

# DISTRICT 3 - FRANKLIN COUNTY

FISCAL YEAR 2024

CLEAN OHIO CONSERVATION FUND

## **APPLICATION**

Parts 1-6 required

*Deadline for submission is September 1, 2023*

District 3 - Clean Ohio Conservation Fund  
FY 2024

PART 1:

**APPLICATION SUBMISSION CHECKLIST**

DISTRICT 3 - FRANKLIN COUNTY  
FY 2024

Clean Ohio Conservation Fund

**APPLICATION SUBMISSION CHECKLIST**  
**(Required - Must Accompany Application)**

Project: \_\_\_\_\_

Applicant: \_\_\_\_\_

The following items shall accompany your application in order for the District 3 staff to consider your application complete and eligible for funding this round.

1.  OPWC Application for Financial Assistance
2.  District 3 – **FY 24** - Applicant Evaluation Criteria
3.  Formal, Detailed Cost Estimate by Certified Individual
4.  Appraisal Report – Appraisals must follow OPWC Standards & Procedures for Appraisal Reporting for **FY 2024**
5.  Approved Authorizing Legislation by governing body of the applicant
6.  Certification of Local Match – signed by applicant's chief financial officer
7.  Cooperation Agreement (if multi-jurisdictional)
8.  Resolution of Support – refer to ORC 164.23 (B)(1)
9.  Map Defining Geographic Scope of Project
10.  Photographs of the Project Site
11.  Supportive Documentation- letters, newspaper articles, etc.

***All funded District 3 projects are encouraged but not required to erect signage following District 3 signage guidelines. If signage is erected, a certification of signage location and a photo should be submitted to the District 3 liaison within one year of the project closeout date.***

***I certify that the items listed above are contained in the attached application.***

\_\_\_\_\_  
(Original Signature)

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Certifying Community/Agency Representative - Type or Print Name and Title)

**District 3 - Clean Ohio Conservation Fund  
Fiscal Year 2024**

**PART 2:**

**APPLICANT EVALUATION**

**CRITERIA**

See Appendix 7 - Glossary of Terms for a definition of terms used.

See the following websites for supportive documentation for Part 6.

**Beneficial use designations (for streams)**

<http://www.epa.state.oh.us/portals/35/rules/01-09.pdf>

**Ohio Primary Headwater Habitat Streams (for headwater streams)**

<http://www.epa.ohio.gov/dsw/wqs/headwaters/index.aspx>

**Ohio Rapid Assessment Method (ORAM) for Wetlands Documents**

<http://epa.ohio.gov/dsw/401/ecology.aspx>

**Ohio Natural Heritage Database (rare plants and animals)**

<http://wildlife.ohiodnr.gov/species-and-habitats/ohio-natural-heritage-database>

**Ohio Credible Data Program**

<http://www.epa.ohio.gov/dsw/credibledata/index.aspx>

Additional information is available at the Clean Ohio Fund website:

<http://clean.ohio.gov/GreenSpaceConservation/Default.htm>

Franklin County  
**DISTRICT 3 – APPLICANT EVALUATION CRITERIA**

**CLEAN OHIO CONSERVATION FUND  
FISCAL YEAR 2024**

**Applicant Name:** \_\_\_\_\_

**Applicant Contact:** \_\_\_\_\_

**SECTION 1 – PROJECT EMPHASIS**

√ Check all criteria that apply. Provide a brief description and documentation on how your project emphasizes these criteria on a separate sheet of paper. If no written description or documentation is provided in Part 6- Supportive Documentation no points may be given.

- \_\_\_ (1) The support of comprehensive open space planning and incorporation of aesthetically pleasing and ecologically informed design
- \_\_\_ (2) The enhancement of economic development that relies on recreation and eco-tourism in areas with relatively high unemployment and lower incomes
- \_\_\_ (3) The protection or increase of protection for rare, threatened, and endangered species or the preservation of high-quality, viable habitat for plant and animal species
- \_\_\_ (4) The preservation of existing high-quality wetlands or other scarce natural resources within the geographical jurisdiction of the council
- \_\_\_ (5) The enhancement of educational opportunities and provision of physical links to schools and after-school centers
- \_\_\_ (6) The preservation or restoration of water quality, natural stream channels, functioning floodplains, wetlands, streamside forests, or other natural features that contribute to the quality of life in this state and to the state's natural heritage
- \_\_\_ (7) The reduction or elimination of non-native, invasive species of plants or animals
- \_\_\_ (8) The proper management of areas where fishing may take place in a manner that will preserve a balanced natural ecosystem
- \_\_\_ (9) Inclusion as part of a stream corridor-wide or watershed-wide plan
- \_\_\_ (10) The provision of multiple recreational, economic, and aesthetic preservation benefits
- \_\_\_ (11) Protection and enhancement of riparian corridors or watersheds by fee simple acquisition of lands OR acquisition of conservation easements
- \_\_\_ (12) The restoration or preservation of headwater streams or vernal pools
- \_\_\_ (13) The restoration and preservation of aquatic biological communities

