NOTICE OF A MEETING

EXECUTIVE COMMITTEE MEETING
MID-OHIO REGIONAL PLANNING COMMISSION
VIDEO/AUDIO CONFERENCE ROOM

Thursday, May 7, 2020
1:30 p.m.

To join by video and see any screen sharing, click on “Join Microsoft Teams Meeting” below. You do not need to have Microsoft Teams for the link to work.

Join Microsoft Teams Meeting

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+1 614-362-3056 United States, Columbus (Toll)
(888) 595-9475 United States (Toll-free)
Conference ID: 583 248 896#

AGENDA

1. Welcome – Erik Janas, Chair

2. Consent Agenda
   • Approval of April 2, 2020 minutes

3. Executive Director’s Report – William Murdock

4. Committee Updates
   • Regional Policy Roundtable – Joe Garrity
   • Sustainability Advisory Committee – Kerstin Carr
   • Transportation Policy Committee – Thea Ewing

5. Proposed Resolution 05-20: “Authorizing the executive director to file applications with, execute agreements with, and receive funds from the U.S. Department of Transportation and the Ohio Department of Transportation” – Thea Ewing

6. Proposed Resolution EC-04-20: “Authorizing the executive director to contract with the selected furniture vendor(s) for purchase of furniture for the MORPC office renovation” – Shawn Hufstedler

William Murdock, AICP
Executive Director

Karen J. Angelou
Chair

Erik J. Janas
Vice Chair

Chris Amorose Grooms
Secretary
7. **Quarterly Membership Update** – Eileen Leuby

8. **Quarterly Financial Statements** – Shawn Hufstedler

9. **Draft Commission Agenda**

10. **Other Business**

   PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR ssaunders@morpc.org IF YOU REQUIRE SPECIAL ASSISTANCE.

   The next Executive Committee Meeting is
   Thursday, June 4, 2020 at 1:30 p.m.
   Video/Audio Conference
Members Present
Chris Amorose Groomes  Jennifer Gallagher  Eric Phillips
Karen Angelou  Matt Greeson  Joe Stefanov
Jeff Benton  Erik Janas  Nancy White
Franklin Christman  Rory McGuiness

MORPC Staff Present
Kerstin Carr  Niel Jurist  Aaron Schill
Joe Garrity  Ciel Klein  Thea Walsh
Ralonda Hampton  Eileen Leuby  Robert Williams
Shawn Hufstedler  William Murdock
Alex Jokerst  Shari Saunders

Welcome – Karen Angelou
Chair Karen Angelou called the meeting to order at 1:32 p.m. Chair Angelou informed members that MORPC Communications & Engagement Director Niel Jurist will monitor the chat feature and let the Chair know when comments or questions are entered.

Chair Angelou conducted a roll call for attendance.

Chair Angelou welcomed and introduced new MORPC Diversity, Inclusion & Engagement Officer Ralonda Hampton. Ms. Hampton began at MORPC March 16. Ms. Hampton shared she is thrilled to be part of the MORPC Team. She comes to MORPC from the City of Columbus and the Columbus City Council. She served on the Diversity & Inclusion, Small Minority Business, and Housing & Economic Development Committees. Ms. Hampton became familiar with MORPC when her Council member served as chair of the Age Friendly initiative that she also served on. Ms. Hampton is looking forward to meeting the committee face to face.

Consent Agenda
Eric Phillips made a motion to approve the Consent Agenda, second by Joe Stefanov; motion passed.

Executive Director’s Report – William Murdock
William Murdock expressed his appreciation for the committee attending the virtual meeting. The MORPC Team wants the members to know that MORPC is thinking of and supporting them. Mr. Murdock asked members to let MORPC know if there are other ways MORPC can help their communities. Mr. Murdock appreciates his team and all they’ve done over the past few weeks facing the COVID-19 crisis.

MORPC is engaged in helping local governments with the COVID-19 crisis. Two weeks ago, over 30 Team Members called every person on the board to let them know MORPC is here for them and to see if they had any needs.

Every MORPC Team Member is working from home. Weekly All Staff check-ins provide staff with updates, encouragement, and interaction. The team has done an excellent job
transitioning. Mr. Murdock is proud of how they stepped up to keep the agency and communities going.

MORPC made the difficult decision to postpone the State of the Region and the Ohio Conference on Freight to 2021. Every other event has been moved online or cancelled. There is no decision yet on the Summit on Sustainability planned for October.

