

# FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

## BOARD OF TRUSTEES

### **Cornell Robertson, Chair**

Franklin County  
Engineer  
(614) 525-3043

### **Erik Janas, Vice-Chair**

Franklin County  
Board of  
Commissioners

### **Alex Beres, Secretary- Treasurer**

Franklin County  
Economic  
Development &  
Planning

### **Shannetta Griffin**

**Zach Woodruff**  
City of Whitehall

### **Stephanie Kunze, Non-Voting**

Ohio Senate – 16<sup>th</sup>  
District

### **Laura Lanese, Non-Voting**

Ohio House of  
Representatives –  
23<sup>rd</sup> District

## Board of Trustees Regular Meeting

Thursday, July 23, 2020

2:30 P.M.

Microsoft Teams Meeting

### Agenda

- A. Pledge of Allegiance – *Cornell Robertson, Chair*
- B. Roll Call and Introductions
- C. Approval of Minutes from June 25, 2020 Meeting
- D. FCTID Program of Projects

1. Update on projects:

- Harlem Road at Walnut Street Improvement Project
- Franklin County Parking Facilities Improvement Project

Resolution Number 2020-16 Re-Designating “Harlem Road at Walnut Street Improvement Project” to “Walnut Street Corridor Improvements Project” and Related Actions

A resolution re-designating and expanding the scope of the Harlem Road at Walnut Street Improvements Project to address nearby developments.

# FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

## E. FCTID Budget

Resolution Number 2020-17 Establishing New Funds

A resolution establishing the Franklin County Parking Facilities Capital Improvement Fund.

Resolution Number 2020-18 Adopting Amended CY 2020 Fund Budgets

A resolution amending the CY 2020 fund budgets to reflect authorized public works expenditures for the Franklin County Parking Facilities Improvement Project – Phase 1.

## F. Financial Report – *Mark Hurst, CPA*

## G. MORPC Quarterly Report

## H. Other Business

## I. Adjournment

**The next FCTID Board of Trustees Meeting is:**

***Thursday, August 27, 2020 at 2:30 P.M.  
Microsoft Teams***

# FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

## MEETING MINUTES

### BOARD OF TRUSTEES REGULAR MEETING

Thursday, June 25, 2020  
2:30 p.m.  
Microsoft Teams Meeting

#### **Board of Trustee Members Present**

Cornell Robertson, P.E., P.S., *Chair*  
Erik Janas, *Vice-Chair*  
Alex Beres, *Secretary-Treasurer*  
Shannetta Griffin  
Zach Woodruff  
Stephanie Kunze, *Non-Voting*

#### **Staff/Consultants Present**

Thomas Graham, MORPC  
Thea Walsh, MORPC  
Rusty Schuermann, Legal Counsel  
Mark Hurst, Accountant

#### **Guests Present**

Brent Welch, Franklin County Engineer's Office  
W. Fritz Crosier, Franklin County Engineer's Office  
Barb Cox, Franklin County Engineer's Office  
Raelynn McCown, Franklin County Engineer's Office  
Kevin Ohl, Corna Kokosing  
Jim Negron, Corna Kokosing  
Mitch Vincent, Corna Kokosing  
Conner Brintlinger  
Frank Aransky  
Michael Wing

#### **Meeting Minutes**

##### **A. Pledge of Allegiance**

Engineer Robertson called the meeting to order at approximately 2:32 p.m., and led the pledge of allegiance.

##### **B. Roll Call and Introductions**

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

**Robertson:** Yes | **Janas:** Yes | **Beres:** Yes | **Griffin:** Yes | **Woodruff:** Yes  
**Kunze:** Yes | **Lanese:** Absent

**C. Approval of Minutes from May 28, 2020 Meeting**

Ms. Griffin asked that the meeting minutes from the May 28, 2020 FCTID Board Meeting be amended as follows:

- Item D: Clarification of the approximate cost of property acquisition associated with the Harlem Road at Walnut Street Improvement Project to be defined as \$79,000 for the purchase price of the property and \$2,000 for closing costs.
- Item D: Clarification that Corna Kokosing would be contracted for the pedestrian bridge removal work included in the Franklin County Parking Facilities Improvement Project.

