Central Ohio
Rural Planning Organization

Proposal

October 1, 2016 - June 30, 2018

Mid-Ohio Regional Planning Commission
1.0 **OVERVIEW:**

Following the Ohio Department of Transportation’s (ODOT) two-year pilot program to establish Regional Transportation Planning Organizations, local governments in Central Ohio began discussing the opportunity to form a Rural Transportation Planning Organization (RTPO) around the Metropolitan Planning Organization (MPO) MORPC’s role as a mentor in the pilot program encouraged its member governments outside the MPO to consider forming an RTPO. In response, MORPC began to work with the interested Central Ohio counties to form a Rural Planning Organization (RPO) area. The seven counties of interest included Fairfield, Knox, Madison, Marion, Morrow, Pickaway and Union (See Figure 1). MORPC organized the counties to engage as an RPO in preparation to become a state-designated RTPO.

By July 1, 2016, all seven counties of the proposed RPO had executed a Memorandum of Understanding with MORPC to organize and develop the structure for establishing a Long Range Transportation Plan for the RPO. Each county also passed a resolution to join the Central Ohio Rural Planning Organization (CORPO). The scope of services and budget outlined in this document describe the deliverables and activities to be completed by staff after the approval by ODOT to proceed with the creation of CORPO.
2.0 **DELIVERABLES AND ACTIVITIES:**

Once approved to move forward with the development of CORPO, staff will begin the process to form the CORPO Committee. First, CORPO member counties will establish their RPO subcommittees and determine who will represent the county at the large CORPO Committee. Once this is complete, the CORPO Committee will convene to establish an overarching vision for the RPO transportation plan. This vision will be used to develop the goals and objectives of the plan. Staff, in cooperation with the CORPO member counties and the CORPO Committee, will first start work on a transportation plan for each county. These plans will then be merged into a unified plan for the RPO, with a goal of including a prioritized program of projects.

MORPC will staff the CORPO and will be tasked with meeting facilitation, organization, data collection, analysis, making recommendations and satisfying data requests from CORPO members. Staff will also be responsible for the completion of a transportation plan for each county and for the CORPO.

2.1 **TRANSPORTATION PLAN DOCUMENTS**

It is envisioned that the CORPO will develop a transportation plan for each county in the organization, to be combined into a transportation plan for the RPO as a whole. The plan will be developed to accumulate all prioritized projects from each county sub-committee of the CORPO. Staff will focus on working with each subcommittee as well as the CORPO Committee in implementing, refining, and maintaining the transportation plans and programs. Additional steps taken by staff for CORPO:

- **2.1.1 COUNTY TRANSPORTATION PLANS:** 2,059 staff hours
  - **2.1.1.1 Goals and Objectives:** After collaborating with county subcommittees, the CORPO Committee, stakeholders and the public, a clear set of goals and objectives will be defined. These will set the framework for each county plan as well as the final CORPO plan.
  
  - **2.1.1.2 Inventory of Existing Conditions:** A wide array of data will be collected, analyzed and possibly mapped for each county plan and subsequently the CORPO plan. CORPO staff will utilize ODOT, MORPC and other agencies to collect these data. Some data may not be included in individual county plans due to a lack of availability. There will, however, be a basic plan template, and the data collected will include inputs from the following:
    - **Demographics** – Census (ACS, Decennial), MORPC and State data will be used to develop a profile of residents for each CORPO county. These profiles will include socio-economic, household,
employment, age, vehicle access, race, and poverty-related analyses.

- **Commuting Patterns** – Depending on available data, each county plan will include a snapshot of how workers are commuting, where, and when. ACS, CTPP and MORPC data will be utilized to create in flow and out flow analyses.

- **Population** – A graphical representation of each county’s current population as well as historical changes will be included in the plans. Data from the Ohio Development Services Agency, the ACS and Decennial Census products will be the source for this.

- **Residential Permit** – Residential building permit data from the Census-based Censtats Database will be collected and analyzed. These data, coupled with any additional permit data collected by MORPC, may be used to determine how each county has grown in terms of residential development.

- **Current Roadway Network** – CORPO staff will access MORPC GIS files to produce maps and an inventory of the existing roadway network by functional class.

- **Transit Services** – If applicable, a snapshot of each county’s public transportation network will be included in the county plans. This will include fixed-route systems, paratransit, demand response and any other form of public transit available.

- **Travel Demand Management Services** – If there are established non-fixed route systems of transportation, such as rideshare services and carpooling programs that assist commuters serving a CORPO member county, that information will be collected and referenced in the plans.

- **Bikeway** – Active or alternative transportation data including dedicated bicycle lanes, paths/trails and other related infrastructure will be displayed if the data sets are available. MORPC, ODOT and local county files will be accessed, but it may not be possible to complete an inventory for each of the seven CORPO member counties within the CORPO area due to a lack of available data.

- **Truck Traffic** – Using the same data for traffic congestion analysis, each county plan will include the volume of trucks driving through certain locations (if available). A percentage of trucks on the road compared to all vehicular traffic will be examined.

- **Transportation Infrastructure Conditions** – Based on readily available data, an analysis of roads, bridges, rail lines, public
transit and bikeways will be completed. An inventory or possibly a report card of infrastructure elements will be included in the plans.

- **Crash Data** – ODOT crash data will be used for each county plan to display a list and map of high-crash locations in the manner MORPC uses for the MPO area.

- **Traffic Volumes** – Utilizing Annual Average Daily Traffic (AADT) counts, traffic volumes will be determined and displayed graphically for each county. Ideally, historical changes in traffic volumes would be displayed in this section.

- **Traffic Congestion** – Planning level analysis will be completed on the AADT counts to gauge traffic congestion on the roadway system.

- **Financially Committed Projects** – Each county’s RPO Subcommittee will be expected to compile a list (prioritized if possible) of projects that are known to be funded. This list will include bike/pedestrian, bridge, path, bus, freeway, non-freeway and management/operations-related projects. A prioritized RPO list that includes top projects within the RPO as a whole will be compiled for the CPRPO plan.

- **Local Transportation Funding Sources (TIFs, JEDDs, etc.)** - This section will include a breakdown of project funding sources and what is or may be available for each county. MORPC staff will help CORPO member counties explore creative funding sources for projects if possible.

- **Land Use** – Using Esri software, staff will analyze MORPC, ODOT, ODNR, county, city and township zoning data layers to develop a map of existing land use in each county.

- **Intermodal Facilities** – This section will include a list and map of facilities within each county that transfer freight between truck and rail.

- **Freight** – Using MORPC and ODOT truck counts and alternate economic data sources, a summary of the freight movement in and out of each county will be included. A safety component to freight transport will be added, using truck-related crash data. MORPC is currently developing analysis tools regarding freight in Central Ohio. CORPO staff will include applicable freight analysis of the CORPO member counties in their plans.

  - **2.1.1.3 Projections & Future Conditions**: Careful analysis of existing data will allow CORPO staff to develop projections and/or assumptions around the following:
- **Population** – Projections of future population gains or losses and a population change analysis will be included for each County. MORPC as well as the Ohio Development Services Agency currently updates and maintain these projections.

- **Volumes** – Using ODOT’s Statewide Model and local traffic counts, projections on future volumes will be produced.

- **Future Projects** – Each county’s RPO Subcommittee will be expected to compile a list (prioritized if possible) of potential future projects. This list will include bike/pedestrian, bridge, path, bus, freeway, non-freeway and management/operations-related projects. A prioritized RPO list that includes top projects within the RPO as a whole will be compiled for the CORPO plan.

- **Development Trends** – Using historic building permit data, county data and Xceligent (Real Estate Data Site), a reasonable projection of future development trends will be completed for each county plan if possible and for the CORPO plan as well.

  - 2.1.4 **Analysis**: Existing conditions, future projections and/or assumptions, infrastructure conditions and fiscal elements will be used to determine which projects are prioritized in the CORPO plan. The following will be areas of focus:

    - Safety/Crash Reduction
    - Economic Development
    - Congestion
    - Freight Movement
    - Commuting Patterns
    - Funding Sources
    - Other Criteria as Identified by the Planning Process

  - 2.1.5 **Fiscal Analysis**: After a careful analysis of current needs and estimated future revenue sources, CORPO staff will utilize this information to assist in project cost projections and prioritization of projects for the CORPO plan. Ideally, each CORPO member county will be more involved in cost projections for its individual plans.

