

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

Board of Trustees Special Meeting

Thursday, April 2, 2020

2:30 P.M.

Microsoft Teams Meeting

BOARD OF TRUSTEES

Agenda

Cornell Robertson,
Chair

Franklin County
Engineer
(614) 525-3043

Erik Janas,
Vice-Chair

Franklin County
Board of
Commissioners

Alex Beres,
**Secretary-
Treasurer**

Franklin County
Economic
Development &
Planning

Shannetta Griffin

Columbus Regional
Airport Authority

Zach Woodruff

City of Whitehall

Stephanie Kunze
Non-Voting

Ohio Senate – 16th
District

A. Pledge of Allegiance – *Cornell Robertson, Chair*

B. Roll Call and Introductions

C. Approval of Minutes from February 27, 2020 Meeting

D. FCTID Program of Projects

1. Update on projects:

- Franklin County Parking Facilities Improvement Project
- Harlem Road at Walnut Street Improvement Project

Resolution Number 2020-05 Approving Purchase of Real Property

A resolution to approve the purchase of property located at 0 E Walnut Street in an amount not to exceed \$98,500.00, including closing costs, to be paid from available FCTID funding.

E. Financial Report – *Mark Hurst, CPA*

F. Non-Voting Member Appointments

G. Other Business

H. Adjournment

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

The next FCTID Board of Trustees Meeting is:

***Thursday, April 23, 2020 at 2:30 P.M.
Mid-Ohio Regional Planning Commission
111 Liberty Street, Suite 100
Columbus, Ohio 43215***

PARKING AND TRANSIT: When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with a yellow "M". Handicapped parking is available at the side of MORPC's building. Three electric vehicle charging stations are available for MORPC guests.

MORPC is accessible by CBUS. The closest bus stop to MORPC is S. Front Street & W. Blenkner St. Buses that accommodate this stop are the Number 61 - Grove City, the Number 5 - West 5th Ave./Refugee, and the Number 8 - Karl/S. High/Parsons.

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MEETING MINUTES

BOARD OF TRUSTEES REGULAR MEETING

Thursday, February 27, 2020

2:30 p.m.

Mid-Ohio Regional Planning Commission
Scioto Meeting Room
111 Liberty Street, Suite 100
Columbus, Ohio 43215

Board of Trustee Members Present

Erik Janas, *Vice-Chair*

Alex Beres, *Secretary-Treasurer*

Zach Woodruff

Staff/Consultants Present

Thomas Graham, MORPC

Thea Walsh, MORPC

Susan Tsen, MORPC

Nathaniel Vogt, MORPC

Mark Hurst, Accountant

Rusty Schuermann, Legal Counsel

Guests Present

Brent Welch, Franklin County Engineer's Office

W. Fritz Crosier, Franklin County Engineer's Office

Raelynn McCown, Franklin County Engineer's Office

Henry Thomas, Senator Kunze's Office

Kristin Studebaker, Carpenter Marty Transportation

Steve Farst, City of Groveport

Paul Denny, Woolpert

Susan Brobst, Madison Township

Dave Watkins, Madison Township

Meeting Minutes

A. Pledge of Allegiance

Mr. Janas called the meeting to order at approximately 2:37 p.m., and led the pledge of allegiance.

B. Roll Call and Introductions

Mr. Janas asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

Robertson: Absent | **Janas:** Yes | **Beres:** Yes | **Griffin:** Absent | **Woodruff:** Yes | **Kunze:** Absent

C. Approval of Minutes from January 23, 2020 Meeting

Motion by Beres, seconded by Woodruff to approve the meeting minutes of January 23, 2020. Motion carried via a voice vote with all members present voting aye.

D. FCTID Program of Projects

Mr. Crosier informed the board that the Alum Creek Drive & Rohr Road project is expected to advance in March of 2020. Mr. Crosier informed the board that FCEO staff and FCTID legal counsel were coordinating to prepare the necessary agreements for advancement of the Borror Rd Improvement Project, which is expected to be constructed in summer of 2020. Mr. Crosier updated the board regarding the Franklin County Parking Facilities Improvement project. Mr. Crosier and Mr. Beres summarized a presentation from ODOT which highlighted the impact of I-70/I-71 construction on Franklin County parking facilities.

Mr. Crosier provided information on three projects for the board to consider, the Toy Road/Swisher Road/Saltzgaber Road Improvement Project, the Harlem Road at Walnut Street Improvement Project, and the Havens Corners Road Improvement Project. Mr. Farst and Ms. Brobst expressed the importance of the Toy Road/Swisher Road/Saltzgaber Road Improvement Project for the surrounding communities. Mr. Beres explained the economic development impact of the Havens Corners Road Improvement Project.