Motion by Beres, seconded by Woodruff to approve the meeting minutes of May 28, 2020 as amended. Motion carried via a roll call vote:

**Robertson:** Yes | **Janas:** Yes | **Beres:** Yes | **Griffin:** Yes | **Woodruff:** Yes

**D. FCTID Program of Projects**

Mr. Crosier informed the board that the FCTID had acquired the property at the Northeast corner of Harlem Road and Walnut Street on June 15, 2020 for the price of \$79,900 with closing costs totaling \$1,290.50. Additionally, Mr. Crosier informed the board that additional action may need to be taken in coming months to expand the limits of the Harlem Road at Walnut Street Improvement Project.

Mr. Crosier updated the board on the status of the Toy Road, Swisher Road, and Saltzgaber Road Improvement Project, stating that the project had been split into two phases, with both phases currently in design.

Mr. Crosier explained that the Cleveland Avenue at Innis Road project would need to have the scope expanded to accommodate a recent award of ODOT safety funds in the amount of \$3,629,000.00. This alteration to the scope of the project would be proposed in Resolution 2020-14.

Mr. Crosier informed the board that the first phase of the Franklin County Parking Facilities Improvement Project involving removal of the pedestrian bridge over High Street had been approved by the Columbus Downtown Commission. Furthermore, Corna Kokosing had provide an estimate for this work which came in under budget. Mr. Crosier also explained that the Franklin County Board of Commissioners had approved a contribution of \$923,958 to the FCTID to cover the costs of this contract and contingency. Mr. Crosier informed the board that contingent upon approval of Resolution 2020-15, demolition work on this project could begin in Mid-September.

Mr. Crosier updated the board on the status of the Ferris Road Corridor (Karl Road to Westerville Road) project, stating that the project had been awarded safety funds for the construction of a mini roundabout at the intersection of Ferris Road and Walford Road. Construction on this intersection is planned for SFY 2024.

- 1. Resolution Number 2020-14 Re-Designating “Cleveland Avenue at Innis Road Transportation Improvement Project” to “Cleveland Avenue Corridor (Huy Rd to East Cooke Road) Improvements Project” and Related Actions**

Motion by Griffin, seconded by Woodruff to adopt Resolution 2020-14 re-designating the Cleveland Avenue Corridor Improvements Project to expand the scope of the project beyond the intersection of Cleveland Avenue at Innis Road. Motion carried via a roll call vote:

**Robertson: Yes | Janas: Yes | Beres: Yes | Griffin: Yes | Woodruff: Yes**

**2. Resolution Number 2020-15 Amendment of Intergovernmental Agreement and Related Actions for Advancing the Franklin County Parking Facilities Project: Phase 1-Ped. Bridge Demolition Work**

Motion by Griffin, seconded by Woodruff to adopt Resolution 2020-15 authorizing the FCTID Chairperson or Secretary-Treasurer to take necessary steps to contract with Corna Kokosing for design and construction services require for Phase 1 of the Franklin County Parking Facilities improvement Project, and authorize amendment of Exhibit B of the IGA with Franklin County to reflect the contribution of \$923,958 from Franklin County for the cost of this contract . Motion carried via a roll call vote:

**Robertson: Yes | Janas: Yes | Beres: Yes | Griffin: Yes | Woodruff: Yes**

**E. FCTID Insurance Services**

Mr. Beres informed the board that updated insurance policies and premiums had been provided by Wichert Insurance. Mr. Beres explained that the premiums for these insurance policies were increasing relative to last year given the increasing volume of financial activity which the FCTID had been engaging in. Mr. Beres additionally explained that the cost of these premiums was still within the range of the FCTID budget, and that these costs were similar to what other TIDs across Ohio experience.

