

# FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

## BOARD OF TRUSTEES

**Cornell Robertson,  
Chair**

Franklin County  
Engineer  
(614) 525-3043

**Erik Janas,  
Vice-Chair**

Franklin County  
Board of  
Commissioners

**Zach Woodruff,  
Secretary-  
Treasurer**

City of Whitehall

**Curtiss Williams**

Central Ohio  
Community  
Improvement  
Corporation

**Kristen Easterday**

Columbus Regional  
Airport Authority

## Board of Trustees Regular Meeting

Thursday, March 24, 2022

2:30 P.M.

Microsoft Teams

### Agenda

- A. Pledge of Allegiance – *Cornell Robertson, Chair*
- B. Roll Call and Introductions
- C. Approval of Minutes from February 24, 2022 Meeting
- D. FCTID Program of Projects
  - 1. ODOT SFY 2023 TID Supplemental Funding
- E. Financial Report – *Mark Hurst*
- F. Other Business
- G. Adjournment

The next FCTID Board of Trustees Meeting is:

*Thursday, April 28, 2022 at 2:30 P.M.  
Mid-Ohio Regional Planning Commission  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215*

# FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

## MEETING MINUTES

### BOARD OF TRUSTEES Regular MEETING

Thursday, February 24, 2022

2:30 p.m.

Mid-Ohio Regional Planning Commission

111 Liberty Street, Suite 100

Columbus, Ohio 43215

#### **Board of Trustee Members Present**

Cornell Robertson, *Chair*

Erik Janas, *Vice-Chair*

Curtiss Williams (Virtually)

Kristen Easterday

#### **Staff/Consultants Present**

Thomas Graham, MORPC

Thea Ewing, MORPC

Rusty Schuermann, Legal Counsel

Mark Hurst, Accountant (Virtually)

#### **Guests Present**

Brent Welch, Franklin County Engineer's Office (Virtually)

W. Fritz Crosier, Franklin County Engineer's Office

Nick Soulas Jr, Franklin County Engineer's Office

Simone Burley, Franklin County Engineer's Office (Virtually)

Tom Pannett, KBH&R

Eddie King, ODOT

Paul Denny (Virtually)

Michael Salvadore (Virtually)

#### **Meeting Minutes**

##### **A. Pledge of Allegiance**

Engineer Robertson called the meeting to order at approximately 2:32 p.m. and led the pledge of allegiance.

##### **B. Roll Call and Introductions**

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

**Robertson:** Yes | **Janas:** Yes | **Woodruff:** Absent | **Williams:** Virtually | **Easterday:** Yes

##### **C. Approval of Minutes from February 9, 2022 Meeting**

Motion by Easterday, seconded by Janas to approve the meeting minutes of February 9, 2022. Motion carried via a voice vote with all members present voting aye.

**D. FCTID Program of Projects**

**1. Resolution Number 2022-04 Authorizing Funding Agreement and Related Actions for Advancement of the Rohr Road Corridor Improvement Project**

Mr. Crosier explained that a private developer along the Rohr Road Corridor (1489 Rohr Holding LLC) was interested in providing a financial contribution to the FCTID for transportation improvements.

Motion by Janas, seconded by Easterday to adopt Resolution 2022-04 to authorize funding agreement with 1489 Rohr Holding LLC for \$1,333,330.00 for advancement of the Rohr Road Corridor Improvement Project.

**Robertson: Yes | Janas: Yes | Woodruff: -- | Williams: -- | Easterday: Yes**

**2. Resolution Number 2022-05 Authorizing Funding Agreement and Related Actions for Advancement of the Renner Road Corridor Improvement Project**

Mr. Crosier explained that two private developers along the Renner Road Corridor (Pulte Group, LLC and Harmony Development Group, LLC) were interested in providing financial contributions to the FCTID for transportation improvements.

