NOTICE OF A MEETING

EXECUTIVE COMMITTEE MEETING
MID-OHIO REGIONAL PLANNING COMMISSION
111 LIBERTY STREET, SUITE 100
COLUMBUS, OH 43215
SCIOTO CONFERENCE ROOM

Thursday, May 2, 2019
1:30 p.m.

AGENDA

1. Welcome – Karen Angelou, Chair

2. Consent Agenda
   • Approval of April 4, 2019 minutes

3. Executive Director’s Report – William Murdock

4. Committee Updates
   • Regional Policy Roundtable – Joe Garrity
   • Sustainability Advisory Committee – Kerstin Carr
   • Smart Region Task Force – Aaron Schill & Thea Walsh
   • Central Ohio Rural Planning Organization – Thea Walsh
   • Transportation Policy Committee – Thea Walsh

5. Proposed Resolution 08-19: “Authorizing the executive director to file applications with, execute agreements with, and receive funds from the U.S. Department of Transportation and the Ohio Department of Transportation” – Thea Walsh


7. Quarterly Financial Statements – Shawn Hufstedler

8. Quarterly Membership Report – Eileen Leuby

9. Draft Commission Agenda
10. Other Business

PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR ssaunders@morpc.org IF YOU REQUIRE SPECIAL ASSISTANCE.

The next Executive Committee Meeting is
Thursday, June 6, 2019 at 1:30 p.m.
111 Liberty Street, Suite 100
Columbus, Ohio 43215

PARKING AND TRANSIT: When parking in MORPC’s parking lot, please be sure to park in a MORPC visitor space or in a space marked with a yellow “M”. Handicapped parking is available at the side of MORPC’s building. Three electric vehicle charging stations are available for MORPC guests.

MORPC is accessible by CBUS. The closest bus stop to MORPC is S. Front Street & W. Blenkner St. Buses that accommodate this stop are the Number 61 - Grove City, the Number 5 - West 5th Ave. /Refugee, and the Number 8 - Karl/S. High/Parsons.

MEETING ROOM ACCESS: When you arrive in MORPC’s lobby, a video screen will display the day’s meetings. Each meeting will list a phone extension. Use the phone in the lobby to call the extension and someone will come escort you to the meeting.
Welcome – Karen Angelou
Chair Karen Angelou called the meeting to order at 1:35 p.m. Chair Angelou recognized Gary Merrell for his service on the Executive Committee. Commissioner Merrell enjoyed his time serving on the Executive Committee and hopes to serve on other MORPC Committees. He shared that Commissioner Jeff Benton is looking forward to being a part of the Executive Committee.

Consent Agenda
Kim Maggard made a motion to approve the Consent Agenda, second by Gary Merrell; motion passed.

Executive Director’s Report – William Murdock
William Murdock introduced and welcomed MORPC’s new Communications & Engagement Director Niel Jurist. Ms. Jurist is thankful to be at MORPC and looks forward to communicating the good work of the agency and the MORPC communities.

Mr. Murdock reported that the microphone and parking issues that surfaced during the March Commission meeting will be fixed for the April Commission meeting.

Rory McGuiness invited Executive Committee members to join him on May 9 to bike to the Commission meeting. Yay Bikes! Executive Director Catherine Girves is organizing a bike ride from the Scioto Audubon Metro Park to MORPC for the May 9 Commission meeting. Ms. Girves is making arrangements to supply CoGo bikes and helmets for those who need them.

MORPC is preparing for its annual audit. Executive Committee members will receive a letter from the auditors, Plante Moran. This is part of the normal process and no action is required.

The Benefits & Compensation Committee will reconvene in May or June to take a deeper look at MORPC’s health care benefits. Eric Phillips chairs the committee. MORPC does this occasionally as due diligence. Health care is the largest part of MORPC’s budget after salaries. Let Mr. Murdock know if you are interested in serving on the committee.

Fairfield County approached MORPC and is interested in pursuing membership in 2020.
The Residential Services department is changing their strategy to engage the community. Robert Williams created a Community Advance Calendar that lists outreach opportunities in order to meet the challenge of gathering more clients. The more MORPC is out in the community, the more people are comfortable with MORPC and perhaps willing to let MORPC into their homes for weatherization services. Please send community event information to Mr. Williams.

Over 1,000 people are registered for the April 18 State of the Region. Additional events are planned with keynote speaker Anthony Foxx before and after the luncheon.

The insight2050 Corridor Concepts Study Recommendations will be released April 30, 11:30 a.m., at the Boat House at Confluence Park. A neighborhood level conversation will be held at 2 p.m. for zoning boards and planning commissions. A happy hour event will focus on millennials and mobility and development non-profit groups.

MORPC is engaging with the City of Columbus and other communities to develop a housing strategy to address housing affordability issues.

Upcoming events include:
- Opportunity Zone Workshop – Friday, April 5, 8:30 a.m., MORPC
- What’s Up with Drones? – Wednesday, May 1, Noon, MORPC or Webinar

Rory McGuinness thanked the Executive Committee for their efforts to get the transportation bill passed. It would not have happened without the advocacy of the people and communities in the room.

**Nominating Committee Update – Erik Janas**
Erik Janas reported no new nominations were received for the Nominating Committee Recommendations. The Nominating Committee makes the following recommendations for Officer positions and Executive Committee positions.

**Nominees for Officers for renewed one-year Officer Terms (expires 2020):**
- **Chair:** Rory McGuinness, Deputy Director of Development, City of Columbus
- **Vice-Chair:** Karen Angelou, Council Member, City of Gahanna
- **Secretary:** Erik Janas, Deputy County Administrator, Franklin County

**Nominees for renewal of one year Executive Committee Terms (expires 2020)**
- Joe Stefanov (2008), Chair of Reserve & Investment Advisory Committee, City Manager, City of New Albany
- Eric Phillips (2007), Chair of Benefits & Compensation Committee, Executive Director/Chamber CEO, Union County/Marysville Economic Development Partnership
- Rory McGuinness (2012), Chair of Commission, Deputy Director of Administration, City of Columbus

**Nominees for renewal of two-year Executive Committee Term (expires 2021)**
- Kim Maggard (2015), Mayor, City of Whitehall
- Jennifer Gallagher (2017), Director, Department of Public Service, City of Columbus
- Erik Janas (2017), Deputy County Administrator, Franklin County
Nominees for a new two-year Executive Committee Term (expires 2021)
John Benton (2019), Commissioner, Delaware County

Note: the year in parentheses after each name refers to the first year of the member’s current service on the Executive Committee.

The final step is for the Commission to approve the slate at next week’s meeting.

Regional Data Advisory Committee – Aaron Schill
Aaron Schill reported the Regional Data Advisory Committee met in March and identified four projects for 2019. The committee formed working groups to focus on each project. Mayor Tom Kneeland is not running for re-election so a new committee chair will need to be identified by the end of the year.

Mr. Schill will provide a census activity update at the Commission meeting.

The new Paving the Way website will be unveiled at the April 9 Annual Paving the Way meeting. The meeting, geared toward engineers and construction staff, is an opportunity for communities to list their upcoming construction projects.

Regional Policy Roundtable Update – Joe Garrity
Joe Garrity reported the state transportation budget was signed into law April 3 and includes $865 million additional funds. Mr. Garrity will send a list of the provisions to the Executive Committee. William Murdock thanked Matt Greeson for his foresight and taking the lead last summer on transportation funding enabling MORPC to be prepared. Mr. Murdock also thanked Mr. Garrity for his work on this.

The next Regional Policy Roundtable meeting is April 16 and will focus on the state operating budget.

Mr. Garrity is close to finalizing the May 8 date for the Legislative Breakfast at the Statehouse.

Karen Angelou thanked Kim Maggard for her leadership on the Regional Policy Roundtable.

Matt Greeson asked if MORPC could thank the legislators who were courageous enough to vote for the transportation budget.

Transportation Policy Committee Update – Thea Walsh
Thea Walsh reported the Rickenbacker Study goes out for public comment next week. There will be a community meeting the week of May 13. A Columbus Metropolitan Club (CMC) Forum will discuss future logistics.

MORPC met with Franklin County Engineer’s Office April 9 to begin setting up the Transportation Improvement District (TID).