The work of the agency continues in just about every area. The first all-virtual TIP Open House was March 31 and the Regional Housing Study work continues. MORPC is offering direct assistance with technical needs for public meetings.

The Residential Services program is an in-home service for the most part. Due to the COVID-19 crisis, Team Members can no longer continue in-home work, which is difficult since the team just righted that ship and work was progressing at a great level. The agency has been able to engage the team with work in the agency and can continue into next week. Team Members are focusing on multiple options to keep staff engaged. There is no easy answer. MORPC may have to explore temporary targeted furloughs. If that happens, MORPC will make sure Team Members can keep benefits like health insurance, etc.

The Communications & Engagement and Data & Mapping Teams developed the Central Ohio COVID-19 Resource Hub for local governments which is available on MORPC’s home page. Members are welcome to link the hub to for their local government web pages. MORPC is rolling out a survey for local governments to ask about the impact of COVID-19. Mr. Murdock will report the initial results at Commission next week.

Community briefing calls on the COVID-19 crisis continue on a week-to-week basis. Every Tuesday at 4 p.m. MORPC partners with the Ohio Township Association for the Counties and Townships call. Every Thursday at 4 p.m. MORPC partners with COMMA for the Cities, Villages, and Associate Members call. So far, upwards of 90 distinct callers have participated. MORPC has received good feedback and suggestions.

MORPC is starting to plan for the recovery and talking to partner agencies on how to get started.

Census Day was April 1. MORPC needs your help getting the word out about the census. So far, participation in Ohio is about 40 percent.

**Benefits & Compensation Committee – Eric Phillips**

Eric Phillips reported the committee met virtually to discuss how it would be if MORPC were part of the Central Ohio Consortium. Team Members will continue to work with the broker over the next couple months. The committee also reviewed proposed changes to the employee guidebook being presented later in this meeting.

**Nominating Committee Update – Erik Janas**

Erik Janas reminded the Executive Committee that nominations were brought before the full commission as a report last month. The Commission will vote on the recommendations at next week’s Commission meeting. Mr. Janas thanked the Nominating Committee members for their work.
Regional Policy Roundtable – Joe Garrity
Joe Garrity reported that last week the President signed a $2.2 trillion emergency relief package, the CARES Act. The package will deliver $500 billion for distressed industries, $300 million in direct payments to people, and assist with unemployment insurance. The bill also includes $242 billion in emergency funding, $186 billion is being provided to state and local governments.

The Regional Policy Roundtable convened a call April 1 with Congressman Steve Stivers who shared summaries of the Act. The Act does not solve the revenue issues local governments face. The House has already begun working on a phase 4 stimulus bill.

MORPC provided a letter of support for HB 197 focusing on specific provisions related to electronic open meetings, using the rainy-day fund, waiving utility penalties and fees, extending tax filing day to July 15, and voting in the 2020 Primary via absentee on July 28. The state capital budget will not be passed this year. There may be a state stimulus package passed in June.

MORPC is convening a newly elected officials virtual meeting April 17 at 8:30 a.m. Please let Mr. Garrity or Eileen Leuby know if you have newly elected officials in your community. An Outlook invitation will be sent.

Transportation Policy Committee – Thea Walsh
Thea Walsh reported MORPC hosted the virtual TIP Open House with no major malfunctions. The Open House had 108 unique participants, 80 from the public. Team Members answered over 30 questions. ODOT, other Ohio MPO’s and Broward County, Florida contacted Team Members wanting to know how the virtual Open House was conducted. Ms. Walsh is proud of the Transportation & Infrastructure Development Team and grateful for the Communications & Engagement Team. Chair Angelou commended staff for a job well done.

ODOT notified MORPC that a segment of the Columbus Crossroads project (I-70 eastbound/I-71 northbound) is being moved back at least six months due to the anticipated decrease in gas tax receipts.

The CARES Act includes $25 billion for public transit through FTA 5307 and 5311 programs. The Columbus Urbanized Area anticipates receiving $53 million which will be split between COTA, Delaware County Transit Board, Licking County Transit Board, and MORPC. Ohio will receive $81 million for rural public transit. ODOT will determine the split on the rural transit funds.

There is no update on INFRA proposals at this point. MORPC is working with federal lobbyists on what they are hearing.

