

# FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

## MEETING MINUTES

### BOARD OF TRUSTEES REGULAR MEETING

Thursday, October 24

2:30 p.m.

Mid-Ohio Regional Planning Commission  
Scioto Meeting Room  
111 Liberty Street, Suite 100  
Columbus, Ohio 43215

#### **Board of Trustee Members Present**

Cornell Robertson, P.E., P.S., *Chair*  
Erik Janas, *Vice-Chair*  
Alex Beres, *Secretary-Treasurer*  
Shannetta Griffin  
Zach Woodruff

#### **Staff/Consultants Present**

Thomas Graham, MORPC  
Nathaniel Kaelin, MORPC  
Susan Tsen, MORPC  
Rusty Schuermann, Legal Counsel

#### **Guests Present**

Brent Welch, Franklin County Engineer's Office  
W. Fritz Crosier, Franklin County Engineer's Office  
Tom Porter, Michael Baker  
Michael Hamilton, West Erie Realty Solutions, Ltd.  
Kristin Studabaker, OSU Student  
Sophie Fritz, OSU Student

#### **Meeting Minutes**

##### **A. Pledge of Allegiance**

Engineer Robertson called the meeting to order at approximately 2:40 p.m., and led the pledge of allegiance dedicated to the pre-first responders.

##### **B. Roll Call and Introductions**

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

**Robertson:** Yes | **Janas:** Yes | **Beres:** Yes | **Griffin:** Yes | **Woodruff:** Yes

**C. New Board Member Welcome – *Shannetta Griffin, P.E.***

Engineer Robertson welcomed Ms. Griffin to the board and thanked her for her willingness to serve. Ms. Griffin expressed excitement about the opportunity to serve on the FC TID board, and mentioned how the TID is a perfect vehicle for collaboration between communities.

**D. Approval of Minutes from September 26, 2019 Meeting**

Mr. Beres read aloud a section of the minutes and expressed appreciation for the quality of the minutes.

Motion by Beres, seconded by Woodruff to approve the meeting minutes of September 26, 2019. Motion carried via a roll call vote:

**Robertson:** Yes | **Janas:** Yes | **Beres:** Yes | **Griffin:** Abstain | **Woodruff:** Yes

**E. FCTID Program of Projects**

Mr. Welch informed the board that the FCEO had prepared a map of FC TID Program of Projects, and displayed the map for the board to examine. Mr. Janas suggested that staff prepare and maintain supplementary documents tracking the status of these projects. Ms. Griffin requests that these documents include brief project descriptions.

**F. Update on Intergovernmental Agreement (IGA)**

Mr. Schuermann informed the board that the Franklin County Prosecutor had reviewed the IGA and the final document should be approved soon. Discussion was had regarding the process of receiving approval of the IGA from the Franklin County Commissioners.

**G. Update on Bank, Accounting, and Insurance**

Mr. Kaelin informed the board that the initial deposit of \$500,000 from the FCEO had been processed. Mr. Kaelin also informed the board that no changes would need to be made to the insurance policy in regards to contracting with an external accountant. Mr. Beres thanked staff for setting up administrative services.

**H. 2020 Meeting Roadshow Locations**

Mr. Kaelin presented the board with a draft proposal for potential roadshow meeting locations and dates. Discussion was had regarding the locations. Engineer Robertson suggested that meetings coincide with local city council or township trustee meetings to encourage greater attendance.

**I. Clermont County TID Visit**

Mr. Beres informed the board that a trip to Batavia, Ohio had been confirmed for November 8, 2019 to observe a meeting of the Clermont County TID at 9AM. Engineer Robertson asked MORPC staff to coordinate carpooling for the trip.

**J. Non-Voting Member Appointments**

Discussion was had regarding potential appointments. The board agreed upon recommending that Senator Kunze and Representative Crawley be appointed to the FC TID board. Mr. Shuermann described the process of recommending these appointments and offered to prepare materials to share with legislative staff. MORPC staff agreed to coordinate a call between Engineer Robertson, Mr. Janas, and legislative staff to recommend these appointments.

**K. MORPC Quarterly Report (Q3 2019)**

Mr. Kaelin presented the MORPC Quarterly Report for Q3 of 2019. The report detailed the work which MORPC staff had completed for the FC TID. Engineer Robertson thanked MORPC for their efforts.

**L. Other Business**

Mr. Kaelin expressed that a board photo would be taken after the meeting, and that FC TID officers needed to complete registration on the OPCS website. Mr. Kaelin also shared that he would be leaving MORPC for a position with the City of Fairfield in Southwest Ohio. Board members expressed their thanks to Mr. Kaelin for the work he had done for the FC TID.

Engineer Robertson suggested that the FC TID consider involvement with the I-70/I-71 and Front Street Interchange project. Specifically, Engineer Robertson suggested that the FC TID become involved with the portion of the project which will impact the Franklin County parking garage. Board members agreed that this could be a viable action for the FC TID to execute, subject to further discussion with Franklin County Facilities Management and ODOT. Mr. Welch and Mr. Crosier will follow up and report back to the board.

**M. Adjournment**

Motion moved by Janas, seconded by Griffin, to adjourn the meeting at 3:40 p.m. Motion carried via voice vote with all members present voting aye.

Respectfully submitted,

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**Franklin County Transportation Improvement District Board of Trustees**

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Alex Beres  
Secretary-Treasurer