The Draft Planning Work Program (PWP) for SFY2020 is included in the April Commission/Transportation Policy Committee meeting packet. The PWP is $5 million of MORPC’s budget and will be presented for final approval in May.
MORPC Team Members are having 33 Corridor Conversations with Logan and Fairfield Counties. Logan County is applying for an Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD) grant to extend the 33 Smart Corridor to I-75. Fairfield County is working on a thoroughfare plan that includes connectivity between I-70 and US 33.

MORPC’s Gohio Commute program is one of the hosts for the April 9 Welcome to Columbus CMC Event. The cocktail reception is a networking event for university and community leaders.

**Diversity & Inclusion Update – William Murdock & Bernie Cage**
William Murdock and Bernice Cage presented 2018 Diversity & Inclusion Accomplishments. The region is growing, changing and becoming more diverse. Diversity is a core value of MORPC. The MORPC Team is updating the Diversity & Inclusion Plan and focusing on external efforts, internal organization, and diverse spending and hiring. In 2019/2020 MORPC will bring in different voices to speak at Commission meetings. The Columbus Women’s Commission is speaking at the May Commission meeting. Mr. Murdock and Ms. Cage thanked the Executive Committee for their support.

**Proposed Resolution EC-01-19: “Authorizing the executive director to enter into agreement with an architect for space planning” – Shawn Hufstedler**
This resolution is consistent with MORPC’s space planning plans.

Joe Stefanov made a motion to approve Resolution EC-01-19, second by Nancy White; motion passed.

**Proposed Resolution 07-19: “Authorizing the executive director to accept up to $250,000 in local, private, and other funding and contract to conduct a regional housing strategy” – Kerstin Carr**
The City of Columbus asked MORPC to lead a housing strategy for the region that develops investment and policy recommendations for communities to support mixed income neighborhoods and regional growth. The goal is to foster a housing market where every household with a full-time wage earner can obtain housing in the private market, and to effectively supplement the market where we cannot achieve that goal. The regional effort begins in May/June and should be finalized by the end of the year.

Greg Lestini made a motion to approve Resolution 07-19, second by Erik Janas; motion passed. Jennifer Gallagher and Rory McGuiness abstained.

**Draft Commission Agenda**
The Executive Committee reviewed the draft April 11, 2019 Commission Meeting Agenda.

The meeting adjourned at 2:58 p.m.

Erik J. Janas, Secretary
Executive Committee
Memorandum

TO: Mid-Ohio Regional Planning Commission
   Executive Committee
   Officers and Board Members

FROM: Thea Walsh, Director
       Transportation Infrastructure & Development

DATE: April 26, 2019

SUBJECT: Proposed Resolution 08-19: “Authorizing the executive director to file applications with, execute agreements with, and receive funds from the U.S. Department of Transportation and the Ohio Department of Transportation”

Annually, MORPC submits an application to the Ohio Department of Transportation (ODOT) for planning funds to continue the metropolitan planning program, as currently defined by the FAST Act. Some of these funds are allocated to MORPC on a “formula” basis, and others are allocated at the discretion of MORPC and other agencies. The appropriate portions of the grants and the local shares are included in the agency budget for 2019.

For State Fiscal Year (SFY) 2020 (begins July 1, 2019), MORPC is requesting $2,319,810 of new combined Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) planning funds, and $289,976 of new ODOT matching funds. The MORPC local share for these grants is $289,976. These are the “formula” funds supporting the base transportation planning.

Historically, MORPC has encouraged ridesharing and vanpools. In SFY 2020 MORPC will be using $800,000 of MORPC Congestion Mitigation Air Quality (CMAQ) funds for the ridesharing program.

Other discretionary special projects include $350,000 in MORPC STBG funds for Supplemental Planning that will include seven activities:

1. Project Expedition SFY 2020 – Augment the efforts of the TIP project to ensure the timely completion of projects funded with MORPC-attributable funds.

2. Traffic Monitoring – Augment traffic counts received from local governments by taking traffic counts, including bike and pedestrian counts, at other key locations to maintain the regional model and for other purposes. Also, enhance availability of data on the MORPC website.

3. Data Products and Services – This includes soliciting services and data products that supplement Work Elements 60510-2000 and 60520-2000 (transportation data-related elements). It includes technical tools and services for promoting data sharing and availability and supporting the Regional Data Advisory Committee.
4. Assistance to Members – Provides planning data, travel demand forecasting, and transportation analysis assistance to members upon request for studies conducted by or for local governments.

5. Western Licking and Fairfield County Thoroughfare Plan – Working with jurisdictions in the study area, prepare traffic projections and other information to identify function of roads in the study area and develop a classification scheme.

6. Rapid-Speed Transportation Initiative support - Resources for staff working on RSTI. See work elements 66528-3000 and 66538-3000 for methodology details.

7. Coordinate with other regional activities such as the Regional Sustainability Agenda activities that further the 2016-2040 Metropolitan Transportation Plan (MTP) Goals.

As Central Ohio is designated a “maintenance” area for ozone and for fine particulate matter, MORPC will continue its planning and education efforts for air quality. $565,000 of CMAQ funding will be used for Work Element 66730-8000 for FY 2020.

In FY 2015, a new special project Work Element 67415-3000 was included to administer the Federal Transit Administration (FTA) Section 5310 funding for the Columbus urbanized area. MORPC as the designated recipient will receive an annual allocation from FTA for staff administration. From FY 2019 approximately $82,000 remains and will be carried forward into FY 2020. The FY 2020 funds will be $108,597 and are included in Work Element 67410-3000. No matching funds are required.

In FY 2018 MORPC assumed management of the Paving The Way program which had previously been managed by the City of Columbus through an allocation of MORPC STBG funds. MORPC will continue the Paving The Way program through Work Element 66540-0400 in FY 2020. The annual amount of $150,000 for FY 20 was previously approved through an amendment to the FY2019 PWP to support the complete redesign of the Paving The Way project tracking process. Approximately $50,000 will carried forward into FY 2020.

In total, including other special projects that began in previous MORPC Planning Work Programs (PWPs) and were addressed in previous resolutions, transportation-funded elements of MORPC have remaining funds totaling approximately $5,166,061. A portion may be carried over into SFY 2020. The use of these funds is outlined in the SFY 2020 MORPC PWP that reflects comments from ODOT and FHWA. Attached to Resolution 08-18 is a summary of the draft SFY 2020 MORPC PWP expected to be approved by the Transportation Policy Committee under Resolution T-4-19.

The Central Ohio Rural Planning Organization (CORPO) has been created as a Regional Transportation Planning Organization (RTPO) and is staffed by MORPC. $160,748 in ODOT federal and state funds are being requested to continue the CORPO (plus $17,861 of new local matching funds). A PWP for CORPO has also been developed with the work elements included as an attachment to Resolution 08-19.

Resolution 08-19 authorizes the executive director to submit and execute any required grant applications and related agreements including the biennial agreements with ODOT for the MORPC and CORPO transportation planning areas. The resolution also ensures MORPC's compliance with the civil rights statutes required for receipt of federal funds.

NTG
Attachment: Resolution 08-19
RESOLUTION 08-19

“Authorizing the executive director to file applications with, execute agreements with, and receive funds from the U.S. Department of Transportation and the Ohio Department of Transportation”

WHEREAS, the Secretary of the U.S. Department of Transportation (U.S. DOT) is authorized to make grants for transportation planning funds consistent with Fixing America’s Surface Transportation Act (FAST Act); and

WHEREAS, these funds are administered in Ohio by the Ohio Department of Transportation (ODOT); and

WHEREAS, the contracts for financial assistance will impose certain obligations upon the Mid-Ohio Regional Planning Commission (MORPC), including the provision of the local share of project costs; and

WHEREAS, the transportation planning process is also required to be in compliance with the Clean Air Act Amendments of 1990 (CAAA); and

WHEREAS, it is required by the U.S. DOT, that in connection with filing applications for assistance, MORPC gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. DOT requirements thereunder; and

WHEREAS, MORPC has established procedures for the Disadvantaged Business Enterprise (DBE) program, and it is the goal of MORPC, within the requirements of U.S. DOT and ODOT, that DBEs be utilized to the maximum extent feasible when procuring equipment, supplies, and services; and

WHEREAS, to do some of the projects in the State Fiscal Year 2020 MORPC Planning Work Program (PWP) and the Central Ohio Rural Planning Organization (CORPO) PWP, it will be necessary to secure matching funds from other agencies and to subcontract work or make purchases per the estimated amounts shown in the attachment; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

Section 1. That the executive director is authorized to file applications with and execute grant agreements on behalf of MORPC with U.S. DOT and ODOT, to aid in financing technical studies and other transportation-related activities.

