

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

BOARD OF TRUSTEES

Cornell Robertson,
Chair
Franklin County
Engineer
(614) 525-3043

Erik Janas,
Vice-Chair
Franklin County
Board of
Commissioners

Zach Woodruff,
**Secretary-
Treasurer**
City of Whitehall

Curtiss Williams
Central Ohio
Community
Improvement
Corporation

Kristen Easterday
Columbus Regional
Airport Authority

Board of Trustees Special Meeting

Thursday, September 9, 2021
3:00 P.M.

Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Agenda

- A. Pledge of Allegiance – *Cornell Robertson, Chair*
- B. Roll Call and Introductions
- C. Approval of Minutes from August 26, 2021 Meeting
- D. Consider Authorizing Construction Services for the Franklin County Parking Facilities Improvements Project and Related Actions

Resolution Number 2021-09 Amendment of Intergovernmental Agreement and Related Actions for Advancing the Franklin County Parking Facilities Improvement Project: Phase 2 – 50 E. Mound Street Facility

A resolution authorizing execution of three construction contracts, in a total amount not to exceed \$1,023,159.20 which will be paid with funds made available to the FCTID by the Franklin County Commissioners.

Resolution Number 2021-10 Amending Calendar Year 2021 Fund Budgets

A resolution amending CY 2021 fund budget to reflect revenues and expenditures related to the Franklin County Parking Facilities Improvement Project: Phase 2 – 50 E. Mound Street Facility.

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

- E. Other Business
- F. Adjournment

The next FCTID Board of Trustees Meeting is:

***Thursday, September 23, 2021 at 2:30 P.M.
Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215***

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MEETING MINUTES

BOARD OF TRUSTEES REGULAR MEETING

Thursday, August 26, 2021

2:30 p.m.

Mid-Ohio Regional Planning Commission

111 Liberty Street, Suite 100

Columbus, Ohio 43215

Board of Trustee Members Present

Cornell Robertson, *Chair*

Erik Janas, *Vice-Chair*

Kristen Easterday

Staff/Consultants Present

Thomas Graham, MORPC

Thea Ewing, MORPC

Rusty Schuermann, Legal Counsel

Mark Hurst, Accountant (Virtually)

Guests Present

Brent Welch, Franklin County Engineer's Office (Virtually)

W. Fritz Crosier, Franklin County Engineer's Office

Barb Cox, Franklin County Engineer's Office (Virtually)

Nick Soulas Jr, Franklin County Engineer's Office

Simone Burley, Franklin County Engineer's Office (Virtually)

Raelynn McCown, Franklin County Engineer's Office (Virtually)

Michael Ciotola

Kristin Studabaker (Virtually)

Paul Denny

Jeff Wallace (Virtually)

Valerie Croasmun (Virtually)

Tom Hibbard (Virtually)

Meeting Minutes

A. Pledge of Allegiance

Engineer Robertson called the meeting to order at approximately 2:36 p.m. and led the pledge of allegiance.

B. Roll Call and Introductions

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

Robertson: Yes | **Janas:** Yes | **Woodruff:** Absent | **Williams:** Absent | **Easterday:** Yes

C. Approval of Minutes from June 24, 2021 Meeting

Motion by Janas, seconded by Robertson to approve the meeting minutes of June 24, 2021. Motion carried via a voice vote with all members present voting aye.

D. FCTID Program of Projects

Mr. Graham updated the board on the ODOT TID Supplemental Funding awards, stating that the FCTID was awarded \$68,000 for design costs for the Rohr Road Corridor Improvements Project. Additionally, the other three applications submitted by the FCTID were not funded in this round. Engineer Robertson asked that staff share the list of all projects awarded across Ohio. Mr. Graham explained that he would be discussing the applications with Eddie King to further understand why the other applications were not awarded funding in this round.

Mr. Crosier updated the board on the status of the Toy Road, Swisher Road, Saltzgaber Road improvement project, stating that some utility delays were currently being dealt with.

Mr. Crosier updated the board on the Franklin County Parking Facilities Improvement Project, stating that the pedestrian bridge demolition project should be fully complete within the coming weeks. Furthermore, the 50 E Mound Street project was advertised in July, and one bid was received from Shelly & Sands for 157% of the engineer's estimate. Staff explained that the FCTID bid documents did not allow a contract to be awarded for more than 110% of the engineer's estimate. Other options for moving forward with the project are being reviewed.

Motion by Janas, seconded by Easterday to reject all bids for the Franklin County Parking Facilities Improvement Project: Phase 2 – 50 E Mound Street Facility project. Motion carried via a roll call vote:

Robertson: Yes | Janas: Yes | Woodruff: -- | Williams: -- | Easterday: Yes

Mr. Crosier explained that the Franklin County Engineer's Office intended to submit an OPWC application for the Rohr Road at State Route 317 project. Furthermore, the Franklin County Engineer's Office requested that the FCTID consider contributing \$450,000 towards this project in calendar year 2022.