  - 2.1.6 **Stakeholder Participation**: The goal of this section is to outline and document the activities, events and interactions that will take place with the public and stakeholders in the CORPO area. Stakeholders will consist of elected officials, planners, engineers, interest groups, economic development professionals, transit officials, ODOT, resource managers, county subcommittee members and the general public. There will be multiple opportunities for the public to provide input on the CORPO plan, either in person, via survey or other methods. It is the goal of the CORPO that these events be spearheaded by officials at the county level.
2.1.7 Plan Recommendations: MORPC staff, in conjunction with staff from the CORPO member counties, the CORPO Committee, stakeholders and the public, will utilize their years of experience in developing transportation plans for the MPO to make and document policy and project recommendations for the CORPO. This area of the plan will outline those recommendations.

2.2 Consultation/Stakeholder Participation Activities

- **2.2.1 Consultation Activities:** 1,400 staff hours
  CORPO staff will be available to assist the CORPO member counties with the organization of their own county-level subcommittees and subsequent events if needed.

- **2.2.1.1 CORPO Committee:** The CORPO Committee will be responsible for coordinating all of the transportation planning for the CORPO region. The committee will meet as needed, rather than on a schedule. This committee will meet at least once per year and will consist of three individuals from each county. Two of the members will be selected by county subcommittees, and the third member from each county will be selected by the CORPO collectively. The CORPO Committee will be advised by the county subcommittees.

- **2.2.1.2 CORPO Member County Subcommittee Meetings:** Each CORPO member county will be the driving force behind what goes into its plans and decision making. There will be a subcommittee for each CORPO member county, and these subcommittees will organize and facilitate their own meetings.

- **2.2.2.3 Public Participation Activities:** Staff anticipates regular meetings throughout the planning process, either via conference call or in person, as well as meetings and other events to be facilitated by CORPO member counties. The goal of these events will be to maintain consistent communication between the CORPO and the public.
2.3 Development of Transportation Planning Expertise: This section outlines action items associated with research that may be taken in congruence with plan development.

- 2.3.1 Transportation Database Development: 650 staff hours
  MORPC’s staff is skilled at developing and maintaining databases capturing the MPO area’s multimodal transportation network inventory, condition, and operational characteristics for the long-range planning process. This process will be replicated (as much as possible) for the CORPO and will adhere to a similar schedule the MPO uses for all of its planning processes after initial plans and programs are developed. CORPO’s approach will attempt to establish, expand upon, and maintain the following (if data are available) throughout the planning period:
  
  - Systems condition data collection and analysis
  - Capital Improvement Report collection and analysis
  - Freight facilities survey
  - Traffic counts on a regular schedule
  - Annual high-crash location data collection and analysis
  - Bikeway/Sidewalk Monitoring
  - Transit system capital inventory (may not apply to RPO)

- 2.3.2 Administrative Activities: 565 staff hours
  MORPC will be acting as staff for the CORPO and will therefore be completing some of the administrative tasks. These tasks may include but are not limited to report writing, scheduling, organization and documentation.

2.4 MORPC/CORPO Committee & Subcommittee Structure Charts: Where will the RPO fit into MORPC’s current committee structure? *(See Figures 2 & 3)*
• 1 County Subcommittee for each CORPO county
• Subcommittee Role - Planning body for all county transportation planning

• Priority Members
  • County Commissioner
  • County Engineer
  • Largest city in the county
  • Full members of MORPC within county

• Suggested Members
  • Cities, villages & townships
  • Regional planning commissions
  • Transportation agencies
  • Vehicle for hire companies
  • Providers serving individuals with disabilities
  • Providers serving seniors
  • Providers serving at-risk populations

• Other Important Members
  • Ohio Department of Transportation
  • Business and general citizenry
  • At the pleasure of the participating Board of County Commissioners

• 3 members per County Subcommittee
• Committee Role - Coordination of all RPO Planning for the MORPC region and division of resources. The frequency of activity for this committee should be primarily as needed. Most to all of the planning will happen at the county subcommittee level.

• Members must be both: members of the county subcommittee and members of the Commission

Figure 3: CORPO Committee Structure
3.0 **Proposed Schedule:**

- October 1, 2016: ODOT Approval (able to spend federal dollars)
- November 1, 2016: Counties Establish List of Subcommittees and Two CORPO Members
- November 15, 2016: Initial 14 CORPO Committee Members select Final Seven CORPO Members
- December 15, 2016: First CORPO Committee Meeting held/Bylaws Approved
- January 30, 2017: Draft County/CORPO Transportation Plan Templates Available
- January 30, 2017: Begin Subcommittee Comment Period on Goals & Objectives
- February 28, 2017: Final County/CORPO Transportation Plan Template Approved
- February 28, 2017: End Public Comment Period on Goals & Objectives
- March 31, 2017: Draft Goals and Objectives Sections Available
- May 15, 2017: Second CORPO Committee Meeting Held
- June 15, 2017: Draft Existing Conditions Sections Available
- July 15, 2017: Draft Future Conditions Sections Available
- September 15, 2017: Draft Fiscal Analysis Sections Available
- October 15, 2017: Draft Plan Recommendations Sections Available
- November 15 - December 15, 2017: Individual County Transportation Plans Comment Period
- February 1, 2018: Individual County Transportation Plans Finalized
- February 15, 2018: Individual County Transportation Plans Adopted
- March 1 to April 1, 2018: CORPO Plan Subcommittee Comment Period
- April 15, 2018: Third CORPO Committee Meeting Held
- May 1, 2018: CORPO Transportation Plan Finalized
- June 30, 2018: CORPO Transportation Plan Adopted

Staff may attend CORPO member county subcommittee meetings during the planning process as well as events related to the public comment period. It is expected that this portion of the process will be facilitated by each CORPO member county.
4.0 **Budget:**

The CORPO total budget is $357,218.72. The estimated hours and budget associated with each deliverable and planning activity during the RPO Pilot Program are shown below in table one:

<table>
<thead>
<tr>
<th>Budget</th>
<th>Total Staff Hours: 4,674</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2 Program Years</strong></td>
<td>$ 357,218.72</td>
</tr>
<tr>
<td>SFY 2017 Direct Labor/Fringe/Indirect Cost</td>
<td>$ 169,650.53</td>
</tr>
<tr>
<td>SFY 2018 Direct Labor/Fringe/Indirect Cost</td>
<td>$ 169,650.53</td>
</tr>
<tr>
<td>Direct Expenses</td>
<td>$ 17,917.66</td>
</tr>
<tr>
<td>Local Share</td>
<td>$(35,721.88)</td>
</tr>
<tr>
<td>Request for SFY17 &amp; SFY18 RPO Grant</td>
<td>$ 321,496.84</td>
</tr>
</tbody>
</table>

Table 1: CORPO Budget

4.1 **Categorizing Eligible Expenses**

Program Direct Labor Expenses are subject to the Fringe Benefit and Indirect Cost Rates defined and agreed to by MORPC and ODOT in the CY 2016 MORPC Cost Allocation Plan and subsequent Fringe Benefit and Indirect Cost Rate Agreement. Other Eligible Direct Costs are identified in the above table.

Staff will categorize all costs consistent with definitions of the CY 2016 MORPC Cost Allocation Plan when preparing any budget, invoice, or any other report. Additionally, staff will maintain a cost accounting system sufficient to comply with 49 CFR Part 18 Section 18.20.
5.0 MORPC RTPO Resolution

Memorandum

TO: Mid-Ohio Regional Planning Commission
   Executive Committee

FROM: Thea Walsh, Director
   Transportation Systems and Funding

DATE: June 3, 2016

SUBJECT: Proposed Resolution 06-16: “TO DESIGNATE THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION AREA AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION AND ENTER INTO AN AGREEMENT FOR UP TO $450,000 WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR ADMINISTRATION OF THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION”

On July 1, 2016, MORPC will submit a proposal to the Ohio Department of Transportation (ODOT) for up to $450,000 ($225,000 annually for two years) to administer transportation planning services for the Central Ohio Rural Transportation Planning Organization (RTPO).

This resolution will be submitted to ODOT on July 1, 2016 with the proposal. As a transportation funded service to an existing work element in MORPC’s State Fiscal Year 2017 Planning Work Program, sister resolution T-6-16 was created for Transportation Policy Committee approval. This resolution:

1. Recognizes the development of the Central Ohio RTPO Area of MORPC as (Fairfield, Knox, Madison, Marion, Morrow, Pickaway and Union Counties).

2. Agrees to MORPC providing administrative services to that RTPO Area.

3. Authorizes the Executive Director to submit a proposal to the Ohio Department of Transportation (ODOT) for up to $450,000 to administer transportation planning services for the Central Ohio Rural Transportation Planning Organization (RTPO).

Upon authorization and ODOT’s approval of the proposal Transportation Planning Services for the Central Ohio RTPO will commence in July 2016.