Section 2. That the executive director is authorized to enter into a continuing agreement with ODOT to implement 23 U.S.C. §134 and 49 U.S.C. §1607, as may be amended, in the Columbus metropolitan planning area, including designation of MORPC as the metropolitan planning organization responsible for conducting the continuing, cooperative and comprehensive urban transportation planning process.

Section 3. That the executive director is authorized to enter into a continuing agreement with ODOT to conduct transportation planning for the CORPO
including designation of MORPC as the Regional Transportation Planning Organization (RTPO) for conducting the continuing, cooperative and comprehensive transportation planning process.

Section 4. That the executive director is authorized to enter into ongoing agreements of cooperation with the counties, incorporated municipalities, and other entities and special districts within the areas for carrying forward the transportation planning process consistent with FAST Act and CAAA.

Section 5. That the executive director is authorized to execute and file with such application an assurance or any other document required by the U.S. DOT, effectuating the purposes of Title VI of the Civil Rights Act of 1964, including amendments.

Section 6. That the executive director is authorized to furnish such additional information as U.S. DOT or ODOT may require in connection with the application for the PWP.

Section 7. That the executive director is authorized to set forth and execute affirmative disadvantaged business policies in connection with the project’s procurement needs.

Section 8. That the following estimated funding be requested from ODOT:

a. $2,319,810 of new combined FHWA PL and FTA Section 5303 funding (plus $289,976 of new MORPC and ODOT matching funds each).

b. $160,748 in ODOT federal and state funds to continue the Central Ohio Rural Planning Organization (plus $17,861 of new local matching funds).

c. $800,000 of MORPC CMAQ funds to support MORPC vanpool and rideshare matching program.

d. $565,000 in MORPC CMAQ funds for air quality awareness program.

e. $350,000 in MORPC STBG funds for seven activities.

f. $200,000 in MORPC STBG funds for insight2050 Technical Assistance Program.

g. $350,000 in MORPC STBG funds for seven activities.

h. $108,597 in FTA Section 5310 funding.

Section 9. That previously approved projects and activities, with remaining budgets totaling approximately $217,702 in various federal, ODOT, and local funds, be authorized to continue.

Section 10. That the executive director is hereby authorized to enter into any agreements with these or other funding agencies and with any
subcontractors or vendors necessary to undertake any of the activities identified in the State Fiscal Year 2020 PWPs for amounts that have been included in the approved budget of the agency.

Section 11. That the executive director is authorized, if required, to approve one or more extensions of time for performance of services for any of the agreements described in this resolution and to receive funds or issue change orders not to exceed 25 percent of the original total of the agreement amounts without further authorization from this Commission.

Section 12. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.

Section 13. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Rory McGuiness, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: May 9, 2019
Submitted by: Thea Walsh, Director of Transportation Systems and Funding
Prepared by: Transportation Systems and Funding Department
Authority: Ohio Revised Code Section 713.21
For Action Date: May 9, 2019

Attachment A: List of Activities to be Subcontracted
Attachment B: Summary State Fiscal Year 2020 MORPC Planning Work Program
Attachment C: State Fiscal Year 2020 CORPO Planning Work Program Work Elements
Resolution 08-19
Attachment A

List of activities to be subcontracted:

1. Gohio Commute marketing/advertising/vanpool subsidies/ride-matching software – Approximately $40,000 is budgeted for miscellaneous printing, marketing and advertising to multiple vendors, $61,000 for vanpool subsidies to various vanpool providers, and $10,000 for ride-matching software (MORPC part, other MPOs also participating in a shared services arrangement).

2. Air Quality Awareness marketing/advertising – During SFY 2020, approximately $25,000 is budgeted for air quality-related printing, travel, outreach, marketing and advertising to multiple vendors. An additional $80,000 is budgeted for ozone and particulate forecasting services.

3. Up to $44,000 is subcontracted for traffic counting services.

All other funds received and contracts to be let were or will be addressed by other resolutions, if required.
### SUMMARY

**FISCAL YEAR 2020 MORPC PLANNING WORK PROGRAM**

**Notes on Listing**

Total budget of all work elements (including funds spent prior to SFY 2020)  **$6,041,061**

$5,166,061  is estimated to remain to be expended in SFY 2020 or subsequent years.

## I. Formula Funded Planning Program Projects

**Total Budget**  **$2,899,762**

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<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
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<tbody>
<tr>
<td>60110-1000</td>
<td><strong>Active Transportation Planning</strong>&lt;br&gt;MORPC assists local agencies and entities in planning for and implementing pedestrian and bicycle infrastructure. More specifically, this activity works to maintain the regional active transportation plan, gather pedestrian- and bicycle-related data, review transportation plans and projects to ensure that all users are accommodated, coordinate and assist with safety education, work on specific projects, and provide information and education to local government members to assist them in their local planning efforts.</td>
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<td><strong>Products/Activities</strong>&lt;br&gt;Planning assistance&lt;br&gt;Active Transportation Plan&lt;br&gt;Non-motorized system monitoring&lt;br&gt;Complete Streets Outreach and Implementation&lt;br&gt;Conduct special studies and projects related to active transportation&lt;br&gt;Education</td>
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<td>60120-3000</td>
<td><strong>Management &amp; Operations Planning</strong>&lt;br&gt;Managing and maintaining the extensive existing transportation system is a priority of transportation agencies. This activity includes education on the benefits of a holistically managed transportation system. Helping members collaborate on M&amp;O, advancing ITS including connected infrastructure and CV/AV, access management, estimating costs to maintain the condition of the transportation system including pavement management and deficient bridges, etc., and incorporating security and emergency response into the planning process. Monitoring freight rail activities and analyzing for developing trends; meeting one-on-one with communities that are impacted by freight; and providing timely information via the web. Monitoring goods movement-related legislation and other regional freight initiatives.</td>
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<td><strong>Products/Activities</strong>&lt;br&gt;Condition report of highway system and resources&lt;br&gt;Access Management&lt;br&gt;Maintain Regional ITS Architecture&lt;br&gt;Member assistance with ITS-related projects&lt;br&gt;Participation in freight initiatives&lt;br&gt;Mid-State Freight Web Tool and educate governmental officials and the public about the freight industry&lt;br&gt;Transportation security assistance</td>
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<tr>
<td>60130-1000</td>
<td><strong>Safety Planning</strong>&lt;br&gt;Safety continues to be a significant focus for FHWA, ODOT and the entire region. This activity works to gather crash data, conduct crash data analyses to provide regional high-crash location lists, reports on safety meetings, encourages local governments to apply for funding to implement safety countermeasures, conducts pre- and post-crash data analysis for safety projects to evaluate the benefits of each countermeasure, and implements the regional systematic safety improvements.</td>
</tr>
<tr>
<td></td>
<td><strong>Products/Activities</strong>&lt;br&gt;Regional crash data analysis&lt;br&gt;Regional Safety Education</td>
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* Project was previously authorized. **Budget estimated to remain at the end of SFY 2019**

^ Project is expected to continue beyond SFY 2020
Member assistance
Participation in local and state safety committees
Project Evaluation
Special projects and studies

60150-3000  Transit and Human Services Planning
$75,000
Coordination, assistance, and oversight to improve transit service and workforce mobility. Work includes integration of all aspects of transit and mobility to ensure that an adequate level of access is afforded to all populations while improving the range of options for meeting diverse mobility needs.