**F. Financial Report**

Mr. Hurst provided a review of the May 2020 financial reports.

**G. Other Business**

Engineer Robertson thanked MORPC for assisting with a press release which highlighted the recent ODOT TID Supplemental Funding Applications submitted by the FCTID

**H. Adjournment**

The meeting was adjourned at approximately 3:00 p.m.

**Franklin County Transportation Improvement District Board of Trustees**

**June 25, 2020**

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Respectfully submitted,

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Alex Beres  
Secretary-Treasurer

**FRANKLIN COUNTY  
TRANSPORTATION IMPROVEMENT DISTRICT**

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**Resolution Number      2020-16**

**RESOLUTION RE-DESIGNATING “HARLEM ROAD AT WALNUT STREET  
IMPROVEMENT PROJECT” TO “WALNUT STREET CORRIDOR (Lee Road to  
Harlem Road) IMPROVEMENT PROJECT” AND RELATED ACTIONS**

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**WHEREAS**, the Franklin County Transportation Improvement District (the “FCTID”), consistent with its purpose and mission, including the designation and development of projects as designated by its Board of Trustees under ORC Chapter 5540, has previously designated by Resolution 2019-02, the “*Harlem Road at Walnut Street Improvement Project*” as one of its transportation improvement projects that was added to the “FCTID Program of Projects”, and which program of transportation projects as further set forth, developed and described on documents on file with the FCTID and FCEO, and which is intended to be amended and supplemented as appropriate to add additional projects, from time to time, as feasible and appropriate;

**WHEREAS**, the FCTID now intends to hereby re-designate, in the FCTID Program of Projects, and expand the scope of the *Harlem Road at Walnut Street Improvement Project* to the *Walnut Street Corridor (Lee Road to Harlem Road) Improvement Project*, expanding from study of potential intersection improvements at Harlem Road and Walnut Street to various corridor-level roadway improvements along Walnut Street from Lee Road to Harlem Road including, but not limited to, roadway, drainage, and pedestrian infrastructure improvements, as further developed and set forth in plans and documents on file with the FCEO and the FCTID which (referred to hereafter as “*Walnut Street Corridor (Lee Road to Harlem Road) Improvement Project*” or the “Project”), with such improvements to be advanced, in such manner of phases as determined appropriate and feasible by the FCTID, in coordination and collaboration with the FCEO and, as appropriate or necessary, other local jurisdictions and private sector entities with interests in the project area, and funded with available revenues pledged or made available to the FCTID from state or local governments, private funding sources or other identified available funding sources;

**WHEREAS**, the County and the FCTID, to further develop, facilitate, enhance, fund and promote transportation improvements within the County and the region, through intergovernmental cooperation and coordination by the FCTID and to advance the FCTID Program of Projects, entered into an intergovernmental agreement on file with the FCTID and the County, dated and entered into on November 26, 2019 (the “IGA”);

**WHEREAS**, the County and the FCTID, in furtherance of these goals, intend to amend the IGA, in substantially the from set forth in “*Exhibit A*” attached hereto and made part hereof, to reflect the re-designation of the Project referenced above and as referenced herein; and,

**NOW, THEREFORE, BE IT RESOLVED** that the FCTID Board of Trustees (the “Board”) does hereby re-designate the *Harlem Road at Walnut Street Improvement Project* to the *Walnut Street Corridor (Lee Road to Harlem Road) Improvement Project*, expanding the scope of the Project in accordance with plans and documents as developed and on file with the FCEO, FCTID and ODOT, and further authorizes modification and amendment of the FCTID Program of Projects to reflect the same as described herein, in accordance with and pursuant to ORC Sections 5540.01 (C), 5540.02 (F), 5540.03 (A) (4), (8) and (10) and related sections and FCTID Resolution 2019-02.