Concern was raised on what local jurisdictions can do to help local businesses. MORPC shares best practices on the weekly member calls. Union County scheduled a financial institution call with all banks in their community. They also hold a weekly conference call with all businesses to get them to the resources they need. As part of the federal legislation, the City of Columbus has been granted additional CDBG funds. They are putting together a plan to help small businesses. Other communities are considering delay of bed tax payments.
Proposed Resolution EC-03-20: “Authorizing the executive director to make relevant changes to the Mid-Ohio Regional Planning Commission’s Employee Guidebook” – Shawn Hufstedler

MORPC’s Employee Guidebook was updated last month. The new changes are a result of the declared state of emergency. The changes allow the executive director, in consultation with the officers, to expand benefits where it makes sense to do so. The Executive Committee will be informed when changes are made. Team Members worked to craft the language to provide flexibility in declared states of emergency but also included good reporting guidelines and created a sunset. Current changes include:

- Expanded Serious Illness Leave: includes coronavirus illness through April 2, 2020
- Emergency Sick Leave: meets new federal requirement as of April 2, 2020
- Paid Time Off (PTO): allow negative balance up to 40 hours
- Special Leave: to include part-time employees and interns
- Remote Work: additional flexibility
- Flex Time: allow accrual of additional 20 hours

Eric Phillips made a motion to approve Proposed Resolution EC-03-20, second by Erik Janas; motion passed.

Proposed Resolution 04-20: “Accepting the Village of Granville as a member of the Mid-Ohio Regional Planning Commission (MORPC)” – William Murdock

Matt Greeson made a motion to approve Proposed Resolution 04-20, second by Jennifer Gallagher; motion passed.

Draft Commission Agenda

The Executive Committee reviewed the draft April 9, 2020 Commission Meeting Agenda.

Other Business

Chair Angelou reported two long-term members of the Executive Committee are rotating off the committee. Chair Angelou recognized Matt Greeson and Eric Phillips and thanked them for their service to the Executive Committee. Mr. Greeson and Mr. Phillips will continue serving on the Commission.

As her final meeting as Chair of the Executive Committee, Chair Angelou thanked the committee for their dedication to the board and to MORPC. Chair Angelou also thanked and commended MORPC staff. Mr. Murdock thanked Chair Angelou for her leadership.

The meeting adjourned at 2:32 p.m.

Chris Amorose Groomes, Secretary
Executive Committee
COVID-19 Advocacy and Updates
The MORPC Government Affairs Team has been providing legislative updates on two weekly calls MORPC has been convening in partnership with the Franklin County Township Association and the Central Ohio Mayors and Manager Association (COMMA). They have also worked to have high level elected officials such as Senator Sherrod Brown, Lt. Governor Jon Husted, Congresswoman Joyce Beatty, Congressman Steve Stivers and more provide legislative updates related to the pandemic to MORPC members.

In partnership with COMMA, MORPC submitted joint letters to the Central Ohio Congressional Delegation, Governor DeWine, and members of the Central Ohio General Assembly. The federal letter included several recommendations such as: allowing all local governments to be eligible to receive direct grants for emergency COVID-19 expenditures; a waiver for all federal cost share requirements for FEMA grants; a request that state and local governments be eligible for the emergency paid leave tax credits that were provided to the private sector in a previous relief bill; and a restoration of Advance Refunding of Tax-Exempt Bonds (H.R. 2772). Our letter to the Governor and the General Assembly focused on the CARES Act relief dollars of $1.2 billion provided to the state that are earmarked for local governments. In the letter we stated how it is imperative that local governments be able to receive a direct sub-grant from the State of Ohio.

Our members looked to MORPC in the onset of the pandemic and the stay-at-home orders that followed from the state. Team Members engaged its technology resources to develop a COVID-19 resource hub focused on Central Ohio. The website includes data, mapping, and information resources designed for a local government audience seeking information to help them plan their response and identify gaps in services for their residents. Included resources range from data about confirmed COVID-19 cases in the region, to best practices for remote local government operations, to mapping of community resources like emergency food distribution sites and childcare locations.