Products/Activities
Maintain the urbanized area's Coordinated Plan for Franklin and Delaware Counties
Public transit provider coordination
Transit Service planning assistance
Monitor agreements and funding in the region

60200-3000  Transportation Improvement Program (TIP) and Implementation
$275,000
The TIP is one of the two required items to allow for the flow of federal and state transportation funds into the region. This activity includes the development, update and revisions of the TIP, monitoring of federally funded projects, coordination of federally funded infrastructure projects with projects funded from other sources, allocation of STBG, CMAQ, and TAP funding, the TRAC process, environmental studies and engineering source document review, innovative financing, and financing education. Specific activities for the year are listed below.

Products/Activities
Maintain the SFY 2018-2021 TIP and prepare SFY 2021-2024 TIP
Prioritized list of regional projects for TRAC
Collaboration on innovative project delivery and financing options for projects
Reports on the status of federally funded projects & annual obligation report
Update the Policies for Managing MORPC-Attributable Funding

60510-2000  Manage, Map, Collect, and Share Data
$445,000
This element pertains to MORPC's role as a leader in coordinating data providers throughout the region, as well as managing its own internal data and GIS systems. It includes using technology for collecting, maintaining and sharing data sets that support transportation programs. It includes keeping data sets current and organized, and managing and monitoring the GIS system. In addition, it includes advancing collaboration among local data providers to reduce redundancies and improve efficiencies associated with information management.

Products/Activities
Increase efficiencies of internal data systems
Update and maintain data sets to support transportation planning efforts
Promote data sharing among data providers to reduce redundancy
Coordinate with U.S. Census

60520-2000  Data Analytics and Research for Transportation Projects and Programs
$400,000
Many transportation programs and projects require GIS and database analytical methods. This element includes using information and tools developed through 60510-2000 to develop and prepare final products associated with the various projects and programs of the Metropolitan Planning Organization. In addition, MORPC functions as a regional resource for requests for information regarding transportation, demographic, development, and various other community needs. This element includes aspects of research associated with fulfilling those requests.

Products/Activities
Provide GIS and technical assistance to transportation programs
Prepare annual estimates of population and employment at the county and sub-county level
Transform raw data into useful information, suggest conclusions, and support decision-making
Update the Transportation Plan Report Card
Respond to and document requests

* Project was previously authorized. Budget estimated to remain at the end of SFY 2019
^ Project is expected to continue beyond SFY 2020
Building upon transportation data, this activity maintains, updates and refines the regional transportation models and continues to refine and implement the Congestion Management Process (CMP) procedures in the 3C planning process, including monitoring congestion, Environmental Justice (social equity) analysis, TIP and Transportation Plan air quality conformity, SIP revisions, and CMAQ justifications. Participation in other regional congestion management and air quality initiatives.

**Products/Activities**
- Up-to-date travel demand model
- Up-to-date data sets for SIP development and air quality conformity
- Up-to-date CMP and EJ analysis procedures, data and documents
- Determination of the emissions changes from proposed CMAQ projects
- Up-to-date Land Use Model processes
- Modeling assistance to ODOT staff in the certified design traffic development

The Long-Range Transportation Plan is the major requirement of the MPO, including coordinating all Transportation Plan-related activities. This includes any follow-up to the 2016-2040 Metropolitan Transportation Plan and continuing steps of the 2020-2050 Metropolitan Transportation Plan. This activity is also to coordinate with state and local agencies on transportation studies and plans. Specific activities this year are listed below.

**Products/Activities**
- 2016-2040 MTP Follow-up
- Goals and Objectives; Project Evaluation Criteria; and Land Use Projections for the 2020-2050 Metropolitan Transportation Plan
- 2020-2050 MTP Candidate Strategies and Projects
- Draft MTP Projects and Draft and Final 2020-2050 MTP
- Functional Class, National Highway System, and Regional Thoroughfare Plan
- Coordination with ODOT planning activities
- Complete long-range system studies
- insight2050 resource updates and outreach
- Intercity transportation service planning

Public involvement is a vital component of the transportation planning process. This activity maintains the public involvement process for transportation consistent with the FAST–Act and federal regulations and local needs. Efforts continue to seek the involvement of low-income and minority populations, handicapped and elderly in the transportation planning process, Metropolitan Transportation Plan, Transportation Improvement Program, Active Transportation Plan, FTA’s Section 5310, FTA’s Section 5307 and other transportation-related studies. The Public involvement Plan (PIP) supports the activities of the Community Advisory Committee, and provides updates on transportation planning activities through presentations, the web, electronic newsletter, social media and other public involvement activities.

**Products/Activities**
- Transportation Public Involvement Process
- Public Involvement Activities for the Metropolitan Transportation Plan
- Public Involvement Activities for the Transportation Improvement Program
- Public Involvement Activities for the Active Transportation Plan
- Public Involvement for Miscellaneous Transportation Activities

Coordination of transportation planning efforts among different jurisdictions is a critical element to ensuring regional consistency in the transportation network. This activity includes informational sharing meetings among MORPC and others, regional collaboration meetings, and educational transportation workshops and forums. Through this element MORPC staff will provide technical planning assistance to support individual communities with effective integration of insight2050 findings into local land use and transportation plans.

**Products/Activities**
- Informational Meetings
- Regional Collaboration Group Meetings

* Project was previously authorized. Budget estimated to remain at the end of SFY 2019

^ Project is expected to continue beyond SFY 2020
Member Education
Planning Technical Assistance Program

69710-3000  Program Administration
$105,000

This work element is to facilitate the efficient administration of the transportation planning program. This
work element provides for technical and policy direction of activities to fulfill ODOT, U.S. EPA, Ohio EPA,
FHWA, FTA and jointly funded work as described in the Planning Work Program, where such activities are
not directly attributable to specific work elements. The specific items are listed below.

Products/Activities
CAC, TAC, TPC agendas and meeting summaries
Annual Planning Work Program and Completion Report
Title VI & DBE Process
Maintain certification and planning agreements
Monitor federal and state planning requirements

* Project was previously authorized. Budget estimated to remain at the end of SFY 2019
^ Project is expected to continue beyond SFY 2020
II. Special Studies

Total Budget $1,776,299
$875,000 spent prior to SFY 2020  Balance for SFY 2020 or later is $901,299

<table>
<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>66528-3000</td>
<td>Rapid-Speed Transportation Initiative (RSTI) – Environmental Components</td>
</tr>
<tr>
<td>$536,000</td>
<td>The purpose of this work element is to study intercity routes that could utilize two rapid-speed transportation technologies—traditional passenger rail and/or hyperloop technology—between Chicago, Columbus, and Pittsburgh. The piece includes work that could build into components of an Environmental Impact Study (EIS) for the corridor. Future pieces will likely include completing a full Tier 1 EIS.</td>
</tr>
<tr>
<td>* $36,000 remaining</td>
<td></td>
</tr>
</tbody>
</table>

Products/Activities
- Components of an Environmental Impact Study (EIS) for the Corridor

<table>
<thead>
<tr>
<th>66538-3000</th>
<th>Rapid-Speed Transportation Initiative (RSTI) - Feasibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>$300,000</td>
<td>The purpose of this work element is to study intercity routes that could utilize hyperloop technology—between Chicago, Columbus, and Pittsburgh. Initially, the RSTI will be a Hyperloop Feasibility Study. This will provide a building block for additional, more detailed studies. The Hyperloop study will enhance work already completed by MORPC, that submitted the winning proposal to Virgin Hyperloop One as part of its Global Challenge competition in 2017.</td>
</tr>
<tr>
<td>* $50,000 remaining</td>
<td></td>
</tr>
</tbody>
</table>

Products/Activities
- Hyperloop Feasibility Study

<table>
<thead>
<tr>
<th>66540-0400</th>
<th>Paving The Way SFY20</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150,000</td>
<td>The purpose of this work element is to provide transportation project construction information to the public. Paving The Way acts as a liaison between the government agencies implementing projects and the public, and it is unique in that it provides information on all construction projects affecting traffic regardless of which agency (state, local, or utility) is responsible. Paving The Way addresses construction management and communication on a regional, rather than project, basis. The program regularly provides information and education to the public on roadway construction, traffic management, and work zone safety and alternative transportation options with the goal of ensuring that drivers experience the least possible inconvenience while traveling in and around Central Ohio.</td>
</tr>
<tr>
<td>* $50,000 remaining</td>
<td>100% STBG using toll credit</td>
</tr>
</tbody>
</table>

