



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

111 Liberty St., Suite 100  
Columbus, Ohio 43215  
[www.morpc.org](http://www.morpc.org)

## NOTICE OF A MEETING

**COMMISSION MEETING**  
**MID-OHIO REGIONAL PLANNING COMMISSION**  
**111 LIBERTY STREET, SUITE 100**  
**COLUMBUS, OH 43215**  
*TOWN HALL*

**Thursday, June 12, 2025**  
**1:30 p.m.**

Note: Due to changes in Ohio Revised Code 121.221 regarding public bodies and virtual meetings, the Commission meeting will be aired via live stream. We will note who views the meeting via live stream.

### ***Live Stream Option***

To view the meeting via live stream, click on “View Commission Meeting via Live Stream” below.

[View Commission Meeting via Live Stream](#)

Meeting ID: 268 253 220 749

Passcode: k2XvQr

To listen by phone, use the conference call information below.

[+1 614-362-3056](#) Columbus

[\(888\) 596-2819](#) United States (Toll-free)

Phone conference ID: 356 398 203#

## AGENDA

1:30 p.m.

1. **Pledge of Allegiance**
2. **Welcome and Introductions** – Chris Amorose Groomes (City of Dublin, MORPC Chair)
  - **Nominating Committee Update**
  - **Recognition of Guests and New Members** – Eileen Leuby, MORPC Membership Services Officer

**William Murdock, AICP**  
Executive Director

**Chris Amorose Groomes**  
Chair

**Michelle Crandall**  
Vice Chair

**Ben Kessler**  
Secretary

3. **Executive Director's Report** – William Murdock, MORPC Executive Director
4. **Proposed Resolution 09-25: “Adopting a fee schedule for use in assessing members in 2026”** – Shawn Hufstedler, Chief Operating Officer

### **Committees**

5. **Bylaws** – Haley Lupton (Village of Plain City), Bylaws Committee Chair & William Murdock, MORPC Executive Director
  - **Proposed Resolution 10-25: “Adopting proposed changes to MORPC Bylaws”**
6. **Regional Policy Roundtable** – Lourdes Barroso de Padilla (City of Columbus), Regional Policy Roundtable Chair
  - **Legislative Update** – Steve Tugend, Kegler Brown Hill + Ritter and Joseph Garrity, MORPC Senior Director of Government Affairs & Community Relations
7. **Sustainability Advisory Committee** – Ben Kessler (City of Bexley), Sustainability Advisory Committee Chair
8. **Transportation Policy Committee (MPO)** – Chris Amorose Groomes (City of Dublin), MORPC Chair
  - a. **Call to Order** – Chris Amorose Groomes (City of Dublin), MORPC Chair
  - b. **Metropolitan Planning Organization Report** – Parag Agrawal, MORPC Chief Mobility & Development Officer
  - c. **Regional Economic Development Academy** – Padmini Roy-Dixon, MORPC Economic Development Director & Regional Innovation Officer
  - d. **Transportation Policy Committee Consent Agenda**
    - 1) Approval of **May 8, 2025 Transportation Policy Committee Meeting Minutes**
  - e. **Adjourn Transportation Policy Committee (MPO)** – Chris Amorose Groomes (City of Dublin), MORPC Chair

## 9. Commission Consent Agenda

- a. Approval of **May 8, 2025 Commission Meeting Minutes**
- b. **Proposed Resolution 11-25: “Authorizing the executive director to enter into agreements with the Ohio Department of Development (ODOD) for the 2025 Home Weatherization Assistance Program (HWAP) and to enter into related subcontracts”**
- c. **Proposed Resolution 12-25: “Authorizing the executive director to submit an application to the Franklin County Board of Commissioners for CDBG funding for the Home Repair Program and enter into such agreement if funded”**
- d. Approval of Actions of the Transportation Policy Committee

## 10. Other Business

2:45 p.m.      11. Adjourn – Chris Amorose Groomes (City of Dublin), MORPC Chair

**PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR [ssaunders@morpc.org](mailto:ssaunders@morpc.org) IF YOU REQUIRE SPECIAL ASSISTANCE.**

**The next Commission Meeting is**  
**Thursday, August 14, 2025, 1:30 p.m.**  
*111 Liberty Street, Suite 100*  
*Columbus, Ohio 43215*

**PARKING AND TRANSIT:** When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with a yellow “M”. Handicapped parking is available at the side of MORPC's building. On Commission meeting days only, additional parking is available in numbered spaces toward the west end of the parking lot. Electric vehicle charging stations are available for MORPC guests.

Indoor bike parking is available for MORPC guests.

MORPC is accessible by COTA BUS. The closest bus stop to MORPC southbound is High Street & W. Blenkner Street. Buses that accommodate this stop are the 5 - West 5th Ave./Refugee, and the 8 - Karl/S. High/Parsons. The closest stop to MORPC northbound is High Street & E. Hoster Street. Buses that accommodate this stop are the 5 - West 5th Avenue/Refugee and the 8 - Karl/S. High/Parsons. Accessible from the Courthouse stop by a quick walk are COTA lines 1, 2, 4, and CMAX.



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

## MORPC Monthly Agency Report May 2025

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### Senior Directors

Parag Agrawal [pagrawal@morpc.org](mailto:pagrawal@morpc.org)  
Joe Garrity [jgarrity@morpc.org](mailto:jgarrity@morpc.org)  
Shawn Hufstedler [shufstedler@morpc.org](mailto:shufstedler@morpc.org)

Ralonda Hampton [rhampton@morpc.org](mailto:rhampton@morpc.org)  
Jessica Kuenzli [jkuenzli@morpc.org](mailto:jkuenzli@morpc.org)  
Robert Williams [rwilliams@morpc.org](mailto:rwilliams@morpc.org)

### CREATE AN ENVIRONMENT FOR PROSPERITY

#### Transit, Mobility & Human Services:

MORPC launched a new Gohio Commute app to support carpooling and commuting incentives. Team Members are supporting federal employees as they navigate return-to-work commutes resulting in approximately twelve new vanpools.

MORPC is advancing the LinkUS initiative in partnership with local agencies by finalizing funding agreements and updating the 2026-2030 Capital Improvement Program.

#### Active Transportation & Safety:

Team Members are planning community events for June in Delaware County to gather input on walking and biking needs.

Team Members participated in OSU and local advisory meetings and conducted Complete Streets reviews for funded projects.

Team Members participated in multiple safety-related meetings, hosted workshops on the Safe System Approach at the Ohio Traffic Safety Summit and collaborated on a pilot project for roadway cross-section reallocation.

#### Community Development:

Technical Assistance continued for several communities, with workshops and planning support underway.

Team Members focused on expanding the Central Ohio Greenways network, developing a cycling guide, and supporting communities with wayfinding and trailhead planning.

Team Members continue to engage communities on regional housing issues.

If you are interested in a housing/growth workshop for your community's elected officials, staff, or community leaders, MORPC is accepting requests for presentations and workshops. Our Team will work with you to design the agenda, including recommended speakers and learning objectives. Contact Jessica Kuenzli for more information ([jkuenzli@morpc.org](mailto:jkuenzli@morpc.org)).

#### Sustainability:

Sustainability initiatives included finalizing the 2025–2028 Regional Sustainability Agenda, hosting the Sustainable2050 forum, launching the Regional Water Advisory Council, and holding a Regional Water Study Workshop. MORPC is also pursuing designation as a 208 Areawide Planning Agency and supporting Clean Ohio Fund applications.

Energy and air quality efforts featured the “Securing Our Energy Future” forum series, support for EV infrastructure through the Charging Smart program, and the COSEE Homes energy efficiency initiative. The CLEAN air monitoring project is now live, and MORPC is promoting solar adoption through a new co-op program.

**Data & Analytics:**

MORPC launched the Insights platform and continued work on improving population estimates and travel demand modeling. Several working groups are active in areas like cybersecurity, job quality, and GIS. The agency also collaborated with OSU on a property tax productivity study.

## DRIVE INVESTMENT

**Transportation:**

Team Members ensured that all programs align with the Metropolitan Transportation Plan.

Stakeholders are preparing for Step 2 of the Corridor ID program, creating the service development plan. Step 2 will last into 2028.

The Central Ohio Rural Planning Organization (CORPO) adopted its 2026-2029 Transportation Improvement Program and is preparing for a functional classification review.

**Infrastructure:**

The Transportation Policy Committee adopted the 2026-2029 Transportation Improvement Program (TIP).

The MORPC and CORPO areas received TRAC funding awards totaling over \$400 million.

The MORPC Attributable Funds Committee is beginning the process of revising the Policies for Managing MORPC-Attributable Funds.

*Clean Ohio Conservation Fund*

The District 3 (Franklin County) Natural Resources Assistance Council (NRAC) approved SFY 26 SCIP/LTIP funding commitments. District 17 (Delaware, Fairfield, Knox, Licking, Morrow & Pickaway Counties) has approximately \$2.5 million available in the FY 2026 cycle. Final applications are due September 19. For more information about Clean Ohio funding, contact Edwina Teye at [eteye@morpc.org](mailto:eteye@morpc.org) or visit our [website](#).

**Economic Development:**

The Comprehensive Economic Development Strategy (CEDS) marked its first year.

MORPC hosted the Rickenbacker Freight Alliance Workshop in May and is launching a Regional Economic Development Academy in August.

Team Members are relaunching the Competitive Advantage Projects program in July.

MORPC continues to advocate for brownfield funding.

**Federal Competitive Programs**

MORPC is developing a proposal focusing on planning and demonstration projections in the CORPO area for the Safe Streets and Roads for All Program.

MORPC was encouraged to reapply for U.S. DOT's Regional Infrastructure Accelerator (RIA) program. The proposal will look to enhance the future delivery of Transit Supportive Infrastructure (TSI) projects.

MORPC submitted an application to the U.S. Economic Development Administration for the annual Partnership Planning Grant program to support the update, revision and/or implementation of the Comprehensive Economic Development Strategy.

*Money Mondays*

MORPC hosted the following Money Monday sessions:

- May 5 – Data to Support New Federal Priorities
- May 12 – Clean Ohio Fund
- May 19 – Community Facilities Direct Loan & Grant Program

Upcoming sessions:

- June 2 – Ohio Environmental Education Fund
- June 9 – Franklin County Land Bank
- June 16 – Economic Development Academy

## PAY IT FORWARD

### **Membership Services:**

Membership services included visits to several communities, promotion of new member benefits, and coordination of intern programs.

### **Public Involvement & Engagement:**

Public Involvement and Engagement activities included media coverage of MORPC's housing and economic concerns survey, promotion of events like Bike to Work Day, and ongoing marketing campaigns for Gohio Commute and Member Monday.

Links to press releases and news article for the month are available at [News – MORPC.org](https://www.morpc.org/news).

### **Events:**

#### *Completed Events*

- May 8 – Pre-Commission Luncheon on Housing
- May 20 – Strategic Training for Effective Planning and Zoning (STEPZ) Workshop
- May 21 – Rural Forum Series: Dynamic Community Engagement

#### *Upcoming events*

- June 12 – Pre-Commission Luncheon Featuring Jason Hall, Columbus Partnership CEO
- June 17 – Mobility and Workforce Development, The Barn at Stratford, Delaware
- June 18 – Central Area Regional Collaboration, Bob Crane Community Center, Upper Arlington
- June 18 – MORPC Night at the Clippers

## BUILD VALUE FOR OUR MEMBERS

### **Community-Based Planning Assistance:**

The Community-Based Planning Assistance Program (CBPA) continues to be a resource for members, and we are always looking for ways to improve to better serve your needs. Members can learn more and request assistance from the program by visiting <https://www.morpc.org/community-based-planning-assistance> or contacting Jessica Kuenzli at [jkuenzli@morpc.org](mailto:jkuenzli@morpc.org).

#### *Planner Pool Program*

Members are invited to submit applications for assistance through the Planner Pool Program. If you are interested in additional staffing support related to planning, zoning, and/or sustainability, please contact Jessica Kuenzli to schedule a time to discuss your community's needs and ways that MORPC may be able to help.

MORPC is assembling a list of fixed-fee services that relate to the most common issues communities in Central Ohio are experiencing. Suggestions on potential services are greatly appreciated and can be directed to Jessica Kuenzli at [jkuenzli@morpc.org](mailto:jkuenzli@morpc.org).

#### *Consultant Services Program*

The Consultant Services Program assists communities with the Request for Proposal (RFP) process through the drafting of RFP documents, prequalifying consultants in the eligible program areas, reviewing initial proposals and facilitating final presentations.

Each year, the Consultant Services Program prequalifies Consultants to submit proposals for – and complete work on – long-range planning projects initiated by communities in Central Ohio. Eligible project types include the completion of – or updates to – comprehensive planning and zoning codes, economic development activities, public engagement, neighborhood or area plans, housing action plans, active transportation plans, and parking plans or assessments.

Team Members reviewed and identified pre-qualified entities for 2025. New eligible services include cost estimating and feasibility studies; additional information, including the list of consultants, can be found at: <https://www.morpc.org/consultant-services-program/>.

If you have an RFP you would like advertised through the Consultant Services Program or need assistance with writing an RFP, please contact [consultantservices@morpc.org](mailto:consultantservices@morpc.org) for additional information.

**Finance:**

The annual financial audit is well under way by the Ohio Auditor of State. The AOS team will present their audit reports at the June Executive Committee meeting.

**IT:**

We are upgrading our servers and will partner with DELL to migrate our environment in the 3<sup>rd</sup> quarter. The 2024/2025 Device Replacement Project was completed last month, with over 20 laptop and TV display units being updated.

**Human Resources:**

The 2025 Annual Salary and Fringe Benefit Survey will be released to members in early June for completion by members in June and July. Some updates and improvements have been incorporated for our members.

*Personnel Updates*

The following new Team Members recently started at MORPC:

- Greenways Planning Studio Fellow Riky Jimenez Cuduco began May 13
- Human Resources Summer Intern Quintin Utterback began May 27

MORPC is currently recruiting or in the interviewing process for open positions:

- Energy Auditor
- Human Resources Director
- Public Information Officer
- Principal Planner (Planning Department)
- Associate Transportation Director
- Principal Planner (Transit)

The requirements for the posted positions are available for review on the website at <http://www.morpc.org/careers/>.

*RFP/RFQ Postings*

The following RFP's/RFQ's were posted:

- HVAC Contractor for Residential Energy Programs
- Insulation Contractor for Residential Energy Programs

Full RFP/RFQs are available at <http://www.morpc.org/rfps-rfqs/>.

Click [here](#) to view the detailed May 2025 Metropolitan Planning Organization Report.





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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Shawn Hufstedler  
Chief Operating Officer

**DATE:** May 30, 2025

**SUBJECT:** Proposed Resolution 09-25: **“Adopting a fee schedule for use in assessing members in 2026”**

This resolution adopts the 2026 membership fee schedule. Regularly increasing the dues by relatively small amounts in order to carry on the efforts of the Commission has been preferred over more infrequent but larger increases. This year's resolution follows this past practice. Additionally, the proposed rates for 2026 are consistent with the 2026 planned rates presented in the planned five-year dues rates schedule presented a year ago in June.

The current (2025) per capita rate of \$0.665 includes \$0.07 restricted to building costs, \$0.215 for Metropolitan Planning Organization (MPO) federal matching fund and reserve needs, and \$0.38 for MORPC services to members, development, and other local activities of the agency. Members located outside the MPO boundaries pay dues at the reduced rate of \$0.45, which excludes the MPO portion of the dues.

