

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

BOARD OF TRUSTEES

Board of Trustees Regular Meeting

Curtiss Williams
Central Ohio
Community
Improvement
Corporation

Thursday, February 8, 2024

3:00 P.M.

MORPC
111 Liberty St, Suite 100
Columbus, OH 43215

Kristen Easterday
Columbus Regional
Airport Authority

Agenda

**LaGrieta
Acheampong**
Franklin County
Office of
Management and
Budget

- A. Pledge of Allegiance
 - B. Roll Call and Introductions
 - C. Election of Officers
 - D. Approval of Minutes from December 14, 2023 Meeting
 - E. FCTID Program of Projects
 - 1. Update on Funding Applications
 - SFY 2024 TID Supplemental Funding – Round 2
 - Trabue Road (Lake Shore Drive to Riverside Drive) Improvements Project
 - SFY 2025 TID Supplemental Funding
 - Intersection Improvements at Rohr Rd and Lockbourne Rd
- Resolution 2023-08 Authorizing Applications to ODOT for FY 25 TID Supplemental Funding for Advancement of Transportation Improvement Projects and Related Actions
- A resolution authorizing submittal of a FY 25 TID Supplemental Funding application for Intersection Improvements at Rohr Road and Lockbourne Road, which is a portion of the Rohr Road Corridor Improvements Project.
- F. Financial Report – *Mark Hurst*
 - G. Other Business
 - H. Adjournment

The next FCTID Board of Trustees Meeting is:

Thursday, March 14, 2024 at 3:00 P.M. at MORPC

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MEETING MINUTES

BOARD OF TRUSTEES REGULAR MEETING

Thursday, December 14th, 2023

3:00 p.m.

MORPC

111 Liberty St, Suite 100

Columbus, OH 43215

Board of Trustee Members Present

Cornell Robertson, *Chair*

LaGrieta Acheampong

Kristen Easterday

Curtiss Williams

Staff/Consultants Present

Tom Graham, MORPC

Shelby Oldroyd, MORPC

Steve Tugend, Legal Counsel

Mark Hurst, Accountant

Guests Present

W. Fritz Crosier, Franklin County Engineer's Office

Nick Soulas, Franklin County Engineer's Office

Meeting Minutes

A. Pledge of Allegiance

Engineer Robertson called the meeting to order at approximately 3:00 p.m. and led the pledge of allegiance.

B. Roll Call and Introductions

Engineer Robertson welcomed LaGrieta Acheampong to the board.

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

Robertson: Yes | **Woodruff:** Absent | **Williams:** Yes | **Easterday:** Yes | **Acheampong:** Yes

C. Approval of Minutes from October 12, 2023 Meeting

Motion by Easterday, seconded by Acheampong to approve the meeting minutes of October 12, 2023. Motion carried via a voice vote with all members present voting aye.

D. FCTID Program of Projects

Mr. Crosier provided an update on the Franklin County Parking Facilities Improvement Project, including information regarding potential future phases.

Mr. Crosier further explained that the TID had submitted for ODOT FY 24 TID Supplemental Funding for the Trabue Road Improvements Project. Funding awards for this program are anticipated in January of 2024.

E. CY 2024 Budget

Mr. Graham presented CY 2024 fund budgets.

1. Resolution Number 2023-08 Authorizing and Adopting Calendar Year 2024 Fund Budgets

Motion by Easterday, seconded by Williams to adopt Resolution 2023-08. Motion carried via a roll call vote:

Robertson: Yes | Woodruff: -- | Williams: Yes | Easterday: Yes | Acheampong: Yes

F. Other Business

Mr. Crosier informed the board that the Alum Creek Drive Improvements Project was anticipating additional TRAC funding for design. Engineer Robertson spoke of the importance of this corridor for the region.

G. Adjournment

The meeting was adjourned at approximately 3:31 p.m.