Attachment: Resolution 06-16
RESOLUTION 06-16

"TO DESIGNATE THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION AREA AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION AND ENTER INTO AN AGREEMENT FOR UP TO $450,000 WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR ADMINISTRATION OF THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION"

WHEREAS, the Rural Transportation Planning Organization (RTPO) Program, administered by the Ohio Department of Transportation, has piloted a statewide RTPO program for regional organizations like MORPC to assist rural counties with their transportation planning needs; and

WHEREAS, the RTPO Program, administered by the Ohio Department of Transportation, has supported the initiation of a Central Ohio RTPO; and

WHEREAS, seven counties (Fairfield, Knox, Madison, Marion, Morrow, Pickaway and Union) in Central Ohio have agreed in principle to a Memorandum of Understanding with MORPC to form the Central Ohio RTPO on July 1, 2016; and

WHEREAS, the seven counties of the Central Ohio RTPO via the Memorandum of Understanding have also agreed to MORPC providing the administrative services of the Central Ohio RTPO for the next five years; and

WHEREAS, MORPC will submit a proposal to the Ohio Department of Transportation for up to $450,000 ($225,000 annually for two years) to administer transportation planning services for the Central Ohio RTPO; now therefore.

BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE MID-OHIO REGIONAL PLANNING COMMISSION:

Section 1. Designates that the RTPO Area of MORPC as Fairfield, Knox, Madison, Marion, Morrow, Pickaway and Union Counties in Ohio.

Section 2. That the executive director is authorized to submit a proposal to the Ohio Department of Transportation for up to $450,000 to administer transportation planning services for the Central Ohio RTPO.

Section 3. That the executive director is hereby authorized to approve one or more extensions of time not to exceed 180 days in the aggregate for performance of services under the foregoing agreements and contract changes not to exceed 20 percent of the total agreement price without further authorization from this commission.

Section 4. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.

Section 5. That this commission finds and determines that all formal deliberations and actions of this commission concerning and relating to the adoption of this resolution were taken in open meetings of this commission.

Matt Greason, Chair
MID-OHIO REGIONAL PLANNING COMMISSION
Resolution 06-16
Page 2

Effective date: June 9, 2016
Submitted by: Thea Welsh, Director, Transportation Systems and Funding
Prepared by: Thea Welsh, Director, Transportation Systems and Funding
For action date: June 9, 2016
6.0 **CORPO MEMORANDA OF UNDERSTANDING**

**IN THE ORDER OF: FAIRFIELD, KNOX, MADISON, MARION, MORROW, PICKAWAY, UNION**

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**Fairfield County Regional Planning Commission**

Courthouse, 210 East Main Street • Room 302

Lancaster, Ohio 43130

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June 7, 2016

Ms. Thea Walsh
MORPC
111 Liberty Street, Suite 100
Columbus, OH 43215

Dear Ms. Walsh:

Enclosed please find the Rural Transportation Planning Organization – Memorandum of Understanding with Fairfield County. Please have William sign it and return a fully executed copy to my attention. Thanks for your assistance on this matter.

Sincerely,

[Signature]

Holly R. Mattei, AICP
Executive Director

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Holly R. Mattei, AICP
Executive Director
email: rpc@co.fairfield.oh.us
EXHIBIT A

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE Fairfield BOARD OF COUNTY COMMISSIONERS AND

THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission and the Fairfield Board of County Commissioners represents a mutual understanding and partnership in the creation of the Central Ohio Rural Transportation Planning Organization.

1.0 PARTIES

The two parties to this MOU are The Fairfield Board of County Commissioners (hereinafter “BOARD”); and the Mid-Ohio Regional Planning Commission (hereinafter “MORPC”), collectively “parties" or individually "party.”

2.0 BACKGROUND AND PURPOSE

On July 1, 2013, the Ohio Department of Transportation (ODOT) began a two-year pilot program with five multi-county planning organizations (or councils of government), providing them with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPOs), and ODOT. Much of Ohio’s non-metropolitan local official coordination occurs among ODOT and these organizations. The five organizations recognized as Regional Transportation Planning Organizations and are now referred to as Rural Transportation Planning Organizations (RTPOs), cover 34 non-metropolitan counties in Ohio. These RTPOs along with Economic Development Districts (EDDs), County Engineers, County Commissioners, Public Transit Agencies, City Councils, Mayors and Township Trustees act as Ohio’s stakeholders in the Rural Consultation Process.

On January 29, 2015, MORPC proposed to ODOT the development of a Rural Transportation Planning Organization (RTPO) for Central Ohio counties outside of its MPO area. The RTPO would have its own committee structure supported by MORPC.

On February 24, 2015, ODOT responded to MORPC’s proposal with conditional criteria for development of a MORPC supported RTPO. Since ODOT’s response, MORPC has been working with counties in its region to form a Central Ohio RTPO.

On March 25, 2016, ODOT authorized the Central Ohio RTPO area to organize as an RTPO, per ODOT’s authority under 23 USC § 135(m), as amended: a State may establish and designate regional (rural) transportation planning organizations to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of nonmetropolitan areas of the State.

The Central Ohio RTPO geographic footprint is counties wholly or partially outside the MORPC MPO area but within the MORPC 15-county Area of Interest. The Central Ohio RTPO is a voluntary forum for cooperative decision-making through the consolidation of county-level long-range transportation plans and transportation Improvement programs.
3.0 General Responsibilities of both the BOARD and MORPC

3.1 Each party will assign a liaison to serve as the primary point of contact for purposes of this understanding.

3.2 Develop and maintain, in cooperation with ODOT, rural long-range multimodal transportation plans.

3.3 Develop a rural transportation improvement program for consideration by ODOT.

3.4 Foster the coordination of county, municipal and township planning, land use, and economic development plans with State, regional and local transportation plans and programs.

3.5 Provide technical assistance to local officials.

3.6 When appropriate, participate in national, multistate, and State transportation policy and planning development processes to ensure local input of nonmetropolitan areas.

3.7 Provide a forum for public participation in the statewide, regional and rural transportation planning processes.

3.8 Consider and share plans and programs with neighboring rural transportation planning organizations and metropolitan planning organizations.

3.9 Support and enhance the statewide planning process.

3.10 Review this Memorandum of Understanding at least five years after execution and replace or terminate it as determined during the review.

4.0 Specific Roles and Responsibilities of the Board of County Commissioners

By this memorandum of understanding, the BOARD agrees to:

4.1 Maintain membership in good standing with MORPC throughout the planning process and pay dues (including RTPO rate) upon the fee schedule of ten cents per capita, or as a non-member pay an annual fee for service of $7,500. This requirement is waived for the first two years (the term of MORPC's first administrative service agreement with ODOT anticipated to be July 1, 2018 through June 30, 2020).

4.2 Establish a local County Sub-committee of the RTPO for Fairfield County, the majority of which shall consist of county, township, and municipal local officials, or their designees, and, as appropriate, additional representatives from the ODOT, private business, transportation service providers, economic development practitioners, and/or the public in the county. This structure complies with the recommendations from 23 USC § 135(m), as amended.

4.3 Actively participate on behalf of the County in the County Sub-committee transportation planning processes and meetings, and encourage local governments to do the same.

4.4 Appoint two elected officials and their respective designees to serve as members of the County Subcommittee to the Central Ohio RTPO.
5.0 Specific Roles and Responsibilities of the Mid-Ohio Regional Planning Commission

By the memorandum of understanding the MORPC agrees to:

5.1 Maintain an ODOT-recognizetd RTPO, which is a multi-jurisdictional organization of non-MPO local officials or their designees who volunteer for such organization and representatives of local transportation systems who volunteer for such organization, as required from 23 USC § 135(m), as amended.

5.2 Serve as the fiscal and administrative agent for the Central Ohio RTPO providing professional planning, management, and administrative support, as required from 23 USC § 135(m), as amended.

5.3 Specifically serve as administrative staff for each County Sub-committee transportation planning processes and meetings in the Central Ohio RTPO.

5.4 Assist the members of the County Sub-committees in the establishment of, and serve, the Central Ohio RTPO Committee.

6.0 Terms of Memorandum

6.1 This Memorandum of Understanding is effective on July 1, 2016. The Memorandum expires on the five year anniversary of that date.

6.2 Future relationships between the Central Ohio RTPO and the County shall be recorded via a cooperation agreement.

6.3 Either party may withdraw from participation in the MOU by providing 6-months advanced notification to the other party and resolution passed by their governing body.