Motion by Janas, seconded by Easterday to authorize the Chair or Secretary-Treasurer to draft a letter of commitment affirming the TID's commitment of \$450,000 towards advancement of the Rohr Road at SR 317 Project in calendar year 2022. Motion carried via a roll call vote:

Robertson: Yes | Janas: Yes | Woodruff: -- | Williams: -- | Easterday: Yes

Mr. Crosier introduced three projects which could be added to the FCTID Program of Projects. These projects were the Alum Creek Drive Corridor Improvements Project, the Trabue Road (Lake Shore Drive to Riverside Drive) Improvements Project, and the Renner Road Corridor Improvements Project.

1. Resolution Number 2021-08 Designating Transportation Improvement Projects, Approving Amendment of Intergovernmental Agreement and Related Actions

Mr. Crosier introduced Resolution 2021-09 which would add the Alum Creek Drive Corridor Improvements Project, the Trabue Road (Lake Shore Drive to Riverside Drive) Improvements Project, and the Renner Road Corridor Improvements Project to the FCTID Program of Projects.

Motion by Janas, seconded by Easterday to adopt Resolution 2021-08 to designate transportation improvement projects. Motion carried via a roll call vote:

Robertson: Yes | **Janas:** Yes | **Woodruff:** -- | **Williams:** -- | **Easterday:** Yes

E. Financial Reports

Mr. Hurst presented the board with financial report for the month of July.

F. Other Business

Mr. Crosier presented additional updates to the board regarding the Cassady Avenue Improvements Project, the Morse Road Corridor Improvements Project, and the Rohr Road Corridor Improvements Project.

The board discussed possible dates for a special meeting to take further action on the 50 E Mound Street Parking Facility.

G. Adjournment

The meeting was adjourned at approximately 3:30 p.m.

Respectfully submitted,

Zach Woodruff
Secretary-Treasurer

**FRANKLIN COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT**

Resolution Number 2021-09

**RESOLUTION AUTHORIZING AMENDMENT OF INTERGOVERNMENTAL
AGREEMENT AND RELATED ACTIONS FOR ADVANCING THE FRANKLIN
COUNTY PARKING FACILITIES IMPROVEMENT PROJECT: PHASE 2 - 50 E.
MOUND STREET FACILITY**

WHEREAS, the Franklin County Transportation Improvement District (the “FCTID”) is authorized by ORC Chapter 5540 (1) to finance, construct, maintain, repair, and operate street, highway, and other transportation projects (including, but not limited to, bike/pedestrian, parking facilities, air and rail projects); and (2) to construct, reconstruct, improve, alter, and repair roads, highways, public places, buildings, and other infrastructure;

WHEREAS, the transportation projects undertaken by the FCTID and exercise of its authority, pursuant to ORC Chapter 5540, are considered to be essential and to contribute to the improvement of the prosperity, health, safety, and welfare of the people of Franklin County, Ohio (the “County”), various local political subdivisions located within the County, the region and the State of Ohio (the “State”), and are essential governmental functions that will also promote industry, commerce, distribution, and research activity within the County, the region and the State;

WHEREAS, it is also envisioned and intended that the ongoing efforts of the FCTID will assist and provide greater efficiencies to the ongoing transportation infrastructure and related improvement efforts in the County, and in relationship and coordination with the Ohio Department of Transportation (“ODOT”), the Ohio Department of Development (“ODOD”), Mid-Ohio Regional Planning Commission (“MORPC”), Ohio Public Works Commission (“OPWC”) and various other local political subdivisions and other agencies and offices within the County, including, but not limited to, the Franklin County Engineer’s Office (“FCEO”), the Franklin County Department of Economic Development & Planning (“FCEDP”) and the Franklin County Department of Public Facilities Management (PFM), and the business community, and neighboring communities and counties, as applicable or appropriate, in advancing transportation improvements, and related economic development and job retention and creation, which is vital to the long term mobility and economic prosperity of the County, the local political subdivisions within the County, the region and the State and their people;

WHEREAS, the FCTID, consistent with its purpose and mission, including the designation and development of projects as designated by its Board of Trustees under ORC Chapter 5540, empowers the various political subdivisions within the County, to participate in a cooperative county-wide coalition to take advantage of the opportunities and benefits made available through a Transportation Improvement District to plan, fund, construct and improve

highways, roads, bridges, interchanges, parking facilities and other transportation improvements and accompanying capital improvements and development throughout the County and its environs, utilizing a program-level development approach for integration of local transportation projects, and which program of transportation projects referred to as the “FCTID Program of Projects”, as further set forth, developed and described on documents on file with the FCTID and FCEO, is intended to be amended and supplemented as appropriate to add additional projects, from time to time, as feasible and appropriate;

