

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

BOARD OF TRUSTEES

Cornell Robertson,
Chair
Franklin County
Engineer
(614) 525-3043

Erik Janas,
Vice-Chair
Franklin County
Board of
Commissioners

Zach Woodruff,
Secretary-
Treasurer
City of Whitehall

Curtiss Williams
Central Ohio
Community
Improvement
Corporation

Kristen Easterday
Columbus Regional
Airport Authority

Board of Trustees Regular Meeting

Thursday, October 28, 2021

2:30 P.M.

Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Agenda

- A. Pledge of Allegiance – *Cornell Robertson, Chair*
- B. Roll Call and Introductions
- C. Approval of Minutes from September 9, 2021 Meeting
- D. FCTID Program of Projects
 - 1. Update on projects:
 - o Walnut Street Corridor Improvements Project
 - o Franklin County Parking Facilities Improvement Project

Resolution Number 2021-11 Authorizing Funding Agreement and Related Actions for Advancement of the Walnut Street Corridor Improvement Project

A resolution authorizing a funding agreement with Walnut Land Holding LLC for \$941,636.85 for advancement of the Walnut Street Corridor Improvements Project

- E. Financial Report – *Mark Hurst*
- F. LinkUs Update
- G. Other Business
- H. Adjournment

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

The next FCTID Board of Trustees Meeting is:

*Thursday, November 18, 2021 at 2:30 P.M.
Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215*

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MEETING MINUTES

BOARD OF TRUSTEES SPECIAL MEETING

Thursday, September 9, 2021

3:00 p.m.

Mid-Ohio Regional Planning Commission

111 Liberty Street, Suite 100

Columbus, Ohio 43215

Board of Trustee Members Present

Cornell Robertson, *Chair*

Erik Janas, *Vice-Chair*

Kristen Easterday

Staff/Consultants Present

Thomas Graham, MORPC

Thea Ewing, MORPC

Rusty Schuermann, Legal Counsel

Mark Hurst, Accountant

Guests Present

Brent Welch, Franklin County Engineer's Office

W. Fritz Crosier, Franklin County Engineer's Office

Barb Cox, Franklin County Engineer's Office

Nick Soulas Jr, Franklin County Engineer's Office

Simone Burley, Franklin County Engineer's Office

Raelynn McCown, Franklin County Engineer's Office

Meeting Minutes

A. Pledge of Allegiance

Engineer Robertson called the meeting to order at approximately 3:00 p.m. and led the pledge of allegiance.

B. Roll Call and Introductions

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

Robertson: Yes | **Janas:** Yes | **Woodruff:** Absent | **Williams:** Absent | **Easterday:** Yes

C. Approval of Minutes from August 26, 2021 Meeting

Engineer Robertson asked that the August 26, 2021 minutes be revised to reflect that Conner Brintlinger had been in attendance. Additionally, Engineer Robertson asked that the FCEO In-Kind Contributions report be added to the minutes.

Motion by Janas, seconded by Easterday to approve the meeting minutes of August 26, 2021 as revised. Motion carried via a voice vote with all members present voting aye.

D. Consider Authorizing Construction Services for the Franklin County Parking Facilities Improvements Project and Related Actions

Mr. Crosier reminded the board that only one bid was received for the Franklin County Parking Facilities Improvement Project: Phase 2 – 50 E. Mound Street Facility project, and that this bid was for 157% of the engineer’s estimate. Mr. Crosier further explained that the FCTID was unable to award the contract due to cost being more than 110% of the engineer’s estimate.

Mr. Crosier informed the board that the FCEO had continued to work with prospective contractors to advance the Franklin County Parking Facilities Improvement Project: Phase 2 – 50 E. Mound Street Facility project, explaining that quotes had been received from MP Dory and Knight Electric to supplement work which would be completed by Shelly and Sands. The sum of these three contracts would be \$65,465.40 less than the original bid amount.

1. Resolution Number 2021-09 Amending the Intergovernmental Agreement and Relate Actions for Advancing the Franklin County Parking Facilities Improvement Project: Phase 2 – 50 E. Mound Street Facility

Mr. Crosier introduced Resolution 2021-09 which would authorize execution of three construction contracts, in a total amount not to exceed \$1,023,159.20 which will be paid with funds made available to the FCTID by the Franklin County Commissioners.