Respectfully submitted,

Zach Woodruff
Secretary-Treasurer

**FRANKLIN COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT**

Resolution Number 2024-01

**A RESOLUTION AUTHORIZING APPLICATIONS TO ODOT FOR
FY 25 TID SUPPLEMENTAL FUNDING FOR ADVANCEMENT OF
TRANSPORTATION IMPROVEMENT PROJECTS AND RELATED ACTIONS**

WHEREAS, the Franklin County Transportation Improvement District (the “FCTID”) is authorized by ORC Chapter 5540 (1) to finance, construct, maintain, repair, and operate street, highway, and other transportation projects (including, but not limited to, air and rail projects); and (2) to construct, reconstruct, improve, alter, and repair roads, highways, public places, buildings, and other infrastructure;

WHEREAS, the transportation projects undertaken by the FCTID and exercise of its authority, pursuant to ORC Chapter 5540, are considered to be essential and to contribute to the improvement of the prosperity, health, safety, and welfare of the people of Franklin County, Ohio (the “County”), various local political subdivisions located within the County, the region and the State of Ohio (the “State”), and are essential governmental functions that will also promote industry, commerce, distribution, and research activity within the County, the region and the State;

WHEREAS, it is also envisioned and intended that the ongoing efforts of the FCTID will assist and provide greater efficiencies to the ongoing transportation infrastructure and related improvement efforts in the County, and in relationship and coordination with the Ohio Department of Transportation (“ODOT”), the Ohio Development Services Agency (“DSA”), Mid-Ohio Regional Planning Commission (“MORPC”), Ohio Public Works Commission (“OPWC”) and various other local political subdivisions and other agencies and offices within the County, including, but not limited to, the Franklin County Engineer’s Office (“FCEO”) and the Franklin County Department of Economic Development & Planning (“FCEDP”) and the business community, and neighboring communities and counties, as applicable or appropriate, in advancing transportation improvements, and related economic development and job retention and creation, which is vital to the long term mobility and economic prosperity of the County, the local political subdivisions within the County, the region and the State and their people;

WHEREAS, the FCTID consistent with its purpose and mission, including the designation and development of projects as designated by its Board of Trustees under ORC Chapter 5540, empowers the various political subdivisions and their respective residents and other agencies within the County, to participate in a cooperative county-wide coalition to take advantage of the opportunities and benefits made available through a Transportation Improvement District (“TID”) to plan, fund, construct and improve highways, roads, bridges, interchanges and other transportation improvements and accompanying capital improvements and development throughout the County and its environs, utilizing a program-level

development approach for integration of local transportation projects and which program of transportation projects is intended to be amended and supplemented as appropriate to add, from time to time, as feasible and appropriate, additional Projects and which is referred to as the “FCTID Program of Projects, as further set forth and described on documents on file with the FCTID (the “Identified Projects”).

WHEREAS, the Identified Projects in the FCTID Program of Projects are transportation and/or local infrastructure improvement projects, as contemplated by ORC Chapter 5540, that involve or contemplate a coordinated, cooperative, multi-jurisdictional approach towards project integration, development, design and construction, land use planning, environmental stewardship, financial strategy implementation, economic development and public-private partnership opportunities to advance these projects in an innovative, efficient and cost effective manner;

WHEREAS, the Board of Trustees of the FCTID has recognized that it is a priority that the FCTID engage and coordinate with the County, the FCEO, FCEDP, various local political subdivisions within the County and the State to the greatest extent practical in development of transportation improvements and related activities within Franklin County and its environs and the region, such as by advancing the Identified Projects; and

WHEREAS, the FCTID intends to identify, further study, develop, implement and/or secure necessary funding from available revenue sources for these Identified Projects, in such phases and manner as determined to be feasible, practicable, and as may be agreed upon by the FCTID Board of Trustees and/or local implementation and potential funding partners including, but not limited to, the County and, as appropriate and feasible, certain other local political subdivisions within the County and/or private sector sources, and in further coordination and cooperation with ODOT, DSA, MORPC and/or OPWC, and in such amounts as determined to be available, adequate and feasible for advancement of Identified Projects and consistent, as applicable, with the ODOT Project Development Process or “PDP” and other applicable laws and regulations;

WHEREAS, the FCTID and the County have entered into an intergovernmental agreement relating to these cooperative and collaborative efforts, referenced above, to advance the Identified Projects/FCTID Program of Projects with a related pledge of funding from the County in accordance with ORC Sections 5540.02 (F);

WHEREAS, ODOT intends to accept applications for TID Supplemental Funding, through its Division of Jobs & Commerce (“ODOT J&C”), for selected TID projects, which requires registered and eligible TIDs to make application for such Fiscal Year 25 project funding to ODOT within given submittal deadlines (the FY 25 TID Supplemental Funding”);

WHEREAS, the FCTID is accordingly registered with ODOT as an eligible TID and intends to apply for this FY 25 TID Supplemental Funding that may be available, so as to further advance, as now determined to be appropriate and timely, one phase of one of the Identified Projects, to wit: the Rohr Road Corridor Improvements Project – Intersection Improvements at Rohr Road and Lockbourne Road, in coordination and cooperation with the FCEO/County and other appropriate implementation partners;