**BE IT FURTHER RESOLVED** that the Board approves and authorizes amendments to the IGA, in substantially the form attached hereto as *Exhibit A*, with only such changes as determined by the FCTID Secretary-Treasurer, in consultation with FCTID Legal Counsel, to not be materially adverse to the FCTID and contingent upon reciprocal approval by the Franklin County Board of Commissioners, and that the taking of any such action and the execution and delivery of any related documents, agreements or instruments, including *Exhibit A* and other project cooperation and funding agreements with respective project implementation partners, including, but not limited to, funding or Project agreements between the FCTID, the County and other governments or private sector entities, including, but not limited to, MI Homes, to provide, in part, for securing and accepting project funding as may be required to advance the Project, including any and all Project phases or segments and in such amounts, solely as determined appropriate and feasible by the FCTID Chairperson or Secretary-Treasurer, in consultation with FCTID Legal Counsel, and which shall be conclusive evidence of the Board’s determination that such actions are proper, authorized, approved and necessary in order for the FCTID to carry out the purposes of this resolution and of the authorization thereof by the Board.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code and pertinent provisions of House Bill 97.

Adopted at a regularly adjourned meeting of the Board of Trustees of the Franklin County Transportation Improvement District, Franklin County, Ohio, this 23<sup>rd</sup> day of July, 2020.

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Franklin County Transportation Improvement District  
Presiding Trustee

Attest:

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Franklin County Transportation Improvement District  
Secretary-Treasurer

Motion to Pass Resolution: \_\_\_\_\_

Seconded by: \_\_\_\_\_

## EXHIBIT A

### Identified Projects

#### Franklin County Transportation Improvement District Program List – June 2020

Project	Lead Agency
Alum Creek Drive at Rohr Road	Franklin County Engineer/FCTID
Rohr Road at State Route 317	Franklin County Engineer/FCTID
Lockbourne Road at State Route 317	Franklin County Engineer/FCTID
Reynoldsburg-New Albany Road at Clark State Road	Franklin County Engineer/FCTID
Agler Road Relocation	TBD
Cassady Avenue Corridor (I-670 to Agler Road)	Franklin County Engineer/FCTID
Cleveland Avenue Corridor (Huy Rd to East Cooke Rd)*5	Franklin County Engineer/FCTID
Cooke Road Corridor (I-71 to Cleveland Avenue)	Franklin County Engineer/FCTID
Ferris Road Corridor (Karl Road to Westerville Road)*6	Franklin County Engineer/FCTID
Harrisburg-Georgesville Road over Big Darby Creek	Franklin County Engineer/FCTID
Taylor Station Road at Claycraft Road	TBD
Borrow Road Improvement Project *1.	Franklin County Engineer/Grove City/FCTID
Franklin County Parking Facilities Improvement Project *2.	Franklin County Engineer/County PFM/FCTID
Toy Road/Swisher Road/Saltzgaber Road Improvement Project	FCTID/County/Madison Twp/Groveport
<b>Walnut Street Corridor Improvements Project * 7.</b>	Franklin County Engineer/ FCTID
Havens Corners Road Improvement Project	FCTID/County/Gahanna
SR 161 at Linworth Road Improvement Project	FCTID/County/Perry Twp/Worthington/Columbus
Columbus I-270/Morse Road Improvement Project *3	Columbus/FCTID/County
Morse Road Corridor Improvements Project *4	FCTID/FCEO/TBD
University Boulevard	FCTID/FCEO/Dublin

\* 1. FCTID portion to be funded with separate revenue pledged by Grove City.

\* 2. FCTID portion to be funded by a future designated revenue pledge from Commissioners Share/PFM.

\* 3. FCTID portion to be funded by designated revenue pledged from Commissioners Share.

\* 4. FCTID portion to be funded by designated revenues pledged from state/local government or private sector.

\* 5. ODOT Safety Funds (approx. \$3,629,000) awarded and to be utilized with FCEO for Project funding.

\* 6. ODOT Safety Funds (approx. \$801,000) awarded and to be utilized with FCEO for Project funding.

