

Public Works Integrating Committee

District 3 (Franklin County)

Phone: (614) 228-2663
Fax: (614) 228-1904

Policies & Criteria Working Session – SFY27
Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100 | Columbus, Ohio 43215

Friday, April 11, 2025
10:30 a.m.

AGENDA

1. Pledge of Allegiance
2. Welcome and Introductions
3. Approval of Minutes of December 6, 2024 and March 14, 2025 – enclosed
4. OPWC Updates – Jennifer Hufford, OPWC
5. NRAC Nominations - enclosed
 - Shannon Brady, City of Whitehall
 - Brian Heath, The Davey Tree Expert Company
6. Discussion of Potential Modifications to District Methodology
7. Other Business

If you require special assistance, please notify
Tom Graham at 614-233-4193 or tgraham@morpc.org

The next PWIC meeting is:
Friday, May 9, 2025, at 10:30 a.m., MORPC Board Room

Parking: When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with a yellow "M". Handicapped parking is available at the side of MORPC's building. Electric vehicle charging stations are available for MORPC guests. Indoor bike parking is available for MORPC guests.

Transit: MORPC is accessible by [COTA](#) routes 5 and 8.

Brad Foster
Kenneth Wilson
Kristen Atha
Kelly Scocco
Stephen Farst
Darryl Hughes
Joe Martin
James Jewell
Ryan Andrews

Staff:

Thomas Graham
Shelby Oldroyd
c/o MORPC
111 Liberty Street
Suite 100
Columbus, OH
43215

District 3 Public Works Integrating Committee
FY26 – Draft Scoring Review Meeting
Meeting Minutes

Friday, December 6, 2024
1:30 p.m.

Mid-Ohio Regional Planning Commission
111 Liberty St., Suite 100
Columbus, OH 43215

Members Present

Barb Cox (a)
Kelly Scocco
Kris Long (a)
Ken Heigel (a)
Ryan Andrews
Steve Farst
Kevin Koesters (a)
Joe Martin
James Jewell
(a) = *alternate member*

Guests

Tim Nittle
Ronni Nimps
Ian Warren

MORPC Staff

Thomas Graham
Shelby Oldroyd

OPWC Staff

Jennifer Hufford

1. Pledge of Allegiance

The meeting was called to order at 1:30 p.m. and Kelly Scocco led the committee in the Pledge of Allegiance.

2. Welcome and Introductions

Tom Graham took attendance.

3. Approval of Minutes of October 18, 2024 Meeting

Chair Scocco entertained a motion for the committee to approve the October 18, 2024 meeting minutes. Ken Heigel moved to approve the minutes, Steve Farst seconded the motion, and the motion was approved.

4. OPWC Updates

Jennifer Hufford provided an update regarding renewal of the SCIP program.

5. Requests for Project Modification

Tom Graham explained that Pleasant Township had requested to reduce the scope of their Timberlake Subdivision Resurfacing project from round FY 25. This reduction in scope was related to the district only being able to offer a partial funding award towards this project.

Chair Scocco entertained a motion for the committee to approve the revised scope for the Timberlake Subdivision Resurfacing project. Joe MArtin moved to approve the request, James Jewell seconded the motion, and the motion was approved.

6. Consideration of SCIP, LTIP, and Small Government Ranking Slates

Tom Graham explained that staff had held multiple meetings with applicants to discuss the draft scores for SFY 26 SCIP/LTIP applications, and that no further concerns were raised by applicants at the November 25 Applicant Scoring Review Meeting.

Tom Graham presented the draft SCIP, LTIP, and Small Government Ranking Slates for SFY 26 to the committee. The committee did not have any concerns regarding the ranking slates.

Chair Scocco entertained a motion for the committee to approve SFY 26 SCIP, LTIP, and Small Government ranking slates. Ryan Andrews moved to approve the slates, Kris Long seconded the motion, and the motion was approved.

7. Approval of Schedule for 2025

Tom Graham presented the draft schedule for calendar year 2025.

Chair Scocco entertained a motion for the committee to approve the draft schedule. Ken Heigel moved to approve the schedule, Joe Martin seconded the motion, and the motion was approved.

8. Other Business

The committee, having no further business to address in 2024, decided to cancel the December 20th PWIC meeting.

9. Adjournment

Chair Scocco adjourned the meeting at 1:44p.m.

Respectfully submitted,

Thomas Graham
District 3 Liaison

District 3 Public Works Integrating Committee
FY27 – Policies & Criteria Working Session
Meeting Minutes

Friday, March 14, 2025
10:30 a.m.

Mid-Ohio Regional Planning Commission
111 Liberty St., Suite 100
Columbus, OH 43215

Members Present

Brad Foster
Barb Cox (a)
Ken Heigel (a)
Ryan Andrews
Karl Craven (a)
Steve Farst
Kevin Koesters (a)
Darryl Hughes
Jeannie Willis (a)
James Jewell
(a) = *alternate member*

Guests

Tim Nittle
Ronni Nimps
Barb Cox
Adam Fowler

MORPC Staff

Thomas Graham
Shelby Oldroyd

OPWC Staff

Jennifer Hufford

1. Pledge of Allegiance

The meeting was called to order at 10:30 a.m. and Darryl Hughes led the committee in the Pledge of Allegiance.