Motion by Janas, seconded by Easterday to adopt Resolution 2022-05 to authorize funding agreement with Pulte Group, LC and Harmony Development Group, LLC in an amount of \$1,370,540.00 payable to the FCTID for construction costs, and an in-kind contribution of required project engineering services, in the amount of \$465,460 for advancement of the Renner Road Corridor Improvement Project.

**Robertson: Yes | Janas: Yes | Woodruff: -- | Williams: -- | Easterday: Yes**

**3. Resolution Number 2022-06 Authorizing Amendment of Intergovernmental Agreement and Related Actions for Advancing the Franklin County Parking Facilities Improvement Project: Phase 3 – Front Street Parking Garage Improvements**

Mr. Crosier explained that ODOT's I-70/I-71 Phase 4R/6R project would have significant impacts on Franklin County parking facilities located on Front Street. Mr. Crosier explained that FCEO staff had been in contact with Corna Kokosing and Franklin County PFM staff regarding the necessary work to modify Franklin County parking facilities to address the impacts of ODOT's project.

Motion by Janas, seconded by Easterday to adopt Resolution 2022-06 to authorize preparation and execution of a contract with Corna Kokosing for construction services in an amount not to exceed \$1,250,000 or such lesser amount as determined appropriate from funds made available to the FCTID.

**Robertson: Yes | Janas: Yes | Woodruff: -- | Williams: -- | Easterday: Yes**

**4. Resolution Number 2022-07 Authorizing Applications to ODOT for FY 23 HB 74 Funding for Advancement of Transportation Improvement Projects and Related Actions**

Mr. Graham explained that ODOT Jobs and Commerce would be accepting applications for TID Supplemental Funding during the month of March, and informed the board that staff had identified four projects which could be good candidates for this funding. The board discussed the TID Supplemental Funding program with Eddie King.

Motion by Janas, seconded by Easterday to adopt Resolution 2022-07 to authorize preparation and submittal of applications to ODOT for FY 23 TID Supplemental Funding for the Rohr Road Corridor Improvements Project, the Taylor Station Road at Claycraft Road Project, the Alum Creek Drive Corridor Improvements Project, the Rohr Road at SR 317 project, or such other transportation improvement projects that they may subsequently identify for application.

**Robertson: Yes | Janas: Yes | Woodruff: -- | Williams: -- | Easterday: Yes**

**E. CY 2022 Budget**

**1. Resolution Number 2022-08 Authorizing Adoption of Amended Calendar Year 2022 Fund Budgets**

Motion by Janas, seconded by Easterday to adopt Resolution 2022-08 to amend the CY 2022 Fund Budgets to reflect authorization of a contract with Corna Kokosing for work related to Phase 3 of the Franklin County Parking Facilities Improvement Project in an amount not to exceed \$1,250,000. Motion carried via a roll call vote:

**Robertson: Yes | Janas: Yes | Woodruff: -- | Williams: Yes | Easterday: Yes**

**F. Financial Report**

Mark Hurst presented the January 2022 financial report to the board.

**G. FCEO 2021 In-Kind Contributions**

Mr. Welch presented a summary of the FCEO In-Kind Contributions (attached) to the board.

**H. Other Business**

Engineer Robertson asked for an update on the status of SB 277. Mr. Schuermann explained that SB 277 did not appear to be advancing.

**I. Adjournment**

The meeting was adjourned at approximately 3:12 p.m.

**Franklin County Transportation Improvement District Board of Trustees**

**February 24, 2022**

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Respectfully submitted,

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Zach Woodruff  
Secretary-Treasurer