WHEREAS, the FCTID, pursuant to ORC Section 5540.03 is authorized to take such actions, receive such funding, and enter into all agreements necessary or incidental to performance of its functions and the execution of its powers to effect its purposes and transportation projects and the FCTID is specifically authorized to construct and fund transportation projects, and to pay related costs incurred thereto in the exercise of its functions under ORC Chapter 5540; and,

NOW, THEREFORE, BE IT RESOLVED that the FCTID Board of Trustees (the “Board”) hereby proclaims the importance of further assisting, in conjunction with the FCEO, the County and other implementation partners, with advancing and funding the development and implementation of the Rohr Road Corridor Improvements Project by applying for the FY 25 TID Supplemental Funding, and which projects will address, in various respects, vital capacity, safety and congestion issues, benefiting the traveling public and residents of the area and the region, as well as freight and logistics movements, and significantly facilitate and provide for economic expansion and development in and around the project area.

BE IT FURTHER RESOLVED that the Board hereby approves and authorizes that the FCTID Chairperson, Vice-Chairperson or Secretary-Treasurer, in consultation with FCTID legal counsel, prepare and submit to ODOT, through its Office of Jobs & Commerce, appropriate funding applications for FY 25 TID Supplemental Funding for: Intersection Improvements at Rohr Road and Lockbourne Road, and/or such other projects as determined by the FCTID Chair to be appropriate and feasible, and to apply for such funding, in such eligible amounts as determined feasible and appropriate by the FCTID Chairperson, Vice-Chairperson or Secretary-Treasurer, in consultation with the FCEO, and that the taking of any such action and the execution and delivery of any related documents, agreements or instruments, including, but not limited to, funding agreements with ODOT or project partner funding agreements, by the Chairperson, Vice-Chairperson or Secretary-Treasurer shall be conclusive evidence of the Board’s determination that such actions are proper, authorized, approved and necessary in order for the FCTID to carry out the purposes of this resolution and of the authorization thereof by the Board.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Adopted at a regularly adjourned meeting of the Board of Trustees of the Franklin County Transportation Improvement District, Franklin County, Ohio, this 8th day of February, 2024.

Franklin County Transportation Improvement District
Presiding Trustee

Attest:

Franklin County Transportation Improvement District
Secretary-Treasurer

Motion to Pass Resolution: _____

Seconded by: _____

Franklin County Transportation Improvement District

Financial Report

As of January 31, 2024

Fund Name	Fund Balance January 1, 2024	Actual Receipts	Budgeted Receipts	Actual Disbursements	Outstanding Encumbrances	Actual Budgetary Disbursements	Budgeted Disbursements	Fund Balance As of January 31, 2024	Unencumbered Fund Balance As of January 31, 2024
General Fund	839,714.91	35.04	500,000.00	(3,464.82)	(246,867.61)	(250,332.43)	(433,884.15)	836,285.13	589,417.52
Rohr Road Corridor Improvements Fund	1,333,330.00	-	-	-	-	-	-	1,333,330.00	1,333,330.00
Morse Road Corridor Fund	681,068.00	-	-	-	-	-	-	681,068.00	681,068.00
Franklin County Parking Facilities Fund	181,370.97	-	-	-	(63,840.43)	(63,840.43)	(97,505.36)	181,370.97	117,530.54
Walnut Street Corridor	369,597.85	-	-	-	-	-	-	369,597.85	369,597.85
Havens Corners Road Improvement Fund	284,661.94	-	-	-	-	-	-	284,661.94	284,661.94
Cassady Avenue Corridor Improvements Project Fund	220,479.00	-	-	-	-	-	-	220,479.00	220,479.00
	3,910,222.67	35.04	500,000.00	(3,464.82)	(310,708.04)	(314,172.86)	(531,389.51)	3,906,792.89	3,596,084.85

Franklin County TID
 Summary of Cash Basis Activity

Row Labels	Sum of Cash
General Fund	
2024	
Cash	836,285.13
Investment Earnings	35.04
1/31/2024	35.04
To record bank fees	(16.54)
1/4/2024	(8.54)
1/31/2024	(8.00)
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held	(3,448.28)
1/25/2024	(3,448.28)
To record balance of cash at 1/1/24	839,714.91

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Franklin County Parking Facilities Fund	
2024	
Cash	181,370.97
To record balance of cash at 1/1/24	181,370.97