2. Welcome and Introductions

Tom Graham took attendance. A quorum was not present.

3. Approval of Minutes of December 6, 2024 Meeting

A quorum was not present and therefore the committee did not consider this item for approval.

4. OPWC Updates

Jennifer Hufford provided an update regarding renewal of the SCIP program. Additionally, Jennifer informed the committee that Round 39 funding agreements are ready to go out.

5. NRAC Nominations

A quorum was not present and therefore the committee did not consider this item for approval.

6. Discussion of Potential Modifications to District Methodology

Tom Graham presented staff recommended changes to the district's methodology in advance of the SFY 27 funding round. The majority of these changes were relatively minor and focused on clarifying the existing criteria. Additional discussion with the committee was had around the

A6) Economic Development criterion and the S3) SCIP Loan Request criterion. Staff expressed that they would continue to research options for modifying these criteria. Additionally, Tom asked the committee to share any additional suggested modifications in advance of the April meeting.

7. Other Business

No other business was discussed.

8. Adjournment

Chair Scocco adjourned the meeting at 11:17 p.m.

Respectfully submitted,

Thomas Graham
District 3 Liaison



January 30, 2025

District 3 Public Works Integrating Committee
c/o Edwina Teye
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Subject: Natural Resource Assistance Council Nomination of Shannon Brady

Dear Ms. Teye,

I am writing on behalf of the Whitehall Parks and Recreation Commission to nominate Shannon Brady to the Public Works District 3 Natural Resource Assistance Council to fill the current vacancy.

Ms. Brady serves as the Parks and Recreation Director for the City of Whitehall and has held a number of roles in the agency over the past ten years. She is dedicated to the community and is a champion of conservation and natural equity. She is an experienced grant writer and has successfully administered Clean Ohio Conservation Fund awards in our city.

Attached is the completed application for the appointment of this seat and Ms. Brady's statement of background and qualifications.

Please let this letter serve as submission of Shannon Brady's nomination to the Natural Resource Assistance Council for their approval and selection.

If you have further questions, I can be reached at 614-596-0404.

Respectfully,

A handwritten signature in black ink, appearing to read 'John Fetters', is written over a light blue horizontal line.

John Fetters, Chairman
Parks and Recreation Commission
City of Whitehall
721 Country Club Rd., Whitehall, Ohio 43213

GREEN SPACE CONSERVATION PROGRAM

Natural Resource Assistance Council Nomination Form

Name: Shannon Brady

Address: 721 Country Club Rd. Whitehall, OH 43213

Phone: 614-747-0001 E-Mail: shannon.brady@whitehall-oh.us

Public Works District Integrating Committee Number: 3

Representing:

(Check one and complete name of organization)

1. ☐ A county, municipal corporation, township, conservancy district, regional or joint district or unit of local government, or regional or joint political subdivision that is located within the geographical jurisdiction or the appointing integrating committee.

ORGANIZATION:

2. ☐ A conservation organization, an environmental advocacy organization, an organization with a primary interest in watershed protection and restoration, the department of natural resources, the environmental protection agency, or the United States natural resources conservation service.

ORGANIZATION:

3. ☒ A city parks system or metropolitan parks system or a board of park commissioners from a county that is located within the geographical jurisdiction of the appointing integrating committee, a statewide parks and recreation organization, or the United States national park service.

ORGANIZATION:

4. ☐ A statewide organization representing agriculture, an organization representing forestry interests, the department of agriculture, or the United States department of agriculture.

ORGANIZATION:

5. ☐ An organization representing business, local realtors, or a planning agency, including a port authority, located within the geographical jurisdiction of the appointing integrating committee.

ORGANIZATION:

Attachments

- A. A letter of nomination from a recognized, eligible entity in group 1 through 5.
B. A statement of the nominee's background or qualifications.

The membership of a natural resources assistance council shall reflect the demographic and economic diversity of the population located within the geographical area represented by the council. (Ref: R.C. O.R.C.164.21 (A))

Statement of Nominee's Background and Qualifications

Shannon Brady

Shannon Brady has served the community of Whitehall as the City's Parks and Recreation Director since 2023, and has been in several other positions within the department since 2014. She has served a critical role in the application and administration of more than \$1.5M in grant awards, including Clean Ohio grants in 2018 and 2019. Shannon has served in key leadership and management roles in Whitehall Parks and Recreation while the department staff grew by 250% and executed \$8M in capital projects. She is dedicated to the community and is a champion of conservation and natural equity.

Shannon earned her B.A. from the University of Kentucky. Additionally she maintains several professional certifications including Certified Parks and Recreation Professional and Certified Playground Safety Inspector.