6.4 Amendment of this MOU shall only be by a written document signed by the parties.

7.0 Contractual Obligations

7.1 Except for Sections 4.0, 5.0, and 6.0 of this MOU, this is not a legally binding contract but rather an understanding between the two parties and as such shall have no force in law and is not enforceable by any court for any reason.
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE FAIRFILD BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

MORPC

Executive Director
William Murdock

Printed Name
7/5/2016

Date

BOARD

County Commissioner
David Levacy

Printed Name
4/7/114

Date

BOARD

County Commissioner
Stephen Davis

Printed Name
4/7/114

Date

APPROVED AS TO FORM ONLY:

Jason M. Dolin, Asst. Prosecutor
Fairfield County, Ohio
Date: 5/36/114
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE KNOX BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission and The Knox Board of County Commissioners represents a mutual understanding and partnership in the creation of the Central Ohio Rural Transportation Planning Organization.

1.0 PARTIES

The two parties to this MOU are The Knox Board of County Commissioners (hereinafter “BOARD”); and the Mid-Ohio Regional Planning Commission (hereinafter “MORPC”); collectively “parties” or individually “party.”

2.0 BACKGROUND AND PURPOSE

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3.1 Each party will assign a liaison to serve as the primary point of contact for purposes of this understanding.

3.2 Develop and maintain, in cooperation with ODOT, rural long-range multimodal transportation plans.

3.3 Develop a rural transportation improvement program for consideration by ODOT.

3.4 Foster the coordination of county, municipal and township planning, land use, and economic development plans with State, regional and local transportation plans and programs.

3.5 Provide technical assistance to local officials.

3.6 When appropriate, participate in national, multistate, and State transportation policy and planning development processes to ensure local input of nonmetropolitan areas.

3.7 Provide a forum for public participation in the statewide, regional and rural transportation planning processes.

3.8 Consider and share plans and programs with neighboring rural transportation planning organizations and metropolitan planning organizations.

3.9 Support and enhance the statewide planning process.

3.10 Review this Memorandum of Understanding at least five years after execution and replace or terminate it as determined during the review.

4.0 Specific Roles and Responsibilities of the Board of County Commissioners

By this memorandum of understanding, the BOARD agrees to:

4.1 Maintain membership in good standing with MORPC throughout the planning process and pay dues (including RTPO rate) upon the fee schedule of ten cents per capita, or as a non-member pay an annual fee for service of $7,500. This requirement is waived for the first two years (the term of MORPC’s first administrative service agreement with ODOT anticipated to be July 1, 2016 through June 30, 2018).

4.2 Establish a local County Sub-committee of the RTPO for Knox County, the majority of which shall consist of county, township, and municipal local officials, or their designees, and, as appropriate, additional representatives from the ODOT, private business, transportation service providers, economic development practitioners, and/ or the public in the county. This structure complies with the recommendations from 23 USC § 335(m), as amended.

4.3 Actively participate on behalf of the County in the County Sub-committee transportation planning processes and meetings, and encourage local governments to do the same.
4.4 Appoint two elected officials and their respective designees to serve as members of the County Subcommittee to the Central Ohio RTPO.

5.0 Specific Roles and Responsibilities of the Mid-Ohio Regional Planning Commission

By this memorandum of understanding the MORPC agrees to:

5.1 Maintain an ODOT-recognized RTPO, which is a multi-jurisdictional organization of non-MPO local officials or their designees who volunteer for such organization and representatives of local transportation systems who volunteer for such organization, as required from 23 USC § 135(m), as amended.

5.2 Serve as the fiscal and administrative agent for the Central Ohio RTPO providing professional planning, management, and administrative support, as required from 23 USC § 135(m), as amended.

5.3 Specifically serve as administrative staff for each County Sub-committee transportation planning processes and meetings in the Central Ohio RTPO.

5.4 Assist the members of the County Sub-committees in the establishment of, and serve, the Central Ohio RTPO Committee.

6.0 Terms of Memorandum

6.1 This Memorandum of Understanding is effective on July 1, 2016. The Memorandum expires on the five year anniversary of that date.

6.2 Future relationships between the Central Ohio RTPO and the County subsequent to this MOU shall be recorded via a cooperation agreement.

6.3 Either party may withdraw from participation in the MOU by providing 6-months advanced notification to the other party and resolution passed by their governing body.

6.4 Amendment of this MOU shall only be by a written document signed by both parties.

7.0 Contractual Obligations

7.1 Except for Sections 4.0, 5.0, and 6.0 of this MOU, this is not a legally binding contract but rather an understanding between the two parties and as such shall have no force in law and is not enforceable by any court for any reason.
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE KNOX BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

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MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission and The Board of County Commissioners represents a mutual understanding and partnership in the creation of the Central Ohio Rural Transportation Planning Organization.

1.0 PARTIES

The two parties to this MOU are The Board of County Commissioners (hereinafter "BOARD"); and the Mid-Ohio Regional Planning Commission (hereinafter "MORPC"); collectively "parties" or individually "party."

2.0 BACKGROUND AND PURPOSE

On July 1, 2013, the Ohio Department of Transportation (ODOT) began a two-year pilot program with five multi-county planning organizations (or councils of government), providing them with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPOs), and ODOT. Much of Ohio’s non-metropolitan local official coordination occurs among ODOT and these organizations. The five organizations recognized as Regional Transportation Planning Organizations and are now referred to as Rural Transportation Planning Organizations (RTPOs), cover 34 non-metropolitan counties in Ohio. These RTPOs along with Economic Development Districts (EDDs), County Engineers, County Commissioners, Public Transit Agencies, City Councils, Mayors and Township Trustees act as Ohio’s stakeholders in the Rural Consultation Process.

On January 29, 2015, MORPC proposed to ODOT the development of a Rural Transportation Planning Organization (RTPO) for Central Ohio counties outside of its MPO area. The RTPO would have its own committee structure supported by MORPC.

On February 24, 2015, ODOT responded to MORPC’s proposal with conditional criteria for development of a MORPC supported RTPO. Since ODOT’s response, MORPC has been working with counties in its region to form a Central Ohio RTPO.

On March 25, 2016, ODOT authorized the Central Ohio RTPO area to organize as an RTPO, per ODOT’s authority under 23 USC § 135(m), as amended: a State may establish and designate regional (rural) transportation planning organizations to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of nonmetropolitan areas of the State.

The Central Ohio RTPO geographic footprint is counties wholly or partially outside the MORPC MPO area but within the MORPC 15-county Area of Interest. The Central Ohio RTPO is a voluntary forum for cooperative decision-making through the consolidation of county-level long-range transportation plans and transportation improvement programs.
3.0 General Responsibilities of both the BOARD and MORPC

3.1 Each party will assign a liaison to serve as the primary point of contact for purposes of this understanding.

3.2 Develop and maintain, in cooperation with ODOT, rural long-range multimodal transportation plans.

3.3 Develop a rural transportation improvement program for consideration by ODOT.

3.4 Foster the coordination of county, municipal and township planning, land use, and economic development plans with State, regional and local transportation plans and programs.

3.5 Provide technical assistance to local officials.

3.6 When appropriate, participate in national, multistate, and State transportation policy and planning development processes to ensure local input of nonmetropolitan areas.

3.7 Provide a forum for public participation in the statewide, regional and rural transportation planning processes.

3.8 Consider and share plans and programs with neighboring rural transportation planning organizations and metropolitan planning organizations.

3.9 Support and enhance the statewide planning process.

3.10 Review this Memorandum of Understanding at least five years after execution and replace or terminate it as determined during the review.

4.0 Specific Roles and Responsibilities of the Board of County Commissioners

By this memorandum of understanding, the BOARD agrees to:

4.1 Maintain membership in good standing with MORPC throughout the planning process and pay dues (including RTPO rate) upon the fee schedule of ten cents per capita, or as a non-member pay an annual fee for service of $7,000. This requirement is waived for the first two years (the term of MORPC's first administrative service agreement with ODOT anticipated to be July 1, 2016 through June 30, 2018).

4.2 Establish a local County Sub-committee of the RTPO for Madison County, the majority of which shall consist of county, township, and municipal local officials, or their designees, and, as appropriate, additional representatives from the ODOT, private business, transportation service providers, economic development practitioners, and/or the public in the county. This structure complies with the recommendations from 23 USC § 136(m), as amended.

4.3 Actively participate on behalf of the County in the County Sub-committee transportation planning processes and meetings, and encourage local governments to do the same.

4.4 Appoint two elected officials and their respective designees to serve as members of the County Subcommittee to the Central Ohio RTPO.
5.0 Specific Roles and Responsibilities of the Mid-Ohio Regional Planning Commission

By the memorandum of understanding the MORPC agrees to:

5.1 Maintain an ODOT-recognized RTPO, which is a multi-jurisdictional organization of non MPO local officials or their designees who volunteer for such organization and representatives of local transportation systems who volunteer for such organization, as required from 23 USC § 135(m), as amended.