Team Members are working to procure PPE products through our contractors and their distributors so that there will be no delay when the Team is able to resume in-home work. One hundred N-95 masks are backordered with a preliminary availability date of May 1. Staff has reached out to another contractor to order an additional fifty to one hundred N-95 masks when his distributor begins taking orders, as well as gloves and Tyvek suits.
The Regional Policy Roundtable convened a special COVID-19 focused federal update with Congressman Steve Stivers on April 1, 2020. This was an opportunity for members of the Roundtable to ask Congressman Stivers how COVID-19 is impacting their communities and learn about the CARES Act.

**Paycheck Protection Program Update**
MORPC applied for and received a Paycheck Protection Program SBA loan through U.S. Bank. The forgivable loan allows MORPC to continue agency projects and support to members. This, in addition to other efforts, has allowed MORPC to keep all team members employed during the pandemic. The PPP provides assistance through the end of June.

**Newly Elected Officials Event**
On April 17, 2020 MORPC hosted a virtual Newly Elected Officials Event. Roughly 25 newly elected officials participated on the call to learn about MORPC’s advocacy and the work of the Regional Policy Roundtable. Mayor Kim Maggard from Whitehall, Steve Tugend, and Joe Garrity participated in a conversation on the value of regional advocacy in Washington and at the Statehouse.

**Metropolitan Transportation Plan**
The final public comment period on the draft plan closed April 13. Team Members worked to review and incorporate comments and finalize plan documentation. The draft plan, which will be updated with the final plan upon adoption in May, continues to be available for viewing via MORPC’s website. The plan identifies and prioritizes nearly $30 billion on the regional transportation system looking out to the year 2050.

**5310 Designated Recipient**
MORPC received STIP/TIP approval from FTA for last month’s Resolution T-2-20 adding 14 selected Section 5310 projects for enhancing transportation for older adults and people with disabilities. MORPC is entering projects in FTA’s program management system TrAMS.

**Transit**
MORPC completed the CARES Act FTA Section 5307 formula split of over $53 million for the Columbus Urbanized Area between COTA, Delaware County Transit and Licking County Transit. These funds do not require local match and can be used for operating, capital and other general expenses to programs that prevent, prepare for and respond to the COVID-19 crisis.

Team Members met with NOACA mobility management to discuss how the two mobility management programs could be reported for future best practice reference. It was also discussed to make this an OTEC 2020 presentation to share how technology is being used to support older adult and work force populations in these two regions.

MORPC and ODOT Office of Transit are preparing for the May 5 Central Ohio Mobility Management Peer Exchange. The purpose of this meeting is to identify mobility challenges and opportunities for collaboration that can support the rural and urban areas in the Central Ohio region.

**Gohio**
COVID-19 has affected the Gohio Commute Vanpool Program. Fourteen of our vanpools temporarily suspended service due to mandated telework. The remaining fourteen vanpools are operating to hospitals in Central Ohio to transport essential employees to work.

Team Members are consulting for Nationwide Children’s hospital about sustainable commute options. Team Members created a sustainable commute report to educate the hospital on
possible options for a new employee commute program. Abercrombie & Fitch may consider starting a carpool program for their employees in the fourth quarter of 2020.

The TDM campaign calendar with regional partners was adjusted due to COVID-19. The new 2020 calendar seeks to build off the momentum of increased active transportation and prepare for future transit challenges. Team Members are working with TDM and mobility professionals from across the country to support Central Ohio TDM work. The examples of TDM programs in response to COVID-19 are helping strengthen MORPC TDM responses that are meant to support the community.

Team Members are creating an event toolkit for the Mobility Block Party which will allow communities to have support for implementing the event in 2021 and beyond. The event tool kit is focused around age and ability inclusive mobility education and encouragement.

Work is underway with Central Ohio Greenways, Columbus Public Health, and other partners to support mobility education and encouragement and the August 1, 2020 Taste of the Trails event.

Team Members are preparing an external survey that covers teleworking patterns, organizational responses to the pandemic, air quality emissions savings, and mode shift. The survey is intended to support useful information in the case of a future public emergency.

Rapid Speed Transportation Initiative (RSTI)
Team Members are working on folio summaries of the environmental study results. The folios will provide the public with succinct summaries of the study findings and provide the RSTI Ohio partners with reference materials as they discuss potential funding opportunities to advance the EIS study with public and private entities. The RSTI Ohio partners are comprised of Union County and the Cities of Lima, Kenton, Marysville, Dublin, and Columbus.