<u>TID Project Name</u>	<u>Labor</u>	<u>Equipment</u>	<u>Material</u>	<u>2021 TOTAL</u>
<i>50 E. Mound St Parking Lot</i>	\$8,713.47	\$2,483.03	\$0.00	<b>\$11,196.50</b>
<i>Alum Creek Drive at Rohr Road</i>	\$59,033.62	\$13,531.73	\$481.00	<b>\$73,046.35</b>
<i>Borror Rd at Buckeye Pkwy</i>	\$1,884.75	\$80.85	\$0.00	<b>\$1,965.60</b>
<i>Cassady Ave Roadway Improvement</i>	\$1,586.11	\$0.00	\$0.00	<b>\$1,586.11</b>
<i>Cleveland Ave at Innis Rd</i>	\$9,665.14	\$0.00	\$0.00	<b>\$9,665.14</b>
<i>Cooke Rd (Karl to Cleveland Ave)</i>	\$2,514.40	\$0.00	\$0.00	<b>\$2,514.40</b>
<i>Ferris Rd at Walford St Mini Roundabout</i>	\$16,994.98	\$533.76	\$0.00	<b>\$17,528.74</b>
<i>Harrisburg-Georgesville 2.83 o/ Big Darby Creek</i>	\$2,133.45	\$0.00	\$695.00	<b>\$2,828.45</b>
<i>Havens Corners Rd at Mann Rd and Taylor Station Rd</i>	\$870.67	\$0.00	\$0.00	<b>\$870.67</b>
<i>Morse Rd Corridor</i>	\$1,197.12	\$0.00	\$0.00	<b>\$1,197.12</b>
<i>Renner Road Widening</i>	\$3,431.11	\$0.00	\$0.00	<b>\$3,431.11</b>
<i>Reynoldsburg-New Albany at Clark State Rd</i>	\$13,038.31	\$2,180.43	\$0.00	<b>\$15,218.74</b>
<i>Rohr Rd Corridor</i>	\$8,584.34	\$72.00	\$0.00	<b>\$8,656.34</b>
<i>Rohr Rd at SR317</i>	\$10,343.12	\$0.00	\$0.00	<b>\$10,343.12</b>
<i>SR 317 at Lockbourne Rd</i>	\$12,339.27	\$0.00	\$200.00	<b>\$12,539.27</b>
<i>Toy - Swisher - Saltzgaber Improvements</i>	\$102,806.73	\$26,544.45	\$0.00	<b>\$129,351.18</b>
<i>Trabue 10.77 over Scioto River</i>	\$1,534.44	\$0.00	\$1,339.80	<b>\$2,874.24</b>
<i>TID Administration WO-062521-002</i>	\$2,211.22	\$0.00	\$0.00	<b>\$2,211.22</b>
<b>TOTAL:</b>	\$258,882.25	\$45,426.25	\$2,715.80	<b>\$307,024.30</b>

**Franklin County Transportation Improvement District**

Bank Account Reconciliation

February 28, 2022

**Bank Account Balances:**

Heartland Bank Account #112006116	\$ 35,000.00
Heartland Bank Account #212300187	2,418,364.49

Total Heartland Bank Public Funds Account	<u>2,453,364.49</u>
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**Additions:**

Deposits in Transit:

**Deletions:**

Outstanding Checks:

<b>Reconciled Bank Balance</b>	<u><u>\$ 2,453,364.49</u></u>
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**Fund Cash Summary:**

General Fund	\$ 518,252.81
Morse Road Corridor Fund	270,248.00
Toy Road/Swisher Road/Saltzgaber Road Fund	197,795.00
Franklin County Parking Facilities Fund	777,786.74
Walnut Street Corridor	184,141.00
Havens Corners Road Improvement Fund	284,661.94
Cassady Avenue Corridor Improvements Project Fund	220,479.00

<b>Total Cash Per Fund Summary</b>	<u><u>\$ 2,453,364.49</u></u>
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**Difference Between Reconciled Bank Balance and Cash per Fund Summary**

\$ -
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Prepared By: Mark Hurst 3/4/2022

