state and federal leaders; creating tools to enhance Central Ohio’s defense assets; and serving as the primary liaison between the Central Ohio defense community and the Governor’s office and JobsOhio; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is hereby authorized to enter into agreement from January 1, 2024 through December 31, 2026 with a firm to provide defense and community partnership services for the Central Ohio region.
- Section 2. That the executive director is authorized to enter into a financial agreement with the selected firm that includes a monthly fee of \$3,500 plus up to \$50,000 annually for special projects.
- Section 3. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 4. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 5. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Chris Amorose Groomes, Interim Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: December 14, 2023
Submitted by: Joe Garrity, Senior Director of Government Affairs & Community Relations
Prepared by: Kyle Probert, Public Policy Coordinator
Authority: Ohio Revised Code Section 713.21
For action date: December 14, 2023



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

111 Liberty St., Suite 111
Columbus, Ohio 43215
www.morpc.org

Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee

FROM: Kerstin Carr
Chief Regional Strategy Officer & Sr. Director of Planning

DATE: December 1, 2023

SUBJECT: Proposed Resolution EC-06-23: **“Authorizing the executive director to enter into agreements with the Franklin County Board of Commissioners to administer the Joint Columbus and Franklin County Housing Advisory Board for the period of January 1, 2024 through December 31, 2024”**

Franklin County accepted applications for continued funding of CDBG HUD-funded programs for 2022-2024. The Mid-Ohio Regional Planning Commission (MORPC) agreed to continue to serve as the administrator of the Joint Columbus and Franklin County Housing Advisory Board (HAB) as designated by the City and County since 1993. MORPC staff serves as the HAB secretary with responsibility to receive and review all applications and provide project information to the full board. MORPC also prepares an annual report, monitors projects annually for affordability requirements, and maintains an active role in the affordable housing community. Funding for the HAB will include \$10,000 from the County and \$10,500 in issuer fees.

Attachment: Resolution EC-06-23

William Murdock, AICP
Executive Director

Chris Amorose Groomes
Interim Chair

Michelle Crandall
Interim Vice Chair

Ben Kessler
Interim Secretary

RESOLUTION EC-06-23

“Authorizing the executive director to enter into agreements with the Franklin County Board of Commissioners to administer the Joint Columbus and Franklin County Housing Advisory Board for the period of January 1, 2024 through December 31, 2024”

WHEREAS, the Franklin County Board of Commissioners administers the Federal Community Development Block Grant (CDBG) funding awarded by the U.S. Department of Housing and Urban Development (HUD) as an entitlement community authorized under Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; and

WHEREAS, MORPC was asked to administer the Joint Columbus and Franklin County Housing Advisory Board and has been awarded a contract to do so; and

WHEREAS, the services performed pursuant to the contract for the Joint Columbus and Franklin County Housing Advisory Board will be to administer all board activities including meetings, board appointments, project application review, monitoring of completed projects and other related activities; now therefore,

BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the executive director is hereby authorized to enter into agreements with the Franklin County Board of Commissioners for the work described in the contract awarded for the Joint Columbus and Franklin County Housing Advisory Board in the amount up to \$20,500.
- Section 2. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this committee.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this committee finds and determines that all formal deliberations and actions of this committee concerning and relating to the adoption of this resolution were taken in open meetings of this committee.

Michelle Crandall, Interim Chair
EXECUTIVE COMMITTEE

Effective date: December 7, 2023
Submitted by: Kerstin Carr, Chief Regional Strategy Officer & Sr. Director of Planning
Prepared by: Kerstin Carr, Chief Regional Strategy Officer & Sr. Director of Planning
Authority: Ohio Revised Code Section 713.21
For action date: December 7, 2023