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Walnut Street Corridor	
2024	
Cash	369,597.85
To record balance of cash at 1/1/24	369,597.85

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Morse Road Corridor Fund	
2024	
Cash	681,068.00
To record balance of cash at 1/1/24	681,068.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Havens Corners Road Improvement Fund	
2024	
Cash	284,661.94
To record balance of cash at 1/1/24	284,661.94

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Cassady Avenue Corridor Improvements Project Fund	
2024	
Cash	220,479.00
To record balance of cash at 1/1/24	220,479.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Rohr Road Corridor Improvements Fund	
2024	
Cash	1,333,330.00
To record balance of cash at 1/1/24	1,333,330.00
Grand Total	3,906,792.89

Franklin County TID
 Summary of Open Purchase Orders
 Year

2024

Row Labels	Sum of Encumbrances
General Fund	
2020-04	
To record bank fees	
Electronic Payment	16.54
To record bank fees Total	16.54
To record carryover PO for Bank Fees	
2020-04	(109.18)
To record carryover PO for Bank Fees Total	(109.18)
2020-04 Total	(92.64)
2021-07	
To record carryover PO for MS Consultants	
2021-07	(61,023.74)
To record carryover PO for MS Consultants Total	(61,023.74)
2021-07 Total	(61,023.74)
2022-01	
To record carryover PO for Legal Services	
2022-01	(22,644.01)
To record carryover PO for Legal Services Total	(22,644.01)
2022-01 Total	(22,644.01)
2022-05	
To record carryover PO for Swisher Road Improvements to FCEO local match	
2022-05	(66,288.67)
To record carryover PO for Swisher Road Improvements to FCEO local match Total	(66,288.67)
2022-05 Total	(66,288.67)
2022-13	
To record carryover PO for MS Consultants for traffic study	
2022-13	(8,483.55)
To record carryover PO for MS Consultants for traffic study Total	(8,483.55)
2022-13 Total	(8,483.55)
2023-01	
To record carryover PO for Legal Services	
2022-01	(75,000.00)
To record carryover PO for Legal Services Total	(75,000.00)
2023-01 Total	(75,000.00)
2023-05	
To record carryover PO for Accounting Services	
2022-02	(13,335.00)
To record carryover PO for Accounting Services Total	(13,335.00)
2023-05 Total	(13,335.00)
2024-01	
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held	
1149	3,448.28
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held Total	3,448.28
To record PO to Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held	
2024-01	(3,448.28)
To record PO to Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held Total	(3,448.28)
2024-01 Total	-
General Fund Total	(246,867.61)
Franklin County Parking Facilities Fund	
2022-10	
To record carryover PO for Korna Kokosing for Front Street Garage Improvements	
2022-10	(33,664.93)
To record carryover PO for Korna Kokosing for Front Street Garage Improvements Total	(33,664.93)
2022-10 Total	(33,664.93)
2022-11	
To record carryover PO for Gutknecht Construction for Front Street Garage Improvements	
2022-11	(30,175.50)
To record carryover PO for Gutknecht Construction for Front Street Garage Improvements Total	(30,175.50)
2022-11 Total	(30,175.50)
Franklin County Parking Facilities Fund Total	(63,840.43)
Grand Total	(310,708.04)

Franklin County Transportation Improvement District

Bank Account Reconciliation

January 31, 2024

Bank Account Balances:

Heartland Bank Account #112006116	\$ 35,000.00
Heartland Bank Account #212300187	3,875,241.17

Total Heartland Bank Public Funds Account	<u>3,910,241.17</u>
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Additions:

Deposits in Transit:

Deletions:

Outstanding Checks:

1/25/24 Check #1149 Franklin County Treasurer	(3,448.28)
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Reconciled Bank Balance	<u><u>\$ 3,906,792.89</u></u>
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Fund Cash Summary:

General Fund	\$ 836,285.13
Rohr Road Corridor Improvements Fund	1,333,330.00
Morse Road Corridor Fund	681,068.00
Franklin County Parking Facilities Fund	181,370.97
Walnut Street Corridor	369,597.85
Havens Corners Road Improvement Fund	284,661.94
Cassady Avenue Corridor Improvements Project Fund	220,479.00

Total Cash Per Fund Summary	<u><u>\$ 3,906,792.89</u></u>
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Difference Between Reconciled Bank Balance and Cash per Fund Summary

\$ -

Prepared By: Mark Hurst 2/5/2024

Reviewed By: _____