Reviewed By: \_\_\_\_\_

**Franklin County Transportation Improvement District**

Financial Report

As of February 28, 2022

Fund Name	Fund Balance January 1, 2022	Actual Receipts	Budgeted Receipts	Actual Disbursements	Outstanding Encumbrances	Actual Budgetary Disbursements	Budgeted Disbursements	Fund Balance As of February 28, 2022	Unencumbered Fund Balance As of February 28, 2022
General Fund	1,289,144.24	46,533.99	500,000.00	(817,425.42)	(100,248.75)	(917,674.17)	(1,646,377.63)	518,252.81	418,004.06
Alum Creek Drive & Rohr Road Fund	-	-	-	-	-	-	-	-	-
Morse Road/I-270 Fund	-	-	-	-	-	-	-	-	-
Morse Road Corridor Fund	270,248.00	-	-	-	-	-	-	270,248.00	270,248.00
Toy Road/Swisher Road/Saltzgaber Road Fund	197,795.00	-	-	-	-	-	(197,795.00)	197,795.00	197,795.00
Franklin County Parking Facilities Fund	249,202.14	528,584.60	2,273,159.20	-	(249,202.14)	(249,202.14)	(2,522,361.34)	777,786.74	528,584.60
Walnut Street Corridor	184,141.00	-	-	-	-	-	-	184,141.00	184,141.00
Havens Corners Road Improvement Fund	162,639.00	122,022.94	-	-	-	-	-	284,661.94	284,661.94
Cassady Avenue Corridor Improvements Project Fund	220,479.00	-	-	-	-	-	-	220,479.00	220,479.00
	<u>2,573,648.38</u>	<u>697,141.53</u>	<u>2,773,159.20</u>	<u>(817,425.42)</u>	<u>(349,450.89)</u>	<u>(1,166,876.31)</u>	<u>(4,366,533.97)</u>	<u>2,453,364.49</u>	<u>2,103,913.60</u>



Franklin County TID  
 Summary of Cash Basis Activity

Row Labels	Sum of Cash
<b>General Fund</b>	
<b>2022</b>	
Cash	518,252.81
<b>Investment Earnings</b>	<b>35.77</b>
1/31/2022	17.90
2/28/2022	17.87
<b>Legal Services (Kegler, Brown, Hill and Ritter)</b>	<b>(5,945.00)</b>
1/6/2022	(3,552.50)
1/21/2022	(2,392.50)
<b>Accounting Services (Hurst Kelly &amp; Company LLC)</b>	<b>(3,265.00)</b>
1/6/2022	(3,265.00)
<b>To record bank fees</b>	<b>(16.08)</b>
1/10/2022	(0.18)
1/31/2022	(5.00)
2/10/2022	(5.90)
2/28/2022	(5.00)
<b>Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held.</b>	<b>(1,902.38)</b>
1/21/2022	(1,902.38)
<b>To record balance of cash at 1/1/22</b>	<b>1,289,144.24</b>
1/1/2022	1,289,144.24
<b>Payment to City of Dublin for University Blvd. Project</b>	<b>(250,000.00)</b>
1/6/2022	(250,000.00)
<b>Payment to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match</b>	<b>(399,896.61)</b>
1/6/2022	(399,896.61)
<b>Payment #2 to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match</b>	<b>(156,400.35)</b>
2/9/2022	(156,400.35)
<b>Annual Payment (for calendar year 2021) per IGA from Franklin County Engineer's Office</b>	<b>46,498.22</b>
2/23/2022	46,498.22

Franklin County TID  
Summary of Cash Basis Activity

Row Labels	Sum of Cash
<b>Toy Road/Swisher Road/Saltzgaber Road Fund</b>	
<b>2022</b>	
Cash	197,795.00
<b>To record balance of cash at 1/1/22</b>	<b>197,795.00</b>
1/1/2022	197,795.00

Franklin County TID  
Summary of Cash Basis Activity

Row Labels	Sum of Cash
<b>Franklin County Parking Facilities Fund</b>	
<b>2022</b>	
Cash	777,786.74
<b>To record balance of cash at 1/1/22</b>	<b>249,202.14</b>
1/1/2022	249,202.14
<b>Payment per IGA from Franklin County for Mound Street Project</b>	<b>528,584.60</b>
2/3/2022	528,584.60