**\* 7. FCTID portion to be funded by designated revenues pledged from state/local government or private sector.**

**[Signature page to follow]**

**EXHIBIT A**

**Identified Projects**

*IN WITNESS WHEREOF*, the Parties have authorized this Exhibit A (Identified Projects), effective as of \_\_\_\_\_, 2020.

THE FRANKLIN COUNTY  
TRANSPORTATION IMPROVEMENT  
DISTRICT

THE BOARD OF COUNTY  
COMMISSIONERS OF FRANKLIN  
COUNTY, OHIO

By: \_\_\_\_\_  
Alex Beres, Secretary-Treasurer

By: \_\_\_\_\_  
John O'Grady, Commissioner

By: \_\_\_\_\_  
Marilyn Brown, Commissioner

By: \_\_\_\_\_  
Kevin L. Boyce, Commissioner

**FRANKLIN COUNTY  
TRANSPORTATION IMPROVEMENT DISTRICT**

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**Resolution Number 2020-17**

**A RESOLUTION ESTABLISHING NEW FUNDS**

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**WHEREAS**, the Franklin County Transportation Improvement District (FCTID), in accordance with its Bylaws and applicable sections of the Ohio Revised Code and appropriate standards and practices, desires to establish the following new funds of the FCTID for the following purposes;

Franklin County Parking Facilities Capital Improvement Fund – This capital project fund is established to account for cash receipts and cash disbursements related to transportation improvements around Franklin County Parking Facilities.

**WHEREAS**, these funds are to be utilized to properly account for revenues and expenditures of the FCTID and to comply with applicable budgetary requirements; and

**NOW, THEREFORE, BE IT RESOLVED** that the FCTID Board of Trustees does hereby ratify, affirm, and establish the Franklin County Parking Facilities Capital Improvement Fund as set forth herein.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including ORC Section 121.22.

**ADOPTED** at a regularly adjourned meeting of the Board of Trustees of the Franklin County Transportation Improvement District, Franklin County, Ohio, this 23<sup>rd</sup> day of July, 2020.

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Franklin County Transportation Improvement District  
Presiding Trustee  
Attest:

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Franklin County Transportation Improvement District  
Secretary/Treasurer

Motion to Pass Resolution: \_\_\_\_\_

Seconded By: \_\_\_\_\_

**FRANKLIN COUNTY  
TRANSPORTATION IMPROVEMENT DISTRICT**

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**Resolution Number 2020-18**

**A RESOLUTION BY THE FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT  
DISTRICT FOR THE AUTHORIZATION, ADOPTION OF CALENDAR YEAR 2020 FUND  
BUDGETS**

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**WHEREAS**, the Franklin County Transportation Improvement District (FCTID), in accordance with applicable sections of the Ohio Revised Code and common budgetary best practices desires to adopt, approve, amend and authorize fund budgets for calendar year 2020; and

**WHEREAS**, the FCTID's funds are utilized to properly account for revenues and expenditures of the FCTID and to comply with applicable budgetary requirements of the Ohio Revised Code; and

**WHEREAS**, it is necessary to adopt, approve and authorize estimated resources and appropriations as set forth on the attached schedules, and to properly account for expenditures of the FCTID and to comply with budgetary requirements, in accordance with the schedules attached hereto and made part hereof; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby adopts, approves, amends, and authorizes the calendar year 2020 fund budgets as set forth on the schedules attached hereto and made part hereof.

It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action, were in meetings open to the public, in compliance with the law, including ORC Section 121.22.

**ADOPTED** at a regularly adjourned meeting of the Board of Trustees of the Franklin County Transportation Improvement District, Franklin County, Ohio, this 23<sup>rd</sup> day of July, 2020.