Mr. Janas asked if the FCTID was permitted to directly select these contractors. Mr. Schuermann explained that the FCTID did have this authority. Engineer Robertson explained that he had consulted with the Ohio Contractors Association, and they felt this was an appropriate approach. Ms. Easterday asked if the board was comfortable paying significantly more than the engineer’s estimate to construct this project. Engineer Robertson explained that the engineer’s estimate may not have accurately accounted for rising material costs and associated delays.

Motion by Janas, seconded by Robertson to adopt Resolution 2021-09 to amend the intergovernmental agreement and authorize three contracts. Motion carried via a roll call vote:

Robertson: Yes | **Janas:** Yes | **Woodruff:** -- | **Williams:** -- | **Easterday:** Yes

2. Resolution Number 2021-10 Amending Calendar Year 2021 Fund Budgets

Mr. Graham introduced Resolution 2021-10 which would amend the CY 2021 Fund Budgets to reflect revenue and expenditures related to the Franklin County Parking Facilities Improvement Project: Phase 2 – 50 E. Mound Street Facility.

Motion by Janas, seconded by Easterday to adopt Resolution 2021-10 to amend the intergovernmental agreement and authorize three contracts. Motion carried via a roll call vote:

Robertson: Yes | **Janas:** Yes | **Woodruff:** -- | **Williams:** -- | **Easterday:** Yes

E. Other Business

Mr. Welch explained that an after-action review had been held with Eddie King to discuss the ODOT TID Supplemental Funding Applications and provided a summary of Eddie Kings comments. Engineer Robertson explained that the FCTID should consider lobbying for additional ODOT TID Supplemental funding. The board and staff discussed possible strategies for securing additional project funding.

Engineer Robertson suggested that the September 23, 2021 FCTID Board of Trustees meeting be cancelled, and the group agreed.

F. Adjournment

The meeting was adjourned at approximately 3:34 p.m.

Respectfully submitted,

Zach Woodruff
Secretary-Treasurer

**FRANKLIN COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT**

Resolution Number 2021-11

**RESOLUTION AUTHORIZING FUNDING AGREEMENT AND RELATED ACTIONS
FOR ADVANCEMENT OF THE WALNUT STREET CORRIDOR IMPROVEMENT
PROJECT**

WHEREAS, the Franklin County Transportation Improvement District (the “FCTID”) is authorized by ORC Chapter 5540 (1) to finance, construct, maintain, repair, and operate street, highway, and other transportation projects (including, but not limited to, bike/pedestrian, parking facilities, air and rail projects); and (2) to construct, reconstruct, improve, alter, and repair roads, highways, public places, buildings, and other infrastructure;

WHEREAS, the transportation projects undertaken by the FCTID and exercise of its authority, pursuant to ORC Chapter 5540, are considered to be essential and to contribute to the improvement of the prosperity, health, safety, and welfare of the people of Franklin County, Ohio (the “County”), various local political subdivisions located within the County, the region and the State of Ohio (the “State”), and are essential governmental functions that will also promote industry, commerce, distribution, and research activity within the County, the region and the State;

WHEREAS, the FCTID, consistent with its purpose and mission, including the designation and development of projects as designated by its Board of Trustees under ORC Chapter 5540, empowers the various political subdivisions, including, but not limited to, the City of Columbus, Ohio, and their respective residents and other agencies and offices within the County, to participate in a cooperative county-wide coalition to take advantage of the opportunities and benefits made available through a Transportation Improvement District to plan, fund, construct and improve highways, roads, bridges, interchanges, parking facilities and other transportation improvements and accompanying capital improvements and development throughout the County and its environs, utilizing a program-level development approach for integration of local transportation projects, and which program of transportation projects referred to as the “FCTID Program of Projects”, as further set forth, developed and described on documents on file with the FCTID and FCEO, is intended to be amended and supplemented as appropriate to add additional projects, from time to time, as feasible and appropriate;