The Hyperloop Feasibility Study public report is being circulated to ODOT, FHWA, Virgin Hyperloop One, and the Ohio RSTI partners as a preview opportunity prior to publishing the study on MORPC’s website.

Central Ohio Rural Planning Organization (CORPO)
Work on the first CORPO TIP is complete and ready to be adopted at the May 4 CORPO committee meeting. During that meeting CORPO will also adopt their SFY 2021 Planning Work Program.

Ohio Public Works Commission (OPWC)
The District 3 Integrating Committee is reviewing policies and criteria for Round 35. The May 8 meeting will be held remotely.

Natural Resources Assistance Council (NRAC)
Final applications for the Clean Ohio Conservation Fund were due March 27. Three applicants submitted seven Clean Ohio Conservation applications requesting $3.13 million. Approximately $3.86 million is available for the current round. The NRAC rescheduled the remote meeting to approve funding awards to May 28.

Competitive Advantage Projects
The final CAP Innovative Funding Strategies Development Activity report compiled by Ice Miller will provide CAP project sponsors with a variety of different funding strategies to advance projects across Central Ohio.
Transportation Review Advisory Council (TRAC)
The first TRAC meeting of 2020 was April 24 via webinar. The following information about this year’s TRAC funding cycle was provided:

- The application period for 2020 will be open June 15 to July 15.
- Due to the current circumstances, the number of public hearings this year is being reduced from four to three. Public hearings are set for September 9, 23 and October 14.
- Draft list to be approved on November 11.
- Final list to be approved December 16.

No information was provided on how much will be available for funding for the 2020 TRAC funding cycle.

Regional Data Advisory Committee (RDAC)
The RDAC will meet June 2 to discuss the status of the Regional Housing Strategy, public policy, and the work of the four Working Groups.


The Regional Information & Data Group (RIDG) Working Group met April 15 to prepare for the next RIDG user meeting. The Working Group meets again May 13.

The RIDG user group met April 22. Several users gave presentations in the COVID-19 Data Showcase, discussed upcoming Census data, and participated in four breakout sessions. The RIDG user group plans to meet again in June.


The Sustainability Dashboard Working Group met April 20 and was updated on the status of the Dashboard, second-round beta testing candidates, and the project schedule. The Working Group meets again May 21.

Smart Region Task Force
The Smart Region Task Force met April 20 to discuss the status of the Task Force's final deliverable, the Smart Region Resource Guide. A graphic displaying smart technology was created for the Smart Region Task Force and will be included in the task force's finalized products. The Task Force will meet again in Summer 2020.

Census
The Columbus/Franklin County Complete Count Committee Local Government Subcommittee met April 1 and April 16 to discuss the impact of COVID-19 on the Census and status of outreach to residents. The Subcommittee meets again May 27.

Team Members prepared a survey of local governments designed to capture the impacts of COVID-19 on staffing and operations to date, local governments top concerns around staff and resident safety, ability to maintain services and public meetings, and the financial impacts of the stay-at-home order. The first round of the survey was completed by 74 respondents and the results were summarized in an interactive graphic report. The survey was shared as a model with staff at the Atlanta Regional Commission seeking to implement a similar idea in their region.
Team Members conducted the Paving the Way Annual Meeting on April 23, reviewing the system tutorial, the Community and Agency Projects in the system, and discussing public roll-out.

**Regional Active Transportation Plan**
Team Members and partners created a Steering Committee for the Regional Active Transportation Plan update. To join this committee, please contact Stephen Patchan (spatchan@morpc.org). The Steering Committee’s kick-off meeting is tentatively set for June.

**Active Transportation Working Group (ATWG)**
Team Members hosted the Q2 ATWG virtual meeting on April 23. The discussion included updates on the Attributable Funding process, the Draft Metropolitan Transportation Plan, statewide active transportation efforts, Regional Active Transportation Plan, the Complete Streets Policy, and upcoming training opportunities.

**Bicycle & Pedestrian Count:**
Manual counts began April 20 and will continue through May 16. The counts will focus data for demand on the Central Ohio Greenways (COG) Trail Network during the COVID-19 Stay-At-Home Order. Sign up to help count here.

Team Members and regional partners will launch short-duration trail counts in May for the annual trail monitoring program. The trail monitoring program is being updated to improve data collection efforts and expand the monitoring area.