1. Resolution Number 2020-04 Designating Transportation Improvement Projects, and Approving Amendment of Intergovernmental Agreement and Related Actions

Motion by Woodruff, seconded by Beres to adopt Resolution 2020-04 designating the Toy Road/Swisher Road/Saltzgaber Road Improvement Project, the Harlem Road at Walnut Street Improvement Project, and the Havens Corners Road Improvement Project as FCTID projects, and approving amendment of the intergovernmental agreement between Franklin County and the FCTID and related actions. Motion carried via a voice vote with all members present voting aye.

E. Financial Report

Mr. Hurst provided a review of the January 2020 financial report. Mr. Hurst also informed the board that he would be preparing additional financial documents for the board to review.

Motion by Beres, seconded by Woodruff to approve the January 2020 financial report. Motion carried via a voice vote with all members present voting aye.

H. Non-Voting member Appointments

Mr. Graham informed the board that Senator Stephanie Kunze's appointment to the FCTID Board of Trustees had been formalized. Mr. Graham also informed the board that the second non-voting board member appointment had not yet been formalized.

N. Other Business

Mr. Graham informed the board that MORPC staff will be presenting to the Hilliard City Council on March 23rd at 7pm regarding the functions of the FCTID. Mr. Beres and Mr. Woodruff offered to join MORPC staff at this presentation.

Mr. Janas informed the board that he will not be available for the March 23rd presentation or the March 26th FCTID Board of Trustees meeting.

O. Adjournment

Motion by Beres, seconded by Woodruff to adjourn the meeting at 3:01 p.m. Motion carried via a voice vote with all members present voting aye.

Respectfully submitted,

Alex Beres
Secretary-Treasurer

**FRANKLIN COUNTY
TRANSPORTATION IMPROVEMENT DISTRICT**

Resolution Number 2020-05

A RESOLUTION APPROVING PURCHASE OF REAL PROPERTY

WHEREAS, the Franklin County Transportation Improvement District (“FCTID”) is authorized by Ohio Revised Code (“ORC”) Chapter 5540 (1) to finance, construct, maintain, repair, and operate street, highway, and other transportation projects and (2) to construct, reconstruct, improve, alter, and repair roads, highways, public places, buildings, and other infrastructure; and

WHEREAS, the projects undertaken by the FCTID pursuant to ORC Chapter 5540 are essential and will contribute to the improvement of the prosperity, health, safety, and welfare of the people of Franklin County (the “County”), including, but not limited to, the Township of Plain and of the State of Ohio (the “State”) and are essential governmental functions; and the exercise by the FCTID of the authority granted by ORC Chapter 5540 is necessary for the prosperity, health, safety, and welfare of the County and the State and their people and is consistent with and will promote industry, commerce, distribution, and research activity in the County and the State; and

WHEREAS, the FCTID has designated as a project the Harlem Road at Walnut Street Improvement Project, which is currently under study in conjunction with the FCEO and any final alternative has yet to be determined (the “Project”); and

WHEREAS, the owner of property located at 0 E Walnut Street, Westerville , Ohio 43081 (Parcel ID: 080-000496-00) has had the property listed as for sale: MLS #219025416 (the “Real Property”) and the FCTID has an interest in purchasing the Real property, in connection with but which is in excess of that needed for the Project;

WHEREAS, the FCTID, pursuant to ORC 5540.05, may acquire real property in fee simple in the name of the FCTID in connection with but which is in excess of that needed for a project, by any method other than appropriation, and may hold the property for such period of time as the FCTID Board determines; and,

NOW, THEREFORE, BE IT RESOLVED that the FCTID Board of Trustees hereby approves and authorizes the FCTID Chair and/or Secretary-Treasurer to take such actions to purchase the Real Property, if available upon such terms and conditions as determined appropriate by the FCTID Chair and/or Secretary-Treasurer, in his sole and absolute discretion, in consultation with FCTID legal counsel, but for an amount not to exceed \$98,500.00, including closing costs, to be paid from available FCTID funding, so as to acquire the Real Property in connection with but which is in excess of that needed for, the Project, and, in conjunction therewith, the FCTID Chair and/or Secretary-Treasurer are further authorized to execute such deeds, affidavits, certifications, agreements,

instruments or other documents, in consultation with FCTID legal counsel, as the FCTID Chair and/or Secretary-Treasurer may deem necessary or appropriate and that the taking of any such action and the execution and delivery of any such deeds, affidavits, certifications, agreements, instruments or other documents by the FCTID Chair and/or Secretary-Treasurer shall be conclusive evidence of the FCTID Board's collective determination that such actions are proper and necessary in order for the FCTID to carry out the purposes of this resolution and of the authorization thereof by the FCTID Board, all in accordance with laws and regulations applicable to the FCTID, as may be appropriate.