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Franklin County Transportation Improvement District  
Presiding Trustee  
Attest:

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Franklin County Transportation Improvement District  
Secretary/Treasurer

Motion to Pass Resolution: \_\_\_\_\_

Seconded By: \_\_\_\_\_

**Franklin County Transportation Improvement District  
Calendar Year 2020 Budget**

	1000	2001	2002	2003	2004	2005	2006
	General Fund	Alum Creek Drive & Rohr Road	Morse Road/I-270	Havens Corners Road	Toy Road/Swisher Road/Saltzgaber	Morse Road Corridor	Franklin County Parking Facilities
<b>Revenues:</b>							
ODOT - TID Supplemental Funding		\$ 200,000					
Ohio Public Works Commission		\$ 1,675,000			\$ 702,602		
Private		\$ 261,176			\$ 970,562		
Intergovernmental	\$ 800,000	\$ 404,000	\$ 2,000,000		\$ 197,795		\$ 923,958
<b>Total Revenues</b>	<b>\$ 800,000.00</b>	<b>\$ 2,540,176.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ -</b>	<b>\$ 1,870,958.50</b>	<b>\$ -</b>	<b>\$ 923,958.00</b>
<b>Expenditures:</b>							
General Government	\$ 104,000						
Public Works - Other	\$ 98,500	\$ 2,534,176	\$ 2,000,000				\$ 923,958
Legal		\$ 6,000					
<b>Total Expenditures</b>	<b>\$ 202,500</b>	<b>\$ 2,540,176</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 923,958</b>
Change in Fund Balance	\$ 597,500	\$ -	\$ -	\$ -	\$ 1,870,959	\$ -	\$ -
Cash Balance, Beginning of Year, Estimated	\$ 396,000						
<b>Cash Balance, End of Year, Estimated</b>	<b>\$ 993,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,870,959</b>	<b>\$ -</b>	<b>\$ -</b>

**Franklin County Transportation Improvement District**

Bank Account Reconciliation

June 30, 2020

**Bank Account Balances:**

Heartland Bank Account #112006116 \$ 35,000.00

Heartland Bank Account #212300187 779,474.12

Total Heartland Bank Public Funds Account 814,474.12

**Additions:**

Deposits in Transit:

**Deletions:**

Outstanding Checks:

**Reconciled Bank Balance** \$ 814,474.12

**Fund Cash Summary:**

General Fund \$ 616,679.12

Toy Road/Swisher Road/Saltzgaber Road Fund 197,795.00

**Total Cash Per Fund Summary** \$ 814,474.12

**Difference Between Reconciled Bank Balance and Cash per  
Fund Summary**

\$ -

Prepared By: Mark Hurst 7/20/2020

Reviewed By: \_\_\_\_\_

**Franklin County Transportation Improvement District**

Financial Report

As of June 30, 2020

<b>Fund Name</b>	<b>Fund Balance January 1, 2020</b>	<b>Actual Receipts</b>	<b>Budgeted Receipts</b>	<b>Actual Disbursements</b>	<b>Outstanding Encumbrances</b>	<b>Actual Budgetary Disbursements</b>	<b>Budgeted Disbursements</b>	<b>Fund Balance As of June 30, 2020</b>	<b>Unencumbered Fund Balance As of June 30, 2020</b>
General Fund	425,869.06	302,819.30	800,000.00	(112,009.24)	(87,468.81)	(199,478.05)	(226,081.67)	616,679.12	529,210.31
Alum Creek Drive & Rohr Road Fund	-	-	2,540,176.00	-	-	-	(2,540,176.00)	-	-
Morse Road/I-270 Fund	-	2,000,000.00	2,000,000.00	(2,000,000.00)	-	(2,000,000.00)	(2,000,000.00)	-	-
Toy Road/Swisher Road/Saltzgaber Road Fu	-	197,795.00	1,870,958.50	-	-	-	-	197,795.00	197,795.00
	<u>425,869.06</u>	<u>2,500,614.30</u>	<u>7,211,134.50</u>	<u>(2,112,009.24)</u>	<u>(87,468.81)</u>	<u>(2,199,478.05)</u>	<u>(4,766,257.67)</u>	<u>814,474.12</u>	<u>727,005.31</u>

