

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MEETING SUMMARY

SPECIAL MEETING

Tuesday, April 9

1:30 p.m.

Mid-Ohio Regional Planning Commission
Muskingum Meeting Room
111 Liberty Street, Suite 100
Columbus, OH 43215

Board of Trustee Members Present

Cornell Robertson, P.E., P.S., *Chair*

Erik Janas, *Vice-Chair*

Alex Beres, *Secretary-Treasurer*

Robert Priestas

Zach Woodruff

Staff Present

Thea Walsh

Nathaniel Kaelin

Guests Present

Dan Becker, JMT

W. Fritz Crosier, Franklin County Engineer's Office

Ryan Hutson, IBI Group

Rusty Schuermann, Kegler, Brown, Hill, & Ritter

Jeff Wallace, Barge Design

Brent Welch, Franklin County Engineer's Office

Meeting Summary

- **Invocation**

Engineer Robertson called the meeting to order at 1:40 p.m., and—with the swing of the gavel—officially began the business of the Franklin County Transportation Improvement District. After celebration, Robertson led the group in an invocation prayer.

- **Pledge of Allegiance**

Engineer Robertson led the pledge of allegiance, dedicated to fallen soldiers in Afghanistan.

- **Introductions and Review of Agenda**

Engineer Robertson asked all attendees to introduce themselves, and then reviewed the purpose of the meeting.

- **Administrative Items**

- 1) **Resolution No. 2019-1 adopting bylaws of the FCTID.**

Engineer Robertson asked if there was a motion to approve resolution 2019-1 adopting the bylaws of the FCTID. Motion moved by Woodruff, seconded by Beres to approve the resolution. Motion carried with a roll call vote:

Robertson: Yes | Janas: Yes | Beres: Yes | Priestas: Yes | Woodruff: Yes

2) Nomination and Election of FCTID Officers

Engineer Robertson offered to serve as chair and nominated Erik Janas to serve as vice-chair and Alex Beres to serve as Secretary-Treasurer. Mr. Janas and Mr. Beres agreed to serve if elected. Motion moved by Robertson, seconded by Janas to elect Engineer Robertson as Chair, Mr. Janas as Vice Chair, and Mr. Beres as Secretary-Treasurer. Motion carried with a roll call vote:

Robertson: Yes | Janas: Yes | Beres: Yes | Priestas: Yes | Woodruff: Yes

3) Establish Schedule and Location of Meetings

Discussion was held to determine the schedule and location of meetings. Motion moved by Robertson, seconded by Woodruff to approve scheduling of monthly meetings of the FCTID to be held the fourth Thursday of each month at 2:30 p.m. at the offices of the Mid-Ohio Regional Planning Commission, 111 Liberty Street, Suite 100, Columbus, Ohio 43215, or as otherwise determined and noticed by the Board of Trustees. Motion carried with a roll call vote:

Robertson: Yes | Janas: Yes | Beres: Yes | Priestas: Yes | Woodruff: Yes

4) Notice Procedure to be Adopted

Discussion was held to determine meeting notification procedures. Motion moved by Janas, seconded by Beres to follow and subscribe to the current notice procedure for meetings as adopted by the Franklin County Board of Commissioners, which includes utilizing Franklin County's weekly agenda notifications and MORPC-issued notifications of meetings to similar media targets, and to include an annual publication notice to board members, media, and stakeholders, with reminder notices via email as deemed necessary. Motion carried with a roll call vote:

Robertson: Yes | Janas: Yes | Beres: Yes | Priestas: Yes | Woodruff: Yes

5) Resolution No. 2019-2 Authorizing Engagement of Mid-Ohio Regional Planning Commission (MORPC) for Administrative Services for the TID

Nathaniel Kaelin passed out a draft scope of services and letter contract, and explained that the resolution empowered the officers to negotiate the final scope and terms. Thea Walsh highlighted some of the services as previous discussed. Motion moved by Janas, seconded by Beres to approve the resolution. Motion carried with a roll call vote:

Robertson: Yes | Janas: Yes | Beres: Yes | Priestas: Yes | Woodruff: Yes

6) Procurement of Insurance

Discussion of insurance coverage was discussed. Motion moved by Beres, seconded by Woodruff to authorize the Chair, Vice Chair, and/or Secretary-Treasurer, in consultation with FCTID Legal Counsel and MORPC, to initiate process to procure appropriate public officials insurance coverage/bonds of

adequate fidelity coverage relating to the operations of the FCTID Board of Trustees and to bring proposals back to the Board for further review and actions. Motion carried with a roll call vote:

Robertson: Yes | **Janas:** Yes | **Beres:** Yes | **Priestas:** Yes | **Woodruff:** Yes

7) Establishment of FCTID Accounts

Discussion was held about options for establishing a public depository account. MORPC was asked to help further explore options for using the county auditor/treasurer or using another public depository.

Motion moved by Priestas, seconded by Janas to authorize the Chair, Vice Chair, and/or Secretary-Treasurer on behalf of the FCTID board, or in such combination as may be required, in consultation with MORPC and FCTID Legal Counsel, and in accordance with the FCTID bylaws and related provisions of applicable law, to take appropriate action to establish a public depository account, including but not limited to, the preparation and execution of public depository documents and instruments with qualified banking institutions or STAR Ohio/STAR Plus, as determined necessary and appropriate for the operation of the FCTID. Motion carried with a roll call vote:

Robertson: Yes | **Janas:** Yes | **Beres:** Yes | **Priestas:** Yes | **Woodruff:** Yes

• Discussion of Potential FCTID Projects

Brent Welch passed out a list of potential projects compiled by the Franklin County Engineer's Office. Engineer Robertson explained that the list was only intended to be a starting point and encourage members to think about other potential projects for future discussion at the April 23, 2019 meeting. Mr. Janas commented that additional projects would likely be identified as additional communities are engaged.

Mr. Janas left the meeting at 2:22 p.m. with regret.

• Discussion of ODOT TID Funding Application

Engineer Robertson reviewed the timing of the TID application cycle from ODOT, as well as the items that must be accomplished including certifying a program of projects, registering the FCTID, and preparing an application for the selected project.

• Legal Services RFQ Timeline and Evaluation Committee

Kaelin passed out a draft Request for Qualifications (RFQ) for TID Legal Services and shared that MORPC planned to release the RFQ later that day. After review of responses by an evaluation committee, Kaelin explained that the goal was to bring a resolution to the April 23, 2019 meeting to engage the recommended firm. Mr. Beres volunteered to serve on the evaluation committee.

• Other Business related to FCTID Administration

Kaelin shared the ODOT and the City of Columbus are gathering additional letters of support for the INFRA application submitted to U.S. DOT for the Columbus Crossroads/I-70-I-71 Innerbelt Phase 4 project. Board members agreed that the FCTID would sign a letter of support.

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- **Adjournment**

Motion moved by Priestas, seconded by Beres to adjourn the meeting at 2:36 p.m. Motion carried via voice vote.

Respectfully submitted,

Alex Beres
Secretary-Treasurer