**Section 4: Funding Requests - Eligible Expenses**

**Your Organization Name:** Click or tap here to enter text.

Please fill out the fields below with your estimated costs per each category. Listed below are examples of the eligible items that may be reimbursed, per line item.

|  |  |  |  |
| --- | --- | --- | --- |
| **Eligible Expenses** | **Total Cost** | **20% Local Match** | **80% Federal** |
| 501.02 - Mobility Manager and Other Staff |  |  |  |
| 503.02 - Advertising provided by an advertising agency |  |  |  |
| 503.06 - If you pay to have your facility cleaned by a janitorial service |  |  |  |
| 504.99 - Office supplies, postage |  |  |  |
| 505.00 - Telephones, gas, electric, water & sewage, pager and cell phone rental, trash collection |  |  |  |
| 509.01 - Memberships & Publications (only 90% of OPTA & APTA is allowable) |  |  |  |
| 509.02 - Costs associated with meetings & conferences, driver meal reimbursement for out of county trips, if agency policy |  |  |  |
| 509.08 - Brochures, marketing system, advertising for hiring, public notices |  |  |  |
| 509.99 - Copying, staff recognition, parking (not food or gifts) |  |  |  |
| 512.12 - Lease costs of office facilities, equipment, and furnishings |  |  |  |
| 600.00 - In-kind costs for payment to county, city agency support that are not direct charges |  |  |  |
| 501.02 Salaries and Wages |  |  |  |
| 502 Fringe Benefits |  |  |  |
| 503.02 Advertising Fees |  |  |  |
| 503.03 Professional & Technical Services |  |  |  |
| 503.06 Custodial Services |  |  |  |
| 503.99 Other Services |  |  |  |
| 504.99 Materials and Supplies |  |  |  |
| 505 Utilities |  |  |  |
| 506 Casualty and Liability Costs |  |  |  |
| 509.01 Dues and Subscriptions |  |  |  |
| 509.02 Travel and Meetings |  |  |  |
| 509.08 Advertising/Promotional Media |  |  |  |
| 509.99 Other Misc. Expenses |  |  |  |
| 512.12 Leases & Rentals of Facilities |  |  |  |
| 600 Indirect Expenses |  |  |  |
| **TOTAL** |  |  |  |