Products/Activities
- Project Coordination
- Communications and Outreach

<table>
<thead>
<tr>
<th>66558-1000</th>
<th>Technical Assistance Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>$200,000</td>
<td>The purpose of this work element is to provide technical planning assistance to support individual communities with effective integration of insight2050 findings into local land use and transportation plans. Services will be provided for specific community planning and development projects related to transportation, air quality, traffic, and other projects that support consideration of transportation in land use planning and/or demonstrate the benefits of various modes of transportation. Part of this work element is to maintain online references, tools, policies, and expertise developed under this PWP work element.</td>
</tr>
</tbody>
</table>

Products/Activities
- Planning Assistance
- Outreach
- Maintenance of insight2050 resources

<table>
<thead>
<tr>
<th>66560-3000</th>
<th>Supplemental Planning SFY20</th>
</tr>
</thead>
<tbody>
<tr>
<td>$350,000</td>
<td>This work element supplements the formula-funded program and includes research and planning efforts that are required to fulfill MPO planning and project implementation responsibilities. The activity includes elements that supplement project delivery, data collection and data management, RSTI support, long-range studies and sustainability. Specific activities this year are listed below.</td>
</tr>
</tbody>
</table>

Products/Activities
- Regular reports to members and MORPC committees on project delivery
- Traffic counts for approximately 200 locations, including bike and pedestrian counts as identified in active transportation count plan

* Project was previously authorized. Budget estimated to remain at the end of SFY 2019

^ Project is expected to continue beyond SFY 2020
Develop a Strategic Plan for the Regional Data Advisory Committee
Provide special services and conduct special transportation studies
Western Licking and Fairfield County Thoroughfare Plan
Support for the Rapid Speed Transportation Initiative (RSTI) activities
Coordination with other regional activities such as the Regional Sustainability Agenda to further the 2016-2040 MTP goals

5310 Designated Recipient-2020
This work element is to carry out the responsibility and authority for the administration of the FTA Section 5310 Program for Enhanced Mobility of Seniors and Individuals with Disabilities for each federal fiscal year apportionment for the Columbus urbanized area. The program will follow FTA policy and program guidance in the selection of projects and apply for FTA funding using the designated FTA electronic grant management system on behalf of eligible recipients.

Products/Activities
- A Program Management Plan (PMP) according to FTA provisions
- Comply with other FTA requirements
- Program of Projects
- Update and maintain the Coordinated Plan

5310 Designated Recipient-2019
This work element is to carry out the responsibility and authority for the administration of the FTA Section 5310 Program for Enhanced Mobility of Seniors and Individuals with Disabilities for each federal fiscal year apportionment for the Columbus urbanized area. The program will follow FTA policy and program guidance in the selection of projects and apply for FTA funding using the designated FTA electronic grant management system on behalf of eligible recipients.

Products/Activities
- A Program Management Plan (PMP) according to FTA provisions
- Comply with other FTA requirements
- Program of Projects
- Update and Maintain the Coordinated Plan

America Walks Conference
The National Walking Summit is an opportunity for community advocates, nonprofit representatives, government officials, and transit, health, and planning professionals to share best practices and stories, increase the visibility of key issues, build support for the walking movement, and create momentum for the work ahead. The Summit will discuss and plan interventions to address concerns, share process, resources, and stories, and build awareness and actions of the walking movement. The Summits will celebrate and identify local approaches and applications of national solutions that feature projects, programs, and practitioners that are creating safe, accessible, equitable, and enjoyable places to walk and be physically active. America

Products/Activities
- October 1, 2019 National Walking Summit

* Project was previously authorized. Budget estimated to remain at the end of SFY 2019
^ Project is expected to continue beyond SFY 2020
## III. Ridesharing and Air Quality Projects

**Total Budget**  $1,365,000

<table>
<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUDGET</strong></td>
<td></td>
</tr>
<tr>
<td>66710-3000</td>
<td>Transportation Services (Ridesharing) SFY20</td>
</tr>
<tr>
<td>$800,000</td>
<td>Promote Travel Demand Reduction (TDM) in Central Ohio; and market programs and service in a 15-county area. Program services include carpool matching, vanpool formation, transit, bike and pedestrian support and strategies for employers and the general public. MORPC administers an emergency ride home program, vanpool program, and a multiregional rideshare matching vendor contract in coordination with OARC rideshare agencies.</td>
</tr>
<tr>
<td>100% MORPC CMAQ</td>
<td>Products/Activities</td>
</tr>
<tr>
<td></td>
<td>Promote a culture of sustainable and smart multimodal travel throughout Central Ohio. Public education and ridematching services</td>
</tr>
<tr>
<td></td>
<td>Raise public awareness about mobility options in the region. Increase ridesharing and TDM acceptance to improve air quality</td>
</tr>
<tr>
<td></td>
<td>National Transit Database reporting</td>
</tr>
<tr>
<td></td>
<td>Program evaluation and strategic plan</td>
</tr>
<tr>
<td></td>
<td>Promote TDM services in diverse and underserved populations</td>
</tr>
<tr>
<td>66730-1000</td>
<td>Air Quality Awareness</td>
</tr>
<tr>
<td>$565,000</td>
<td>In 2001, MORPC began a year-round daily air quality forecasting service for ground-level ozone and particulate matter in order to track and report poor air quality to the public, businesses, and organizations. This work element ensures that MORPC continues air pollution forecasting and educating its members and the public on the importance of air quality, its health and environmental impacts, and how to reduce air pollution. Educating the public, issuing air quality alerts, and understanding the impacts of air quality on our communities is an important complement to transportation planning and funding. It ensures: 1) that the public understands the benefits of non-motorized and alternative-fueled transportation, 2) technology enhancement for more efficient transportation to reduce congestion and 3) that they have the knowledge to protect their health from air pollution caused by fossil-fueled transportation. Strategies for reducing fuel use include providing technical assistance, such as outreach, data benchmarking and analysis, assessments, and planning services to assist communities in advancing alternative fuel and other transportation-related choices which reduce emissions and energy use.</td>
</tr>
<tr>
<td>100% MORPC CMAQ</td>
<td>Products/Activities</td>
</tr>
<tr>
<td></td>
<td>Operate a year-round daily air quality forecasting and alert system to communicate important air quality information to Central Ohio residents</td>
</tr>
<tr>
<td></td>
<td>Air Quality Alerts</td>
</tr>
<tr>
<td></td>
<td>Education and Outreach</td>
</tr>
<tr>
<td></td>
<td>Conduct special studies and projects related to air quality</td>
</tr>
<tr>
<td></td>
<td>Planning and policy assistance</td>
</tr>
</tbody>
</table>

* Project was previously authorized.  Budget estimated to remain at the end of SFY 2019

^ Project is expected to continue beyond SFY 2020
### IV. Projects Undertaken By Other Entities

<table>
<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUDGET</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>66505-3000</td>
<td><strong>Ongoing Local Planning</strong></td>
</tr>
<tr>
<td>$0</td>
<td>Other agencies also undertake transportation planning activities. This activity includes identifying local planning efforts and coordinating with them through other projects. No budget.</td>
</tr>
<tr>
<td>No funding</td>
<td><strong>Products/Activities</strong></td>
</tr>
<tr>
<td></td>
<td>Integrate local planning efforts into MORPC's regional transportation planning processes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUDGET</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>67401-3000</td>
<td><strong>Ongoing COTA Activities</strong></td>
</tr>
<tr>
<td>$0</td>
<td>This work element is for coordination with COTA to ensure adherence to federal and state requirements and for the facilitation of effective transit services in the COTA service area, mainly in Franklin County and in portions of adjacent counties. No budget.</td>
</tr>
<tr>
<td>No funding</td>
<td><strong>Products/Activities</strong></td>
</tr>
<tr>
<td>COTA's planning process</td>
<td></td>
</tr>
<tr>
<td>Continued refinement of COTA Long-Range Plan and other planning activities</td>
<td></td>
</tr>
<tr>
<td>Short-Range Transit Plan (SRTP) update</td>
<td></td>
</tr>
<tr>
<td>Service change planning</td>
<td></td>
</tr>
<tr>
<td>COTA safety and asset management plans</td>
<td></td>
</tr>
<tr>
<td>Transit On Board Survey</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BUDGET</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>67402-3000</td>
<td><strong>Ongoing DATABus Activities</strong></td>
</tr>
<tr>
<td>$0</td>
<td>This work element is for coordination with DATABus to ensure adherence to federal and state requirements and for the facilitation of effective transit services in Delaware County. No budget.</td>
</tr>
<tr>
<td>No funding</td>
<td><strong>Products/Activities</strong></td>
</tr>
<tr>
<td>DATABus's planning process and requirements needed to receive federal urban area and state funds</td>
<td></td>
</tr>
<tr>
<td>Delete Census changes to transit operations - Delete</td>
<td></td>
</tr>
<tr>
<td>Implementing recommendations from DATABus's updated mission and visioning process and the Transit Development Plan &amp; Local Funding Study</td>
<td></td>
</tr>
<tr>
<td>DATABus safety and asset management plans.</td>
<td></td>
</tr>
</tbody>
</table>