WHEREAS, the FCTID previously added to the FCTID Program of Projects the *Walnut Street Corridor Improvements Project*, a collaborative project between the FCTID, the County, and private developers, as appropriate, for such project phases and segments as determined appropriate and feasible by the FCTID, in coordination and collaboration with the FCEO and other local jurisdictions and private sector entities with interests in the project area, including, but not limited to, the Walnut Land Holding LLC (“WLH”), and related future roadway improvements in the Walnut Street corridor project area, as warranted by future conditions determined by the FCEO in coordination with the FCTID, and as further set forth, described and to be developed in accordance with documents and plans on file with the FCTID and FCEO, and

funded with available revenues pledged or made available to the FCTID from state or local governments, private funding sources, including, but not limited to, the WLH, or other identified available funding sources (referred to hereafter as the “*Walnut Street Corridor*” or the “Project”);

WHEREAS, based upon traffic impact studies of development activities in and around the Project area, it is anticipated that certain roadway related improvements will be required, as further set forth designated and to be developed on the plans and documents on file with the FCEO, and such other related improvements in the Project area (the “Improvements”), and WLH has expressed its commitment to provide funding to the FCTID in the amount necessary for funding these Improvements, as warranted by future conditions;

NOW, THEREFORE, BE IT RESOLVED that the FCTID Board of Trustees (the “Board”) approves, authorizes and directs the FCTID Chair or Secretary-Treasurer, in consultation with FCTID Legal Counsel, to prepare and execute an appropriate funding agreement between the FCTID and WLH relating to the Improvements, in accordance with and pursuant to ORC Section 5540.03 (A) (4), (8) and (10) and related sections and in furtherance of FCTID Resolution 2019-04 and related legislation and agreements, to provide for securing and accepting a portion of project funding from the WLH as required to advance such Improvements in an amount of \$941,636.85 or such other amount as solely determined by the FCTID Chair or Secretary-Treasurer in conjunction with the FCEO to be adequate and appropriate for the required work and which shall be conclusive evidence of the Board’s determination that such actions are proper, authorized, approved and necessary in order for the FCTID to carry out the purposes of this resolution and of the authorization thereof by the Board. and that the taking of any such action and the execution and delivery of any related documents, agreements or instruments and other project cooperation and funding agreements with respective project implementation partners.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Adopted at a regularly adjourned meeting of the Board of Trustees of the Franklin County Transportation Improvement District, Franklin County, Ohio, this 28th day of October, 2021.

Franklin County Transportation Improvement District
Presiding Trustee

Attest:

Franklin County Transportation Improvement District
Secretary-Treasurer

Motion to Pass Resolution: _____

Seconded by: _____

Franklin County Transportation Improvement District

Bank Account Reconciliation

September 30, 2021

Bank Account Balances:

Heartland Bank Account #112006116	\$ 35,000.00
Heartland Bank Account #212300187	2,570,802.42

Total Heartland Bank Public Funds Account	<u>2,605,802.42</u>
---	---------------------

Additions:

Deposits in Transit:

Deletions:

Outstanding Checks:

Reconciled Bank Balance	<u><u>\$ 2,605,802.42</u></u>
--------------------------------	-------------------------------

Fund Cash Summary:

General Fund	\$ 1,321,298.28
Morse Road Corridor Fund	270,248.00
Toy Road/Swisher Road/Saltzgaber Road Fund	197,795.00
Franklin County Parking Facilities Fund	249,202.14
Walnut Street Corridor	184,141.00
Havens Corners Road Improvement Fund	162,639.00
Cassady Avenue Corridor Improvements Project Fund	220,479.00

Total Cash Per Fund Summary	<u><u>\$ 2,605,802.42</u></u>
------------------------------------	-------------------------------