Franklin County TID  
 Summary of Cash Basis Activity - 2020

<b>General Fund</b>	
<b>2020</b>	
Cash	616,679.12
<b>Investment Earnings</b>	<b>2,819.30</b>
1/31/2020	562.84
2/28/2020	502.08
3/31/2020	738.13
4/30/2020	952.65
5/29/2020	30.69
6/30/2020	32.91
<b>Legal Services (Kegler, Brown, Hill and Ritter)</b>	<b>(19,678.73)</b>
1/10/2020	(1,542.50)
2/12/2020	(870.00)
3/31/2020	(11,031.23)
5/22/2020	(6,235.00)
<b>Accounting Services (Hurst Kelly &amp; Company LLC)</b>	<b>(11,873.05)</b>
1/10/2020	(2,814.05)
2/12/2020	(1,610.75)
3/31/2020	(6,542.00)
5/22/2020	(906.25)
<b>To record balance of cash at 1/1/20</b>	<b>425,869.06</b>
1/1/2020	425,869.06
<b>IGA Payment from Grove City</b>	<b>300,000.00</b>
3/20/2020	300,000.00
<b>To record bank fees</b>	<b>(61.08)</b>
3/10/2020	(0.18)
4/10/2020	(0.36)
5/13/2020	(15.00)
5/14/2020	(30.00)
6/10/2020	(15.54)
<b>Purchase of Property - Harlem and Walnut</b>	<b>(80,366.38)</b>
6/15/2020	(80,366.38)
<b>To record wire fee for property purchase</b>	<b>(30.00)</b>
6/15/2020	(30.00)

Franklin County TID  
Summary of Cash Basis Activity - 2020

**Morse Road/I-270 Fund**

**2020**

Cash	-
<b>IGA Payment from Franklin County</b>	<b>2,000,000.00</b>
5/13/2020	2,000,000.00
<b>Electronic payment to City of Columbus</b>	<b>(2,000,000.00)</b>
5/14/2020	(2,000,000.00)

Franklin County TID  
Summary of Cash Basis Activity - 2020

<b>Toy Road/Swisher Road/Saltzgaber Road Fund</b>	
<b>2020</b>	
Cash	197,795.00
<b>IGA Payment from Madison Township</b>	<b>100,000.00</b>
5/22/2020	100,000.00
<b>City of Groveport Contribution</b>	<b>97,795.00</b>
6/23/2020	97,795.00
<b>Grand Total</b>	<b>814,474.12</b>