Team Members and the Knox County Health Department are working to install temporary count equipment for non-motorized data collection at trail access points for a before/after study for future trail improvements. Please contact Lauren Cardoni (lcardoni@morpc.org) to borrow count equipment or for more information.

**insight2050 Technical Assistance Program (TAP)**
Team Members and Franklin County staff are developing context-sensitive roadway classifications for the County’s Complete Streets Implementation TAP project. Team Members continued work on best practices reports and existing conditions mapping for the Jefferson Township Blacklick Station Project and the Hilliard Cemetery Road Project. MORPC met with the City of Columbus to kick-off the Speed Management Framework TAP project and begin the scoping process.

**Regional Housing Strategy**
The project team completed draft content for housing submarkets and a displacement risk analysis. Both analyses will be finalized with guidance from stakeholders. Team Members hosted remote webinars and project meetings in May.

MORPC led the Project Sponsor Update meeting and proposed postponement of public engagement until summer 2020. The postponement will extend the timeline for the project to conclude in August 2020.

MORPC members and partners produced a webinar “Evictions in Central Ohio” to learn more about the state of evictions in the region and challenges facing residents in the current health/economic crisis. The next remote session is in May.

**Transportation Safety**
Team Members and COG partners are developing a systemic safety project focused on regional trail crossing locations to apply for HSIP funding in fall 2020.
Ohio's Strategic Highway Safety Plan Update
Team Members participated in the 5-year update to Ohio’s Strategic Highway Safety Plan. ODOT and partners will update this plan, including the individual emphasis area action plans. Interested parties should contact Michelle May at ODOT or Lauren Cardoni (lcardoni@morpc.org).

Sustaining Scioto Board
The Sustaining Scioto Board kick-off meeting was April 29. The newly formed board heard updates from the Ohio EPA Division of Surface Water about water quality data along the Upper Scioto watershed and Heidelberg University’s National Center for Water Quality Research to learn about their water quality monitoring projects.

Central Ohio Water Resources Planning
Team Members and Ohio EPA staff discussed the 208-planning process and timing for the release of funding for work in two additional counties. MORPC staff is addressing comments from Ohio EPA; final documents will be released for public comment.

Outreach
Team Members met with partners, including Franklin Soil and Water Conservation District, to discuss needs and areas of collaboration. As the Greater Columbus Arts Council announced the cancellation of the Arts Festival in which MORPC participates with River Fest, MORPC is creating an educational outreach plan to engage social media users on water quality topics.

Central Ohio Greenways (COG) Board
The COG Board met remotely and welcomed new board member Al Obayuwana, Vice President of Youth & Community Development, YMCA of Central Ohio. The board also adopted updated COG Definitions clarifying what types of proposed and existing trails can be added to the Regional Trail Vision, the types of projects that COG supports, and a process for annually updating the COG Regional Trail Vision. The COG Working Group Chairs provided updates on working group projects.

The Marketing & Communications Working Group developed a “Taste of the Trails” event toolkit to support communities in efforts to publicly celebrate trails in their communities. The toolkit will include recommendations for sponsorship, media outreach, and a passport activity. The events are aimed to deepen Central Ohioans’ sense of community pride by celebrating unique local natural and cultural assets. The working group is currently supporting communities including Licking County, City of Columbus, Delaware County, and Metro Parks on Taste of the Trails Events planned for 2020. The group plans to discuss how these events can be modified to accommodate social distancing.

The Operations & Access Working Group is developing a project proposal for a trail lighting microgrid. The goal of the project is to use a solar microgrid to support trail lighting along a portion of the Camp Chase Trail on the westside of Columbus. The energy generated from the microgrid would typically be used for trail lighting, but in the event of a disaster, the energy could be diverted to emergency shelters near the trail at the Hilltop YMCA, various schools, and community centers. This project is currently unfunded, and the group is seeking funding and sponsorship. The group does know that AEP has expressed some interest in the project concept.

The Partnership Working Group, in coordination with the Urban Land Institute (ULI), is developing a project scope for a project called “Rapid 5.” This greenspace framework will explore opportunities to take advantage of the greenspace along the region’s five waterways to develop a fully connected network of greenspace for recreation and active transportation.
COG’s planned “Impacts of Trails Study” will be folded into this Rapid 5 scope. ULI is currently fundraising for this project.

Energy & Air Quality
The Energy and Air Quality Working Group’s March meeting was canceled; the Working Group meets again May 26.