* Project was previously authorized. Budget estimated to remain at the end of SFY 2019

^ Project is expected to continue beyond SFY 2020
FY 2020 CORPO PLANNING WORK PROGRAM

WORK ELEMENTS

No. 60190-3000

Short Range Planning

Short-range planning services help members make progress on the objectives established in the Rural Transportation Plan. The FAST Act encourages areas to be innovative in the way they manage and operate the system to ensure people and goods move efficiently, safely, and in the most secure way possible. CORPO will support the management and operation of the transportation system by reporting on its conditions and identifying resources to meet established performance measures.

MAP-21 established a core Highway Safety Improvement Program (HSIP) that is structured and funded to make significant progress in reducing highway fatalities. This law requires state Departments of Transportation (DOTs) to implement a State Highway Safety Plan (SHSP) and to address safety issues in their regions. CORPO’s safety planning work will help the state meet this requirement.

Active transportation planning ensures that non-motorized transportation facilities are constructed as part of a multi-modal transportation system and that performance measures are in place to guide engineering, education, and enforcement practices that enhance their usage and the safety of non-motorists.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Condition report of highway system and resources: Assess current condition of highway system by collecting pavement condition summaries from ODOT and local agencies. Identify resources needed to bring it to an acceptable standard. Coordinate effort with the ODOT Asset Management System</td>
<td>CORPO</td>
<td>May 2020</td>
</tr>
<tr>
<td>Safety planning: Encourage members to address safety concerns through engineering and enforcement measures. Assist them with their applications for safety funding. Conduct special studies and projects related to transportation safety, as requested by members or ODOT.</td>
<td>CORPO/Others</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Active transportation planning: Assist local agencies and entities in planning for and implementing active transportation infrastructure.</td>
<td>CORPO/ODOT/Loc al Governments</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Budget:

Total Work Element Budget: $25,000
$20,000 FHWA, $2,500 ODOT, $2,500 MORPC

PID#: 109396
Transportation Improvement Program (TIP) and Implementation

This element is to prepare and continue to maintain an updated Transportation Improvement Program (TIP) through this element. CORPO will identify federal, state and other resources to make local improvements and coordinate them with traditional federal resources.

This element also involves the monitoring and coordination of progress for projects in the TIP. As-needed amendments to the TIP are completed. Periodic reports concerning the status of federal funds are made to the CORPO committees. CORPO also participates in public involvement opportunities conducted as part of the development of regionally significant transportation improvements including transit projects.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021-2024 TIP: Coordinate with ODOT Districts 5 and 6, MORPC, transit providers and local agencies on project information for the TIP. Coordinate with ODOT Central Office on TIP update and amendment schedules.</td>
<td>CORPO</td>
<td>May 2020</td>
</tr>
<tr>
<td>Collaboration on project delivery and financing options for projects: As needed, work with local jurisdictions to identify project funding mechanisms and coordinate them with the use of federal, state and other locally available resources, including coordination with OPWC’s SCIP-/LTIP-funded projects. Assist with special funding opportunities such as TIGER and INFRA. Work with our public and private partners to bring projects that are extremely time-sensitive online as quickly as possible.</td>
<td>CORPO &amp; local agencies</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Budget:

Total Work Element Budget: $75,000 $60,000 FHWA, $7,500 ODOT, $7,500 MORPC

PID#: 109396
Data and Analysis

Many transportation programs and projects require GIS and database analytical methods. This element includes using information and tools to develop and prepare final products associated with the various projects and programs of the Regional Transportation Planning Organization. In addition, CORPO intends to function as a resource for requests for information regarding transportation, demographic, development, and various other community needs.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide GIS and technical assistance to transportation programs: Coordinate with the modeling team to be responsive to new data needs associated with the travel demand model. Prepare land use forecasts for traffic studies. Provide demographic and economic data for studies as needed.</td>
<td>CORPO</td>
<td>As Needed</td>
</tr>
<tr>
<td>Transform raw data into useful information, suggest conclusions, and support decision-making: Create data visualizations to make finding and retrieving information easy for users for transportation planning purposes: Produce data-driven reports for a quick view of facts and figures about communities and the region.</td>
<td>CORPO/MORPC</td>
<td>As Needed</td>
</tr>
<tr>
<td>Respond to and document requests: Answer questions from government, residents, academia and businesses for transportation and demographic data.</td>
<td>CORPO/MORPC</td>
<td>As Needed</td>
</tr>
</tbody>
</table>

Budget:

Total Work Element Budget: $28,609 $22,887 FHWA, $2,861 ODOT, $2,861 MORPC

PID#: 109396
Long Range Transportation Planning

This work element is the creation and maintenance of the Long-Range Rural Transportation Plan and related activities. The plan examines the region’s transportation needs at least 20 years into the future and proposes a multimodal network to meet the region’s needs. Work includes maintenance activities for the current 2018-2040 long-range rural transportation plan completed in 2018. This activity also includes coordination with local governments and other transportation agencies, participating in special long-range planning efforts, monitoring and reporting on federal and state transportation legislation, regulations, and policies, and integrating transportation into other regional planning efforts.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop, monitor and report plan performance measures: Comply with ODOT measures and federal rules on the Performance-Based Planning Process requirements (as appropriate).</td>
<td>CORPO</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Maintain the 2018 – 2040 Long-Range Transportation Plan: Amend as needed.</td>
<td>CORPO</td>
<td>As Needed</td>
</tr>
<tr>
<td>Coordinate with ODOT planning activities: Identify and coordinate with special studies; projects that are in the early steps of development and the update to the statewide transportation plan.</td>
<td>CORPO/MORPC</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Complete long-range system studies: Use regional data and resources and technical expertise in highway, thoroughfare, transit, pedestrian and bikeway planning to analyze specific long-range transportation needs to assist local governments.</td>
<td>CORPO, Local Governments</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Budget:

Total Work Element Budget: $50,000  
$40,000 FHWA, $5,000 ODOT, $5,000 MORPC

PID#: 109396
Memorandum

TO: Mid-Ohio Regional Planning Commission Executive Committee Officers and Board Members

FROM: William Murdock Executive Director

DATE: April 26, 2019

SUBJECT: Proposed Resolution 09-19: “Accepting Washington Township as a member of the Mid-Ohio Regional Planning Commission (MORPC)”

On April 23, 2019, the Board of Township Trustees of Washington Township (Franklin, Delaware, and Union Counties) approved a resolution to join the Mid-Ohio Regional Planning Commission (MORPC). The attached resolution accepts Washington Township as a member of MORPC, which will help meet the desire of MORPC’s membership to continue to grow the organization for the benefit of a stronger Central Ohio region.

The dues for Washington Township will be assessed at a pro-rated rate of $667 (for 8 months of 12 months at $1,000).