5.2 Serve as the fiscal and administrative agent for the Central Ohio RTPO providing professional planning, management, and administrative support, as required from 23 USC § 135(m), as amended.

5.3 Specifically serve as administrative staff for each County Sub-committee transportation planning processes and meetings in the Central Ohio RTPO.

5.4 Assist the members of the County Sub-committees in the establishment of, and serve, the Central Ohio RTPO Committee.

6.0 Terms of Memorandum

6.1 This Memorandum of Understanding is effective on July 1, 2016. The Memorandum expires on the five year anniversary of that date.

6.2 Future relationships between the Central Ohio RTPO and the County shall be recorded via a cooperation agreement.

6.3 Either party may withdraw from participation in the MOU by providing 6-months advanced notification to the other party and resolution passed by their governing body.

6.4 Amendment of this MOU shall only be by a written document signed by the parties.

7.0 Contractual Obligations

7.1 Except for Sections 4.0, 5.0, and 6.0 of this MOU, this is not a legally binding contract but rather an understanding between the two parties and as such shall have no force in law and is not enforceable by any court for any reason.
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

MORPC

William M. Muro
Executive Director
William M. Murdock
Printed Name
7/15/2016
Date

BOARD

[Signature]
County Commissioner
Paul J. Gross
Printed Name
6/27/16
Date

BOARD

[Signature]
County Commissioner
Mark A. Forrest
Printed Name
4-27-16
Date

BOARD

[Signature]
County Commissioner
David Dwayne
Printed Name
6-27-16
Date
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF MARION COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission and The Board of Marion County Commissioners represents a mutual understanding and partnership in the creation of the Central Ohio Rural Transportation Planning Organization.

1.0 PARTIES

The two parties to this MOU are The Board of Marion County Commissioners (hereinafter “BOARD”); and the Mid-Ohio Regional Planning Commission (hereinafter “MORPC”); collectively “parties” or individually “party.”

2.0 BACKGROUND AND PURPOSE

On July 3, 2013, the Ohio Department of Transportation (ODOT) began a two-year pilot program with five multi-county planning organizations (or councils of government), providing them with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPOs), and ODOT. Much of Ohio’s non-metropolitan local official coordination occurs among ODOT and these organizations. The five organizations recognized as Regional Transportation Planning Organizations and are now referred to as Rural Transportation Planning Organizations (RTPOs), cover 34 non-metropolitan counties in Ohio. These RTPOs along with Economic Development Districts (EDDs), County Engineers, County Commissioners, Public Transit Agencies, City Councils, Mayors and Township Trustees act as Ohio’s stakeholders in the Rural Consultation Process.

On January 29, 2015, MORPC proposed to ODOT the development of a Rural Transportation Planning Organization (RTPO) for Central Ohio counties outside of its MPO area. The RTPO would have its own committee structure supported by MORPC.

On February 24, 2015, ODOT responded to MORPC’s proposal with conditional criteria for development of a MORPC supported RTPO. Since ODOT’s response, MORPC has been working with counties in its region to form a Central Ohio RTPO.

On March 25, 2016, ODOT authorized the Central Ohio RTPO area to organize as an RTPO, per ODOT’s authority under 23 USC § 135(m), as amended: a State may establish and designate regional (rural) transportation planning organizations to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of nonmetropolitan areas of the State.

The Central Ohio RTPO geographic footprint is counties wholly or partially outside the MORPC MPO area but within the MORPC 15-county Area of Interest. The Central Ohio RTPO is a voluntary forum for cooperative decision-making through the consolidation of county-level long-range transportation plans and transportation improvement programs.
3.0 General Responsibilities of both the BOARD and MORPC

3.1 Each party will assign a liaison to serve as the primary point of contact for purposes of this understanding.

3.2 Develop and maintain, in cooperation with ODOT, rural long-range multimodal transportation plans.

3.3 Develop a rural transportation improvement program for consideration by ODOT.

3.4 Foster the coordination of county, municipal and township planning, land use, and economic development plans with State, regional and local transportation plans and programs.

3.5 Provide technical assistance to local officials.

3.6 When appropriate, participate in national, multistate, and State transportation policy and planning development processes to ensure local input of nonmetropolitan areas.

3.7 Provide a forum for public participation in the statewide, regional and rural transportation planning processes.

3.8 Consider and share plans and programs with neighboring rural transportation planning organizations and metropolitan planning organizations.

3.9 Support and enhance the statewide planning process.

3.10 Review this Memorandum of Understanding at least two years after execution and replace or terminate it as determined during the review.

4.0 Specific Roles and Responsibilities of the Board of County Commissioners

By this memorandum of understanding, the BOARD agrees to:

4.1 Maintain membership in good standing with MORPC throughout the planning process for two years (the term of MORPC’s first administrative service agreement with ODOT anticipated to be July 1, 2016 through June 30, 2018). All MORPC dues and annual fees will be waived for the full two year term.

4.2 Establish a local County Sub-committee of the RTPO for Marion County, the majority of which shall consist of county, township, and municipal local officials, or their designees, and, as appropriate, additional representatives from the ODOT, private business, transportation service providers, economic development practitioners, and/or the public in the county. This structure complies with the recommendations from 23 USC § 335(m), as amended.

4.3 Actively participate on behalf of the County in the County Sub-committee transportation planning processes and meetings, and encourage local governments to do the same.
4.4 Appoint two elected officials and their respective designees to serve as members of the County Subcommittee to the Central Ohio RTPO.

5.0 Specific Roles and Responsibilities of the Mid-Ohio Regional Planning Commission

By the memorandum of understanding the MORPC agrees to:

5.1 Maintain an ODOT-recognized RTPO, which is a multi-jurisdictional organization of non-MPO local officials or their designees who volunteer for such organization and representatives of local transportation systems who volunteer for such organization, as required from 23 USC § 135(m), as amended.

5.2 Serve as the fiscal and administrative agent for the Central Ohio RTPO providing professional planning, management, and administrative support, as required from 23 USC § 135(m), as amended.

5.3 Specifically serve as administrative staff for each County Sub-committee transportation planning processes and meetings in the Central Ohio RTPO.

5.4 Assist the members of the County Sub-committees in the establishment of, and serve, the Central Ohio RTPO Committee.

6.0 Terms of Memorandum

6.1 This Memorandum of Understanding is effective on July 3, 2016. The Memorandum expires on the two year anniversary of that date.

6.2 Future relationships between the Central Ohio RTPO and the County shall be recorded via a cooperation agreement.

6.3 Either party may withdraw from participation in the MOU by providing 6-months advanced notification to the other party and resolution passed by their governing body.

6.4 Amendment of this MOU shall only be by a written document signed by the parties.

7.0 Contractual Obligations

7.1 Except for Sections 4.0, 5.0, and 6.0 of this MOU, this is not a legally binding contract but rather an understanding between the two parties and as such shall have no force in law and is not enforceable by any court for any reason.
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE Marion BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

MORPC

Willie Martin
Executive Director
William Murdock
Printed Name
7/5/2016
Date

BOARD

A. D. Appel
County Commissioner
Appel
Printed Name
6-28-2016
Date

BOARD

Bennett E. Atwell
County Commissioner
Kenneth H. Fairson
Printed Name
5-28-2016
Date

Approved as to form

Marion County Assistant Prosecutor David Stamolis

6/29/2016
Date
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MORROW BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission and the Morrow Board of County Commissioners represents a mutual understanding and partnership in the creation of the Central Ohio Rural Transportation Planning Organization.

1.0 PARTIES

The two parties to this MOU are The Morrow Board of County Commissioners (hereinafter “BOARD”); and the Mid-Ohio Regional Planning Commission (hereinafter “MORPC”); collectively “parties” or individually “party.”

2.0 BACKGROUND AND PURPOSE

On July 1, 2013, the Ohio Department of Transportation (ODOT) began a two-year pilot program with five multi-county planning organizations (or councils of government), providing them with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPOs), and ODOT. Much of Ohio’s non-metropolitan local official coordination occurs among ODOT and these organizations. The five organizations recognized as Regional Transportation Planning Organizations and are now referred to as Rural Transportation Planning Organizations (RTPOs), cover 34 non-metropolitan counties in Ohio. These RTPOs along with Economic Development Districts (EDDs), County Engineers, County Commissioners, Public Transit Agencies, City Councils, Mayors and Township Trustees act as Ohio’s stakeholders in the Rural Consultation Process.

On January 29, 2015, MORPC proposed to ODOT the development of a Rural Transportation Planning Organization (RTPO) for Central Ohio counties outside of its MPO area. The RTPO would have its own committee structure supported by MORPC.