WHEREAS, the FCTID has added to the FCTID Program of Projects the following transportation improvement project: the *Franklin County Parking Facilities Improvement Project*, a collaborative project between the FCTID, the FCEO and the Franklin County Board of Commissioners/PFM relative to upgrades to parking facilities and work related to building accesses associated with Franklin County’s Downtown Complex (34 East Fulton Street, 373 South High Street, and 399 South Front Street), specifically to provide construction services for said project, in coordination with the FCEO and PFM, with funding payable to the FCTID by the County in amounts to be determined based upon further development of project plans and in such phases as determined appropriate and feasible by the FCTID (the “Franklin County Parking Facilities Improvement Project” or the “Project”);

WHEREAS, the County and the FCTID, to further develop, facilitate, enhance, fund and promote transportation improvements within the County and the region, through intergovernmental cooperation and coordination by the FCTID and to advance the FCTID Program of Projects, entered into an intergovernmental agreement on file with the FCTID and the County, dated and entered into on November 26, 2019 (the “IGA”), as amended and which includes the Franklin County Parking Facilities Improvement Project;

WHEREAS, the FCTID and the County, in furtherance of these goals, intend to further amend Exhibit “B” to the IGA, in substantially the form set forth and attached hereto and made part hereof as “Exhibit B”, to reflect additional pledges of revenue for Project costs pursuant to ORC 5540.02 (F);

WHEREAS, the FCTID has determined that it is appropriate and feasible to proceed , in coordination with the FCEO/PFM, with the second phase of the Project which includes the construction of a surface parking facility at 50 E Mound Street, in accordance with plans and documents on file with the FCTID and the FCEO (hereinafter referred to as the “Phase 2 - 50 E. Mound Street Facility”) and in accordance with the following scopes and cost proposals as submitted by: Shelly & Sands, Inc. (“Shelly & Sands”), dated August 24, 2021 in an amount not to exceed \$817,695.20 (the “Shelly & Sands Proposal”); M.P. Dory Co. (“M.P. Dory”) dated August 5, 2021 , in an amount not to exceed \$93,998.00 (the “M.P. Dory Proposal); and, Knight Electric, Inc. (“Knight Electric”), dated August 27, 2021, , in an amount not to exceed \$111,466.00 (the “Knight Electric Proposal”) upon determination of available funding to the FCTID as provided for herein.

NOW, THEREFORE, BE IT RESOLVED that the FCTID Board of Trustees (the “Board”) hereby approves, ratifies and confirms proceeding with Phase 2 - 50 E. Mound Street Facility of the *Franklin County Parking Facilities Improvement Project*, as part of the FCTID Program of Projects and accordingly approves and authorizes amendment to the IGA, in

substantially the form attached hereto as “Exhibit B”, with only such changes as determined by the FCTID Secretary-Treasurer, in consultation with FCTID Legal Counsel, to not be materially adverse to the FCTID and contingent upon reciprocal approval by the Franklin County Board of Commissioners, and that the taking of any such action and the execution and delivery of any related documents, agreements or instruments, including “Exhibit B” in accordance with and pursuant to ORC Sections 5540.01 (C), 5540.02 (F), 5540.03 (A) (4), (8) and (10) and related sections and FCTID Resolution 2019-02.

BE IT FURTHER RESOLVED, that the Board approves, authorizes and directs that the FCTID Chairperson and/or Secretary-Treasurer, in conjunction with the FCEO, contingent upon approval and execution of “Exhibit B” by the Franklin County Board of Commissioners, shall proceed and take the appropriate and necessary steps to retain Shelly & Sands; M.P. Dory; and, Knight Electric for the design and construction services required for the Phase 2- 50 E. Mound Street Facility and to prepare and execute, in consultation with FCTID legal counsel, three construction services contracts as follows: Shelly & Sands, in accordance with the Shelly & Sands Proposal in an amount not to exceed \$817,695.20; M.P. Dory, in accordance with the M.P. Dory Proposal in an amount not to exceed \$93,998.00; and, Knight Electric, in accordance with the Knight Electric Proposal in an amount not to exceed \$111,466.00, and such other necessary documents or modifications as may be necessary or appropriate, on behalf of the Board, in a total amount not to exceed \$1,023,159.20 from funds available to the FCTID as provided for herein; and, to administer said construction services contracts, in coordination with the FCEO and PFM, through completion and inspection of the Phase 2- 50 E. Mound Street Facility work, all in accordance with laws and regulations applicable to the FCTID and that the taking of any such action and the execution and delivery of any such documents related to this action by the FCTID Chairperson and/or Secretary-Treasurer shall be conclusive evidence of the Board’s collective determination that such actions are proper and necessary in order for the CCTID to carry out the purposes of this resolution and of the authorization thereof by the Board.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Adopted at a regularly adjourned meeting of the Board of Trustees of the Franklin County Transportation Improvement District, Franklin County, Ohio, this 9th day of September, 2021.