The Air Quality Sensor Subgroup and stakeholders reviewed and provided feedback on a plan to deploy PurpleAir air quality monitors in the downtown area to track air pollution levels during and after the pandemic economic shutdown.

The Solar Toolkit Subgroup is developing additional resources for the toolkit and soliciting feedback from members. The toolkit is expected to be completed in May and turned over to Communications for hosting on the MORPC website.

Local Government Energy Partnership (LGEP)
The City of Delaware recently enrolled in the MORPC Benchmarking Program and several member communities have expressed interest. Columbia Gas of Ohio requires a new data sharing agreement with the benchmarking vendor, JadeTrack. Agreements should be in place in May. Until then, the member dashboards cannot update with natural gas consumption data, nor benchmark their buildings. Due to the PUCO ruling on HB6, AEP Ohio is directed to cease mandatory efficiency programs as of December 31, 2020. As funding for LGEP will end in 2020 regardless, there is no impact to the current program. Discussions continue regarding the program into 2021.

Sustainability Advisory Committee (SAC)
SAC met April 15, with staff presenting on efforts to install mobile air quality monitors in the downtown area to capture data during the coronavirus closures. Team Members presented on the recent increase in trail usage, and efforts to collect additional trail count data. SAC members discussed the impact of COVID-19 on sustainability; a follow up meeting was held April 30.

Regional Sustainability Dashboard
The Sustainability Dashboard Working Group continues to meet monthly to guide the development of a Sustainability Dashboard, with technical support from MORPC and CURA at OSU. The Working Group is preparing for the second round of user testing by SAC members, Regional Data Advisory Committee members, and other stakeholders.

Digital Content
Social media and web/e-newsletter content included: Transportation Improvement Program and Comments, Metropolitan Transportation Plan and Comments, Corridor Concepts, COTA Service, Delaware County Transit Changes, ODOT Safety, Columbus Vision Zero (Safety), Virgin Hyperloop One Education Initiative, Central Ohio Rural Planning Organization TIP and Comments, Distracted Driving Awareness Month, Census, Work Zone Awareness, Bike and Pedestrian Counts, Central Ohio Greenways, Air Quality Awareness, the Planning Work Program.

MORPC in the News morpc.org/MORPCInTheNews
Western PA looks to future of transportation from highways to hyperloops
Upper Arlington officials pleased with addition of CoGo stations
OPWC awards nearly $30 million for 20 central Ohio roadway projects
Broad Street Ramps to Close, Future Phase of 70/71 Project Delayed
Hilliard reports roundabout modifications have reduced accidents
More Americans affected by air pollution
Housing
The FCUN 2018 program was due to wrap up by June 30; any further delay is going to require that an extension of time for completion be requested. The FCUN 2019 program is processing applications to be ready to start once the program is able to do so.

Team Members are working on a grant application for a new program with the Federal Home Loan Bank (FHLB) as the funder.

Team Members are working on process review and improvements to better expedite our programs. Each main portion of the process were reviewed; changes and additions are being put in place to help the processes.

WarmChoice
Projects are still coming in through the IMS system. Team Members are processing all projects for qualifications and entering them into the system. All invoiced work has been processed at this time. These cases are marked for immediate inspection following authorized resumption of field work.

Team Members are reaching out to contractors to update status and informing contractors that PPE will be required for restart.

HWAP
- HWAP BWR’s have been submitted for March and the Monthly Production Report has been finalized.
- All HWAP invoicing to date has been closed out and paid. These cases have been marked for immediate inspection following authorized resumption of field work.
- Received permission to utilize T & TA funds for staff allocations during trainings.

Office Renovation Update
Office renovation work is underway. Three Team Members, working safely in the office, have packed up most of the office and taken apart most of the old workstations. An RFP for furniture has been released. The floor plan is being finalized with the architect. An aggressive timeline has been put in place to complete the work by the end of the summer, with some unknowns for permitting and contractor availability as the highest potential risks to delay the project. While the reason we are out of the office is unfortunate and unprecedented, we are excited to move forward and take advantage of the time team members are out of the office to advance this project.

Audit Update
Financial Auditors Plante Moran completed their field work for the 2019 audit. The Comprehensive Annual Financial Report (CAFR) will be presented to the Executive Committee for approval in June.