Adopted the _____ day of _____, 2020.

Franklin County Transportation Improvement District
Presiding Trustee

Attest: _____
Franklin County Transportation Improvement District
Secretary / Treasurer

Motion to pass resolution _____

Second by _____

Franklin County Transportation Improvement District

Bank Account Reconciliation

February 29, 2020

Bank Account Balances:

Heartland Bank Account #112006116	\$ 35,000.00
Heartland Bank Account #212300187	<u>387,577.43</u>

Total Heartland Bank Public Funds Account	<u>422,577.43</u>
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Additions:

Deposits in Transit:

Deletions:

Outstanding Checks:

1011	Accounting Services (Hurst Kelly & Company LLC)	(1,610.75)
1012	Legal Services (Kegler, Brown, Hill and Ritter)	(870.00)

Reconciled Bank Balance	<u><u>\$ 420,096.68</u></u>
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Fund Cash Summary:

General Fund	\$ 420,096.68
Alum Creek Drive and Rohr Road Fund	<u>-</u>

Total Cash Per Fund Summary	<u><u>\$ 420,096.68</u></u>
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Difference Between Reconciled Bank Balance and Cash per Fund Summary

\$ -

Prepared By: Mark Hurst 3/4/2020

Reviewed By: _____

Franklin County Transportation Improvement District

Financial Report

As of February 29, 2020

Fund Name	Fund Balance January 1, 2020	Actual Receipts	Budgeted Receipts	Actual Disbursements	Outstanding Encumbrances	Actual Budgetary Disbursements	Budgeted Disbursements	Fund Balance As of February 29, 2020	Unencumbered Fund Balance As of February 29, 2020
General Fund	425,869.06	1,064.92	500,000.00	(6,837.30)	(111,744.37)	(118,581.67)	(127,581.67)	420,096.68	308,352.31
Alum Creek Drive & Rohr Road Fund	-	-	2,540,176.00	-	-	-	(2,540,176.00)	-	-
	<u>425,869.06</u>	<u>1,064.92</u>	<u>3,040,176.00</u>	<u>(6,837.30)</u>	<u>(111,744.37)</u>	<u>(118,581.67)</u>	<u>(2,667,757.67)</u>	<u>420,096.68</u>	<u>308,352.31</u>

Franklin County TID
Summary of Cash Basis Activity - 2020

General Fund	
2020	
Cash	420,096.68
Investment Earnings	1,064.92
1/31/2020	562.84
2/28/2020	502.08
Legal Services (Kegler, Brown, Hill and Ritter)	(2,412.50)
1/10/2020	(1,542.50)
2/12/2020	(870.00)
Accounting Services (Hurst Kelly & Company LLC)	(4,424.80)
1/10/2020	(2,814.05)
2/12/2020	(1,610.75)
To record balance of cash at 1/1/20	425,869.06
1/1/2019	425,869.06
Grand Total	420,096.68

Franklin County TID
 Summary of Open Purchase Orders

Year	2020
Row Labels	Sum of Encumbrances
General Fund	
2019-01	
Legal Services (Kegler, Brown, Hill and Ritter)	
1010	1,542.50
1012	870.00
Legal Services (Kegler, Brown, Hill and Ritter) Total	2,412.50
To record carryover PO for Legal Services	
2019-01	(14,369.17)
To record carryover PO for Legal Services Total	(14,369.17)
2019-01 Total	(11,956.67)
2019-02	
Accounting Services (Hurst Kelly & Company LLC)	
1009	2,814.05
1011	1,610.75
Accounting Services (Hurst Kelly & Company LLC) Total	4,424.80
To record carryover PO for Accounting Services	
2019-02	(9,212.50)
To record carryover PO for Accounting Services Total	(9,212.50)
2019-02 Total	(4,787.70)
2020-01	
To record PO for Legal Services (Kegler, Brown, Hill and Ritter)	
2020-01	(30,000.00)
To record PO for Legal Services (Kegler, Brown, Hill and Ritter) Total	(30,000.00)
2020-01 Total	(30,000.00)
2020-02	
To record PO for Accounting Services (Hurst Kelly & Company LLC)	
2020-02	(10,000.00)
To record PO for Accounting Services (Hurst Kelly & Company LLC) Total	(10,000.00)
2020-02 Total	(10,000.00)
2020-03	
To record PO for Administrative Services (MORPC)	
2020-03	(55,000.00)
To record PO for Administrative Services (MORPC) Total	(55,000.00)
2020-03 Total	(55,000.00)
General Fund Total	(111,744.37)
Grand Total	(111,744.37)