On February 24, 2015, ODOT responded to MORPC’s proposal with conditional criteria for development of a MORPC supported RTPO. Since ODOT’s response, MORPC has been working with counties in its region to form a Central Ohio RTPO.

On March 28, 2016, ODOT authorized the Central Ohio RTPO area to organize as an RTPO, per ODOT’s authority under 23 USC § 135(m), as amended: a State may establish and designate regional (rural) transportation planning organizations to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of nonmetropolitan areas of the State.

The Central Ohio RTPO geographic footprint is counties wholly or partially outside the MORPC MPO area but within the MORPC 15-county Area of Interest. The Central Ohio RTPO is a voluntary forum for cooperative decision-making through the consolidation of county-level long-range transportation plans and transportation improvement programs.
3.0 General Responsibilities of both the BOARD and MORPC

3.1 Each party will assign a liaison to serve as the primary point of contact for purposes of this understanding.

3.2 Develop and maintain, in cooperation with ODOT, rural long-range multimodal transportation plans.

3.3 Develop a rural transportation improvement program for consideration by ODOT.

3.4 Foster the coordination of county, municipal and township planning, land use, and economic development plans with State, regional and local transportation plans and programs.

3.5 Provide technical assistance to local officials.

3.6 When appropriate, participate in national, multistate, and State transportation policy and planning development processes to ensure local input of nonmetropolitan areas.

3.7 Provide a forum for public participation in the statewide, regional and rural transportation planning processes.

3.8 Consider and share plans and programs with neighboring rural transportation planning organizations and metropolitan planning organizations.

3.9 Support and enhance the statewide planning process.

3.10 Review this Memorandum of Understanding at least five years after execution and replace or terminate it as determined during the review.

4.0 Specific Roles and Responsibilities of the Board of County Commissioners

By this memorandum of understanding, the BOARD agrees to:

4.1 Maintain membership in good standing with MORPC throughout the planning process and pay dues (including RTPO rate) upon the fee schedule of ten cents per capita, or as a non-member pay an annual fee for service of $7,500. This requirement is waived for the first two years (the term of MORPC's first administrative service agreement with ODOT anticipated to be July 1, 2016 through June 30, 2018).

4.2 Establish a local County Sub-committee of the RTPO for Morrow County, the majority of which shall consist of county, township, and municipal local officials, or their designees, and, as appropriate, additional representatives from the ODOT, private business, transportation service providers, economic development practitioners, and/or the public in the county. This structure complies with the recommendations from 23 USC § 135(m), as amended.

4.3 Actively participate on behalf of the County in the County Sub-committee transportation planning processes and meetings, and encourage local governments to do the same.

4.4 Appoint two elected officials and their respective designees to serve as members of the County Subcommittee to the Central Ohio RTPO.

5.0 Specific Roles and Responsibilities of the Mid-Ohio Regional Planning Commission
BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2016-0464
Date: June 28, 2016

IN THE MATTER OF APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO) AND APPOINTING MEMBERS TO SERVE ON THE RTPO COMMITTEE

It was moved by Mr. Steverson, seconded by Mr. Russell to approve the Memorandum of Understanding for the central Ohio Rural Transportation Planning Organization (RTPO) and appointing members to serve on the RTPO Committee, as follows:

WHEREAS; the Mid-Ohio Regional Planning Commission (MORPC) has requested that Marion County approve a Memorandum of Understanding (MOU) between MORPC and Marion County in the interest of creating the Central Ohio Rural Transportation Planning Organization (RTPO); and

WHEREAS; this MOU is made and entered into among the County of Marion, a political subdivision of the State of Ohio, and the Mid-Ohio Regional Planning Commission; and

WHEREAS; by the MOU the Board of County Commissioners will establish a RTPO County Subcommittee; and

WHEREAS; the Board of County Commissioners serve as the appointing authority for two members of the Central Ohio RTPO.

THEREFORE, BE IT RESOLVED; that:

1. The Memorandum of Understanding to join the Central Ohio Rural Transportation Planning Organization, a copy of which is attached hereto as Exhibit A, is hereby approved.

2. The creation of the Marion County RTPO Subcommittee.

3. Marion County Engineer Bradley K. Irons, or designee (to be identified by the appointed on an ad hoc basis), and City of Marion Mayor Scott Schertzer, or designee (to be identified by the appointed on an ad hoc basis), are hereby appointed to serve on the Marion County RTPO Subcommittee and the Central Ohio RTPO.

BE IT FURTHER RESOLVED; that a majority of the Board of Marion County Commissioners is hereby authorized to sign said MOU.

Vote on motion: Appelfeller: Ave Russell: Ave Steverson: Ave

Whereupon the resolution was declared adopted this 28th day of June 2016.

ATTEST

[Signature]

[Position]

Clerk
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE PICKAWAY BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission and The Pickaway Board of County Commissioners represents a mutual understanding and partnership in the creation of the Central Ohio Rural Transportation Planning Organization.

1.0 PARTIES

The two parties to this MOU are The Pickaway Board of County Commissioners (hereinafter "BOARD"); and the Mid-Ohio Regional Planning Commission (hereinafter "MORPC"); collectively "parties" or individually "party."

2.0 BACKGROUND AND PURPOSE

On July 1, 2013, the Ohio Department of Transportation (ODOT) began a two-year pilot program with five multi-county planning organizations (or councils of government), providing them with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPOs), and ODOT. Much of Ohio's non-metropolitan local official coordination occurs among ODOT and these organizations. The five organizations recognized as Regional Transportation Planning Organizations and are now referred to as Rural Transportation Planning Organizations (RTPOs), cover 34 non-metropolitan counties in Ohio. These RTPOs along with Economic Development Districts (EDDs), County Engineers, County Commissioners, Public Transit Agencies, City Councils, Mayors and Township Trustees act as Ohio's stakeholders in the Rural Consultation Process.

On January 29, 2015, MORPC proposed to ODOT the development of a Rural Transportation Planning Organization (RTPO) for Central Ohio counties outside of its MPO area. The RTPO would have its own committee structure supported by MORPC.

On February 24, 2015, ODOT responded to MORPC's proposal with conditional criteria for development of a MORPC supported RTPO. Since ODOT's response, MORPC has been working with counties in its region to form a Central Ohio RTPO.

On March 25, 2016, ODOT authorized the Central Ohio RTPO area to organize as an RTPO, per ODOT's authority under 23 USC § 135(m), as amended: a State may establish and designate regional (rural) transportation planning organizations to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of nonmetropolitan areas of the State.

The Central Ohio RTPO geographic footprint is counties wholly or partially outside the MORPC MPO area but within the MORPC 15-county Area of Interest. The Central Ohio RTPO is a voluntary forum for cooperative decision-making through the consolidation of county-level long-range transportation plans and transportation improvement programs.
3.0 General Responsibilities of both the BOARD and MORPC

3.1 Each party will assign a liaison to serve as the primary point of contact for purposes of this understanding.

3.2 Develop and maintain, in cooperation with ODOT, rural long-range multimodal transportation plans.

3.3 Develop a rural transportation improvement program for consideration by ODOT.

3.4 Foster the coordination of county, municipal and township planning, land use, and economic development plans with State, regional and local transportation plans and programs.

3.5 Provide technical assistance to local officials.

3.6 When appropriate, participate in national, multistate, and State transportation policy and planning development processes to ensure local input of nonmetropolitan areas.

3.7 Provide a forum for public participation in the statewide, regional and rural transportation planning processes.

3.8 Consider and share plans and programs with neighboring rural transportation planning organizations and metropolitan planning organizations.

3.9 Support and enhance the statewide planning process.

3.10 Review this Memorandum of Understanding at least five years after execution and replace or terminate it as determined during the review.

4.0 Specific Roles and Responsibilities of the Board of County Commissioners

By this memorandum of understanding, the BOARD agrees to:

4.1 Maintain membership in good standing with MORPC throughout the planning process and pay dues (including RTPO rate) upon the fee schedule of ten cents per capita, or as a non-member pay an annual fee for service of $7,500. This requirement is waived for the first two years (the term of MORPC's first administrative service agreement with ODOT anticipated to be July 1, 2016 through June 30, 2018).

4.2 Establish a local County Sub-committee of the RTPO for ____________ County, the majority of which shall consist of county, township, and municipal local officials, or their designees, and, as appropriate, additional representatives from the ODOT, private business, transportation service providers, economic development practitioners, and/or the public in the county. This structure complies with the recommendations from 23 USC § 135(m), as amended.

4.3 Actively participate on behalf of the County in the County Sub-committee transportation planning processes and meetings, and encourage local governments to do the same.