Difference Between Reconciled Bank Balance and Cash per Fund Summary

\$ -

Prepared By: Mark Hurst 10/18/2021

Reviewed By: _____

Franklin County Transportation Improvement District

Financial Report

As of September 30, 2021

Fund Name	Fund Balance January 1, 2021	Actual Receipts	Budgeted Receipts	Actual Disbursements	Outstanding Encumbrances	Actual Budgetary Disbursements	Budgeted Disbursements	Fund Balance As of September 30, 2021	Unencumbered Fund Balance As of September 30, 2021
General Fund	1,203,599.62	250,190.19	146,498.22	(132,491.53)	(45,888.50)	(178,380.03)	(943,843.03)	1,321,298.28	1,275,409.78
Alum Creek Drive & Rohr Road Fund	-	-	-	-	-	-	-	-	-
Morse Road/I-270 Fund	-	-	-	-	-	-	-	-	-
Morse Road Corridor Fund	270,248.00	-	-	-	-	-	-	270,248.00	270,248.00
Toy Road/Swisher Road/Saltzgaber Road Fund	197,795.00	-	-	-	-	-	(197,795.00)	197,795.00	197,795.00
Franklin County Parking Facilities Fund	423,599.81	-	1,023,159.20	(174,397.67)	(249,202.14)	(423,599.81)	(1,446,759.01)	249,202.14	-
Walnut Street Corridor	184,141.00	-	-	-	-	-	-	184,141.00	184,141.00
Havens Corners Road Improvement Fund	-	162,639.00	-	-	-	-	-	162,639.00	162,639.00
Cassady Avenue Corridor Improvements Project Fund	-	220,479.00	-	-	-	-	-	220,479.00	220,479.00
	2,279,383.43	633,308.19	1,169,657.42	(306,889.20)	(295,090.64)	(601,979.84)	(2,588,397.04)	2,605,802.42	2,310,711.78

Franklin County TID
 Summary of Cash Basis Activity

Row Labels	Sum of Cash
General Fund	
2021	
Cash	1,321,298.28
Investment Earnings	190.19
1/29/2021	35.25
2/26/2021	17.14
3/31/2021	20.15
4/30/2021	19.07
5/20/2021	18.02
6/30/2021	21.21
7/30/2021	18.61
8/31/2021	19.59
9/30/2021	21.15
Insurance (Trimmer Insurance Agency)	(2,537.00)
7/6/2021	(2,537.00)
Legal Services (Kegler, Brown, Hill and Ritter)	(47,816.50)
1/18/2021	(7,975.00)
3/7/2021	(3,446.25)
4/19/2021	(7,823.75)
6/16/2021	(1,641.25)
6/23/2021	(4,205.00)
7/8/2021	(7,575.00)
7/28/2021	(4,640.00)
8/30/2021	(10,510.25)
Accounting Services (Hurst Kelly & Company LLC)	(18,463.75)
1/18/2021	(2,118.75)
3/7/2021	(8,475.00)
4/19/2021	(2,025.00)
6/16/2021	(1,485.00)
7/6/2021	(1,350.00)
7/8/2021	(775.00)
8/30/2021	(2,235.00)
To record bank fees	(5.04)
1/12/2021	(0.72)
2/11/2021	(0.54)
4/12/2021	(0.36)
5/7/2021	(0.54)
6/10/2021	(0.36)
7/12/2021	(0.18)
8/10/2021	(1.62)
9/7/2021	(0.72)
Payment to MORPC per Agreement	(55,000.00)
4/19/2021	(27,500.00)
7/28/2021	(27,500.00)
To record balance of cash at 1/1/21	1,203,599.62
1/1/2021	1,203,599.62
Ohio Auditor of State - Audit Services	(6,683.00)
4/19/2021	(82.00)
6/1/2021	(1,640.00)
7/6/2021	(4,920.00)
8/30/2021	(41.00)
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held.	(1,986.24)
5/27/2021	(1,986.24)
ODOT Grant Award for University Blvd.	250,000.00
9/1/2021	250,000.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Toy Road/Swisher Road/Saltzgaber Road Fund	
2021	
Cash	197,795.00
To record balance of cash at 1/1/21	197,795.00
1/1/2021	197,795.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Franklin County Parking Facilities Fund	
2021	
Cash	249,202.14
To record balance of cash at 1/1/21	423,599.81
1/1/2021	423,599.81
Third Payment to Corna Kokosing	(174,397.67)
7/6/2021	(174,397.67)

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Walnut Street Corridor	
2021	
Cash	184,141.00
To record balance of cash at 1/1/21	184,141.00
1/1/2021	184,141.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Morse Road Corridor Fund	
2021	
Cash	270,248.00
To record balance of cash at 1/1/21	270,248.00
1/1/2021	270,248.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Havens Corners Road Improvement Fund	
2021	
Cash	162,639.00
Developer contribution from Romanelli and Hughes for the Havens Corners Road Improvement Project, in lieu of directly paying for transportation improvements in the project area related to their development	162,639.00
4/13/2021	162,639.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Cassady Avenue Corridor Improvements Project Fund	
2021	
Cash	220,479.00
Contribution from Agler Joint Ventures for improvements related to the Cassady Avenue Corridor	
Improvements Project	220,479.00
8/17/2021	220,479.00
Grand Total	2,605,802.42