The current (2025) Central Ohio Rural Planning Organization (CORPO) per capita rate totals \$0.56, including \$0.07 restricted to building costs, \$0.11 for CORPO matching fund requirements, and \$0.38 for MORPC services to members, development, and other local activities of the agency. This CORPO rate applies only to member counties in areas that are outside the MPO and in the 7-County CORPO area.

The 2026 per capita rate recommendation is \$0.69 including \$0.07 restricted to building costs, \$0.22 for Metropolitan Planning Organization (MPO) federal matching fund and reserve needs, and \$0.40 for MORPC services to members, development, and other local activities of the agency. Members located outside of the MPO boundaries would pay dues at the reduced rate of \$0.47, which excludes the MPO portion of the dues.

The 2026 Central Ohio Rural Planning Organization (CORPO) per capita rate recommendation totals \$0.58 per capita, including \$0.07 restricted to building costs, \$0.11 for CORPO matching fund requirements, and \$0.40 for MORPC services to members, development, and other local activities

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Chair

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Secretary



of the agency. This total CORPO rate applies only to member counties in areas that are outside the MPO and in the 7-County CORPO area.

Per MORPC's Bylaws:

- Each year the COMMISSION shall **adopt a fee schedule by July 31** to be used in assessing members for the upcoming calendar year.
- Each year the Commission shall provide a non-binding estimate of fees for the next five (5) years for members to use in their financial planning.

This last bullet indicating an estimated or planned dues schedule will be presented with the annual fee schedule each year, with any updated planned rates if applicable. Note that the planned rates are not approved via resolution each year but instead included via memo only for reference and planning purposes.

The planned five-year dues rates schedule for 2026-2030 is presented below, represented in cents per capita.

Planned Rates	MPO Area Planned Rate	CORPO Area Planned Rate	RPC-Only Area Planned Rate
2026	69.00	58.00	47.00
2027	71.50	60.50	49.00
2028	74.00	62.50	51.00
2029	76.50	65.00	53.00
2030	79.00	67.00	55.00

The above is further detailed as follows to show the expected increase area in each year with actual 2025 rates included for comparison purposes:

	2025	2026	2027	2028	2029	2030
Building	7 cents	7 cents	7 cents	7 cents	7 cents	7 cents
RPC	<u>38 cents</u>	<u>40 cents</u>	<u>42 cents</u>	<u>44 cents</u>	<u>46 cents</u>	<u>48 cents</u>
<b>Total RPC</b>	<b>45 cents</b>	<b>47 cents</b>	<b>49 cents</b>	<b>51 cents</b>	<b>53 cents</b>	<b>55 cents</b>
CORPO	<u>11 cents</u>	<u>11 cents</u>	<u>11.5 cents</u>	<u>11.5 cents</u>	<u>12 cents</u>	<u>12 cents</u>
<b>Total CORPO</b>	<b>56 cents</b>	<b>58 cents</b>	<b>60.5 cents</b>	<b>62.5 cents</b>	<b>65 cents</b>	<b>67 cents</b>
MPO	<u>21.5 cents</u>	<u>22 cents</u>	<u>22.5 cents</u>	<u>23 cents</u>	<u>23.5 cents</u>	<u>24 cents</u>
<b>Total MPO</b>	<b>66.5 cents</b>	<b>69 cents</b>	<b>71.5 cents</b>	<b>74 cents</b>	<b>76.5 cents</b>	<b>79 cents</b>

NOTE: The Total CORPO amount equals the Total RPC plus the CORPO rates for each year. The Total MPO amount equals to the Total RPC plus the MPO rates for each year. The Total MPO amounts exclude the CORPO amounts.

The population estimates for members will be completed in Autumn 2025 and will show each members' dues amount for 2026. The 2026 projection will be presented as part of the process to establish and adopt the 2026 budget and will be presented for formal adoption by the Commission by December of this year.

Attachment: Resolution 09-25

## RESOLUTION 09-25

### **“Adopting a fee schedule for use in assessing members in 2026”**

WHEREAS, the financial provisions of the MORPC Bylaws require that the Commission adopt a fee schedule by July of each year to be used in assessing members for the upcoming calendar year; and

WHEREAS, the rates included below are below the “maximum per-capita membership fee” approved by the Commission in Resolution 09-21 on June 10, 2021; and

WHEREAS, a planned dues schedule has been established that shows the expected rates for 2026 through 2030 to help with long-term planning for both MORPC members and MORPC staff; and

WHEREAS, a 2026 projection for member dues and related uses will be presented as part of the process to establish and adopt the 2026 budget and will be presented for formal adoption by the Commission by December; now therefore

### **BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That a 2026 per-capita fee of \$0.69 with a minimum of \$1,250 is hereby adopted for members of the Metropolitan Planning Organization (MPO) for areas in the MPO boundaries, a 2026 per-capita fee of \$0.58 is hereby adopted for county members of the Central Ohio Rural Planning Organization (CORPO) for areas within the CORPO boundaries, and a reduced 2026 per-capita fee of \$0.47 with a minimum of \$1,250 is hereby adopted for members of the Regional Planning Commission that are not in the MPO or CORPO.
- Section 2. The \$0.07 per-capita portion (included within the \$0.69, \$0.58, and \$0.47 rates) of the dues for the building for 2026 is included to pay a portion of building lease payments and improvements is hereby adopted.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Chris Amorose Groomes, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: June 12, 2025  
Submitted by: Shawn Hufstedler, Chief Operating Officer  
Prepared by: Shawn Hufstedler, Chief Operating Officer  
Authority: Ohio Revised Code Section 713.21  
For action date: June 12, 2025  
Attachment: Commission Membership as of June 2025

**Commission Membership as of July 1, 2025**  
**MPO vs CORPO vs RPC**

Metropolitan Planning Organization (MPO) & Regional Planning Commission (RPC) Members		
2026 dues rate per-capita: \$0.69		
County Members:		
Delaware County		Franklin County
Municipal Members (Cities):		
Bexley	Groveport	Reynoldsburg
Canal Winchester	Hilliard	Sunbury
Columbus	Johnstown	Upper Arlington
Delaware	New Albany	Westerville
Dublin	Obetz	Whitehall
Gahanna	Pataskala	Worthington
Grandview Heights	Pickerington	
Grove City	Powell	
Municipal Members (Villages):		
Galena	Minerva Park	Urbancrest
Lithopolis	Plain City	
Lockbourne	Riverlea	
Marble Cliff	Shawnee Hills	
Township Members:		
Blendon Township (Franklin)		Madison Township (Franklin)
Bloom Township (Fairfield)		Mifflin Township (Franklin)
Brown Township (Franklin)		Perry Township (Franklin)
Clinton Township (Franklin)		Plain Township (Franklin)
Etna Township (Licking)		Prairie Township (Franklin)
Franklin Township (Franklin)		Truro Township (Franklin)
Jackson Township (Franklin)		Violet Township (Fairfield)
Jefferson Township (Franklin)		Washington Township (Delaware, Franklin, Union)
Jerome Township (Union)		
Central Ohio Rural Planning Organization (CORPO) & Regional Planning Commission (RPC) Members		
2026 dues rate per-capita: \$0.58		
County Members:		
Fairfield County*		Marion County
Knox County		Morrow County
Madison County		Union County*
Regional Planning Commission (RPC) Only Members		
2025 dues rate per-capita: \$0.47		
County Members:		
Hocking County		Logan County
Licking County*		Perry County
Municipal Members (Cities):		
Bellefontaine	Lancaster	Mount Vernon
Chillicothe	London	Newark
Circleville	Marion	
Heath	Marysville	
Municipal Members (Villages):		
Alexandria	Granville	Somerset
Ashville	Hebron	South Bloomfield
Buckeye Lake	Mount Sterling	West Jefferson
Gambier	New Lexington	
Township Members:		
Granville Township (Licking)		
*For Fairfield, Licking and Union Counties, a small portion of the County is in the MPO and therefore the County pays the MPO rate for that portion. Fairfield and Union Counties pay the CORPO rate for the remainder of the County.		



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** William Murdock  
Executive Director

**DATE:** May 30, 2025

**SUBJECT:** Proposed Resolution 10-25: **“Adopting proposed changes to MORPC Bylaws”**

The Bylaws Committee recently reviewed the current Bylaws to evaluate necessary changes. The primary purpose of the review was to incorporate new permanent committees to the Commission to formally recognize these priority areas. Additionally, updates to current committee language and minor operational changes are addressed in the proposed revised Bylaws.

The proposed amendments formally creates the Central Ohio Economic Development District Governing Board; includes language updates for the Central Ohio Rural Transportation Planning Committee Bylaws, the Regional Data Advisory Committee Bylaws, and the Sustainability Advisory Committee Bylaws; and makes changes for operational improvement. The operational improvement changes include items such as Robert’s Rules clarification, ethics edits, articulation of virtual and other procedural policies authority for Executive Committee, vacancies clarifications, update to financial authorizations, name changes, fee schedule requirements updates, and other minor updates. The amendments are effective upon Commission approval.

Attachment: Resolution 10-25

**William Murdock, AICP**  
Executive Director

**Chris Amorose Groomes**  
Chair

**Michelle Crandall**  
Vice Chair

**Ben Kessler**  
Secretary

## RESOLUTION 10-25

### **“Adopting proposed changes to MORPC Bylaws”**

WHEREAS, it is the desire of the Mid-Ohio Regional Planning Commission (MORPC) to make efficient and effective use of its resources while maintaining compliance with all federal, state, and local laws and regulations application to it; and

WHEREAS, MORPC’s Bylaws Committee reviewed and discussed the current bylaws and prepared proposed changes to the Bylaws; and

WHEREAS, the primary purpose of the review was to incorporate new permanent committees to the Commission to formally recognize these priority areas; and

WHEREAS, the Bylaws Committee also proposes updates to current committee language and operational changes in the proposed revised Bylaws; and

WHEREAS, the Executive Committee recommends adoption of the attached bylaws; now therefore

### **BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the Commission adopts the proposed changes to the Bylaws.
- Section 2. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 3. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Chris Amorose Groomes, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: June 12, 2025  
Submitted by: William Murdock, Executive Director  
Prepared by: Shawn Hufstedler, Chief Operating Officer  
Authority: Ohio Revised Code Section 713.21  
For action date: June 12, 2025  
Attachments: Proposed changes to Bylaws with track changes  
Revised Bylaws

## MID-OHIO REGIONAL PLANNING COMMISSION

### BYLAWS

#### SECTION I – COMMISSION

##### A. PARLIAMENTARY PROCEDURE

On matters not addressed by the Articles of Agreement or Bylaws, Robert's Rules of Order ~~revised~~ (current version) shall serve as procedural guidance for all meetings of the Mid-Ohio Regional Planning Commission (MORPC) and its committees. ~~meetings of all committees included in these bylaws.~~

Hybrid or virtual meetings and voting may be allowed at meetings of MORPC and committees in accordance with applicable laws and MORPC policies.

##### B. REPRESENTATION

Representatives to the COMMISSION ~~must~~ shall be selected as follows:

###### 1. Representation on the COMMISSION

- Representation for municipalities and for the unincorporated portions of townships shall be based upon the entire population of the municipality or the unincorporated portion of the township as reported in the most recent U.S. Census or MORPC estimate.
- Representation for counties shall be based upon the entire population of the villages and unincorporated portions of townships within that county plus 10% of the population of the cities within that county as reported in the most recent U.S. census or MORPC estimate. In addition, the county engineer's office of counties which are entirely within the MORPC Metropolitan Planning Organization boundary shall be represented on the COMMISSION.

- Representation on the COMMISSION for full members hip shall be determined based upon Table 1: Full Member Representation.

<u>Table 1: Full Member Representation</u>		
<u>Representatives</u>	<u>Full Member Population Range</u>	
	<u>Minimum</u>	<u>Maximum</u>
<u>1</u>	<u>1</u>	<u>10,000</u>
<u>2</u>	<u>10,001</u>	<u>40,000</u>
<u>3</u>	<u>40,001</u>	<u>60,000</u>
<u>4</u>	<u>60,001</u>	<u>80,000</u>
<u>5</u>	<u>80,001</u>	<u>100,000</u>
<u>6</u>	<u>100,001</u>	<u>120,000</u>
<u>7</u>	<u>120,001</u>	<u>140,000</u>
<u>8</u>	<u>140,001</u>	<u>160,000</u>
<u>9</u>	<u>160,001</u>	<u>180,000</u>
<u>10</u>	<u>180,001</u>	<u>200,000</u>
<u>11</u>	<u>200,001</u>	<u>250,000</u>
<u>12</u>	<u>250,001</u>	<u>300,000</u>

**Commented [SH1]:** Table 1 moved earlier in the section. Unchanged.

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*Amended April 19, 2001 by adoption of Resolution 8-01  
Amended November 15, 2001 by adoption of Resolution 29-01  
Amended April 21, 2005 by adoption of Resolution 13-05  
Amended November 10, 2011 by adoption of Resolution 46-11  
Amended September 19, 2013 by adoption of Resolution 21-13  
Amended June 12, 2014 by adoption of Resolution 16-14  
Amended October 13, 2016 by adoption of Resolution 18-16*

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<del>13</del>	<del>300,001</del>	<del>400,000</del>
<del>14</del>	<del>400,001</del>	<del>500,000</del>
<del>15</del>	<del>500,001</del>	<del>and up</del>

~~e)d) Representatives to the COMMISSION shall represent the best interests of MORPC and the region and, if serving in their official capacity on behalf of their member government, shall represent the interests of their member government.~~

~~e)e) Associate members shall have such representation as may be established by the COMMISSION.~~

<b>Table 1: Full Member Representation</b>		
Representatives	Full Member Population Range	
	Minimum	Maximum
<del>1</del>	<del>1</del>	<del>10,000</del>
<del>2</del>	<del>10,001</del>	<del>40,000</del>
<del>3</del>	<del>40,001</del>	<del>60,000</del>
<del>4</del>	<del>60,001</del>	<del>80,000</del>
<del>5</del>	<del>80,001</del>	<del>100,000</del>
<del>6</del>	<del>100,001</del>	<del>120,000</del>
<del>7</del>	<del>120,001</del>	<del>140,000</del>
<del>8</del>	<del>140,001</del>	<del>160,000</del>
<del>9</del>	<del>160,001</del>	<del>180,000</del>
<del>10</del>	<del>180,001</del>	<del>200,000</del>
<del>11</del>	<del>200,001</del>	<del>250,000</del>
<del>12</del>	<del>250,001</del>	<del>300,000</del>
<del>13</del>	<del>300,001</del>	<del>400,000</del>
<del>14</del>	<del>400,001</del>	<del>500,000</del>
<del>15</del>	<del>500,001</del>	<del>and up</del>

2. Appointing Authority

- a) Full member representatives shall be appointed and submitted to MORPC in writing by the mayor, chief executive officer, council president serving as mayor, or legislative body as determined by the local unit of government.
- b) Associate member representatives shall be appointed by such means as may be established by the COMMISSION.