Franklin County Transportation Improvement District
Presiding Trustee

Attest:

Franklin County Transportation Improvement District
Secretary-Treasurer

Motion to Pass Resolution: _____

Seconded by: _____

EXHIBIT B

**Franklin County Transportation Improvement District
Pledged Revenue Summary – September 2021**

PLEDGED REVENUE Available for FCTID		
Year	Engineer Share	Commissioners Share
2019	\$500,000	
2020	\$500,000	\$2,000,000 *1
		\$ 923,958 *2
		\$ 100,000 *3
2021	\$500,000	\$ 1,023,159.20 *4
2022	\$500,000	
2023	\$500,000	
2024	\$500,000	

Total = \$7,047,177.20

- *1 *Columbus I-270/Morse Road Improvement Project (Deposited)*
- *2 *Franklin County Parking Facilities Improvement Project: Phase 1 - Ped. Bridge Demolition Work (Deposited)*
- *3 *Franklin County Parking Facilities Improvement Project: Consultant Services (Deposited)*
- *4 *Franklin County Parking Facilities Improvement Project: Phase 2 - 50 E. Mound Street Facility (\$511,579.60 due by 10/1/2021 with remaining commitment due by June 30, 2022)*

IN WITNESS WHEREOF, the Parties have authorized this Exhibit B (Revenue Summary), effective as of _____, 2021.

THE FRANKLIN COUNTY
TRANSPORTATION IMPROVEMENT
DISTRICT

By: _____
Zach Woodruff, Secretary-Treasurer

THE BOARD OF COUNTY
COMMISSIONERS OF FRANKLIN
COUNTY, OHIO

By: _____
Kevin L. Boyce, President

By: _____
John O’Grady, Commissioner

By: _____
Erica C. Crawley, Commissioner

**FRANKLIN COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT**

Resolution Number 2021-10

**A RESOLUTION BY THE FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT
DISTRICT FOR THE AUTHORIZATION, ADOPTION OF AMENDED CALENDAR YEAR
2021 FUND BUDGETS**

WHEREAS, the Franklin County Transportation Improvement District (FCTID), in accordance with applicable sections of the Ohio Revised Code and common budgetary best practices desires to adopt, approve, amend and authorize fund budgets for calendar year 2021; and

WHEREAS, the FCTID's funds are utilized to properly account for revenues and expenditures of the FCTID and to comply with applicable budgetary requirements of the Ohio Revised Code; and

WHEREAS, it is necessary to adopt, approve and authorize estimated resources and appropriations as set forth on the attached schedules, and to properly account for expenditures of the FCTID and to comply with budgetary requirements, in accordance with the schedules attached hereto and made part hereof; and,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts, approves, amends, and authorizes the calendar year 2021 fund budgets as set forth on the schedules attached hereto and made part hereof.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including ORC Section 121.22.

ADOPTED at a regularly adjourned meeting of the Board of Trustees of the Franklin County Transportation Improvement District, Franklin County, Ohio, this 9th day of September, 2021.

Franklin County Transportation Improvement District
Presiding Trustee
Attest:

Franklin County Transportation Improvement District
Secretary/Treasurer

Motion to Pass Resolution: _____

Seconded By: _____

Franklin County Transportation Improvement District
Calendar Year 2021 Budget
Thursday, September 9, 2021

	General Fund	Franklin County Parking Facilities	Toy Road/Swisher Road/Saltzgaber Road
Revenues:			
Intergovernmental	146,498.22	1,023,159.20	-
Total Revenues	146,498.22	1,023,159.20	-
Expenditures:			
Consultant Services	100,000.00		
General Government	185,000.00	-	-
Public Works - Other	650,000.00	1,023,159.20	197,795.00
Total Expenditures	935,000.00	1,023,159.20	197,795.00
Change in Fund Balance	(788,501.78)	-	(197,795.00)
Cash Balance, Beginning of Year, Estimated	1,194,756.59	-	197,795.00
Cash Balance, End of Year, Estimated	\$ 406,254.81	\$ -	\$ -

Detail of General Government Expenditures:

Accounting - Hurst, Kelly & Company LLC	25,000.00
Administration - MORPC	55,000.00
Audit - TBD	20,000.00
Insurance - TBD	5,000.00
Legal - Kegler Brown Hill + Ritter	75,000.00
Various Other - TBD	5,000.00
Total General Government Expenditures:	185,000.00