Attachment: Resolution 09-19
RESOLUTION 09-19

“Accepting Washington Township as a member of the Mid-Ohio Regional Planning Commission (MORPC)”

WHEREAS, Washington Township recognizes the need for collaborative, cooperative planning in order to ensure continued growth and prosperity; and

WHEREAS, MORPC’s mission is to be the regional voice and a catalyst for sustainability and economic prosperity in order to secure a competitive advantage for Central Ohio; and

WHEREAS, Washington Township has petitioned for membership in MORPC; and

WHEREAS, it is the desire of MORPC’s members to continue to grow for the benefit of strong collaboration on regional issues; and

WHEREAS, Washington Township will be assessed dues based on the 2019 population projection; and

WHEREAS, on April 23, 2019, the Board of Township Trustees of Washington Township (Franklin, Delaware, and Union Counties) passed a resolution accepting the conditions of membership contained in MORPC’s Articles of Agreement; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

Section 1. That Washington Township is accepted as a member of MORPC effective May 9, 2019.

Section 2. That the Articles of Agreement provide that one (1) member of the Washington Township Board of Trustees is eligible to serve as a voting member or that the Trustees may appoint up to one (1) member to serve on their behalf at the MORPC Commission meetings.

Section 3. That net 2019 dues of $1,000 will be pro-rated to $667 based on the date of membership (May 9, 2019) and assessed to Washington Township for 2019.

Section 4. That Washington Township shall be entitled to the same regular services of MORPC as are other members and that any special services will be purchased by the Township based on standard MORPC rates.

Section 5. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.

Section 6. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

__________________________
Rory McGuiness, Chair
MID-OHIO REGIONAL PLANNING COMMISSION
Effective date: May 9, 2019
Submitted by: William Murdock, Executive Director
Prepared by: Eileen Leuby, Membership Services Coordinator
Authority: Ohio Revised Code Section 713.21
For action date: May 9, 2019
Memorandum

TO: William Murdock, Executive Director
   Executive Committee

FROM: Shawn Hufstedler
      Chief of Staff & Director of Operations

DATE: April 26, 2019


Summary

At March 31, 2019 our cash position was $1,277,246 in the operating account. For the year-to-date ending March 31, 2019 the actual fringe rate variance was unfavorable and the indirect rate variance was favorable.

Operating Income (Change in Net Position)

There has been a decrease in net position (loss from operations) for the year-to-date ending March 31, 2019 of ($173,292). This is primarily the result of costs that have not been recovered in the weatherization programs ($194,872) offset by a current $8,549 surplus in transportation planning programs which is expected to be spent this year, and investment income of $12,922.

Member Dues

Member dues revenue was 10.2% of the year-to-date operating revenue. Use of member dues was over budget by ($32,369) excluding the prior year dues budgeted for building due diligence and leasehold improvements. The additional use of dues relates primarily to the travel costs that are front-loaded in the first quarter and additional time spent in programs funded by dues for the first quarter. Use of all current year and prior year member dues, including building due diligence and office improvement activities were as follows:
Use of Member Dues | Budget | Actual | Variance (Over) Under
--- | --- | --- | ---
Services to Members | $112,996 | $132,894 | $(19,898)
Local Matching Funds | 71,821 | 81,386 | (9,565)
Development Fund | 24,102 | 35,583 | (11,481)
Building Lease | 37,067 | 37,223 | (156)
Member Services Coordination | 25,273 | 25,951 | (678)
Leasehold Improvements & Building Due Diligence | 165,000 | -0- | 165,000
Other | 16,681 | 7,272 | 9,409
Total | $452,940 | $320,309 | $132,631

Fringe Benefit and Indirect (Overhead) Variances

Fringe Benefits
The actual fringe benefit cost rate for the year-to-date is 63.18% which is higher than the budgeted rate of 59.0%, creating an unfavorable variance for the year of $35,547. The first quarter of the year is often unfavorable. Early projections indicate that the fringe rate may remain unfavorable by year end.

Indirect (Overhead)
The actual indirect cost variance for the year-to-date is 51.75% which is lower than the budgeted rate of 57.2.0%, resulting in a favorable variance for the year-to-date of $55,264.

Statement of Net Position

- Operating cash on hand is $1,277,246 which was equal to 24 days of cash flow. The Hope 3 Trust account holds cash of $39,664 restricted for NSP usage. The building reserve account is $1,052,887; operating reserve account is at $1,369,481; and management reserve is $106,288. The building improvement/maintenance fund holds $667,138.
- Accounts Receivable totaled $1,719,332 compared to $2,091,904 at the end of March 2018.
- Accounts Payable plus Other Accrued Liabilities totaling $354,293 were $126,671 less than the $480,964 balance at the end of March 2018.
- The GASB 68 Pension liability of $5,162,285 and the GASB 75 OPEB (other postemployment benefits, i.e. retiree healthcare) liability of $3,502,913 represent estimates of the Commission’s proportional share of the unfunded liabilities of the Ohio Public Employees Retirement System (OPERS). The Government Accounting Standards Board mandates that these amounts be
shown in the financial statements, but such amounts do not represent an actual legal liability to OPERS, as per State of Ohio law. Excluding the impact of GASB 68 and 75, net position would be nearly $8.5 million greater, or a positive balance of $3,540,754, as of March 31, 2019.

**Expenses and Appropriations**

Expenses for the 1st quarter of 2019 totaled $3,341,552 or 17.5% of the total year’s operating appropriations of $19,078,175.

**Operating Reserve**

The $1,277,246 of operating cash at March 31, 2019 is equivalent to 24 days of expenditures, which is less than the 30-day ($1,568,069) target threshold established in the Operating Reserve Policy.