4.4 Appoint two elected officials and their respective designees to serve as members of the County Subcommittee to the Central Ohio RTPO.
5.0 Specific Roles and Responsibilities of the Mid-Ohio Regional Planning Commission

By the memorandum of understanding the MORPC agrees to:

5.1 Maintain an ODOT-recognized RTPO, which is a multi-jurisdictional organization of non-MPO local officials or their designees who volunteer for such organization and representatives of local transportation systems who volunteer for such organization, as required from 23 USC § 135(m), as amended.

5.2 Serve as the fiscal and administrative agent for the Central Ohio RTPO providing professional planning, management, and administrative support, as required from 23 USC § 135(m), as amended.

5.3 Specifically serve as administrative staff for each County Sub-committee transportation planning processes and meetings in the Central Ohio RTPO.

5.4 Assist the members of the County Sub-committees in the establishment of, and serve, the Central Ohio RTPO Committee.

6.0 Terms of Memorandum

6.1 This Memorandum of Understanding is effective on July 1, 2016. The Memorandum expires on the five year anniversary of that date.

6.2 Future relationships between the Central Ohio RTPO and the County shall be recorded via a cooperation agreement.

6.3 Either party may withdraw from participation in the MOU by providing 8-months advanced notification to the other party and resolution passed by their governing body.

6.4 Amendment of this MOU shall only be by a written document signed by the parties.

7.0 Contractual Obligations

7.1 Except for Sections 4.0, 5.0, and 6.0 of this MOU, this is not a legally binding contract but rather an understanding between the two parties and as such shall have no force in law and is not enforceable by any court for any reason.
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

MORPC

Executive Director
William Murdock

Printed Name
7/15/2016

Date

BOARD

County Commissioner
Harold Henson

Printed Name
6/21/16

Date

BOARD

County Commissioner
Brian S. Stewart

Printed Name
6/21/16

Date

BOARD

County Commissioner
Jay H. Wippel

Printed Name
6/21/16

Date
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE MORROW BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

MORPC
Executive Director
William Murdock
Printed Name
7/5/2016
Date

BOARD
County Commissioner
Printed Name
Date

BOARD
County Commissioner
Printed Name
Date
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

This Memorandum of Understanding (MOU) between the Mid-Ohio Regional Planning Commission and The Board of County Commissioners represents a mutual understanding and partnership in the creation of the Central Ohio Rural Transportation Planning Organization.

1.0 PARTIES

The two parties to this MOU are The Board of County Commissioners (hereinafter “BOARD”); and the Mid-Ohio Regional Planning Commission (hereinafter “MORPC”); collectively “parties” or individually “party.”

2.0 BACKGROUND AND PURPOSE

On July 1, 2013, the Ohio Department of Transportation (ODOT) began a two-year pilot program with five multi-county planning organizations (or councils of government), providing them with funding to conduct regional transportation planning in coordination with local stakeholders, Ohio Metropolitan Planning Organizations (MPOs), and ODOT. Much of Ohio’s non-metropolitan local official coordination occurs among ODOT and these organizations. The five organizations recognized as Regional Transportation Planning Organizations and are now referred to as Rural Transportation Planning Organizations (RTOs), cover 34 non-metropolitan counties in Ohio. These RTOs along with Economic Development Districts (EDDs), County Engineers, County Commissioners, Public Transit Agencies, City Councils, Mayors and Township Trustees act as Ohio’s stakeholders in the Rural Consultation Process.

On January 29, 2015, MORPC proposed to ODOT the development of a Rural Transportation Planning Organization (RTO) for Central Ohio counties outside of its MPO area. The RTO would have its own committee structure supported by MORPC.

On February 24, 2015, ODOT responded to MORPCs proposal with conditional criteria for development of a MORPC supported RTO. Since ODOT’s response, MORPC has been working with counties in its region to form a Central Ohio RTO.

On March 25, 2016, ODOT authorized the Central Ohio RTO area to organize as an RTO, per ODOT’s authority under 23 USC § 135(m), as amended: a State may establish and designate regional (rural) transportation planning organizations to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of nonmetropolitan areas of the State.

The Central Ohio RTO geographic footprint is counties wholly or partially outside the MORPC MPO area but within the MORPC 15-county Area of Interest. The Central Ohio RTO is a voluntary forum for cooperative decision-making through the consolidation of county-level long-range transportation plans and transportation improvement programs.
3.0 General Responsibilities of both the BOARD and MORPC

3.1 Each party will assign a liaison to serve as the primary point of contact for purposes of this understanding.

3.2 Develop and maintain, in cooperation with ODOT, rural long-range multimodal transportation plans.

3.3 Develop a rural transportation improvement program for consideration by ODOT.

3.4 Foster the coordination of county, municipal and township planning, land use, and economic development plans with State, regional and local transportation plans and programs.

3.5 Provide technical assistance to local officials.

3.6 When appropriate, participate in national, multistate, and State transportation policy and planning development processes to ensure local input of nonmetropolitan areas.

3.7 Provide a forum for public participation in the statewide, regional and rural transportation planning processes.

3.8 Consider and share plans and programs with neighboring rural transportation planning organizations and metropolitan planning organizations.

3.9 Support and enhance the statewide planning process.

3.10 Review this Memorandum of Understanding at least five years after execution and replace or terminate it as determined during the review.

4.0 Specific Roles and Responsibilities of the Board of County Commissioners

By this memorandum of understanding, the BOARD agrees to:

4.1 Maintain membership in good standing with MORPC throughout the planning process and pay dues (including RTPO rate) upon the fee schedule of ten cents per capita, or as a non-member pay an annual fee for service of $7,500. This requirement is waived for the first two years (the term of MORPC’s first administrative service agreement with ODOT anticipated to be July 1, 2018 through June 30, 2018).

4.2 Establish a local County Sub-committee of the RTPO for County, the majority of which shall consist of county, township, and municipal local officials, or their designees, and, as appropriate, additional representatives from the ODOT, private business, transportation service providers, economic development practitioners, and/or the public in the county. This structure complies with the recommendations from 23 USC § 135(m), as amended.

4.3 Actively participate on behalf of the County in the County Sub-committee transportation planning processes and meetings, and encourage local governments to do the same.

4.4 Appoint two elected officials and their respective designees to serve as members of the County Subcommittee to the Central Ohio RTPO.
5.0  Specific Roles and Responsibilities of the Mid-Ohio Regional Planning Commission

By the memorandum of understanding the MORPC agrees to:

5.1  Maintain an ODOT-recognized RTPO, which is a multi-jurisdictional organization of non-MPO local officials or their designees who volunteer for such organization and representatives of local transportation systems who volunteer for such organization, as required from 23 USC § 135(m), as amended.

5.2  Serve as the fiscal and administrative agent for the Central Ohio RTPO providing professional planning, management, and administrative support, as required from 23 USC § 135(m), as amended.

5.3  Specifically serve as administrative staff for each County Sub-committee transportation planning processes and meetings in the Central Ohio RTPO.

5.4  Assist the members of the County Sub-committees in the establishment of, and serve, the Central Ohio RTPO Committee.

6.0  Terms of Memorandum

6.1  This Memorandum of Understanding is effective on July 1, 2016. The Memorandum expires on the five year anniversary of that date.

6.2  Future relationships between the Central Ohio RTPO and the County shall be recorded via a cooperation agreement.

6.3  Either party may withdraw from participation in the MOU by providing 6-months advanced notification to the other party and resolution passed by their governing body.

6.4  Amendment of this MOU shall only be by a written document signed by the parties.

7.0  Contractual Obligations

7.1  Except for Sections 4.0, 5.0, and 6.0 of this MOU, this is not a legally binding contract but rather an understanding between the two parties and as such shall have no force in law and is not enforceable by any court for any reason.
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE WASHINGTON BOARD OF COUNTY COMMISSIONERS AND
THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC)

MORPC

Executive Director
William Murdock
Printed Name
William Murdock
Date
7/31/2016

BOARD

County Commissioner
Steve Stolle
Printed Name
Steve Stolle
Date
6/31/16

BOARD

County Commissioner
Gary Lee
Printed Name
Gary Lee
Date
6/31/16

BOARD

County Commissioner
Charles Hall
Printed Name
Charles Hall
Date
6/31/16
A RESOLUTION OF THE KNOX COUNTY COMMISSION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO) AND APPOINTING MEMBERS TO SERVE ON RTPO COMMITTEE – 564-2016

Mrs. Bemiller moved the adoption of the following resolution:

BE IT RESOLVED BY, A MEMORANDUM OF UNDERSTANDING AMONG KNOX COUNTY, OHIO, AND THE MID-OHIO REGIONAL PLANNING COMMISSION TO CREATE THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO).

