

# FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

## MEETING MINUTES

### BOARD OF TRUSTEES REGULAR MEETING

Thursday, May 23

2:30 p.m.

Mid-Ohio Regional Planning Commission  
Muskingum Meeting Room  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215

#### **Board of Trustee Members Present**

Cornell Robertson, P.E., P.S., *Chair*

Erik Janas, *Vice-Chair*

Alex Beres, *Secretary-Treasurer*

Zach Woodruff

#### **Staff/Consultants Present**

Thea Walsh, MORPC

Nathaniel Kaelin, MORPC

Susan Tsen, MORPC

Thomas Graham, MORPC

Rusty Schuermann, Legal Counsel

#### **Guests Present**

W. Fritz Crosier, Franklin County Engineer's Office

Josh Roth, Franklin County Economic Development & Planning

Jeff Wallace, Barge Design

Ryan Hutson, IBI Group

#### **Meeting Minutes**

##### **A. Pledge of Allegiance**

Engineer Robertson called the meeting to order at approximately 2:35 p.m., read a poem entitled "It is The Solider" in honor of Memorial Day, and led the pledge of allegiance, dedicated to the soldier.

##### **B. Roll Call and Introductions**

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

**Robertson:** Yes | **Janas:** Yes | **Beres:** Yes | **Priestas:** - | **Woodruff:** Yes

**C. Approval of Minutes from April 23, 2019 Meeting**

Motion by Beres, seconded by Janas to approve the meeting minutes of April 23, 2019. Motion carried via a voice vote with each member present voting aye.

**D. Administrative Items**

**1. Resolution Number 2019-05 Authorizing Intergovernmental Arrangement for Provision of Depository and Accounting Services**

Mr. Beres introduced the resolution and offered for Mr. Kaelin to explain the prior actions which led to this resolution. Mr. Kaelin explained that the resolution would authorize the FCTID to enter into arrangement with the Franklin County Auditor and the Franklin County Treasurer for depository and accounting services. Mr. Kaelin also expressed that Mr. Schuermann had provided templates from other TIDs for similar agreements, and then distributed a draft resolution which may be presented to the Franklin County Board of Commissioners by the Franklin County Engineer's Office.

Engineer Robertson asked if there were a timeline for securing depository and accounting services. Mr. Kaelin responded that July 1<sup>st</sup> was the target for completion of this task. Mr. Schuermann explained the importance of this date in regards to auditor regulations.

Motion by Janas, seconded by Woodruff to approve authorization of an intergovernmental arrangement for the provision of depository and accounting services. Motion carried via a roll call vote:

**Robertson: Yes | Janas: Yes | Beres: Yes | Priestas: Absent | Woodruff: Yes**

**E. FCTID Program of Projects**

Mr. Kaelin shared that the TID registration application for the FCTID had been approved by ODOT, and that this marked a first step towards applying for TID supplemental funding. Mr. Kaelin furthered that MORPC had begun work on applications for the three projects previously decided on by the board. Mr. Crosier shared the work which the Franklin County Engineer's Office had conducted on these applications, which included an explanation of the budgets for each project as well as suggestions for TID supplemental funding requests. The board agreed on the following suggested request amounts:

- Alum Creek Dr at Rohr Rd: \$250,000 for construction
- Rohr Rd at SR 317: \$100,000 for design
- Lockbourne Rd at SR 317: \$50,000 for design

Mr. Beres offered the assistance of Franklin County Economic Development & Planning in the completion of the funding applications. Mr. Kaelin expressed the importance of this assistance in providing the job creation and retention information necessary for the application. Discussion of TID funding timelines and procedures was had. Engineer Robertson asked if progress was occurring on these application in time to meet the May 31<sup>st</sup> deadline, to which Mr. Kaelin responded that the deadline will be met.

**F. Discussion of Insurance**

Mr. Beres shared that staff had requested quotes from three brokers for crime and public officials insurance. Mr. Beres expressed intent to have recommendations for the board in regards to insurance at the June 27, 2019 meeting.

**G. Other Business**

Mr. Kaelin shared that a preliminary budget discussion had previously occurred and that these discussions should continue at the next meeting of the board.

Engineer Robertson shared that Mr. Priestas will begin working at the City of Columbus and discussion was had regarding how this would affect Mr. Priestas' appointment to the FCTID Board.

Engineer Robertson shared possible recommendations for appointment to the non-voting positions on the FCTID Board. Discussion regarding these recommendations followed, with Mr. Schuermann expressing that most TIDs have members of the state legislature appointed to these positions. Mr. Janas suggested that the board should possibly provide recommendations as to which legislators should be appointed to the position after further analysis.

**H. Holiday Board Meetings**

Mr. Kaelin shared that board meetings scheduled in November and December will conflict with the Thanksgiving and Christmas holidays, and suggested that these meetings be moved a week earlier than scheduled. The board agreed to this proposal after discussion.

**I. Adjournment**

Motion moved by Janas, seconded by Woodruff, to adjourn the meeting at 3:25 p.m. Motion carried via voice vote with all members present voting aye.

Respectfully submitted,

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Alex Beres  
Secretary-Treasurer