

RESOLUTION 20-03-S3

In the matter of Establishing a Temporary COVID-19 Emergency Response Plan for Delaware County Transit:

WHEREAS, the Governor of the State of Ohio issued Executive Order 2020-01D, declaring a statewide emergency to protect the well-being of the citizens of Ohio from the dangerous effects of COVID-19; and

WHEREAS, the Delaware County Commissioners issued Resolution 20-288, declaring a state of emergency in Delaware County; and

WHEREAS, Delaware County Transit has worked diligently to implement directives from Federal, State, and local authorities to adequately prepare for and respond to the emergency; and

WHEREAS, in order to preserve the public health, safety, and welfare of passengers, employees and the community at large, the Delaware County Transit Board (the "Board") determines that it is necessary to establish a Temporary COVID-19 Emergency Response Plan for Delaware County Transit.

NOW THEREFORE BE IT RESOLVED, that the BOARD

1. Establishes a Temporary COVID-19 Emergency Response Plan for Delaware County Transit to be in effect from March 24, 2020 until April 3, 2020.
2. Authorizes the executive director to extend this plan to April 17, 2020 if the current situation does not improve or worsens.
3. Directs the executive director to notify the public of this plan through various and appropriate means including social media, media outlets and flyers.
4. Authorizes the executive director to incur and make a record of additional expenses for materials, supplies, services, and employee wages to mitigate the spread of the COVID-19 virus.
5. Requests that passengers limit their use of public transit to essential travel purposes as described as follows:
 - a. To obtain necessary services or supplies for themselves and their family or household members.
 - b. To and from work when no other alternatives are available.
 - c. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members.
 - d. To care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons.
 - e. To or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services.
 - f. To return to a place of residence from outside the jurisdiction.
 - g. Required by law enforcement or court order.
6. Establishes that transit services are limited to the budgeted resources available.
7. Establishes that all general public passenger fares for all transit services within Delaware County are suspended and fares will be free. Contract transportation will still be billed at the contracted rate.

8. Authorizes the executive director to modify transit services as necessary to best meet the needs of the Delaware County community for essential travel purposes as noted above or to comply with state or federal directives.
9. Authorizes the executive director to suspend all public transit services if:
 - a. Ordered to do so by the Federal or State Government or,
 - b. Delaware County Transit cannot reasonably ensure the health and safety of employees or passengers or,
 - c. Personal Protective Equipment (PPE) supplies are depleted.
10. Authorizes the executive director to place employees on administrative leave:
 - a. If services are required by the federal or state government to cease or,
 - b. If additional work is no longer available or,
 - c. If employee safety and health cannot be ensured (IE: lack of PPE).
 - d. Authorizes up to two weeks of employee pay for administrative leave at each employee's current hourly rate and will be based on each employee's typical weekly work schedule up to a maximum of 80 hours for full time employees and 60 hours for part time employees.
11. Authorize the Executive Director to allow employees to use sick time in lieu of vacation, holiday or personal time if those accrued times are or become exhausted.

Chairman

Secretary