This Memorandum of Understanding is made and entered into among the County of Knox, a political subdivision of the of the State of Ohio, and the Mid-Ohio Regional Planning Commission,“

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has requested that Knox County approve a Memorandum of Understanding between MORPC and Knox County in the interest of creating the Central Ohio Rural Transportation Planning Organization (RTPO); and

WHEREAS, by the Memorandum of Understanding the Board of County Commissioners will establish a RTPO County Subcommittee; and

WHEREAS, the Board of County Commissioners serve as the appointing authority for two members of Central Ohio RTPO.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. The Memorandum of Understanding to join the Central Ohio Rural Transportation Planning Organization, a copy of which is hereto as Attachment 1, is hereby approved.

2. The creation of the Knox County RTPO Subcommittee.

3. Appointing Teresa Bemiller, Commissioner, or designee on an ad hoc basis, and Appointing Jeffry Harris, Area Development Foundation Director, designee or other designee on an ad hoc basis, are hereby appointed to serve on the County RTPO Subcommittee and the Central Ohio RTPO.
Mr. Reed seconded the adoption of the above resolution and upon roll call, the vote resulted as follows:

Mrs. Bemiller, Aye
Mr. Collier, Absent
Mr. Reed, Aye

CERTIFICATION

The above resolution was adopted at a regular session of the Board of Knox County Commissioners held on Monday, June 23, 2014, and entered into Commissioners’ Journal No. 83.

Rochelle R. Shackle
Rochelle R. Shackle, Clerk/Administrator
Board of Knox County Commissioners
RESOLUTION XXX - XX

A RESOLUTION OF THE MADISON COUNTY COMMISSION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO) AND APPOINTING MEMBERS TO SERVE ON RTPO COMMITTEE

BE IT RESOLVED BY A MEMORANDUM OF UNDERSTANDING AMONG MADISON COUNTY, OHIO, AND THE MID-OHIO REGIONAL PLANNING COMMISSION TO CREATE THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO).

This Memorandum of Understanding is made and entered into among the County of Madison, a political subdivision of the of the State of Ohio, and the Mid-Ohio Regional Planning Commission, as

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has requested that Madison County approve a Memorandum of Understanding between MORPC and Madison County in the interest of creating the Central Ohio Rural Transportation Planning Organization (RTPO); and

WHEREAS, by the Memorandum of Understanding the Board of County Commissioners will establish an RTPO County Subcommittee; and

WHEREAS, the Board of County Commissioners serve as the appointing authority for two members of Central Ohio RTPO.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. The Memorandum of Understanding to join the Central Ohio Rural Transportation Planning Organization, a copy of which is hereto as Attachment 1, is hereby approved.

2. The creation of the Madison County RTPO Subcommittee.

3. Appointing Madison (must be an elected official) or designee (identified or identified by the appointed on an ad hoc basis), and Appointing Madison (must be an elected official) or designee (identified or identified by the appointed on an ad hoc basis), are hereby appointed to serve on the County RTPO Subcommittee and the Central Ohio RTPO.

Commissioner [Name] moved, Commissioner [Name] seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner [Name], Commissioner [Name], Commissioner [Name]

I, [Name] Clerk to the Board of Madison County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Madison County Commissioners, under the date of June 27, 2016.

[Name] Clerk

copy: County Engineer
County Planning

Attachment 1
BOARD OF MARION COUNTY COMMISSIONERS

RESOLUTION #2016-0464
Date: June 28, 2016

IN THE MATTER OF APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO) AND APPOINTING MEMBERS TO SERVE ON THE RTPO COMMITTEE

It was moved by Mr. Stiverson, seconded by Mr. Russell to approve the Memorandum of Understanding for the central Ohio Rural Transportation Planning Organization (RTPO) and appointing members to serve on the RTPO Committee, as follows:

WHEREAS; the Mid-Ohio Regional Planning Commission (MORPC) has requested that Marion County approve a Memorandum of Understanding (MOU) between MORPC and Marion County in the interest of creating the Central Ohio Rural Transportation Planning Organization (RTPO); and

WHEREAS; this MOU is made and entered into among the County of Marion, a political subdivision of the State of Ohio, and the Mid-Ohio Regional Planning Commission; and

WHEREAS; by the MOU the Board of County Commissioners will establish a RTPO County Subcommittee; and

WHEREAS; the Board of County Commissioners serve as the appointing authority for two members of the Central Ohio RTPO.

THEREFORE, BE IT RESOLVED; that:

1. The Memorandum of Understanding to join the Central Ohio Rural Transportation Planning Organization, a copy of which is attached hereto as Exhibit A, is hereby approved.

2. The creation of the Marion County RTPO Subcommittee.

3. Marion County Engineer Bradley K. Iowa, or designee (to be identified by the appointed on an ad hoc basis), and City of Marion Mayor Scott Schertzler, or designee (to be identified by the appointed on an ad hoc basis), are hereby appointed to serve on the Marion County RTPO Subcommittee and the Central Ohio RTPO.

BE IT FURTHER RESOLVED; that a majority of the Board of Marion County Commissioners is hereby authorized to sign said MOU.

Vote on motion: Appelfeller: Aye Russell: Aye Stiverson: Aye

Whereupon the resolution was declared adopted this 28th day of June 2016.

ATTEST ________________________________

Clerk
June 27, 2016

Shane Farnsworth, Director
Morrow County Economic Development Office
80 N. Walnut Street, Suite B
Mt. Gilead, Ohio 43338

The following action was taken by the Board of Morrow County Commissioners during regular session on June 27, 2016:

IN THE MATTER OF
APPROVING THE MEMORANDUM OF UNDERSTANDING FOR RTPO AND APPOINTING MEMBERS TO SERVE ON RTPO COMMITTEE: 16-R-399

BE IT RESOLVED BY, A MEMORANDUM OF UNDERSTANDING AMONG MORROW COUNTY, OHIO, AND THE MID-OHIO REGIONAL PLANNING COMMISSION TO CREATE THE CENTRAL OHIO RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO)

This Memorandum of Understanding is made and entered into among the County of Morrow, a political subdivision of the State of Ohio, and the Mid-Ohio Regional Planning Commission,

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has requested that Morrow County approve a Memorandum of Understanding between MORPC and Morrow County in the interest of creating the Central Ohio Rural Transportation Planning Organization (RTPO); and

WHEREAS, by the Memorandum of Understanding the Board of the County Commissioners will establish a RTPO County Subcommittee; and

WHEREAS, The Board of County Commissioners serve as the appointing authority for two members of Central Ohio RTPO.

THEREFORE, Mr. Miller made a motion to approve the Memorandum of Understanding for RTPO and appointing members to serve on RTPO Committee at a later date.

Mr. Leader duly seconded this motion.

Roll Call Vote: „Mr. Leader…, “yea” „Mr. Whiston…, “yea” „, Mr. Miller„, “yea”
BOARD OF MORROW COUNTY COMMISSIONERS

Richard J. Miller

Thomas E. Whiston

Dennis A. Lender

MCC/ch
June 21, 2016

RESOLUTION NO. 16-227:

Approving the Memorandum of Understanding for the Central Ohio Rural Transportation Planning Organization (RTPO) and Appointing Members to Serve on the RTPO Committee

WHEREAS, the Mid-Ohio Regional Planning Commission (MORPC) has requested that Union County approve a Memorandum of Understanding between MORPC and Union County in the interest of creating the Central Ohio Rural Transportation Planning Organization (RTPO); and

WHEREAS, by the Memorandum of Understanding the Board of County Commissioners will establish a RTPO County Subcommittee; and

WHEREAS, the Board of County Commissioners will serve as the appointing authority for two members of Central Ohio RTPO Committee.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Union County that;

1. The Memorandum of Understanding to join the Central Ohio Rural Transportation Planning Organization, a copy of which is hereto as Attachment 1, is hereby approved.

2. The Union County RTPO Subcommittee is hereby created with members to be named later.

3. Union County Commissioner Steve Stolte (Designee Charles Hall) and Union County Engineer, Jeff Stauch (designee Bill Narducci) are hereby appointed to serve on the Union County RTPO Sub Committee and the Central Ohio RTPO Committee.

Motion by Steve Stolte and seconded by Charles Hall that this resolution be adopted and was carried by the following vote:

Steve Stolte, Yea
Gary Lee, Yea
Charles Hall, Yea

I, Letitia Rayl, Executive Assistant to the Board of County Commissioners, do hereby certify that the above is a true and correct copy of a motion as recorded in the Journal of the Union County Commissioners, under the date of June 21, 2016.

[Signature]