C. FINANCIAL PROVISIONS AND APPORTIONMENT OF COSTS

Each year the COMMISSION shall adopt a fee schedule by ~~July-August~~ 31 to be used in assessing members for the upcoming calendar year. ~~In every year evenly divisible by five, the COMMISSION shall establish a five-year fee schedule which it shall not exceed when adopting fees for each upcoming year.~~ Each year the COMMISSION shall provide a non-binding estimate of fees for the next five (5) years for members to use in their financial planning.

Each participating municipality, participating county and member township shall contribute annually according to the fee schedule adopted by the COMMISSION. When per-capita fees are used, each member township shall contribute based on the population used to calculate its representation in Section I.B.

The contribution for the first year of membership shall be paid during the month following the execution of an agreement between the member and the COMMISSION, and shall amount to that part of the appropriate annual participation cost pro-rated on the basis of the balance of the time remaining in that calendar year.

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In addition each participating full member shall contribute not more than seven (7) cents per capita of its population equal to ~~its~~ the population used to calculate its representation in Section I.B. The funds so contributed shall be set aside in a separate fund to amortize lease payments on the building or buildings housing the COMMISSION'S offices and shall be used for no other purpose. In the event that the COMMISSION decides that further capital improvements are needed after this lease is paid out, the seven cents per capita will continue to be committed to such purpose. If they are not needed, then these contributions shall cease.

Associate members shall contribute at the rate and in the manner as may be established at the time they become a participant, but this rate and manner may be revised by the COMMISSION from time to time.

When per-capita fees are used in assessing annual member fees, all current year population figures for municipalities, townships and counties shall be based on the latest U.S. Census when available, or an estimate thereof made by the COMMISSION.

**D. QUORUM**

1. A quorum shall be defined as those members present and eligible to vote at any COMMISSION meeting and/or committee meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

**E. CODE OF ETHICS**

All members of the COMMISSION and all committees included within these Bylaws shall be aware of and governed by the current Code of Ethics adopted by MORPC, and shall annually attest that they have no conflict of interest in continuing to serve the COMMISSION. The Chair of the COMMISSION in consultation with the Executive Director may remove an appointed member of any committee for a violation of the current Code of Ethics adopted by MORPC.

**SECTION II – EXECUTIVE COMMITTEE**

**A. MEMBERSHIP**

1. ~~In 1998, one half of the members were appointed for a one-year term and one half of the members for a two-year term by the COMMISSION at an annual meeting. Thereafter, members~~Members are appointed for staggered two-year terms by the COMMISSION at the annual meeting, generally held in the second quarter of each calendar year. Nominees shall be ~~from recommendations recommended~~ by the Nominating Committee, with input from the officers and Executive Committee. Any member may be reappointed to ~~an two~~ additional ~~two terms of two-year terms~~ each (maximum Executive Committee membership of six consecutive years).
2. Additional voting members shall consist of the current officers and, the most recent past chair willing to serve, selected committee chairs and working group chairs during the tenure of their groups. Any such member who has already served the maximum Executive Committee tenure of six years may be appointed by the COMMISSION to additional one-year terms while serving a term as an officer or selected committee chair.
3. The Nominating Committee shall attempt to encourage a diversity of membership representation on the Executive Committee by taking into consideration the following constituency groups:
  - a) Representation from Columbus, suburbs, counties, villages and townships
  - b) Members who are elected and nonelected

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c) Members who are full-time (career) and part-time public officials

4. The vice chair of the COMMISSION shall chair the Executive Committee.

5. In the event of a vacancy on the Executive Committee, the COMMISSION may receive nominations from the Nominating Committee as well as from the floor at a meeting of the COMMISSION, and may appoint a successor to fill the unexpired term created by the vacancy. This process shall occur as necessary, but generally not more than once between annual meetings. Otherwise, a vacancy may be filled at the next annual meeting as part of the annual nominating process.

6. In the event the offices of chair, vice chair, or secretary become vacant, the COMMISSION will appoint an interim replacement subject to Section V.B. of the Articles of Agreement. The vacancy shall be filled at the next annual meeting or a meeting of COMMISSION not more than 5 months from the date of the vacancy.

**B. EXECUTIVE COMMITTEE DUTIES**

1. The Executive Committee shall:

- a) Review, study and approve operational policy and routine financial and administrative matters as necessary.
- b) With the COMMISSION, develop and recommend public policy matters for discussion, input and approval.
- c) Develop, monitor and recommend changes to the COMMISSION in the overall strategic direction of the organization.
- d) Meet monthly as necessary, and the Chair may call special meetings as necessary.
- e) Be responsible for other duties as may be delegated or assigned to it by the COMMISSION.
- f) Establish a public comment policy and a hybrid or virtual meetings policy for meetings of the COMMISSION and its committees, as well as any other procedural policies.

2. The Executive Committee shall act on behalf of the full COMMISSION with regard to personnel matters. Such authority shall include but not be limited to the following:

- a) Establishing annual compensation limits within amounts budgeted and appropriated by the COMMISSION for salaries and benefits.
- b) Reviewing and adopting personnel policies to be maintained in an employee guidebook.
- c) Making final and binding decisions on discrimination grievances as required by MORPC's Affirmative Action program.
- d) Subject to the Articles of Agreement, establishing proper level of personnel decision-making authority for the executive director and directors and monitor staff personnel activities monthly.

3. The Executive Committee shall periodically review and recommend revisions to the COMMISSION's general administrative policies and rules.

**SECTION III – FINANCIAL AUTHORIZATIONS**

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- A. The COMMISSION shall at least annually approve an operating and capital budget and authorize appropriations.
- B. Subject to an approved budget and appropriation, the authority to enter into agreements shall be:
1. Executive director for agreements up to ~~\$75,000~~125,000
  2. Executive director plus an Executive Committee resolution for agreements greater than ~~\$75,000~~125,000
- C. The following approvals shall be required to authorize the obligations of funds for goods and services (e.g. purchase order) and for the approval of payments (e.g. invoices):
1. Finance director shall authorize all obligations and payments.
  2. Chief ~~of staff or director of operations~~operating officer shall authorize all obligations and payments over ~~\$10~~15,000.
  3. Executive director shall authorize all obligations and payments greater than ~~\$25~~35,000.
  4. COMMISSION chair (or alternate officer) shall authorize all obligations and payments greater than ~~\$50~~75,000.
  5. Executive director shall authorize all payments (e.g. reimbursements) to the chief ~~of staff or director of operations~~operating officer, regardless of amount.
  6. Chief ~~of staff or director of operations~~operating officer shall authorize all payments (e.g. reimbursements) to the finance director, regardless of amount.
  7. The COMMISSION chair shall approve all payments (e.g. reimbursements) to the executive director or any MORPC COMMISSION member, regardless of amount. If the COMMISSION chair is unavailable, an alternate officer may approve; however, no official may authorize or sign for his/her own expenditure or payment. Furthermore, no official may be the sole approval authority for any individual transaction. Another officer shall authorize all payments (e.g. reimbursements) to the COMMISSION chair.

In the absence of the finance director, the ~~assistant-associate~~ finance director or equivalent staff member serving as the acting finance director shall have ~~temporarily have~~ the ~~above same~~ authority ~~as in this Section III of~~ the finance director. In the absence of the chief ~~of staff or director of operations~~operating officer, the staff member serving as the acting chief ~~of staff or director of operations~~operating officer shall ~~temporarily~~ have the ~~same above~~ authority ~~in this Section III of as~~ the acting chief ~~of staff or director of operations~~operating officer. In the absence of the executive director, the chief ~~of staff~~operating officer or alternately designated acting executive director shall ~~temporarily~~ have the ~~above same~~ authority ~~in this Section III of as~~ the executive director.

**SECTION IV – LAND USE PLANNING ADVISORY COMMITTEE (LUPAC)**

**A. PURPOSE AND RESPONSIBILITIES OF THE LUPAC**

1. a) LUPAC has been delegated the responsibility to review “small” township rezoning cases in unincorporated areas of Franklin County and make recommendations as required by Section 519.12(E) of the Ohio Revised Code to the township on behalf of the MORPC COMMISSION.
- b) The purpose of the LUPAC is to review rezoning cases in Franklin County for townships with township zoning.

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- c) All "large" township rezoning cases shall be forwarded directly to the MORPC COMMISSION for review and recommendation. (See MORPC COMMISSION Review below.)
  - d) Small rezoning cases will be defined as those with less than 100 lots proposed. Large rezoning cases will be defined as those with greater than 100 lots proposed or cases using a wastewater treatment system other than conventional on-site or central sanitary sewer system.
- 2. LUPAC is also delegated the responsibility to review township zoning text amendments and recommend action to the MORPC COMMISSION.
  - 3. LUPAC shall also serve as a resource to the MORPC COMMISSION to review and recommend policies on a wide range of land use issues including, but not limited to, land use related legislative initiatives, local, county and regional land use plans and development code revisions.

**B. MEETINGS**

- 1. LUPAC shall meet as necessary to hear small township rezoning cases and township zoning text amendments.
- 2. Quorum will be met by a simple majority of the members being present.
- 3. LUPAC recommendations on small township rezoning cases shall be forwarded to the respective township on behalf of the MORPC COMMISSION as required by Section 519.12(E) of the Ohio Revised Code.
- 4. LUPAC recommended action on township zoning text amendments shall be forwarded to the MORPC COMMISSION for consideration.

**C. MORPC COMMISSION REVIEW**

- 1. Large township rezoning cases shall be reviewed by LUPAC. LUPAC will forward recommendations to the MORPC COMMISSION for action.
- 2. Only MORPC COMMISSION members from within Franklin County shall vote on recommendations on large township rezoning cases or township zoning text amendments. MORPC COMMISSION recommendations shall be forwarded to the respective township as required by Section 519.12(E) of the Ohio Revised Code.
- 3. The MORPC COMMISSION shall hear large township rezoning cases and make its recommendation at a regularly scheduled COMMISSION meeting. The MORPC chair shall call a special COMMISSION meeting to hear a large township rezoning case if necessary to comply with the township public hearing date as specified in the Ohio Revised Code.

**D. LUPAC MEMBERS, APPOINTMENTS AND OFFICERS**

- 1. LUPAC shall be comprised of five (5) MORPC COMMISSION members from within Franklin County as follows:
  - 1 - Franklin County Engineer
  - 1 - Franklin County at-large representative
  - 1 - Franklin County municipality
  - 2 - Franklin County townships
- 2. The MORPC chair, upon input from the MORPC executive director and LUPAC chair, shall appoint

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LUPAC members and alternates annually (no later than May).

3. LUPAC members shall elect a chair and vice chair annually (no later than July).
4. Alternates may be used when a majority will not be reached by the LUPAC members or when members will be unable to attend. Alternates should be from Franklin County and will be appointed by the chair of the COMMISSION. Alternates will have the ability to vote.

**SECTION V – ~~TRANSPORTATION POLICY COMMITTEE~~CENTRAL OHIO METROPOLITAN PLANNING ORGANIZATION BOARD**

A. NAME

The name of this committee shall be the ~~Central Ohio Metropolitan Planning Organization Board, also known as the~~ Transportation Policy Committee, for the Mid-Ohio Regional Planning COMMISSION.

B. ORIGIN

The ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board is provided for in the federally required Prospectus to the annual Planning Work Program.

C. PURPOSE

The ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board for the Mid-Ohio Regional Planning COMMISSION is designated as the "Metropolitan Planning Organization" (MPO) for the Columbus metropolitan planning area as authorized in federal transportation planning regulations and under agreement with the Ohio Department of Transportation. The ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board is the forum for cooperative decision-making that will be taking the required approval actions as the MPO. The metropolitan area, per 23 United States Code §134 and 49 United States Code §5303, as amended, must have a continuing, cooperative, and comprehensive ("3C") transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. These plans and programs shall lead to the development and operation of an integrated, intermodal transportation system that facilitates the efficient, economic movement of people and goods. The MPO, in cooperation with the state and with operators of publicly owned transit services, shall be responsible for carrying out the metropolitan transportation planning process.

D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

E. MEMBERSHIP

Representation on the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board shall consist of local elected officials or their representatives, officials of public agencies that administer or operate major modes of transportation in the transportation study area, and appropriate State transportation officials, and such other local elected officials, public transportation agencies, or appropriate State officials as determined by the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board. The transportation study area is that portion of central Ohio that has been identified and mutually agreed to be included in it by the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board and the Governor of Ohio, acting through the Ohio Department of Transportation, subject to the approval of the United States Department of Transportation.

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Representation shall be determined as follows:

1. Full members of the COMMISSION that are located wholly or partially within the boundaries of the transportation study area. These members will have the same representatives on the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board as they have on the MORPC COMMISSION.
2. The Commissioners of any county ~~which that~~ is not a member of the COMMISSION, but which has territory within the transportation planning area and which has entered into a commitment to participate in the 3C process for that territory, shall be entitled to one representative on the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board.
3. Cities, villages and townships that are located wholly or partially within the boundaries of the transportation study area that are dues-paying members of the transportation program but are not full members of MORPC are entitled to one representative each on the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board, selected by the city, village or township.

4. Transportation Agencies:

In addition to the community representatives detailed above, the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board will offer representation (1 representative per entity) to the following transportation-related entities:

- a) Major authorities or agencies operating per the Ohio Revised Code, whose primary function is to provide transportation services or operate transportation facilities within the transportation study area such as, but not limited to:
  - i. Central Ohio Transit Authority
  - ii. Columbus Regional Airport Authority
  - iii. Delaware Area Transit Agency
  - iv. Licking County Transit Board
  - v. Lancaster Public Transit System
- b) The Ohio Department of Transportation
- c) The Ohio Environmental Protection Agency
- d) Others, or modifications to the above, as may be required or recommended by the U.S. Department of Transportation or the Ohio Department of Transportation
- e) Each transportation agency may designate a primary representative and an alternate representative who may be seated at such times as the primary representative is unable to participate in the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board.
- f) Other local elected officials or their representatives, public transportation agencies, or appropriate state officials as determined by the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board including officers of the COMMISSION in the event that the officer is not already a member of the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board and the current chair~~person~~ of the MORPC Community Advisory Committee.

F. OFFICERS



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The officers of the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board shall be the same as those of the COMMISSION and shall serve in the same roles and for the same terms. The chair may appoint such special committees or task forces, advisory councils, or working groups as may be necessary from time to time in order to perform the purpose of the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board, or as the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board may otherwise direct. The chair shall preside at all meetings of the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board. The vice chair shall serve as chair during any absence of the Chair and shall assist the Chair in performance of duties. It shall be the duty of the secretary to ensure that a full record of the proceedings of the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board is prepared and kept, and ~~he or she~~they shall perform such other duties as the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board may from time to time direct.

G. SUBCOMMITTEES

The ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board is advised by three standing subcommittees:

1. The Community Advisory Committee is provided for in the Public Involvement Process (as is required under federal transportation planning regulations), which sets out participation requirements for Metropolitan Transportation Planning and Programming.
2. The Transportation Advisory Committee is to provide technical advice to the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board as defined in the biennial Agreement between the Mid-Ohio Regional Planning Commission and the State of Ohio, Department of Transportation, for Urban Transportation Planning and Transportation Programs.
3. The ~~Attributable Funds~~MPO Funding Committee is to provide advice to the ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board, the Transportation Advisory Committee (TAC), and the Community Advisory Committee (CAC) on the development and execution of the processes used to allocate MORPC-attributable federal funds to projects and project sponsors.

The ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board shall adopt guidelines to govern the subcommittees, the selection process for subcommittee members, and establish terms to encourage diverse involvement in subcommittee membership and leadership.

H. MEETINGS

The ~~Transportation Policy Committee~~Central Ohio Metropolitan Planning Organization Board will meet monthly as necessary.

**SECTION VI – REGIONAL POLICY ROUNDTABLE**

A. NAME

The name of this committee shall be the Regional Policy Roundtable for the Mid-Ohio Regional Planning COMMISSION.

B. ORIGIN

The Regional Policy Roundtable is a standing committee to evaluate and advise the COMMISSION on legislative issues and public policy matters of regional importance at the local, state, and federal level.

C. PURPOSE

The Regional Policy Roundtable seeks to develop a public policy agenda that aims to reflect the objectives and ideals of both MORPC's members and the greater community. The public policy agenda will be reviewed and adopted by the COMMISSION. The COMMISSION and MORPC staff will utilize the public policy agenda to proactively advocate for policies and opportunities to enhance the quality of life in central Ohio and advance the region.

The Regional Policy Roundtable will identify new public policy areas, legislation, and issues of interest. The Roundtable will research and provide recommendations to the COMMISSION on positions on legislative and executive issues.

D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

E. MEMBERSHIP

Representation on the Regional Policy Roundtable shall consist of members from the COMMISSION, MORPC subcommittees, advisory councils, and working groups, business community, non-profit organizations, education sector, and residents in the REGION~~region~~.

Under the guidance of the Executive Director and Roundtable Chair, the Regional Policy Roundtable shall ~~may~~ adopt guidelines for membership, the selection process, ~~the and establish terms to encourage diverse involvement in subcommittee membership and leadership. establishment of subcommittees, advisory councils, and working groups, and provisions to encourage diverse involvement in membership and leadership.~~

F. OFFICERS

The chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected and documented by the COMMISSION chair and executive director. ~~He/she~~They will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

The vice chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected by the COMMISSION chair and executive director. ~~He/she~~They will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

G. MEETINGS

The Regional Policy Roundtable will meet as necessary. Quarterly meetings are recommended. every other month or as necessary.

**SECTION VII – ~~SUSTAINABILITY ADVISORY COMMITTEE~~REGIONAL SUSTAINABILITY ROUNDTABLE**

A. NAME

The name of this committee shall be the Regional Sustainability Advisory Committee~~Roundtable~~ for the Mid-Ohio Regional Planning Commission.

B. ORIGIN

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The ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable is a standing committee to evaluate and advise the COMMISSION on matters of regional importance pertaining to environmental and fiscal sustainability. It may address topics such as air quality, energy, environmental infrastructure, ~~farmland preservation~~, greenways, innovative land use regulations and tools, ~~local food, materials management~~, water quality, sustainable growth and planning, related transportation research innovations, and regional systems.

C. PURPOSE

The ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable's primary purpose is to advise and guide a diverse community of local governments and stakeholders along with MORPC working groups and staff on environmentally and economically sustainable practices, opportunities, and tools that support regional growth and vitality in the Central Ohio region. To do so, the ~~CommitteeRoundtable~~ shall regularly adopt goals, objectives and strategies to further the regional goals outlined in the Metropolitan Transportation Plan and other plans as appropriate. The objectives and strategies shall be consistent with other MORPC adopted strategic plans, public policy agenda, and sustainability agreements. The COMMISSION and MORPC staff will utilize the goals to support existing related agency programs, with a focus on those in the ~~departments of Energy & Air Quality and Planning & Environment~~ Department, and to seek out opportunities to assist local governments, enhance the quality of life in Central Ohio, and advance the region. The ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable will research and provide recommendations to the ~~Commission~~ COMMISSION as guided by the annual goals and as determined by the ~~CommitteeRoundtable~~.

D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

E. MEMBERSHIP

Membership shall be nominated by the Executive Director, MORPC Department Directors, or ~~committeeRoundtable~~ members and appointed by the ~~CommitteeRoundtable~~ Chair and Executive Director.

~~To stagger the expiration of terms, one half of the initial members shall serve for one-year terms and one half of the members shall serve for two-year terms. Thereafter, as terms expire, all members shall serve staggered two-year terms with the option to renew upon being nominated and approved by the CommitteeRoundtable Chair and Executive Director. A member may serve a maximum of three consecutive terms.~~

Representation on the ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable shall include at least 12 members. All members shall be located within the MORPC Region. Due consideration shall be given to the make-up of the ~~CommitteeRoundtable~~ to ensure no one entity is over-represented on the ~~CommitteeRoundtable~~. The ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable composition shall consist of the following:

1. A Chair and Vice Chair from COMMISSION.
2. One appointed representative from each subcommittee established in section ~~HQ~~ (subcommittees).
3. At least three representatives from ~~the the Green Pact Sustainable2050 working group~~ (one small community/Township representative, one large community representative, and one associate/organizational member representative).
4. A minimum of three other seats including representatives from various stakeholder groups in the region, including but not limited to the business community, non-profit organizations,

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government, education sector, and community members.

Under the guidance of the Executive Director and ~~Committee Roundtable~~ Chair, the ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable ~~shall~~ may adopt guidelines to establish the size limit of the Committee, and provisions to encourage diverse involvement in subcommittee membership and leadership.

F. OFFICERS

The chair of the ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable must be a full member representative of the COMMISSION and is selected and documented by the COMMISSION Chair and Executive Director. ~~He/she/They~~ will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

The Vice Chair of the ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable must be a full member representative of the COMMISSION and is selected by the COMMISSION Chair and Executive Director. ~~He/she/They~~ will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

G. SUBCOMMITTEES

The ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable is advised by standing subcommittees, advisory councils, or working groups as established by the ~~Committee Roundtable~~ Chair and Executive Director to address key regional issue areas such as energy, air quality, ~~food, materials management~~, greenways, water quality and resources, or other area working groups as needed.

The ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable may adopt bylaws to govern the subcommittees, the selection process of subcommittee members, and establish provisions to encourage broad involvement in subcommittee membership and leadership.

H. MEETINGS

The ~~Sustainability Advisory Committee~~ Regional Sustainability Roundtable will meet as necessary. Quarterly meetings are recommended.

**SECTION VIII - CENTRAL OHIO RURAL ~~TRANSPORTATION PLANNING COMMITTEE ORGANIZATION BOARD~~**

A. NAME

The name of this committee shall be the Central Ohio Rural Planning Organization Board, also known as the Central Ohio Rural Transportation Planning ~~COMMITTEE~~ Committee, for the Mid-Ohio Regional Planning COMMISSION.

B. ORIGIN

The Central Ohio Rural Planning Organization Board (CORPO) ~~COMMITTEE~~ is provided for the federally and state sponsored "Rural Transportation Planning Organization" (RTPO) and is administered by an ODOT approved Planning Work Program at the Mid-Ohio Regional Planning Commission.

C. PURPOSE

~~The COMMITTEE~~ CORPO is designated as the RTPO for Fairfield, Knox, Madison, Marion, Morrow, Pickaway and Union counties surrounding the Columbus metropolitan planning area in the Mid-Ohio Regional Planning Commission's area of interest and designated by a COMMISSION agreement with the Ohio Department of Transportation. ~~The COMMITTEE~~ CORPO is the forum for cooperative decision-

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making that will be taking the required approval actions as the RTPPO. The State of Ohio has designated the RTPPO area, per 23 USC § 135(m), as amended, to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of non-metropolitan areas of the State.

**D. MEMBERSHIP**

~~In order to~~To be a member of the Central Ohio RTPPO, each County Board of Commissioners must execute a Memorandum of Understanding and resolution declaring membership in ~~the COMMITTEE~~~~CORPO~~ and the creation of a ~~COUNTY SUBCOMMITTEE~~County Subcommittee. All terms of Central Ohio RTPPO Membership are managed by the Memorandum of Understanding.

**E. QUORUM**

A quorum shall be defined as at least one representative from at least two thirds of the member counties in the RTPPO. ~~When there is a quorum, a~~An affirmative vote of a majority of the ~~quorum members present~~ is necessary for any action taken.

**F. MEMBERSHIP REPRESENTATION**

Fourteen representatives on ~~the COMMITTEE~~~~CORPO~~ shall consist of two ~~local elected officials~~~~members~~ from each COUNTY ~~SUBCOMMITTEE~~ selected by the County Board of Commissioners for their respective county.

Seven additional representatives on ~~the COMMITTEE~~~~CORPO~~ shall consist of one member from each ~~COUNTY SUBCOMMITTEE~~County Subcommittee selected by the members of the ~~COUNTY COMMITTEE~~County Subcommittee from their respective COUNTY, that are selected by the County Boards of Commissioners. Each member representative may identify a designee to attend COMMITTEE meetings on their behalf with full member representation privilege.

Members of CORPO shall serve at the pleasure of their appointing authority. A vacancy on CORPO shall be filled by the appointing authority that appointed such Member in the first instance.

Alternates may be used when CORPO members will be unable to attend. CORPO members shall notify the Secretary ahead of the meeting if they plan to send an alternate on their behalf with full member representation privileges.

Additional ex-officio representatives shall include appropriate State and Federal transportation officials. ~~The members must be appointed biannually by their appointing authority. A list of required and suggested members may be found in line item (J) of this document.~~

**G. OFFICERS**

The officers of ~~the COMMITTEE~~~~CORPO~~ shall be selected from ~~the COMMITTEE~~~~CORPO~~ membership annually and announced at the first official meeting of ~~the COMMITTEE~~~~CORPO~~. ~~The committee~~~~CORPO~~ shall select the following officers: a Chair~~person~~ to preside over meetings and to certify all minutes of CORPO business meetings and; a Vice-Chair~~person~~ to act on the Chair~~person~~'s behalf in his or her absence. CORPO Staff will serve as the Secretary. The chair may appoint such special committees or task forces, advisory councils, or working groups as may be necessary from time to time in order to perform the purpose of CORPO, or as the Central Ohio Rural Planning Organization Board may otherwise direct. , and a Secretary to certify all minutes of COMMITTEE business meetings.

**H. MEETINGS**

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The ~~COMMITTEECORPO~~ will meet at a minimum of once annually. Biannual meetings are recommended. Additional meetings may be called by the Chair~~person~~ or Vice-Chair~~person~~, fulfilling the Chair's duties, or by any three (3) members of ~~the COMMITTEECORPO~~.

I. NOTICE

Notice of all public body meetings shall be mailed and/or electronically mailed at least one week in advance of the meeting date, whenever practical.

J. COUNTY SUBCOMMITTEES

~~The COMMITTEECORPO~~ is advised by ~~COUNTY SUBCOMMITTEE~~County Subcommittees. One ~~COUNTY SUBCOMMITTEE~~County Subcommittee represents each county.

Required and suggested representation shall be determined as follows:

1. Required: One ~~member of the County Board of Commissioners~~of the two CORPO members appointed by the County Commissioners in accordance with F. above.
2. Required: The County Engineer
3. Required: A representative of the chief executive officer of the City with the largest number of people as determined by the decennial census of the United States, residing within the boundaries of the county and not within a metropolitan planning organization, as determined by the decennial census of the United States.
4. Required: Full members the COMMISSION located wholly or partially within the boundaries of the subcommittee county.
5. Representation of other municipalities and townships that are located wholly or partially within the boundaries of the county.
6. Representation of any local or regional planning commission that is serving the county wholly or partially.
7. Representation of agencies that provide transportation services to the county wholly or partially, including:
  - a) Transit Agencies
  - b) Vehicle for Hire Companies
  - c) Providers serving individuals with disabilities
  - d) Providers serving seniors
  - e) Providers serving at-risk populations
8. Representation of the Ohio Department of Transportation District Office and/ or the County Garage.
9. Representation of business and general citizenry.
10. Any other representative that the Board of County Commissioners invites to participate.

**SECTION IX – REGIONAL DATA ~~ADVISORY COMMITTEE~~ROUNDTABLE**

A. NAME

The name of this committee shall be the Regional Data ~~Advisory Committee~~Roundtable for the Mid-

Ohio Regional Planning Commission.

**B. ORIGIN**

The Regional Data ~~Advisory Committee Roundtable~~ is a standing committee to evaluate and advise the COMMISSION on matters of regional importance pertaining to data analysis. It will evaluate data needs in the region and prioritize development of tools used for analysis. It will set data standards to enable data interoperability and assure data credibility. It will explore public/private partnerships and other collaboration opportunities around using data.

**C. PURPOSE**

The Regional Data ~~Advisory Committee Roundtable~~ seeks to develop and maintain collaboration around data development, publishing and usage for the purpose of analysis to reflect the objectives and ideals of both MORPC's members and the greater community. The actions shall support other MORPC adopted strategic plans, and policy agendas. The COMMISSION and MORPC staff will utilize the data to support existing related agency programs, and seek out opportunities to assist local governments, enhance the quality of life in Central Ohio, and advance the region. The Regional Data ~~Advisory Committee Roundtable~~ will research and provide recommendations to the ~~Commission~~ COMMISSION as guided by the annual goals and as determined by the ~~committee Roundtable~~.

**D. QUORUM**

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

**E. MEMBERSHIP**

Membership shall be nominated by the Executive Director, MORPC Department Directors, or ~~committee Roundtable~~ members and appointed by the ~~Committee Roundtable~~ Chair and Executive Director. All members shall serve two year terms with the option to renew upon being nominated and approved by the ~~Committee Roundtable~~ Chair and Executive Director. ~~A member may serve a maximum of three consecutive terms.~~

Representation on the Regional Data ~~Advisory Committee Roundtable~~ shall include at least 15 members. All members shall be located within the MORPC Region. Due consideration shall be given to the make-up of the ~~Committee Roundtable~~ to ensure diverse representation from various entities throughout the region, especially from MORPC member communities.

The Regional Data ~~Advisory Committee Roundtable~~ composition shall consist of the following:

1. A Chair from the COMMISSION.
2. A Vice-Chair
3. Representation from an Associate MORPC Member.
4. Representation from the Central Ohio GIS User Working Group.
5. Representation from the Economic Development Community.
6. A minimum of five seats from community and business organizations including representatives from education, health, tech entrepreneurs, transportation, and other data-intensive sectors.
7. A minimum of six other seats including representatives from various stakeholder groups in the region, including but not limited to business, media, non-profits, and research organizations and community members.

To stagger the expiration of terms, one-half of the initial members shall serve for one-year terms and one-half of the members shall serve for two-year terms. Thereafter, as terms expire, all members shall serve two year terms with the option to renew upon being nominated and approved by the ~~Committee Roundtable~~ Chair and Executive Director.



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Under the guidance of the Executive Director and ~~CommitteeRoundtable~~ Chair, the Regional Data ~~Advisory CommitteeRoundtable shall~~may adopt guidelines to establish the size limit of the ~~CommitteeRoundtable, the establishment of subcommittees, advisory councils, and working groups,~~ and provisions to encourage diverse involvement in ~~membership and leadership~~subcommittee membership and leadership.

**F. OFFICERS**

The chair of the Regional Data ~~Advisory CommitteeRoundtable~~ must be a full member representative of the COMMISSION and is selected and documented by the COMMISSION Chair and Executive Director. ~~He/she/They~~ will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

The Vice Chair of the Regional Data ~~Advisory CommitteeRoundtable~~ is selected by the COMMISSION Chair and Executive Director. ~~He/she/They~~ will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

**G. MEETINGS**

The Regional Data ~~Advisory CommitteeRoundtable~~ will meet as necessary. Quarterly meetings are recommended.