Franklin County TID
 Summary of Open Purchase Orders
 Year

2021

Row Labels	Sum of Encumbrances
General Fund	
2020-02	
Accounting Services (Hurst Kelly & Company LLC)	
1030	2,118.75
Accounting Services (Hurst Kelly & Company LLC) Total	2,118.75
To record carryover PO for Accounting Services	
2020-02	(2,983.20)
To record carryover PO for Accounting Services Total	(2,983.20)
2020-02 Total	(864.45)
2020-04	
To record bank fees	
Electronic Payment	5.04
To record bank fees Total	5.04
To record carryover PO for Bank Fees	
2020-04	(437.12)
To record carryover PO for Bank Fees Total	(437.12)
2020-04 Total	(432.08)
2020-08	
Legal Services (Kegler, Brown, Hill and Ritter)	
1031	5,422.71
Legal Services (Kegler, Brown, Hill and Ritter) Total	5,422.71
To record carryover PO for Legal Services	
2020-08	(5,422.71)
To record carryover PO for Legal Services Total	(5,422.71)
2020-08 Total	-
2021-01	
PO for Legal Services (Kegler, Brown, Hill and Ritter)	
2021-01	(75,000.00)
PO for Legal Services (Kegler, Brown, Hill and Ritter) Total	(75,000.00)
Legal Services (Kegler, Brown, Hill and Ritter)	
1031	2,552.29
1032	3,446.25
1035	7,823.75
1041	1,641.25
1042	4,205.00
1047	7,575.00
1049	4,640.00
1052	10,510.25
Legal Services (Kegler, Brown, Hill and Ritter) Total	42,393.79
2021-01 Total	(32,606.21)
2021-02	
PO for Accounting Services (Hurst Kelly & Company LLC)	
2021-02	(25,000.00)
PO for Accounting Services (Hurst Kelly & Company LLC) Total	(25,000.00)
Accounting Services (Hurst Kelly & Company LLC)	
1033	8,475.00
1034	2,025.00
1040	1,485.00
1044	1,350.00
1048	775.00
1053	2,235.00
Accounting Services (Hurst Kelly & Company LLC) Total	16,345.00
2021-02 Total	(8,655.00)

Franklin County TID
 Summary of Open Purchase Orders

Year	2021
2021-03	
PO for Administrative Services (MORPC)	(55,000.00)
Payment to MORPC per Agreement	
1036	27,500.00
1050	27,500.00
Payment to MORPC per Agreement Total	55,000.00
2021-03 Total	-
2021-04	
Ohio Auditor of State - Audit Services	
1037	82.00
1045	4,920.00
1039V/ R1051	
1039V/R1051	1,640.00
1054	41.00
Ohio Auditor of State - Audit Services Total	6,683.00
To record PO for 2019 and 2020 Audit	
2021-04	(10,000.00)
To record PO for 2019 and 2020 Audit Total	(10,000.00)
2021-04 Total	(3,317.00)
2021-05	
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held.	
1038	1,986.24
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held. Total	1,986.24
To record PO for Property Taxes at Harlem and Walnut for Property Held By TID	
2021-05	(2,000.00)
To record PO for Property Taxes at Harlem and Walnut for Property Held By TID Total	(2,000.00)
2021-05 Total	(13.76)
General Fund Total	(45,888.50)
Franklin County Parking Facilities Fund	
2020-07	
To record carryover PO for Corna Kokosing Pedestrian Bridge Demolition	
2020-07	(423,599.81)
To record carryover PO for Corna Kokosing Pedestrian Bridge Demolition Total	(423,599.81)
Third Payment to Corna Kokosing	
1043	174,397.67
Third Payment to Corna Kokosing Total	174,397.67
2020-07 Total	(249,202.14)
Franklin County Parking Facilities Fund Total	(249,202.14)
Grand Total	(295,090.64)