Shannon resides in Carroll, OH with her two teenage children and numerous pets. She enjoys gardening, reading, and spending time outdoors.

February 20, 2025

Dr. Edwina Teye, Ph.D.
Water & Natural Resources Program Manager
Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Subject: Natural Resources Assistance Council Nomination Letter

Dear Dr. Teye,

This letter is intended to serve as The Davey Tree Expert Company's nomination of Brian Heath to be appointed to the District 3 NRAC. Brian has served as the District Manager of the Columbus office for the last 9 years. Brian is responsible for the day-to-day operations of the \$4 million dollar branch for Davey Tree mainly in the urban forestry arena. Brian works with municipalities to plan, direct, and coordinate urban forestry activities to plant, care for, and maintain urban forests. Brian displays an unmatched passion for the natural world and more importantly, those that help maintain its integrity.

On behalf of the Davey Tree Expert Company, I am recommending Brian Heath to join the Natural Resources Assistance Council. Please feel free to reach out to me with any questions.

Sincerely,

Kristopher S Bruestle

Kristopher S Bruestle
Market Manager
The Davey Tree Expert Company

GREEN SPACE CONSERVATION PROGRAM

Natural Resource Assistance Council Nomination Form

Name:

Address:

Phone:

E-Mail:

Public Works District Integrating Committee Number:

Representing:

(Check one and complete name of organization)

1. _____ A county, municipal corporation, township, conservancy district, regional or joint district or unit of local government, or regional or joint political subdivision that is located within the geographical jurisdiction of the appointing integrating committee.

ORGANIZATION:

2. _____ A conservation organization, an environmental advocacy organization, an organization with a primary interest in watershed protection and restoration, the department of natural resources, the environmental protection agency, or the United States natural resources conservation service.

ORGANIZATION:

3. _____ A city parks system or metropolitan parks system or a board of park commissioners from a county that is located within the geographical jurisdiction of the appointing integrating committee, a statewide parks and recreation organization, or the United States national park service.

ORGANIZATION:

4. _____ A statewide organization representing agriculture, an organization representing forestry interests, the department of agriculture, or the United States department of agriculture.

ORGANIZATION:

5. _____ An organization representing business, local realtors, or a planning agency, including a port authority, located within the geographical jurisdiction of the appointing integrating committee.

ORGANIZATION:

Attachments

- A. A letter of nomination from a recognized, eligible entity in group 1 through 5.
- B. A statement of the nominee's background or qualifications.

The membership of a natural resources assistance council shall reflect the demographic and economic diversity of the population located within the geographical area represented by the council. (Ref: R.C. O.R.C.164.21 (A))

Nomination Procedures

- Nominees must represent a recognized organization or entity from one of the groupings defined in R.C. 164.21(A) and provide the required documentation.

Exception: Nominations for the member which shall be a member of the appointing integrating committee shall be accepted and voted upon at a public meeting of the respective integrating committee, and nominations for the member which shall represent a soil and water conservation district shall be accepted by letter from the soil and water conservation district(s) within the respective integrating committee and be voted upon at a public meeting.

- Nominations shall be emailed to the respective district integrating committee's Liaison and shall be copied to the OPWC program representative. The OPWC shall confirm the nominee's eligibility to the liaison.
- District committees or, if applicable, the executive committee, shall meet to consider all nominations received and by vote at a public meeting appoint members of their respective Natural Resources Assistance Council.
- The District Liaison shall provide nominees with the date, time and location of the integrating committee meeting at which their nomination will be considered.

Conditions

- Terms of office shall be for three years, with each term ending on the same day of the same month as did the term that it succeeds. Each member shall hold office from the date of appointment until the end of the term for which the member is appointed, except that, with respect to any member who is an elected or appointed official of a township, municipal corporation, or county, the term of office for that person on the council shall not extend beyond the member's term as an elected or appointed official.
- Members may be reappointed. Vacancies shall be filled in the same manner provided for original appointments. Any member appointed to fill a vacancy occurring prior to the expiration date of the term for which the member was appointed shall hold office for the remainder of that term. A member shall continue in office subsequent to the expiration date of the member's term until the member's successor takes office or until a period of sixty days has elapsed, whichever occurs first. Members may be removed by the district public works integrating committee for misfeasance, malfeasance, or nonfeasance in office.
- Serving as a member of a natural resources assistance council under this section does not constitute holding a public office or position of employment under the laws of this state and does not confer a right to compensation from any agency of this state.

The Ohio Public Works Commission is responsible for the administration of Revised Code sections 164.20 to 164.27 (Clean Ohio Conservation program). Questions relative to the nomination and appointment process should be directed to the Commission staff.

Statement of Background and Qualifications for Brian Heath

- I have been in the green industry, almost consistently, for almost 30 years
- Associate's degree in Natural Resources from Hocking College
- The International Society of Arboriculture certified arborist since 2007
- I have directly been in Urban Forestry at Davey Tree for the past 17 years.

Please feel free to contact me on 614-302-9522 with questions. References are also available on request.