## **SECTION 2 – LOCAL COORDINATION & SUPPORT**

Provide a written response to each criteria below and provide documentation where needed to indicate how your projects meets this criteria. Use a separate sheet of paper if needed.

**14. Has land been donated for this project?** If yes, please describe in-kind contributions or donations. Attach a copy of the appraisal.

**15. What agencies and organizations have been involved in the planning and preparation of this project application?** Provide list of agencies and organizations and contacts.

**What level of coordination has each agency or organization provided?**

(Applicant must document how project carries out goals of multiple agencies and organizations.)

**16. Describe the level of conservation coordination this project provides to another related project or how it ties areas together with other open space, riparian corridor, trails, farmland protection or urban revitalization projects.** Please explain how this project fits into another related project or links an area together.

**17. Describe the benefits that the proposed project will bring to Franklin County.** (Please explain.)

**Economic:**

**Social/Recreational:**

**Environmental:**

**18. What is the extent of public access once the project is completed?** Please list days and hours of operation or how appointments can be made.

**19. What agency will be responsible for the long term maintenance of this project?**  
Describe how your organization/agency will operate and maintain this project once it is completed.  
Provide a long term operation and maintenance plan.  
Does the plan include an invasive species management plan?

**20. What is the unit cost of this project?**

**What is the total project cost per acre or post restoration cost per linear foot of stream restored by the project?** (Example: Applicant is purchasing 10 acres of land for a total project cost of \$100,000; the cost per acre is \$10,000.)

**What is the project cost per acre or post restoration cost per linear foot of stream restored using Clean Ohio Conservation Funds?** (Example: Applicant is purchasing 10 acres of land and requesting \$50,000 in COCF funds; the cost per acre is \$5,000.)

### **SECTION 3 – ADDITIONAL CRITERIA**

Please provide a written response to each criteria below and provide documentation where needed to indicate that your projects meets this criteria. Use a separate sheet of paper if needed.

#### **Riparian Buffers:**

21. Does this project provide an adequate width of riparian buffer? How many feet from top of bank per side are provided? If this is an enhancement project, how many linear feet of stream or acres of habitat will be restored?

#### **Regional Significance:**

22. What is the impact on the geographic area or watershed?  
Is it regionally significant because of its impact on passive recreation or its impact on a natural area in terms of geography and watershed or both? Please explain.

#### **Natural Resources Viability:**

23. How important is the project to the viability of the natural resources affected by the project? Does your project protect any of the following groups? If so please name the species and explain. (Supportive documentation by ODNR or other qualified entity is required.)

\_\_\_ globally endangered species or biological community

\_\_\_ State Natural Heritage Inventory (NHI) endangered, rare, threatened or otherwise listed species:

If yes, how many endangered species? \_\_\_\_\_

If yes, how many rare species? \_\_\_\_\_

If yes, how many threatened species? \_\_\_\_\_

If yes, how many otherwise listed species? \_\_\_\_\_

\_\_\_ regionally endangered biological community

\_\_\_ threatened biological community or an example of Ohio's natural heritage

#### **If Enhancement project:**

Provide relevant pre- and post-construction metrics, such as QHEI for stream restorations or ORAM for wetlands. Who provided these scores? Must provide name, title and relevant qualifications, training, or certification (such as QDC – Qualified Data Collector as specified in ORC 6111.50-56 and OAC 3745-4-03). Provide supporting document and concept plan.

#### **Urban Environment**

24. Is this project located within an urban area inside or contiguous to the I-270 Outerbelt?  
Describe the unique benefits as related to preserving natural resources in an urban environment.