Franklin County TID  
 Summary of Open Purchase Orders  
 Year

2020

Row Labels	Sum of Encumbrances
<b>General Fund</b>	
<b>2019-01</b>	
Legal Services (Kegler, Brown, Hill and Ritter)	
1010	1,542.50
1012	870.00
1016	11,031.23
1018	925.44
Legal Services (Kegler, Brown, Hill and Ritter) Total	14,369.17
To record carryover PO for Legal Services	
2019-01	(14,369.17)
To record carryover PO for Legal Services Total	(14,369.17)
<b>2019-01 Total</b>	-
<b>2019-02</b>	
Accounting Services (Hurst Kelly & Company LLC)	
1009	2,814.05
1011	1,610.75
1015	4,787.70
Accounting Services (Hurst Kelly & Company LLC) Total	9,212.50
To record carryover PO for Accounting Services	
2019-02	(9,212.50)
To record carryover PO for Accounting Services Total	(9,212.50)
<b>2019-02 Total</b>	-
<b>2020-01</b>	
Legal Services (Kegler, Brown, Hill and Ritter)	
1018	5,309.56
Legal Services (Kegler, Brown, Hill and Ritter) Total	5,309.56
To record PO for Legal Services (Kegler, Brown, Hill and Ritter)	
2020-01	(30,000.00)
To record PO for Legal Services (Kegler, Brown, Hill and Ritter) Total	(30,000.00)
<b>2020-01 Total</b>	<b>(24,690.44)</b>
<b>2020-02</b>	
Accounting Services (Hurst Kelly & Company LLC)	
1015	1,754.30
1019	906.25
Accounting Services (Hurst Kelly & Company LLC) Total	2,660.55
To record PO for Accounting Services (Hurst Kelly & Company LLC)	
2020-02	(10,000.00)
To record PO for Accounting Services (Hurst Kelly & Company LLC) Total	(10,000.00)
<b>2020-02 Total</b>	<b>(7,339.45)</b>
<b>2020-03</b>	
To record PO for Administrative Services (MORPC)	
2020-03	(55,000.00)
To record PO for Administrative Services (MORPC) Total	(55,000.00)
<b>2020-03 Total</b>	<b>(55,000.00)</b>
<b>2020-04</b>	
To record PO for Bank Fees	
2020-04	(500.00)
To record PO for Bank Fees Total	(500.00)
To record bank fees	
Electronic Payment	61.08
To record bank fees Total	61.08
<b>2020-04 Total</b>	<b>(438.92)</b>
<b>2020-05</b>	
To record PO for Purchase of Property - Harlem and Walnut	
2020-05	(80,396.38)
To record PO for Purchase of Property - Harlem and Walnut Total	(80,396.38)
Purchase of Property - Harlem and Walnut	
Electronic Payment	80,396.38
Purchase of Property - Harlem and Walnut Total	80,396.38
To record wire fee for property purchase	
Electronic Payment	
To record wire fee for property purchase Total	-
<b>2020-05 Total</b>	-
<b>General Fund Total</b>	<b>(87,468.81)</b>
<b>Morse Road/I-270 Fund</b>	
<b>2020-05</b>	
To record PO for electronic payment to City of Columbus	
2020-05	(2,000,000.00)
To record PO for electronic payment to City of Columbus Total	(2,000,000.00)
Electronic payment to City of Columbus	
Electronic Payment	2,000,000.00
Electronic payment to City of Columbus Total	2,000,000.00
<b>2020-05 Total</b>	-
<b>Morse Road/I-270 Fund Total</b>	-
<b>Grand Total</b>	<b>(87,468.81)</b>



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

111 Liberty Street, Suite 100  
Columbus, Ohio 43215  
morpc.org

T. 614. 228.2663  
TTY. 1.800.750.0750  
info@morpc.org

## Memorandum

**TO:** Franklin County Transportation Improvement District  
Board of Trustees

**FROM:** Thea Walsh and Thomas Graham  
Transportation & Infrastructure Development

**DATE:** July 23, 2020

**SUBJECT:** Quarterly Report of Activities – Q2 2020

This report summarizes activities completed by MORPC as part of our engagement to provide administrative and related services to the Franklin County Transportation Improvement District (FC TID). This report covers the second quarter of 2020, including the months of April, May, and June.

### Meetings:

- MORPC coordinated and virtually hosted four board of trustee meetings:
  - April 2, 2020
  - April 23, 2020
  - May 28, 2020
  - June 25, 2020
- MORPC participated in multiple additional meetings and conference calls with board members, legal counsel, and/or service providers related to accounting and TID Supplemental Funding from ODOT

### Documents Drafted:

- Meeting Agendas (4)
- Meeting Minutes (4)
- Assisted with Resolutions 2020-05 through 2020-15 (11)

### Major Activities:

- Updates to FC TID webpage on MORPC website
- Coordination with Franklin County Commissioners communications staff to provide public notice of FC TID meetings
- Coordination with ODOT Jobs & Commerce (Eddie King and Jim Gates) regarding TID Supplemental Funding

**William Murdock, AICP**  
Executive Director

**Rory McGuinness**  
Chair

**Karen J. Angelou**  
Vice Chair

**Erik J. Janas**  
Secretary

- Coordination with Mark Hurst, CPA to establish accounting protocols and process invoices
- Coordination with Heartland Bank to process invoices and payments

**Contract & Invoicing:**

MORPC has provided services under an executed letter of engagement with the FC TID for services during calendar year 2020. MORPC has yet to invoice the FCTID for 2020 services. MORPC will be presenting a revised letter of engagement for 2021.