**SECTION X – CENTRAL OHIO ECONOMIC DEVELOPMENT DISTRICT GOVERNING BOARD**

**A. NAME**

The name of this committee shall be the Central Ohio Economic Development District Governing Board (EDD ~~BOARD~~Board) for the Mid-Ohio Regional Planning Commission (COMMISSION).

**B. ORIGIN**

The EDD ~~BOARD~~Board is federally required as part of the Economic Development District designation by the U.S. Economic Development Administration as outlined in the CFR Title 13 Chapter III Part 304 and shall serve as its governing board.

**C. PURPOSE**

The EDD ~~BOARD~~Board's primary purpose is to review and approve activities listed in the Comprehensive Economic Development Strategy (CEDS) document and recommended by the Comprehensive Economic Development Strategy Committee.

**D. PUBLIC ACCESSIBILITY**

1. The EDD ~~BOARD~~Board's meetings must be open to the public and the date and agenda of meetings must be posted in advance to allow the public a reasonable time to prepare to participate effectively.
2. The EDD Board and its members must comply with all Federal and State financial assistance reporting requirements and the conflicts of interest provisions set forth in CFR Title 13 Chapter III Part 302.17.

**E. QUORUM**

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

**F. MEMBERSHIP**

Representation on the EDD ~~BOARD~~Board shall consist of full members of the COMMISSION who represent communities or interests that are located within the boundaries of the Central Ohio Eco-

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conomic Development District and officers of the COMMISSION in the event that the officer is not already a member of the EDD BOARD. The Central Ohio Economic Development District was approved by the U.S. Department of Commerce's Economic Development Administration in September 2023 and encompasses 11 counties within the central Ohio area including Delaware, Fairfield, Franklin, Knox, Licking, Logan, Madison, Marion, Morrow, Pickaway, and Union Counties.

**G. OFFICERS**

The officers of the EDD BOARD shall be the same as those of the COMMISSION and shall serve in the same roles and for the same terms. The Chair may appoint such special committees or task forces, advisory councils, or working groups as may be necessary from time to time in order to perform the purpose of the EDD BOARD, or as the EDD BOARD may otherwise direct. The Chair shall preside over all meetings of the EDD BOARD. The Vice Chair shall serve as Chair during any absence of the Chair and shall assist the Chair in performance of duties. It shall be the duty of the Secretary to ensure that a full record of the proceedings of the EDD BOARD is prepared and kept and shall perform such other duties as the EDD BOARD may from time to time direct.

**H. SUBCOMMITTEES**

The EDD BOARD shall be advised by a standing committee: the Comprehensive Economic Development Strategy Committee (CEDS COMMITTEE). MORPC, as the planning organization, must appoint the CEDS COMMITTEE as outlined in CFR Title 13 Chapter III Part 303.6. The CEDS COMMITTEE is responsible for the development, implementation, revision, or replacement of the Comprehensive Economic Development Strategy (CEDS) for the central Ohio region. The CEDS COMMITTEE will work closely with the BOARD on short-term and long-range planning, seeking appropriate funding opportunities and ensuring regional alignment on projects.

The EDD Board shall adopt guidelines to govern the subcommittee and establish terms to encourage diverse involvement in subcommittee membership and leadership.

**I. MEETINGS**

The EDD BOARD will meet twice annually or as necessary.

**SECTION VIII – TIME OF TAKING EFFECT**

These Bylaws shall supersede any prior action of the COMMISSION inconsistent with such Bylaws, and may only be modified by the approval of the Commission at a duly noticed meeting.  
These Bylaws shall be effective immediately upon the approval of the COMMISSION.

# MID-OHIO REGIONAL PLANNING COMMISSION

## BYLAWS

### SECTION I – COMMISSION

#### A. PARLIAMENTARY PROCEDURE

On matters not addressed by the Articles of Agreement or Bylaws, Robert’s Rules of Order (current version) shall serve as procedural guidance for all meetings of the Mid-Ohio Regional Planning Commission (MORPC) and its committees.

Hybrid or virtual meetings and voting may be allowed at meetings of MORPC and committees in accordance with applicable laws and MORPC policies.

#### B. REPRESENTATION

Representatives to the COMMISSION shall be selected as follows:

##### 1. Representation on the COMMISSION

- a) Representation for municipalities and for the unincorporated portions of townships shall be based upon the entire population of the municipality or the unincorporated portion of the township as reported in the most recent U.S. Census or MORPC estimate.
- b) Representation for counties shall be based upon the entire population of the villages and unincorporated portions of townships within that county plus 10% of the population of the cities within that county as reported in the most recent U.S. census or MORPC estimate. In addition, the county engineer’s office of counties which are entirely within the MORPC Metropolitan Planning Organization boundary shall be represented on the COMMISSION.
- c) Representation on the COMMISSION for full membership shall be determined based upon Table 1: Full Member Representation.

Table 1: Full Member Representation		
Representatives	Full Member Population Range	
	Minimum	Maximum
1	1	10,000
2	10,001	40,000
3	40,001	60,000
4	60,001	80,000
5	80,001	100,000
6	100,001	120,000
7	120,001	140,000
8	140,001	160,000
9	160,001	180,000
10	180,001	200,000
11	200,001	250,000
12	250,001	300,000
13	300,001	400,000
14	400,001	500,000
15	500,001	and up

- d) Representatives to the COMMISSION shall represent the best interests of MORPC and the region and, if serving in their official capacity on behalf of their member government, shall represent the interests of their member government.

- e) Associate members shall have such representation as may be established by the COMMISSION.

## 2. Appointing Authority

- a) Full member representatives shall be appointed and submitted to MORPC in writing by the mayor, chief executive officer, council president serving as mayor, or legislative body as determined by the local unit of government.
- b) Associate member representatives shall be appointed by such means as may be established by the COMMISSION.

## C. FINANCIAL PROVISIONS AND APPORTIONMENT OF COSTS

Each year the COMMISSION shall adopt a fee schedule by August 31 to be used in assessing members for the upcoming calendar year. Each year the COMMISSION shall provide a non-binding estimate of fees for the next five (5) years for members to use in their financial planning.

Each participating municipality, participating county and member township shall contribute annually according to the fee schedule adopted by the COMMISSION. When per-capita fees are used, each member township shall contribute based on the population used to calculate its representation in Section I.B.

The contribution for the first year of membership shall be paid during the month following the execution of an agreement between the member and the COMMISSION, and shall amount to that part of the appropriate annual participation cost pro-rated on the basis of the balance of the time remaining in that calendar year.

In addition each participating full member shall contribute not more than seven (7) cents per capita of its population equal to the population used to calculate its representation in Section I.B. The funds so contributed shall be set aside in a separate fund to amortize lease payments on the building or buildings housing the COMMISSION'S offices and shall be used for no other purpose. In the event that the COMMISSION decides that further capital improvements are needed after this lease is paid out, the seven cents per capita will continue to be committed to such purpose. If they are not needed, then these contributions shall cease.

Associate members shall contribute at the rate and in the manner as may be established at the time they become a participant, but this rate and manner may be revised by the COMMISSION from time to time.

When per-capita fees are used in assessing annual member fees, all current year population figures for municipalities, townships and counties shall be based on the latest U.S. Census when available, or an estimate thereof made by the COMMISSION.

## D. QUORUM

- 1. A quorum shall be defined as those members present and eligible to vote at any COMMISSION meeting and/or committee meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

## E. CODE OF ETHICS

All members of the COMMISSION and all committees included within these Bylaws shall be aware of and governed by the current Code of Ethics adopted by MORPC, and shall annually attest that they have no conflict of interest in continuing to serve the COMMISSION. The Chair of the COMMISSION in

consultation with the Executive Director may remove an appointed member of any committee for a violation of the current Code of Ethics adopted by MORPC.

## **SECTION II – EXECUTIVE COMMITTEE**

### **A. MEMBERSHIP**

1. Members are appointed for staggered two-year terms by the COMMISSION at the annual meeting, generally held in the second quarter of each calendar year. Nominees shall be recommended by the Nominating Committee, with input from the officers and Executive Committee. Any member may be reappointed to two additional two-year terms (maximum Executive Committee membership of six consecutive years).
2. Additional voting members shall consist of the current officers and selected committee chairs and working group chairs during the tenure of their groups. Any such member who has already served the maximum Executive Committee tenure of six years may be appointed by the COMMISSION to additional one-year terms while serving a term as an officer or selected committee chair.
3. The Nominating Committee shall attempt to encourage a diversity of membership representation on the Executive Committee by taking into consideration the following constituency groups:
  - a) Representation from Columbus, suburbs, counties, villages and townships
  - b) Members who are elected and nonelected
  - c) Members who are full-time (career) and part-time public officials
4. The vice chair of the COMMISSION shall chair the Executive Committee.
5. In the event of a vacancy on the Executive Committee, the COMMISSION may receive nominations from the Nominating Committee as well as from the floor at a meeting of the COMMISSION, and may appoint a successor to fill the unexpired term created by the vacancy. This process shall occur as necessary, but generally not more than once between annual meetings. Otherwise, a vacancy may be filled at the next annual meeting as part of the annual nominating process.
6. In the event the offices of chair, vice chair, or secretary become vacant, the COMMISSION will appoint an interim replacement subject to Section V.B. of the Articles of Agreement. The vacancy shall be filled at the next annual meeting or a meeting of COMMISSION not more than 5 months from the date of the vacancy.

### **B. EXECUTIVE COMMITTEE DUTIES**

1. The Executive Committee shall:
  - a) Review, study and approve operational policy and routine financial and administrative matters as necessary.
  - b) With the COMMISSION, develop and recommend public policy matters for discussion, input and approval.
  - c) Develop, monitor and recommend changes to the COMMISSION in the overall strategic direction of the organization.
  - d) Meet monthly as necessary, and the Chair may call special meetings as necessary.

- e) Be responsible for other duties as may be delegated or assigned to it by the COMMISSION.
  - f) Establish a public comment policy and a hybrid or virtual meetings policy for meetings of the COMMISSION and its committees, as well as any other procedural policies.
2. The Executive Committee shall act on behalf of the full COMMISSION with regard to personnel matters. Such authority shall include but not be limited to the following:
- a) Establishing annual compensation limits within amounts budgeted and appropriated by the COMMISSION for salaries and benefits.
  - b) Reviewing and adopting personnel policies to be maintained in an employee guidebook.
  - c) Making final and binding decisions on discrimination grievances as required by MORPC's Affirmative Action program.
  - d) Subject to the Articles of Agreement, establishing proper level of personnel decision-making authority for the executive director and directors and monitor staff personnel activities monthly.
3. The Executive Committee shall periodically review and recommend revisions to the COMMISSION's general administrative policies and rules.

### **SECTION III – FINANCIAL AUTHORIZATIONS**

- A. The COMMISSION shall at least annually approve an operating and capital budget and authorize appropriations.
- B. Subject to an approved budget and appropriation, the authority to enter into agreements shall be:
- 1. Executive director for agreements up to \$125,000.
  - 2. Executive director plus an Executive Committee resolution for agreements greater than \$125,000.
- C. The following approvals shall be required to authorize the obligations of funds for goods and services (e.g. purchase order) and for the approval of payments (e.g. invoices):
- 1. Finance director shall authorize all obligations and payments.
  - 2. Chief operating officer shall authorize all obligations and payments over \$15,000.
  - 3. Executive director shall authorize all obligations and payments greater than \$35,000.
  - 4. COMMISSION chair (or alternate officer) shall authorize all obligations and payments greater than \$75,000.
  - 5. Executive director shall authorize all payments (e.g. reimbursements) to the chief operating officer, regardless of amount.
  - 6. Chief operating officer shall authorize all payments (e.g. reimbursements) to the finance director, regardless of amount.
  - 7. The COMMISSION chair shall approve all payments (e.g. reimbursements) to the executive director or any MORPC COMMISSION member, regardless of amount. If the COMMISSION chair is

unavailable, an alternate officer may approve; however, no official may authorize or sign for his/her own expenditure or payment. Furthermore, no official may be the sole approval authority for any individual transaction. Another officer shall authorize all payments (e.g. reimbursements) to the COMMISSION chair.

In the absence of the finance director, the associate finance director or equivalent staff member serving as the acting finance director shall have temporarily have the same authority as the finance director. In the absence of the chief operating officer, the staff member serving as the acting chief operating officer shall temporarily have the same authority as the acting chief operating officer. In the absence of the executive director, the chief operating officer or alternately designated acting executive director shall temporarily have the same authority as the executive director.

#### **SECTION IV – LAND USE PLANNING ADVISORY COMMITTEE (LUPAC)**

##### **A. PURPOSE AND RESPONSIBILITIES OF THE LUPAC**

1. a) LUPAC has been delegated the responsibility to review “small” township rezoning cases in unincorporated areas of Franklin County and make recommendations as required by Section 519.12(E) of the Ohio Revised Code to the township on behalf of the MORPC COMMISSION.
- b) The purpose of the LUPAC is to review rezoning cases in Franklin County for townships with township zoning.
- c) All “large” township rezoning cases shall be forwarded directly to the MORPC COMMISSION for review and recommendation. (See MORPC COMMISSION Review below.)
- d) Small rezoning cases will be defined as those with less than 100 lots proposed. Large rezoning cases will be defined as those with greater than 100 lots proposed or cases using a wastewater treatment system other than conventional on-site or central sanitary sewer system.
2. LUPAC is also delegated the responsibility to review township zoning text amendments and recommend action to the MORPC COMMISSION.
3. LUPAC shall also serve as a resource to the MORPC COMMISSION to review and recommend policies on a wide range of land use issues including, but not limited to, land use related legislative initiatives, local, county and regional land use plans and development code revisions.

##### **B. MEETINGS**

1. LUPAC shall meet as necessary to hear small township rezoning cases and township zoning text amendments.
2. Quorum will be met by a simple majority of the members being present.
3. LUPAC recommendations on small township rezoning cases shall be forwarded to the respective township on behalf of the MORPC COMMISSION as required by Section 519.12(E) of the Ohio Revised Code.
4. LUPAC recommended action on township zoning text amendments shall be forwarded to the MORPC COMMISSION for consideration.

##### **C. MORPC COMMISSION REVIEW**

1. Large township rezoning cases shall be reviewed by LUPAC. LUPAC will forward



recommendations to the MORPC COMMISSION for action.

2. Only MORPC COMMISSION members from within Franklin County shall vote on recommendations on large township rezoning cases or township zoning text amendments. MORPC COMMISSION recommendations shall be forwarded to the respective township as required by Section 519.12(E) of the Ohio Revised Code.
3. The MORPC COMMISSION shall hear large township rezoning cases and make its recommendation at a regularly scheduled COMMISSION meeting. The MORPC chair shall call a special COMMISSION meeting to hear a large township rezoning case if necessary to comply with the township public hearing date as specified in the Ohio Revised Code.