Franklin County TID  
Summary of Cash Basis Activity

Row Labels	Sum of Cash
<b>Walnut Street Corridor</b>	
<b>2022</b>	
Cash	184,141.00
<b>To record balance of cash at 1/1/22</b>	<b>184,141.00</b>
1/1/2022	184,141.00

Franklin County TID  
Summary of Cash Basis Activity

Row Labels	Sum of Cash
<b>Morse Road Corridor Fund</b>	
<b>2022</b>	
Cash	270,248.00
<b>To record balance of cash at 1/1/22</b>	<b>270,248.00</b>
1/1/2022	270,248.00

Franklin County TID  
Summary of Cash Basis Activity

Row Labels	Sum of Cash
<b>Havens Corners Road Improvement Fund</b>	
<b>2022</b>	
Cash	284,661.94
<b>To record balance of cash at 1/1/22</b>	<b>162,639.00</b>
1/1/2022	162,639.00
<b>Developer contribution for the Havens Corners Road Improvement Project</b>	<b>122,022.94</b>
2/24/2022	122,022.94

Franklin County TID  
Summary of Cash Basis Activity

Row Labels	Sum of Cash
<b>Cassady Avenue Corridor Improvements Project Fund</b>	
<b>2022</b>	
Cash	220,479.00
To record balance of cash at 1/1/22	<b>220,479.00</b>
1/1/2022	220,479.00
<b>Grand Total</b>	<b>2,453,364.49</b>

Franklin County TID  
 Summary of Open Purchase Orders

Year	2022
Row Labels	Sum of Encumbrances
<b>General Fund</b>	
<b>2020-04</b>	
To record bank fees	
Electronic Payment	16.08
To record bank fees Total	16.08
To record carryover PO for Bank Fees	
2020-04	(430.82)
To record carryover PO for Bank Fees Total	(430.82)
<b>2020-04 Total</b>	<b>(414.74)</b>
<b>2021-01</b>	
Legal Services (Kegler, Brown, Hill and Ritter)	
1059	3,552.50
1063	2,392.50
Legal Services (Kegler, Brown, Hill and Ritter) Total	5,945.00
To record carryover PO for Legal Services	
2021-01	(18,879.01)
To record carryover PO for Legal Services Total	(18,879.01)
<b>2021-01 Total</b>	<b>(12,934.01)</b>
<b>2021-02</b>	
Accounting Services (Hurst Kelly & Company LLC)	
1061	1,520.00
1065	1,745.00
Accounting Services (Hurst Kelly & Company LLC) Total	3,265.00
To record carryover PO for Accounting Services	
2021-02	(7,170.00)
To record carryover PO for Accounting Services Total	(7,170.00)
<b>2021-02 Total</b>	<b>(3,905.00)</b>
<b>2021-07</b>	
To record carryover PO for MS Consultants	
2021-07	(82,995.00)
To record carryover PO for MS Consultants Total	(82,995.00)
<b>2021-07 Total</b>	<b>(82,995.00)</b>
<b>2021-08</b>	
To record carryover PO for payment to City of Dublin for University Blvd. Project	
2021-08	(250,000.00)
To record carryover PO for payment to City of Dublin for University Blvd. Project Total	(250,000.00)
Payment to City of Dublin for University Blvd. Project	
1060	250,000.00
Payment to City of Dublin for University Blvd. Project Total	250,000.00
<b>2021-08 Total</b>	<b>-</b>
<b>General Fund Total</b>	<b>(100,248.75)</b>
<b>Franklin County Parking Facilities Fund</b>	
<b>2020-07</b>	
To record carryover PO for Corna Kokosing Pedestrian Bridge Demolition	
2020-07	(249,202.14)
To record carryover PO for Corna Kokosing Pedestrian Bridge Demolition Total	(249,202.14)
<b>2020-07 Total</b>	<b>(249,202.14)</b>
<b>Franklin County Parking Facilities Fund Total</b>	<b>(249,202.14)</b>
<b>Grand Total</b>	<b>(349,450.89)</b>