



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

# **5310 Program Management Plan (PMP) and Transit Asset Management (TAM) Plan Update**

June 2025







# SECTION 5310 OVERVIEW

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- ▲ Capital and operating grants for public transportation services to meet the mobility needs of seniors and individuals with disabilities
- ▲ Example Projects:
  - Purchase of replacement vehicles
  - Contracted transportation
  - Preventive maintenance
- ▲ \$8.5 million in Section 5310 funding has been competitively awarded by MORPC since 2019



# PROGRAM MANAGEMENT PLAN (PMP) INFORMATION

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**What the PMP is** - MORPC's goals, procedures, policies, and requirements for administering Section 5310 program. Intended to facilitate recipient management and FTA oversight.

**PMP Purpose** - Used as basis for FTA management reviews, to provide public information on recipient administration of program, and internal guide for program recipients.

**PMP Update** - Formally updated in 2015, informally updated in 2022 without FTA adoption. Seeking to formally update PMP with FTA approval in 2025.

# PMP UPDATE SUMMARY



**5310 Advisory Committee** - Created in 2022 cycle for 5310. Oversees review of project scoring by MORPC staff and recommends program of projects (POP). Members serve two-year terms. Committee consists of:

- ▲ **Franklin County** – 2 members appointed
- ▲ **Delaware County** – 2 members appointed
- ▲ **Community Advisory Committee (CAC)** – 1 member appointed
- ▲ **Transportation Advisory Committee (TAC)** – 1 member appointed
- ▲ **Private Sector** – 1 member appointed from healthcare industry
  - ▲ Preferably with focus on seniors or individuals with disabilities

**Committee Representatives** - MORPC will soon be asking for 5310 Advisory Committee representatives from CAC and TAC

# **SEMIANNUAL REPORTING**



**Finances and Operations** - All sub-recipients receiving operating assistance will be required to report financial and operating data on a semiannual basis.

**Rider Demographics** - To comply with Section 504 and ADA reporting requirements, MORPC requires subrecipients to include demographic info of riders in semiannual project reports, including both a disability and ethnic breakdown of the population served.

**Formstack Application** - MORPC utilizes Formstack software for better record keeping and oversight of applications. Applicants should ensure that applications are being submitted to MORPC's Formstack portal, not ODOT's portal.

# TRANSIT ASSET MANAGEMENT (TAM) PLAN INFORMATION

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**What the TAM is** - MORPC's inventory of vehicles funded by Section 5310 across all subrecipients, updated annually for adding new vehicles and removing properly disposed vehicles. Separate document from PMP.

**TAM Purpose** - In addition to the count of 5310 funded vehicles, the TAM plan assesses the condition of all vehicles in 5310 fleet, methodology used to estimate capital investment needs over time, and a project-based prioritization of investments.

**FTA Transit Award Management System (TrAMS)** - MORPC staff will have oversight in the federal TrAMS system to execute and close grants for Section 5310 projects.



# UPDATE TIMELINE

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**June** - Notify CAC and TAC of 2025 PMP update

**August** - Present draft to CAC and TAC for review and comment. Nominate representative for 5310 Advisory Committee

**September** - Submit final draft to FTA for formal approval





# Hannah Ruscin

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*Associate Planner*

**Mid-Ohio Regional Planning Commission**

T: 614.233.4194

[hruscin@morpc.org](mailto:hruscin@morpc.org)

111 Liberty Street, Suite 100 Columbus, OH 43215