**D. LUPAC MEMBERS, APPOINTMENTS AND OFFICERS**

1. LUPAC shall be comprised of five (5) MORPC COMMISSION members from within Franklin County as follows:
  - 1 - Franklin County Engineer
  - 1 - Franklin County at-large representative
  - 1 - Franklin County municipality
  - 2 - Franklin County townships
2. The MORPC chair, upon input from the MORPC executive director and LUPAC chair, shall appoint LUPAC members and alternates annually (no later than May).
3. LUPAC members shall elect a chair and vice chair annually (no later than July).
4. Alternates may be used when a majority will not be reached by the LUPAC members or when members will be unable to attend. Alternates should be from Franklin County and will be appointed by the chair of the COMMISSION. Alternates will have the ability to vote.

**SECTION V – CENTRAL OHIO METROPOLITAN PLANNING ORGANIZATION BOARD**

**A. NAME**

The name of this committee shall be the Central Ohio Metropolitan Planning Organization Board, also known as the Transportation Policy Committee, for the Mid-Ohio Regional Planning COMMISSION.

**B. ORIGIN**

The Central Ohio Metropolitan Planning Organization Board is provided for in the federally required Prospectus to the annual Planning Work Program.

**C. PURPOSE**

The Central Ohio Metropolitan Planning Organization Board for the Mid-Ohio Regional Planning COMMISSION is designated as the "Metropolitan Planning Organization" (MPO) for the Columbus metropolitan planning area as authorized in federal transportation planning regulations and under agreement with the Ohio Department of Transportation. The Central Ohio Metropolitan Planning Organization Board is the forum for cooperative decision-making that will be taking the required approval actions as the MPO. The metropolitan area, per 23 United States Code §134 and 49 United States Code §5303, as amended, must have a continuing, cooperative, and comprehensive ("3C") transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. These plans and programs shall lead to the development and operation of an integrated, intermodal transportation

system that facilitates the efficient, economic movement of people and goods. The MPO, in cooperation with the state and with operators of publicly owned transit services, shall be responsible for carrying out the metropolitan transportation planning process.

**D. QUORUM**

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

**E. MEMBERSHIP**

Representation on the Central Ohio Metropolitan Planning Organization Board shall consist of local elected officials or their representatives, officials of public agencies that administer or operate major modes of transportation in the transportation study area, and appropriate State transportation officials, and such other local elected officials, public transportation agencies, or appropriate State officials as determined by the Central Ohio Metropolitan Planning Organization Board. The transportation study area is that portion of central Ohio that has been identified and mutually agreed to be included in it by the Central Ohio Metropolitan Planning Organization Board and the Governor of Ohio, acting through the Ohio Department of Transportation, subject to the approval of the United States Department of Transportation.

Representation shall be determined as follows:

1. Full members of the COMMISSION that are located wholly or partially within the boundaries of the transportation study area. These members will have the same representatives on the Central Ohio Metropolitan Planning Organization Board as they have on the MORPC COMMISSION.
2. The Commissioners of any county that is not a member of the COMMISSION, but which has territory within the transportation planning area and which has entered into a commitment to participate in the 3C process for that territory, shall be entitled to one representative on the Central Ohio Metropolitan Planning Organization Board.
3. Cities, villages and townships that are located wholly or partially within the boundaries of the transportation study area that are dues-paying members of the transportation program but are not full members of MORPC are entitled to one representative each on the Central Ohio Metropolitan Planning Organization Board, selected by the city, village or township.
4. Transportation Agencies:

In addition to the community representatives detailed above, the Central Ohio Metropolitan Planning Organization Board will offer representation (1 representative per entity) to the following transportation-related entities:

- a) Major authorities or agencies operating per the Ohio Revised Code, whose primary function is to provide transportation services or operate transportation facilities within the transportation study area such as, but not limited to:
  - i. Central Ohio Transit Authority
  - ii. Columbus Regional Airport Authority
  - iii. Delaware Area Transit Agency
  - iv. Licking County Transit Board
  - v. Lancaster Public Transit System
- b) The Ohio Department of Transportation
- c) The Ohio Environmental Protection Agency

- d) Others, or modifications to the above, as may be required or recommended by the U.S. Department of Transportation or the Ohio Department of Transportation
- e) Each transportation agency may designate a primary representative and an alternate representative who may be seated at such times as the primary representative is unable to participate in the Central Ohio Metropolitan Planning Organization Board.
- f) Other local elected officials or their representatives, public transportation agencies, or appropriate state officials as determined by the Central Ohio Metropolitan Planning Organization Board including officers of the COMMISSION in the event that the officer is not already a member of the Central Ohio Metropolitan Planning Organization Board and the current chair of the MORPC Community Advisory Committee.

#### F. OFFICERS

The officers of the Central Ohio Metropolitan Planning Organization Board shall be the same as those of the COMMISSION and shall serve in the same roles and for the same terms. The chair may appoint such special committees or task forces, advisory councils, or working groups as may be necessary from time to time in order to perform the purpose of the Central Ohio Metropolitan Planning Organization Board, or as the Central Ohio Metropolitan Planning Organization Board may otherwise direct. The chair shall preside at all meetings of the Central Ohio Metropolitan Planning Organization Board. The vice chair shall serve as chair during any absence of the Chair and shall assist the Chair in performance of duties. It shall be the duty of the secretary to ensure that a full record of the proceedings of the Central Ohio Metropolitan Planning Organization Board is prepared and kept, and they shall perform such other duties as the Central Ohio Metropolitan Planning Organization Board may from time to time direct.

#### G. SUBCOMMITTEES

The Central Ohio Metropolitan Planning Organization Board is advised by three standing subcommittees:

1. The Community Advisory Committee is provided for in the Public Involvement Process (as is required under federal transportation planning regulations), which sets out participation requirements for Metropolitan Transportation Planning and Programming.
2. The Transportation Advisory Committee is to provide technical advice to the Central Ohio Metropolitan Planning Organization Board as defined in the biennial Agreement between the Mid-Ohio Regional Planning Commission and the State of Ohio, Department of Transportation, for Urban Transportation Planning and Transportation Programs.
3. The MPO Funding Committee is to provide advice to the Central Ohio Metropolitan Planning Organization Board, the Transportation Advisory Committee (TAC), and the Community Advisory Committee (CAC) on the development and execution of the processes used to allocate MORPC-attributable federal funds to projects and project sponsors.

The Central Ohio Metropolitan Planning Organization Board shall adopt guidelines to govern the subcommittees, the selection process for subcommittee members, and establish terms to encourage diverse involvement in subcommittee membership and leadership.

#### H. MEETINGS

The Central Ohio Metropolitan Planning Organization Board will meet monthly as necessary.

## **SECTION VI – REGIONAL POLICY ROUNDTABLE**

### **A. NAME**

The name of this committee shall be the Regional Policy Roundtable for the Mid-Ohio Regional Planning COMMISSION.

### **B. ORIGIN**

The Regional Policy Roundtable is a standing committee to evaluate and advise the COMMISSION on legislative issues and public policy matters of regional importance at the local, state, and federal level.

### **C. PURPOSE**

The Regional Policy Roundtable seeks to develop a public policy agenda that aims to reflect the objectives and ideals of both MORPC's members and the greater community. The public policy agenda will be reviewed and adopted by the COMMISSION. The COMMISSION and MORPC staff will utilize the public policy agenda to proactively advocate for policies and opportunities to enhance the quality of life in Central Ohio and advance the region.

The Regional Policy Roundtable will identify new public policy areas, legislation, and issues of interest. The Roundtable will research and provide recommendations to the COMMISSION on positions on legislative and executive issues.

### **D. QUORUM**

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

### **E. MEMBERSHIP**

Representation on the Regional Policy Roundtable shall consist of members from the COMMISSION, MORPC subcommittees, advisory councils, and working groups, business community, non-profit organizations, education sector, and residents in the region.

Under the guidance of the Executive Director and Roundtable Chair, the Regional Policy Roundtable may adopt guidelines for membership, the selection process, the establishment of subcommittees, advisory councils, and working groups, and provisions to encourage diverse involvement in membership and leadership.

### **F. OFFICERS**

The chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected and documented by the COMMISSION chair and executive director. They will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

The vice chair of the Regional Policy Roundtable shall be a full member representative of the COMMISSION and is selected by the COMMISSION chair and executive director. They will serve a two-year term at the pleasure of the COMMISSION chair and executive director.

### **G. MEETINGS**

The Regional Policy Roundtable will meet as necessary. Quarterly meetings are recommended.

## SECTION VII – REGIONAL SUSTAINABILITY ROUNDTABLE

### A. NAME

The name of this committee shall be the Regional Sustainability Roundtable for the Mid-Ohio Regional Planning Commission.

### B. ORIGIN

The Regional Sustainability Roundtable is a standing committee to evaluate and advise the COMMISSION on matters of regional importance pertaining to environmental and fiscal sustainability. It may address topics such as air quality, energy, environmental infrastructure, greenways, innovative land use regulations and tools, water quality, sustainable growth and planning, related transportation research innovations, and regional systems.

### C. PURPOSE

The Regional Sustainability Roundtable's primary purpose is to advise and guide a diverse community of local governments and stakeholders along with MORPC working groups and staff on environmentally and economically sustainable practices, opportunities, and tools that support regional growth and vitality in the Central Ohio region. To do so, the Roundtable shall regularly adopt goals, objectives and strategies to further the regional goals outlined in the Metropolitan Transportation Plan and other plans as appropriate. The objectives and strategies shall be consistent with other MORPC adopted strategic plans, public policy agenda, and sustainability agreements. The COMMISSION and MORPC staff will utilize the goals to support existing related agency programs, with a focus on those in the Planning Department, and to seek out opportunities to assist local governments, enhance the quality of life in Central Ohio, and advance the region. The Regional Sustainability Roundtable will research and provide recommendations to the COMMISSION as guided by the annual goals and as determined by the Roundtable.

### D. QUORUM

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

### E. MEMBERSHIP

Membership shall be nominated by the Executive Director, MORPC Department Directors, or Roundtable members and appointed by the Roundtable Chair and Executive Director.

Members shall serve staggered two-year terms with the option to renew upon being nominated and approved by the Roundtable Chair and Executive Director.

Representation on the Regional Sustainability Roundtable shall include at least 12 members. All members shall be located within the MORPC Region. Due consideration shall be given to the make-up of the Roundtable to ensure no one entity is over-represented on the Roundtable. The Regional Sustainability Roundtable composition shall consist of the following:

1. A Chair and Vice Chair from COMMISSION.
2. One appointed representative from each subcommittee established in section G (subcommittees).
3. At least three representatives from the Sustainable2050 working group (one small community/Township representative, one large community representative, and one associate/organizational member representative).

4. A minimum of three other seats including representatives from various stakeholder groups in the region, including but not limited to the business community, non-profit organizations, government, education sector, and community members.

Under the guidance of the Executive Director and Roundtable Chair, the Regional Sustainability Roundtable may adopt guidelines to establish the size limit of the Committee, and provisions to encourage diverse involvement in subcommittee membership and leadership.

#### **F. OFFICERS**

The chair of the Regional Sustainability Roundtable must be a full member representative of the COMMISSION and is selected and documented by the COMMISSION Chair and Executive Director. They will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

The Vice Chair of the Regional Sustainability Roundtable must be a full member representative of the COMMISSION and is selected by the COMMISSION Chair and Executive Director. They will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

#### **G. SUBCOMMITTEES**

The Regional Sustainability Roundtable is advised by standing subcommittees, advisory councils, or working groups as established by the Roundtable Chair and Executive Director to address key regional issue areas such as energy, air quality, greenways, water quality and resources, or other areas as needed.

The Regional Sustainability Roundtable may adopt bylaws to govern the subcommittees, the selection process of subcommittee members, and establish provisions to encourage broad involvement in subcommittee membership and leadership.

#### **H. MEETINGS**

The Regional Sustainability Roundtable will meet as necessary. Quarterly meetings are recommended.

### **SECTION VIII - CENTRAL OHIO RURAL PLANNING ORGANIZATION BOARD**

#### **A. NAME**

The name of this committee shall be the Central Ohio Rural Planning Organization Board, also known as the Central Ohio Rural Transportation Planning Committee, for the Mid-Ohio Regional Planning COMMISSION.

#### **B. ORIGIN**

The Central Ohio Rural Planning Organization Board (CORPO) is provided for the federally and state sponsored "Rural Transportation Planning Organization" (RTPO) and is administered by an ODOT approved Planning Work Program at the Mid-Ohio Regional Planning Commission.

#### **C. PURPOSE**

CORPO is designated as the RTPO for Fairfield, Knox, Madison, Marion, Morrow, Pickaway and Union Counties surrounding the Columbus metropolitan planning area in the Mid-Ohio Regional Planning Commission's area of interest and designated by a COMMISSION agreement with the Ohio Department of Transportation. CORPO is the forum for cooperative decision-making that will be

taking the required approval actions as the RTPPO. The State of Ohio has designated the RTPPO area, per 23 USC § 135(m), as amended, to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of non-metropolitan areas of the State.

**D. MEMBERSHIP**

To be a member of the Central Ohio RTPPO, each County Board of Commissioners must execute a Memorandum of Understanding and resolution declaring membership in CORPO and the creation of a County Subcommittee. All terms of Central Ohio RTPPO Membership are managed by the Memorandum of Understanding.

**E. QUORUM**

A quorum shall be defined as at least one representative from at least two thirds of the member counties in the RTPPO. When there is a quorum, an affirmative vote of a majority of the members present is necessary for any action taken.

**F. MEMBERSHIP REPRESENTATION**

Fourteen representatives on CORPO shall consist of two members from each COUNTY selected by the County Board of Commissioners for their respective county.

Seven additional representatives on CORPO shall consist of one member from each County Subcommittee selected by the members of the County Subcommittee from their respective COUNTY.

Members of CORPO shall serve at the pleasure of their appointing authority. A vacancy on CORPO shall be filled by the appointing authority that appointed such Member in the first instance.

Alternates may be used when CORPO members will be unable to attend. CORPO members shall notify the Secretary ahead of the meeting if they plan to send an alternate on their behalf with full member representation privileges.

Additional ex-officio representatives shall include appropriate State and Federal transportation officials.

**G. OFFICERS**

The officers of CORPO shall be selected from CORPO membership annually and announced at the first official meeting of CORPO. CORPO shall select the following officers: a Chair to preside over meetings and to certify all minutes of CORPO business meetings and a Vice-Chair to act on the Chair's behalf in his or her absence. CORPO Staff will serve as the Secretary. The chair may appoint such special committees or task forces, advisory councils, or working groups as may be necessary from time to time in order to perform the purpose of CORPO, or as the Central Ohio Rural Planning Organization Board may otherwise direct.

**H. MEETINGS**

CORPO will meet at a minimum of once annually. Biannual meetings are recommended. Additional meetings may be called by the Chair or Vice-Chair, fulfilling the Chair's duties, or by any three (3) members of CORPO.

**I. NOTICE**

Notice of all public body meetings shall be mailed and/or electronically mailed at least one week in advance of the meeting date, whenever practical.

**J. COUNTY SUBCOMMITTEES**

CORPO is advised by County Subcommittees. One County Subcommittee represents each county.