The $1,369,481 balance of the invested operating reserve at March 31, 2019 is held in STAROhio, and has not been utilized to date in 2019. Combining both the operating reserve balance and the operating cash balance equates to 51 days of expenditures, which is less than the 60-day target threshold as per the Operating Reserve Policy. Interest earned and allocated to the operating reserve year-to-date through March 31 was $19,974.
<table>
<thead>
<tr>
<th></th>
<th>Balance at 03/31/19</th>
<th>Balance at 02/28/2019</th>
<th>Monthly Difference</th>
<th>Balance at 03/31/2018</th>
<th>Yearly Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Assets</td>
<td></td>
<td></td>
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<tr>
<td>Cash</td>
<td>$1,277,246</td>
<td>$1,254,949</td>
<td>$22,297</td>
<td>$1,795,558</td>
<td>($518,312)</td>
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<tr>
<td>Cash-Designated for Building Improvement</td>
<td>667,138</td>
<td>665,945</td>
<td>1,193</td>
<td>687,012</td>
<td>(19,874)</td>
</tr>
<tr>
<td>Cash-Operating Reserve</td>
<td>1,369,481</td>
<td>1,366,557</td>
<td>2,924</td>
<td>1,320,957</td>
<td>48,524</td>
</tr>
<tr>
<td>Cash-Building Reserve</td>
<td>1,052,887</td>
<td>1,050,613</td>
<td>2,274</td>
<td>1,029,955</td>
<td>22,932</td>
</tr>
<tr>
<td>Cash with Trustee NSP1 Franklin Co</td>
<td>39,664</td>
<td>39,603</td>
<td>61</td>
<td>40,635</td>
<td>(971)</td>
</tr>
<tr>
<td>Investments Greenways Fund</td>
<td>10,519</td>
<td>10,519</td>
<td>0</td>
<td>10,925</td>
<td>(406)</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>1,719,332</td>
<td>2,332,673</td>
<td>(613,341)</td>
<td>2,091,904</td>
<td>(372,572)</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>167,993</td>
<td>194,947</td>
<td>(26,954)</td>
<td>208,488</td>
<td>(40,495)</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>6,410,546</td>
<td>7,021,877</td>
<td>(611,331)</td>
<td>7,286,988</td>
<td>(876,441)</td>
</tr>
<tr>
<td>Non-Current Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forgivable Mortgages</td>
<td>33,263</td>
<td>33,425</td>
<td>(162)</td>
<td>47,016</td>
<td>(13,753)</td>
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<tr>
<td>Fixed Assets</td>
<td>679,899</td>
<td>679,899</td>
<td>0</td>
<td>579,201</td>
<td>100,698</td>
</tr>
<tr>
<td>Contributed Assets</td>
<td>296,860</td>
<td>296,860</td>
<td>0</td>
<td>417,282</td>
<td>(120,422)</td>
</tr>
<tr>
<td>Accumulated Depreciation</td>
<td>(856,067)</td>
<td>(852,518)</td>
<td>(3,549)</td>
<td>(877,198)</td>
<td>21,131</td>
</tr>
<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td>153,955</td>
<td>157,665</td>
<td>(3,710)</td>
<td>166,301</td>
<td>(12,346)</td>
</tr>
<tr>
<td><strong>Deferred Outflows of Resources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GASB 68 Pension</td>
<td>1,401,175</td>
<td>1,401,175</td>
<td>0</td>
<td>2,919,775</td>
<td>(1,518,600)</td>
</tr>
<tr>
<td>GASB 75 OPEB</td>
<td>269,545</td>
<td>269,545</td>
<td>0</td>
<td>41,937</td>
<td>227,608</td>
</tr>
<tr>
<td><strong>Total Deferred Outflows of Resources</strong></td>
<td>1,670,720</td>
<td>1,670,720</td>
<td>0</td>
<td>2,961,712</td>
<td>(1,290,992)</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$8,235,221</td>
<td>$8,850,262</td>
<td>($615,041)</td>
<td>$10,415,000</td>
<td>($2,179,779)</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Liabilities</td>
<td></td>
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</tr>
<tr>
<td>Accounts Payable</td>
<td>$317,555</td>
<td>$681,425</td>
<td>($363,870)</td>
<td>$442,734</td>
<td>($125,179)</td>
</tr>
<tr>
<td>Accrued Payroll</td>
<td>222,934</td>
<td>399,130</td>
<td>(176,196)</td>
<td>189,919</td>
<td>33,015</td>
</tr>
<tr>
<td>Accrued Fringe Benefits</td>
<td>75,103</td>
<td>97,484</td>
<td>(22,381)</td>
<td>125,157</td>
<td>(50,054)</td>
</tr>
<tr>
<td>Other Accrued Liabilities</td>
<td>36,738</td>
<td>33,433</td>
<td>3,305</td>
<td>38,230</td>
<td>(1,492)</td>
</tr>
<tr>
<td>Accrued PTO &amp; Sick Leave</td>
<td>55,000</td>
<td>55,000</td>
<td>0</td>
<td>40,000</td>
<td>15,000</td>
</tr>
<tr>
<td>Deferred Income</td>
<td>764,417</td>
<td>773,662</td>
<td>20,255</td>
<td>1,266,535</td>
<td>(474,118)</td>
</tr>
<tr>
<td>Deferred Income-Member Dues</td>
<td>869,218</td>
<td>979,740</td>
<td>(110,522)</td>
<td>825,918</td>
<td>43,300</td>
</tr>
<tr>
<td>Deferred Income-Indirect Reserve</td>
<td>175,655</td>
<td>168,607</td>
<td>7,048</td>
<td>246,936</td>
<td>(71,281)</td>
</tr>
<tr>
<td>Deferred Fringe Benefit Reserve</td>
<td>(49,314)</td>
<td>(62,521)</td>
<td>13,207</td>
<td>68,464</td>
<td>(117,778)</td>
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<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>2,497,306</td>
<td>3,125,959</td>
<td>(628,653)</td>
<td>3,245,893</td>
<td>(748,587)</td>
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<tr>
<td>Non-Current</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued PTO &amp; Sick Leave</td>
<td>493,178</td>
<td>476,364</td>
<td>16,814</td>
<td>435,060</td>
<td>58,118</td>
</tr>
<tr>
<td>HOPE 3 Deferred Income</td>
<td>1,806</td>
<td>1,968</td>
<td>(162)</td>
<td>5,634</td>
<td>(3,828)</td>
</tr>
<tr>
<td>Other Mortgages-Deferred Income</td>
<td>31,457</td>
<td>31,457</td>
<td>0</td>
<td>41,382</td>
<td>(9,925)</td>
</tr>
<tr>
<td>GASB 68 Pension Liability</td>
<td>5,162,285</td>
<td>5,162,285</td>
<td>0</td>
<td>7,183,782</td>
<td>(2,021,497)</td>
</tr>
<tr>
<td>GASB 75 OPEB Liability</td>
<td>3,502,913</td>
<td>3,502,913</td>
<td>0</td>
<td>3,240,710</td>
<td>262,203</td>
</tr>
<tr>
<td><strong>Total Non-Current</strong></td>
<td>9,191,639</td>
<td>9,174,986</td>
<td>16,653</td>
<td>10,906,568</td>
<td>(1,714,929)</td>
</tr>
<tr>
<td><strong>Deferred Inflows of Resources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GASB 68 Pension</td>
<td>1,234,076</td>
<td>1,234,076</td>
<td>0</td>
<td>336,123</td>
<td>897,953</td>
</tr>
<tr>
<td>GASB 75 OPEB</td>
<td>260,944</td>
<td>260,944</td>
<td>0</td>
<td>0</td>
<td>260,944</td>
</tr>
<tr>
<td><strong>Total Deferred Inflows of Resources</strong></td>
<td>1,495,020</td>
<td>1,495,020</td>
<td>0</td>
<td>336,123</td>
<td>1,156,897</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>13,183,965</td>
<td>13,795,966</td>
<td>(612,001)</td>
<td>14,488,583</td>
<td>(1,304,618)</td>
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<tr>
<td><strong>Net Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Beginning Net Assets</td>
<td>(4,775,452)</td>
<td>(4,775,452)</td>
<td>0</td>
<td>(3,751,107)</td>
<td>(1,018,345)</td>
</tr>
<tr>
<td>Current YTD Net Income</td>
<td>(173,292)</td>
<td>(170,251)</td>
<td>(3,041)</td>
<td>(316,477)</td>
<td>143,185</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>(4,948,744)</td>
<td>(4,945,703)</td>
<td>(3,041)</td>
<td>(4,073,584)</td>
<td>(875,160)</td>
</tr>
<tr>
<td><strong>Total Liabilities and Net Assets</strong></td>
<td>$8,235,221</td>
<td>$8,850,262</td>
<td>($615,042)</td>
<td>$10,415,000</td>
<td>($2,179,779)</td>
</tr>
</tbody>
</table>
### MID-OHIO REGIONAL PLANNING COMMISSION

**SCHEDULE OF REVENUES AND EXPENSES—BUDGET AND ACTUAL**

**FOR THE THREE MONTHS ENDING MARCH 31, 2019**

<table>
<thead>
<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
<th>Variance over / (under)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning, Mapping &amp; Transportation</td>
<td>$1,742,477</td>
<td>$2,373,796</td>
<td>$(631,319)</td>
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<tr>
<td>Residential Services</td>
<td>1,110,157</td>
<td>1,754,410</td>
<td>(644,253)</td>
</tr>
<tr>
<td>Services to Members &amp; Development</td>
<td>238,923</td>
<td>216,120</td>
<td>22,804</td>
</tr>
<tr>
<td>Other</td>
<td>57,230</td>
<td>418,469</td>
<td>(361,239)</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td><strong>$3,148,786</strong></td>
<td><strong>$4,762,794</strong></td>
<td><strong>$(1,614,008)</strong></td>
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<tr>
<td></td>
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</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and benefits</td>
<td>$1,910,296</td>
<td>$2,090,650</td>
<td>$(180,354)</td>
</tr>
<tr>
<td>Materials and Supplies</td>
<td>28,486</td>
<td>181,549</td>
<td>(153,063)</td>
</tr>
<tr>
<td>Consultants, services and other</td>
<td>1,392,124</td>
<td>2,477,919</td>
<td>(1,085,795)</td>
</tr>
<tr>
<td>Depreciation</td>
<td>10,646</td>
<td>19,425</td>
<td>(8,779)</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$3,341,552</strong></td>
<td><strong>$4,769,544</strong></td>
<td><strong>$(1,427,991)</strong></td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>Operations income (loss)</td>
<td>$192,766</td>
<td>$6,750</td>
<td>(186,016)</td>
</tr>
<tr>
<td>Interest Income</td>
<td>19,474</td>
<td>$6,750</td>
<td>12,724</td>
</tr>
<tr>
<td>Increase (decrease) in net position</td>
<td><strong>$(173,292)</strong></td>
<td>$ -</td>
<td><strong>$(173,292)</strong></td>
</tr>
</tbody>
</table>