#### **Other Relevant Factors:**

25. Briefly describe any additional benefits, considerations, or metrics not addressed above that you feel should be considered in the evaluation of this project. *Examples: unique partnerships; innovative techniques; special opportunities; leveraging other funds that will be lost; proximity to schools and other educational areas and other unique factors* Please limit your response to 1 page or less.

#### **Economic condition of community where project is located**

26. In what political jurisdiction/community is the project located?



**SECTION 4 – CONTACT WITH PROPERTY OWNER**

**Communications with Land Owner**

27. What communications if any has the applicant had with the land owner?

Name of Property Owner(s) \_\_\_\_\_

Address: \_\_\_\_\_ Parcel #: \_\_\_\_\_

A. Has anyone contacted the property owner about acquisition?

- Yes  No

If yes, who contacted the property owner? \_\_\_\_\_

Type of contact:  In Person  By Phone  By Email  Other

Date of contact: \_\_\_\_\_

B. Is the property owner cooperating with the applicant?

- Yes  No

C. Does the applicant have a “letter of intent” from the land owner(s)?

- Yes  No

If yes, you must include a copy of the letter of intent in Part 7 – Supportive Documentation

D. Does the applicant have a signed purchase agreement with the land owner(s) or ownership of the land?

- Yes  No

If yes, you must include a copy of the agreement in Part 7 – Supportive Documentation

District 3 - Clean Ohio Conservation Fund  
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**PART 3:**

**COST ESTIMATES\***

**Construction or Restoration:**

- **Formal Detailed Estimate of Project's Cost**  
Provided by architect, landscape architect, or other professional

**Land Acquisition:**

- **Appraisal**  
An appraisal from an ODOT state certified real estate appraiser shall accompany your application. Appraisals must follow [OPWC Standards & Procedures for Appraisal Reporting Effective Round 15](#).

**Life Estate:**

- Must provide a separate appraised value for just the "Life Estate" portion along with the appraisal for the entire acquisition at time of submission.

\* Note include cost to erect signage for: 1) Temporary Construction; 2) Conservation Easements; and 3) Permanent Acquisitions. See signage guidelines.

**PROJECT NAME:** \_\_\_\_\_

**Type of project for which funds are being requested:**

Check the project type:

**Acquisition of land**

**Check the type of land securement:**

Fee Simple

Easement Purchase

Transfer of Conservation Value

**Acquisition of land and facilities enhancement to make land accessible and useable.**

**Riparian corridor**

**Appraisal or Conservation Value\***

Certified appraisal from an Ohio Department of Transportation Prequalified Appraiser who has credentials in value analysis:

\$ \_\_\_\_\_

Purchase Price

\$ \_\_\_\_\_

\*Note if the purchase price is greater than the appraised value, written justification must be submitted and the applicant must meet with the NRAC prior to final approval. (See NRAC program policy #9)

ATTACH

**COST ESTIMATE**

(Show details)

ATTACH

**APPRAISAL**

District 3 - Clean Ohio Conservation Fund  
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PART 4:

**REQUIRED CERTIFICATIONS/AGREEMENTS**

- ***Authorizing Legislation***

A certified copy of the authorization by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts.

- ***Cooperation Agreement***

Required if the project involves more than one entity – This document should identify the fiscal and administration responsibilities of each participant.

- ***Resolution of Support***

(Reference ORC 164.23(B)) and ORC 164.23 (C)

- ***Chief Financial Officer Certification***

A certification signed by the applicant's chief financial officer stating all local and other share funds required for this project will be available

SAMPLE  
**AUTHORIZING LEGISLATION**

**RESOLUTION # \_**

**A RESOLUTION TO AUTHORIZE THE \_\_\_\_\_  
TO APPLY FOR AND ACCEPT ASSISTANCE FROM  
THE CLEAN OHIO CONSERVATION PROGRAM FUND  
ADMINISTERED THROUGH THE OHIO PUBLIC WORKS  
COMMISSION**

**WHEREAS**, The Ohio Public Works Commission has grants available from the Clean Ohio Conservation Program Funds, and

**WHEREAS**, It is in the best interest of the \_\_\_\_\_ (city/village/township )  
to take advantage of the opportunities provided by this program by applying for funding.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Municipality of \_\_\_\_\_  
\_\_\_\_\_, County of Franklin, State of Ohio:

**Section 1:** [Insert Name and / or Title] is hereby authorized to apply to the OPWC for Clean Ohio Conservation Program funds. {NOTE: This must be the individual who signs the application.}

**Section 2:** [Insert Name and/or Title] is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance. {NOTE: This must be the individual who is named as the CEO in the application.}

Applicant \_\_\_\_\_

Date \_\_\_\_\_

## COOPERATIVE AGREEMENT

*{NOTE: Execute a cooperation agreement if your project is a joint project in which there are two or more active groups. A letter from a subdivision is not a substitute.}*

[Insert name of Group A] and [Insert name of Group B] enter into a cooperation agreement to submit an application to the Ohio Public Works Commission for the [insert project name].

[Group A] will provide funds equal to [insert percent] percent of the total project cost. Such funds will come from [insert name of account / fund].

[Group B] will provide funds equal to [insert percent] percent of the total project cost. Such funds will come from [insert name of account / fund].

[Group B] authorizes [Group A] to serve as lead applicant and to sign all necessary documents.

[Group A] agrees to pay its [insert percentage] of the cost as invoices are due / at the end of the project / as otherwise agreed upon.

[Group B] agrees to pay its [insert percentage] of the cost as invoices are due / at the end of the project / as otherwise agreed upon.

Signatures for Group A

Signatures for Group B



-

## **RESOLUTION OF SUPPORT ORC 164.23(B)**

The grant application must adhere to the following:

(1) Except as otherwise provided in section 2 below, a copy of a resolution supporting the project from each county in which the proposed project is to be conducted and whichever of the following is applicable:

(a) If the proposed project is to be conducted wholly within the geographical boundaries of one township, a copy of a resolution supporting the project from the township;

(b) If the proposed project is to be conducted wholly within the geographical boundaries of one municipal corporation, a copy of a resolution supporting the project from the municipal corporation;

(c) If the proposed project is to be conducted in more than one, but fewer than five townships or municipal corporations, a copy of a resolution supporting the project from at least one-half of the total number of townships and municipal corporations in which the proposed project is to be conducted;

(d) If the proposed project is to be conducted in five or more townships or municipal corporations, a copy of a resolution supporting the project from at least three-fifths of the total number of townships and municipal corporations in which the proposed project is to be conducted.

However, if the applicant is a county and the proposed project is to be located wholly within the geographical boundaries of the county, the applicant shall not be required to include a copy of a resolution from any township or municipal corporation. If the applicant is a municipal corporation and the proposed project is to be located wholly within the geographical boundaries of the municipal corporation, the applicant shall not be required to include a copy of a resolution from the county in which it is located. If the applicant is a township and the proposed project is to be located wholly within the geographical boundaries of the township, the applicant shall not be required to include a copy of a resolution from the county in which it is located.

(2) Prior to submitting an application for a grant for a project under this section, an applicant that is a park district or other similar park authority shall consult with the legislative authority of each county, township, and municipal corporation in which the proposed project will be located.

**CHIEF FINANCIAL OFICER CERTIFICATION OF APPLICANT REVENUES**  
(Required format)

*I, [Insert title] of the [Insert name of applicant], hereby certify that [Insert name of applicant] has the amount of [Insert amount of local funds] in the [Insert name of account / fund] and that this amount will be used to pay the applicant revenues for the [Insert name of project] when it is required.*

\_\_\_\_\_  
Signature of Finance Director/Clerk/Treasurer (use blue ink)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

District 3 - Clean Ohio Conservation Fund  
Fiscal Year 2024

PART 5:

**MAPS & PHOTOGRAPHS**

ATTACH

**MAPS & PHOTOS OF PROJECT AREA HERE**

(Maps should have scope of project clearly marked)

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Fiscal Year 2024

PART 6:

**SUPPORTIVE DOCUMENTATION**

(Letters of support, news articles, special studies, etc.)

- ***Communications with Land Owner(s)***
- ***Letter of Intent from Land Owner(s)***
- ***Signed Purchase Agreement with Land Owner(s)***

ATTACH

**COMMUNICATIONS WITH LAND OWNER(S)**

ATTACH

**“LETTER OF INTENT” FROM LAND OWNER(S)**

ATTACH

**SIGNED PURCHASE AGREEMENT WITH LAND OWNER(S)**