Required and suggested representation shall be determined as follows:

1. Required: One of the two CORPO members appointed by the County Commissioners in accordance with F. above.
2. Required: The County Engineer.
3. Required: A representative of the chief executive officer of the City with the largest number of people as determined by the decennial census of the United States, residing within the boundaries of the county and not within a metropolitan planning organization.
4. Required: Full members the COMMISSION located wholly or partially within the boundaries of the subcommittee county.
5. Representation of other municipalities and townships that are located wholly or partially within the boundaries of the county.
6. Representation of any local or regional planning commission that is serving the county wholly or partially.
7. Representation of agencies that provide transportation services to the county wholly or partially, including:
  - a) Transit Agencies
  - b) Vehicle for Hire Companies
  - c) Providers serving individuals with disabilities
  - d) Providers serving seniors
  - e) Providers serving at-risk populations
8. Representation of the Ohio Department of Transportation District Office and/ or the County Garage.
9. Representation of business and general citizenry.
10. Any other representative that the Board of County Commissioners invites to participate.

**SECTION IX – REGIONAL DATA ROUNDTABLE**

**A. NAME**

The name of this committee shall be the Regional Data Roundtable for the Mid-Ohio Regional Planning Commission.

**B. ORIGIN**

The Regional Data Roundtable is a standing committee to evaluate and advise the COMMISSION on matters of regional importance pertaining to data analysis. It will evaluate data needs in the region and prioritize development of tools used for analysis. It will set data standards to enable data interoperability and assure data credibility. It will explore public/private partnerships and other collaboration opportunities around using data.



**C. PURPOSE**

The Regional Data Roundtable seeks to develop and maintain collaboration around data development, publishing and usage for the purpose of analysis to reflect the objectives and ideals of both MORPC's members and the greater community. The actions shall support other MORPC adopted strategic plans, and policy agendas. The COMMISSION and MORPC staff will utilize the data to support existing related agency programs, and seek out opportunities to assist local governments, enhance the quality of life in Central Ohio, and advance the region. The Regional Data Roundtable will research and provide recommendations to the COMMISSION as guided by the annual goals and as determined by the Roundtable.

**D. QUORUM**

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

**E. MEMBERSHIP**

Membership shall be nominated by the Executive Director, MORPC Department Directors, or Roundtable members and appointed by the Roundtable Chair and Executive Director. All members shall serve two year terms with the option to renew upon being nominated and approved by the Roundtable Chair and Executive Director.

Representation on the Regional Data Roundtable shall include at least 15 members. All members shall be located within the MORPC Region. Due consideration shall be given to the make-up of the Roundtable to ensure diverse representation from various entities throughout the region, especially from MORPC member communities.

The Regional Data Roundtable composition shall consist of the following:

1. A Chair from the COMMISSION.
2. A Vice-Chair
3. Representation from an Associate MORPC Member.
4. Representation from the Central Ohio GIS User Working Group.
5. Representation from the Economic Development Community.
6. A minimum of five seats from community and business organizations including representatives from education, health, tech entrepreneurs, transportation, and other data-intensive sectors.
7. A minimum of six other seats including representatives from various stakeholder groups in the region, including but not limited to business, media, non-profits, and research organizations and community members.

To stagger the expiration of terms, one-half of the initial members shall serve for one-year terms and one-half of the members shall serve for two-year terms. Thereafter, as terms expire, all members shall serve two-year terms with the option to renew upon being nominated and approved by the Roundtable Chair and Executive Director.

Under the guidance of the Executive Director and Roundtable Chair, the Regional Data Roundtable may adopt guidelines to establish the size limit of the Roundtable, the establishment of subcommittees, advisory councils, and working groups, and provisions to encourage diverse involvement in membership and leadership.

**F. OFFICERS**

The chair of the Regional Data Roundtable must be a full member representative of the COMMISSION and is selected and documented by the COMMISSION Chair and Executive Director. They will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

The Vice Chair of the Regional Data Roundtable is selected by the COMMISSION Chair and Executive Director. They will serve a two-year term at the pleasure of the COMMISSION Chair and Executive Director.

**G. MEETINGS**

The Regional Data Roundtable will meet as necessary. Quarterly meetings are recommended.

**SECTION X – CENTRAL OHIO ECONOMIC DEVELOPMENT DISTRICT BOARD**

**A. NAME**

The name of this committee shall be the Central Ohio Economic Development District Board (EDD Board) for the Mid-Ohio Regional Planning Commission (COMMISSION).

**B. ORIGIN**

The EDD Board is federally required as part of the Economic Development District designation by the U.S. Economic Development Administration as outlined in the CFR Title 13 Chapter III Part 304 and shall serve as its governing board.

**C. PURPOSE**

The EDD Board's primary purpose is to review and approve activities listed in the Comprehensive Economic Development Strategy (CEDS) document and recommended by the Comprehensive Economic Development Strategy Committee.

**D. PUBLIC ACCESSIBILITY**

1. The EDD Board's meetings must be open to the public and the date and agenda of meetings must be posted in advance to allow the public a reasonable time to prepare to participate effectively.
2. The EDD Board and its members must comply with all Federal and State financial assistance reporting requirements and the conflicts of interest provisions set forth in CFR Title 13 Chapter III Part 302.17.

**E. QUORUM**

A quorum shall be defined as those members present and eligible to vote at any meeting. An affirmative vote of a majority of the quorum is necessary for any action taken.

**F. MEMBERSHIP**

Representation on the EDD Board shall consist of full members of the COMMISSION who represent communities or interests that are located within the boundaries of the Central Ohio Economic Development District and officers of the COMMISSION in the event that the officer is not already a member of the EDD Board. The Central Ohio Economic Development District was approved by the U.S. Department of Commerce's Economic Development Administration in September 2023 and encompasses 11 counties within the central Ohio area including Delaware, Fairfield, Franklin, Knox, Licking, Logan, Madison, Marion, Morrow, Pickaway, and Union Counties.

**G. OFFICERS**

The officers of the EDD Board shall be the same as those of the COMMISSION and shall serve in the

same roles and for the same terms. The Chair may appoint such special committees or task forces, advisory councils, or working groups as may be necessary from time to time in order to perform the purpose of the EDD Board, or as the EDD Board may otherwise direct. The Chair shall preside over all meetings of the EDD Board. The Vice Chair shall serve as Chair during any absence of the Chair and shall assist the Chair in performance of duties. It shall be the duty of the Secretary to ensure that a full record of the proceedings of the EDD Board is prepared and kept and shall perform such other duties as the EDD Board may from time to time direct.

#### **H. SUBCOMMITTEES**

The EDD BOARD shall be advised by a standing committee: the Comprehensive Economic Development Strategy Committee (CEDS COMMITTEE). MORPC, as the planning organization, must appoint the CEDS COMMITTEE as outlined in CFR Title 13 Chapter III Part 303.6. The CEDS COMMITTEE is responsible for the development, implementation, revision, or replacement of the Comprehensive Economic Development Strategy (CEDS) for the central Ohio region. The CEDS COMMITTEE will work closely with the EDD Board on short-term and long-range planning, seeking appropriate funding opportunities and ensuring regional alignment on projects.

The EDD Board shall adopt guidelines to govern the subcommittee and establish terms to encourage diverse involvement in subcommittee membership and leadership.

#### **I. MEETINGS**

The EDD Board will meet twice annually or as necessary.

### **SECTION XI – TIME OF TAKING EFFECT**

These Bylaws shall supersede any prior action of the COMMISSION inconsistent with such Bylaws, and may only be modified by the approval of the COMMISSION at a duly noticed meeting. These Bylaws shall be effective immediately upon the approval of the COMMISSION.

**AMENDMENTS**

*Amended April 19, 2001 by adoption of Resolution 8-01*

*Amended November 15, 2001 by adoption of Resolution 29-01*

*Amended April 21, 2005 by adoption of Resolution 13-05*

*Amended November 10, 2011 by adoption of Resolution 46-11*

*Amended September 19, 2013 by adoption of Resolution 21-13*

*Amended June 12, 2014 by adoption of Resolution 16-14*

*Amended October 13, 2016 by adoption of Resolution 18-16*

*Amended June 12, 2025 by adoption of Resolution 10-25*



## Mid-Ohio Regional Planning Commission Transportation Policy Committee Meeting Minutes

Date: May 8, 2025  
Time: 2:06 p.m.  
Location: MORPC Town Hall

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### **Transportation Policy Committee Members Present**

LaGrieta Acheampong	Adam Fowler	Steve Schoeny
Lourdes Barroso De Padilla	Pamela Hykes O'Grady	Kelly Scocco
Ron Bullard	Laurie Jadwin	Kim Sharp
Gary Burkholder	James Jewell	Bill Spurgeon
Ben Collins	Ben Kessler	Ike Stage
Michelle Crandall	Bill LaFayette	Joe Steager
Tracie Davies	Kris Long	Joe Stefanov
Kristen Easterday	Rory McGuiness	Robyn Stewart
Brad Ebersole	Eric Meyer	Christie Ward
David Efland	Rod Pritchard	Trenton Weaver
Cindi Fitzpatrick	Elissa Schneider	Andrew Williams

### **Transportation Policy Committee Members Viewing Live Stream**

Barry Adler	Rebecca Hermann	Eric Richter
Jennifer Fening	Christine Houk	Stephen Sayre
Jeremiah Gracia	Carol Kauffman	Sloan Spalding
Dave Gulden	Emily Keeler	Brandon Standley
Daryl Hennessy	Megan O'Callaghan	Tim Wilson

### **Commission Members Present**

Joe Allen	Stephanie Bosco	Jeff Fix
Joe Antram	Jamie Brucker	Mark Johns
Chase Bennett	Bill Collins	Haley Lupton
Michelle Blanton	Greg Fitzpatrick	Matt Starr
Mike Bodine	Alexis Fitzsimmons	Hannah Wynne

### **Commission Members Viewing Live Stream**

Chasilyn Carter	Jeff Hall	Nick Shultz
Terry Emery	Brittany Misner	
Bill Habig	Eric Phillips	

### **MORPC Staff Present**

Parag Agrawal	Eileen Leuby	Griffin Roberts
Todd Bradley	Allison Mancz	Shari Saunders
Joe Garrity	Kelsey Matson	Maria Schaper
Thomas Graham	William Murdock	Brandi Whetstone
Ralonda Hampton	Adam Porr	Robert Williams
Jessica Keunzli	Kyle Probert	

### **MORPC Staff Viewing Live Stream**

Emily Brown	Brian Filiatraut	Karina Peggau
Dave Dixon	Morgan Fuller	Raj Royu

### **Guests Present**

Grace Byler, Morrow County	Steve Tugend, Kegler Brown Hill + Ritter
Col. Andrew Powers, 121 <sup>st</sup> Air Refueling Wing	

### **Guests Viewing Live Stream**

Andy Shifflette, Shifflett Strategies	Brent Welch, FCEO
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**Meeting Called to Order – Michelle Crandall (City of Hilliard), MORPC Acting Chair**

Acting Chair Michelle Crandall called the Transportation Policy Committee Meeting to order at 2:06 p.m.

**Metropolitan Planning Organization (MPO) Report – Parag Agrawal, MORPC Chief Mobility & Development Officer**

Parag Agrawal presented the [Metropolitan Planning Organization Report](#) noting Resolutions T-7-25, T-9-25, and 06-25 on the Transportation Policy and Commission Consent Agendas. Resolution T-7-25 amends the 2025 Planning Work Program (PWP) which serves as the MPO budget. Resolution T-9-25 is the annual certification following state and federal requirements. Resolution 06-25 authorizes MORPC to contract with ODOT and U.S. DOT.

The Safe Streets and Roads for All grant program issued a new NOFO with a June 26 deadline. MORPC is working with stakeholders on a grant application for rural areas called the Central Ohio Coalition for Rural Roadway Safety. Lauren Cardoni is the MORPC project lead.

Mr. Agrawal announced the launch of MORPC's Economic Development Academy starting in August to enhance economic development skills among member communities.

The first Regional Bike to Work Day in Central Ohio is May 14. Ten communities and organizations are competing. Emily Brown is leading the initiative. Awards will be presented at the next Transportation Policy Committee Meeting.

The June 4 Transportation Innovation Forum features prominent speakers, including a former State of the Region Keynote. Mr. Agrawal encouraged attendees to register and participate.

**Proposed Resolution T-6-25: “Adoption of the SFY 2026-2029 Transportation Improvement Program (TIP)” – Parag Agrawal, MORPC Chief Mobility & Development Officer and Thomas Graham, MORPC Principal Planner**

Parag Agrawal and Thomas Graham gave a presentation on the [SFY 2025-2029 Transportation Improvement Program](#) highlighting the \$4.2 billion investment in transportation infrastructure over the next four years.

Joe Stefanov made a motion to approve Resolution T-6-25, second by LaGrieta Acheampong; motion passed.

**Proposed Resolution T-8-25: “Acceptance of the MORPC Fiscal Year 2026 Planning Work Program” – Parag Agrawal, MORPC Chief Mobility & Development Officer**

Parag Agrawal presented the [Fiscal Year 2026 Planning Work Program](#). The 2025 PWP budget of \$13 million is the largest ever.

Laurie Jadwin made a motion to approve Resolution T-8-25, second by Ben Kessler; motion passed.

**Transportation Policy Committee Consent Agenda**

A motion was made to approve the Transportation Policy Committee Consent Agenda, second by Kim Sharp; motion passed.

The Transportation Policy Committee Meeting adjourned at 2:27 p.m.

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Ben Kessler, Secretary  
**Mid-Ohio Regional Planning Commission**



## Mid-Ohio Regional Planning Commission Commission Meeting Minutes

Date: May 8, 2025  
Time: 1:30 p.m.  
Location: MORPC Town Hall

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### **Commission Members Present**

LaGrieta Acheampong	David Efland	Rod Pritchard
Joe Allen	Cindi Fitzpatrick	Elissa Schneider
Joe Antram	Greg Fitzpatrick	Steve Schoeny
Lourdes Barroso De Padilla	Alexis Fitzsimmons	Kelly Scocco
Chase Bennett	Jeff Fix	Bill Spurgeon
Michelle Blanton	Adam Fowler	Ike Stage
Mike Bodine	Pamela Hykes O'Grady	Matt Starr
Stephanie Bosco	Laurie Jadwin	Joe Steager
Jamie Brucker	James Jewell	Joe Stefanov
Ron Bullard	Mark Johns	Robyn Stewart
Gary Burkholder	Ben Kessler	Christie Ward
Ben Collins	Bill LaFayette	Trenton Weaver
Bill Collins	Kris Long	Andrew Williams
Michelle Crandall	Haley Lupton	Hannah Wynne
Tracie Davies	Rory McGuinness	
Brad Ebersole	Eric Meyer	

### **Commission Members Viewing Live Stream**

Barry Adler	Daryl Hennessy	Eric Richter
Chasilyn Carter	Rebecca Hermann	Stephen Sayre
Terry Emery	Christine Houk	Nick Shultz
Jennifer Fening	Carol Kauffman	Sloan Spalding
Jeremiah Gracia	Emily Keeler	Brandon Standley
Dave Gulden	Brittany Misner	Tim Wilson
Bill Habig	Megan O'Callaghan	
Jeff Hall	Eric Phillips	

### **Transportation Policy Committee Members Present**

Kristen Easterday	Kim Sharp
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### **MORPC Staff Present**

Parag Agrawal	Eileen Leuby	Griffin Roberts
Todd Bradley	Allison Mancz	Shari Saunders
Joe Garrity	Kelsey Matson	Maria Schaper
Thomas Graham	William Murdock	Brandi Whetstone
Ralonda Hampton	Adam Porr	Robert Williams
Jessica Keunzli	Kyle Probert	

### **MORPC Staff Viewing Live Stream**

Emily Brown	Brian Filiatraut	Karina Peggau
Dave Dixon	Morgan Fuller	Raj Roy

### **Guests Present**

Grace Byler, Morrow County	Steve Tugend, Kegler Brown Hill + Ritter
Col. Andrew Powers, 121 <sup>st</sup> Air Refueling Wing	

### **Guests Viewing Live Stream**

Andy Shifflette, Shifflette Strategies	Brent Welch, FCEO
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**Meeting Called to Order – Michelle Crandall (City of Hilliard), MORPC Acting Chair**

Acting Chair Michelle Crandall called the meeting to order at 1:31 p.m. followed by the Pledge of Allegiance. Acting Chair Crandall noted that she is filling in for Chair Amorose Groomes who is hosting a naturalization ceremony in Dublin.

**Recognition of Guests and New Members – Eileen Leuby, MORPC Membership Services Officer**

Eileen Leuby welcomed City of Marion Mayor Bill Collins who will be speaking later and new member Etna Township Administrator Bill Spurgeon.

Ms. Leuby presented baseballs to Haley Lupton who is throwing the first pitch at MORPC Night at the Clippers on June 18 at 6:30 p.m.

**Executive Director's Report – William Murdock, MORPC Executive Director**

William Murdock gave the [Executive's Director Report](#) and announced this is Public Service Recognition Week. He emphasized the importance of public service, recognizing the hard work and impact of public servants on the community and region. Mr. Murdock thanked members for their service. He also noted that it was an election week, acknowledging the efforts of those who had ballot initiatives or were on the ballot themselves. Mr. Murdock expressed MORPC's support for public servants and their commitment to making lives easier.

The Pre-Commission Luncheon on Housing featured tools and templates from the Greater Ohio Policy Center, innovative models from the Franklin County Land Bank, and insights from Jeff Fix, Brad DeHays, and Mike Stevens. A developer from Phoenix known for innovative infill development is in Columbus meeting with people to explore new development opportunities. Mr. Murdock congratulated MORPC's Chief Regional Planning Officer Jessica Kuenzli for being elected chair of the National Association of Regional Councils' Housing Committee.

Mr. Murdock noted that event cards are provided at the back of the room for attendees to take with them.

Next week is Infrastructure Week. Mr. Murdock will be in Washington, DC to discuss transportation reauthorization with congressional leaders.

MORPC's Residential Services Director Robert Williams shared details about the home weatherization and repair programs, emphasizing the importance of maintaining existing housing stock to keep housing affordable. The home weatherization program, which includes repairing and replacing furnaces and hot water heaters, attic and sidewall insulation, air sealing, and testing gas appliances, helps reduce energy bills helping people stay in their homes longer. The home repair program includes the Healthy Homes Repair Program grant which focuses on making homes healthy by addressing issues like radon testing, contaminant removal, and pest control. Mr. Williams shared the success of a partnership with the City of Westerville where MORPC adapted the home repair program to meet the specific needs of their community.


The ballot issued that passed on Tuesday was the highest renewal of any approval for the Ohio Public Works Commission program which helps infrastructure. The ballot issue also increased the amount of money for the SCIP program which may bring an additional \$4 million to Central Ohio.

Mr. Murdock provided updates on the Federal Railroad Administration's Corridor ID program grant for the Midwest Connect line, which is awaiting final comments on step one before moving to step two. He explained that step two will address critical questions about service development, station locations, and demand. Mr. Murdock mentioned the involvement of the Columbus business

community and the Ohio Chamber of Commerce in supporting the Midwest Connect and 3C&D rail projects, and the hiring of a business strategy consultant to activate business community support for the rail lines. He also discussed ongoing advocacy efforts for state funding to match federal grants for the Midwest Connect line, including recent testimony in front of the Senate and support from communities along the line.

Mr. Murdock shared insights from a recent visit to Fort Worth, Texas, where a delegation of Central Ohio thought leaders observed successful rail transit development and learned new ways of project management from the local MPO, emphasizing the potential for similar success in Central Ohio.

Mr. Murdock announced the launch of the [MORPC Insights Platform](#), a tool for tailored insights based on community data, and encouraged attendees to explore it.

The Maps of the Month ( [1994-2024 Regional Bikeways Progress](#)) highlight the Regional Bikeway Plan and show the progress in regional bikeways efforts, showing significant increase in trail miles since 1994.

Mr. Murdock shared that MORPC received the Google Grid Innovation Fund to support housing initiatives, particularly in collaboration with the work in Residential Services.

The June Pre-Commission Lunch features Jason Hall, new CEO of the Columbus Partnership.

Mr. Murdock congratulated the City of Marion for being named the 2025 Strongest Town Champion.

#### **2025 Strongest Town Champion: Marion Ohio – Bill Collins, City of Marion Mayor**

Mayor Bill Collins shared how the City of Marion came together to win the 2025 Strongest Town Champion. Since the start of the “Love Your City” campaign, the city was ready to get behind something. Different partnerships and collaborations are rebuilding the heart of the city. As part of winning the award, a 20-minute documentary will be made about Marion.

#### **Quarterly Membership Update – Eileen Leuby, MORPC Membership Services Officer**

Eileen Leuby presented the [Member Services Update](#) highlighting:

- Member Events
- Member Visits
- Member Benefits
- Educational Partnerships
- Summer Local Government Internship Program
- Rural Forum Series
- Regional Collaboration Meetings

#### **Transportation Policy Committee – Michelle Crandall (City of Hilliard), MORPC Acting Chair**

Acting Chair Crandall called the Transportation Policy Committee Session to order at 2:06 p.m. The session adjourned at 2:27 p.m. Separate minutes are attached.

#### **Bylaws Committee – Haley Lupton (Village of Plain City), Bylaws Committee Chair**

Haley Lupton provided an update on the Bylaws Committee which recently met for the third time. At the last meeting, the Committee focused on administrative and other non-committee changes, including updates regarding virtual meetings, ethics, financial authorization, and more. The bylaws are under legal review. Changes related to the Water Committee or 208 are expected at a later date. The updated Bylaws are expected to come to the Commission for approval in June.

**Regional Policy Roundtable – Lourdes Barroso de Padilla (City of Columbus), Regional Policy Roundtable Chair**

Lourdes Barroso de Padilla presented the [Regional Policy Roundtable Update](#) reporting the next Regional Policy Roundtable meeting is May 20 and focuses on the state operating budget. The special guest speaker is Senator Bill DeMora.

- **Proposed Resolution 08-25: “Authorizing support for Central Ohio’s defense installations and the exploration of strategic tools, including Intergovernmental Support Agreements (IGSAs), to strengthen regional partnerships and improve government efficiency” – Joseph Garrity, MORPC Senior Director of Government Affairs & Community Relations**

Proposed Resolution 08-25 supports Central Ohio’s defense installations and explores strategic tools to strengthen regional partnerships.

Pam O’Grady made a motion to approve Resolution 08-25, second by Brad Ebersole; motion passed.

- **Tools Supporting Defense Installations – Colonel Andrew P. Powers, Commander, 121<sup>st</sup> Air Refueling Wing, Ohio National Guard**

Colonel Powers expressed gratitude for the community’s support and emphasized the importance of partnerships in enhancing mission readiness at Rickenbacker Air National Guard Base.

- **Legislative Update – Steve Tugend, Kegler Brown Hill + Ritter and Joseph Garrity, MORPC Senior Director of Government Affairs & Community Relations**

Joe Garrity and Steve Tugend gave the legislative update highlighting the following:

- Passenger Rail Funding
- Eminent Domain Authority for Recreational Trails
- Fiscal Year 2026 Appropriations
- Infrastructure Week in Washington
- Issue 2 Bond Package
- State Operating Budget
- Additional Criteria for Dissolving a Village
- HB 15 - Energy

**Sustainability Advisory Committee – Ben Kessler (City of Bexley), MORPC Sustainability Advisory Committee Chair**

Ben Kessler presented the [Sustainability Advisory Committee Report](#) honoring Arbor Day (April 25).

The Regional Sustainability Agenda (RSA) is almost finished. Mayor Kessler thanked RSA Subcommittee Chair Mike Shelton for leading the effort. Mike Shelton and Laurie Jadwin were part of the April 25 RSA Information Session. The [draft RSA](#) is available online. MORPC Team Members are developing a resource guide for the RSA.

Mayor Kessler invited members to the Central Ohio Regional Water Study Interactive Workshop on May 13. Two identical sessions are offered at 9:30 a.m. and 1 p.m.

MORPC is bringing together Central Ohio’s top energy, regulatory, and economic development experts to help local governments and community leaders navigate the region’s evolving energy landscape. The first session of the four-part energy forum series on Securing Our Energy Future is May 13 and focuses on Landscape of Energy Planning. The second session is June 5 and focuses on Planning Energy Resilience for a High-Demand Future.

The June 18 Sustainability Advisory Committee Meeting is at Del-Co Water, where the Committee will learn more about Del-Co's floating solar array. The May 22 Sustainable2050 member forum features a presentation from Ohio EPA about their free pollution prevention assistance program and how they can help you make your facilities more sustainable through low or no cost measures.

**Commission Consent Agenda**

Joe Antram made a motion to approve the Commission Consent Agenda, second by Matt Starr; motion passed.

The meeting adjourned at 2:50 p.m.

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Ben Kessler, Secretary

**Mid-Ohio Regional Planning Commission**



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

111 Liberty St., Suite 100  
Columbus, Ohio 43215  
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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Executive Committee  
Officers and Board Members

**FROM:** Robert Williams, Senior Director  
Residential Services

**DATE:** May 30, 2025

**SUBJECT:** Proposed Resolution 11-25: **“Authorizing the executive director to enter into agreements with the Ohio Department of Development (ODOD) for the 2025 Home Weatherization Assistance Program (HWAP) and to enter into related subcontracts”**

For many years MORPC has contracted with the Ohio Department of Development (ODOD) to implement the Home Weatherization Assistance Program (HWAP) in portions of Franklin County. The source of funds is federal from the U.S. Department of Energy and the U.S. Department of Health and Human Services including the Low-Income Home Energy Assistance Program (LIHEAP).

The program includes work by MORPC to provide client intake, home inspections, installation of energy efficiency measures such as heating and weatherization materials, and quality control over all client cases. MORPC will provide inspection services and quality control to verify work performed adheres to industry and program standards. The installation of weatherization materials, heating and electrical work will be subcontracted to businesses in MORPC's service area.

The grant agreement for PY2025, effective July 1, 2025, is estimated to be up to \$3,218,000 for work performed through June 30, 2026. These funds represent a combined amount that includes funds for territories previously serviced by the provider GLS.

Attachment: Resolution 11-25

**William Murdock, AICP**  
Executive Director

**Chris Amorose Groomes**  
Chair

**Michelle Crandall**  
Vice Chair

**Ben Kessler**  
Secretary

## RESOLUTION 11-25

### **“Authorizing the executive director to enter into agreements with the Ohio Department of Development (ODOD) for the 2025 Home Weatherization Assistance Program (HWAP) and to enter into related subcontracts”**

WHEREAS, ODOD implements the federal Low-Income Home Energy Assistance Program, pursuant to the U.S. Department of Energy (DOE) Title IV, Part A (P.L. 94-385); and

WHEREAS, ODOD seeks to contract with the Mid-Ohio Regional Planning Commission (MORPC) to implement this program inside portions of Franklin County for eligible low-income customers and improve the energy efficiency of their household; and

WHEREAS, the contract for the 2025 program year is estimated to be up to \$3,218,000 and will be leveraged with other funds from local utilities and other non-federal sources; and that these funds represent a combined amount that includes funds for traditional MORPC HWAP territories as well as territories previously serviced by the provider GLS; and

WHEREAS, the services performed pursuant to this contract will be under the oversight of MORPC and be implemented through a combination of MORPC staff and local businesses that are subcontracted in MORPC’s service area; now therefore

#### **BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the executive director is authorized to enter into an agreement(s) with ODOD for the PY2025 Home Weatherization Assistance Program in the amount up to \$3,218,000 and enter into related subcontracts.
- Section 2. That the executive director is hereby authorized to approve one or more extensions of time not to exceed 180 days in the aggregate for performance of services under the foregoing agreements and contract changes not to exceed 20 percent of the total agreement price without further authorization from this Commission.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Chris Amorose Groomes, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: June 12, 2025  
Submitted by: Robert Williams, Senior Director, Residential Services  
Prepared by: Robert Williams, Senior Director, Residential Services  
Authority: Ohio Revised Code Section 713.21  
For action date: June 12, 2025



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## Memorandum

**TO:** Mid-Ohio Regional Planning Commission  
Officers and Board Members

**FROM:** Robert Williams, Senior Director  
Residential Services

**DATE:** June 12, 2025

**SUBJECT:** Proposed Resolution 12-25: **“Authorizing the executive to submit an application and enter into agreements, if funded, for January 1, 2026, through December 31, 2026, with the Franklin County Board of Commissioners for a Franklin County Urgent Needs home repair program (FCUN)”**

The Mid-Ohio Regional Planning Commission (MORPC) has continued its work with the Franklin County Commissioners for CDBG funding for the Home Repair Program, as agreements are approved by the Franklin County Commissioners and the Economic Development and Planning Department (EDP).

MORPC anticipates funding from Franklin County to continue the administration of a home repair program for an amount of \$1 million to complete urgent home repairs. This resolution authorizes MORPC to enter into agreements, including anticipated amendment(s) up to that amount. These units consist of urgent and emergency health-and-safety related home repairs, handicapped accessible modifications, home sewage disposal and/or private water system repairs, nuisance abatement, and major rehabilitation for homes in Franklin County outside the City of Columbus. Where possible, MORPC will leverage funds through its residential energy efficiency programs and from other agencies.

Attachment: Resolution 12-25

**William Murdock, AICP**  
*Executive Director*

**Chris Amorose Groomes**  
*Chair*

**Michelle Crandall**  
*Vice Chair*

**Ben Kessler**  
*Secretary*

## RESOLUTION 12-25

**“Authorizing the executive director to submit an application and enter into agreements, if funded, for January 1, 2026, through December 31, 2026, with the Franklin County Board of Commissioners for a Franklin County Urgent Needs home repair program (FCUN)”**

WHEREAS, the Franklin County Board of Commissioners administers the Federal Community Development Block Grant (CDBG) funding awarded by the U.S. Department of Housing and Urban Development (HUD) as an entitlement community authorized under Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; and

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has continued its work with the Franklin County Board of Commissioners and was awarded a contract, and anticipates receiving an amendment for additional funding, to administer a Home Repair Program for home safety improvements, emergency repairs, home sewage disposal and/or private water system repairs, and major rehabilitation; and

WHEREAS, the services performed pursuant to the contracts for Home Repair will be under the oversight of MORPC and be implemented through a combination of MORPC staff and local businesses that are subcontracted in MORPC's service area; now therefore,

**BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:**

- Section 1. That the executive director is hereby authorized to submit an application and enter into agreements, if funded, with the Franklin County Board of Commissioners for the work described in the contracts awarded for the Home Repair Program in the amount up to \$1 million.
- Section 2. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

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Chris Amorose Groomes, Chair  
**MID-OHIO REGIONAL PLANNING COMMISSION**

Effective date: June 12, 2025,  
Submitted by: Robert Williams, Senior Director, Residential Services  
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