Information Technology Updates
The Information Technology Services Team focused on the following projects and tasks over the past month:
- Prepared projects to support office renovation
  - Procure network switches
  - Consult wireless experts on “complete wireless” office settings
• Receive quotes for network cable upgrade
• Research wireless VOIP solutions
• Continued phish email testing, April failure rate is up to 7.5%. Failed users are required to take video-based training.
• Updated CRM, a Microsoft Dynamics business application, to be fully compliant with the Microsoft Sales Team Member application.
• Continued work to convert the Annual Salary Survey, a Human resource project, into an electronic web-based application in the future.
• Continued to populate monthly newsletter with MORPC members to raise the awareness of cybersecurity and security practices.

Personnel Updates
The following new Team Members recently started at MORPC:
• Data & Mapping GIS Specialist Kyle Sohner began April 20. Onboarding and orientation was performed remotely.

MORPC is currently accepting applications for the following positions:
• Economic Development & Infrastructure Officer
• Transportation & Infrastructure Intern

Requirements for posted positions are available for review on MORPC’s website at http://www.morpc.org/careers/.

RFP/RFQ Postings
The following RFP’s/RFQ’s were posted:
• RFP for Office Renovation – FF&E – Systems Desking & Tables (closes May 18)
• RFP for Office Renovation – FF&E Ancillary Package (closes May 18)
• RFQ for HVAC Contractor for Residential Energy Program
• RFQ for Insulation Contractor for Residential Energy Program

The full RFP/RFQs are available at http://www.morpc.org/rfps-rfqs/.
Memorandum

TO: Mid-Ohio Regional Planning Commission
   Executive Committee
   Officers and Board Members

FROM: Thea Ewing, Director
       Transportation & Infrastructure Development

DATE: May 1, 2020

SUBJECT: Proposed Resolution 05-20: “Authorizing the executive director to file applications with, execute agreements with, and receive funds from the U.S. Department of Transportation and the Ohio Department of Transportation”

Annually, MORPC submits an application to the Ohio Department of Transportation (ODOT) for planning funds to continue the metropolitan planning program, as currently defined by the FAST Act. Some of these funds are allocated to MORPC on a “formula” basis, and others are allocated at the discretion of MORPC and other agencies. The appropriate portions of the grants and the local shares are included in the agency budget for 2020.

For State Fiscal Year (SFY) 2021 (begins July 1, 2020), MORPC is requesting $2,318,778 of new combined Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) planning funds, and $289,847 of new ODOT matching funds. The MORPC local share for these grants is $289,847. These are the “formula” funds supporting the base transportation planning.

Historically, MORPC has encouraged ridesharing and vanpools. In SFY 2021 MORPC will be using $700,000 of MORPC Congestion Mitigation Air Quality (CMAQ) funds for the ridesharing program.

Other discretionary special projects include $350,000 in MORPC STBG funds for Supplemental Planning that will include seven activities:

1. Project Expedition SFY 2021 – Augment the efforts of the TIP project to ensure the timely completion of projects funded with MORPC-attributable funds.

2. Traffic Monitoring – Augment traffic counts received from local governments by taking traffic counts, including bike and pedestrian counts, at other key locations to maintain the regional model and for other purposes. Also, enhance availability of data on the MORPC website.

3. Data Products and Services – This includes soliciting services and data products that supplement Work Elements 60511-2000 and 60521-2000 (transportation data-related elements).
It includes technical tools and services for promoting data sharing and availability and supporting the Regional Data Advisory Committee.

4. Assistance to Members – Provides planning data, travel demand forecasting, and transportation analysis assistance to members upon request for studies conducted by or for local governments.

5. Rapid-Speed Transportation Initiative (RSTI) support - Resources for staff working on RSTI.

6. Conduct resiliency research and planning to prepare the transportation system for a changing climate.

7. Coordinate with other regional activities such as the Regional Sustainability Agenda activities that further the 2020-2050 Metropolitan Transportation Plan (MTP) Goals.

As Central Ohio is designated a “maintenance” area for ozone and for fine particulate matter, MORPC will continue its planning and education efforts for air quality. $550,000 of CMAQ funding will be used for Work Element 66731-8000 for FY 2021.

In FY 2015, a new special project work element was included to administer the Federal Transit Administration (FTA) Section 5310 funding for the Columbus urbanized area. MORPC as the designated recipient will receive an annual allocation from FTA for staff administration. From FY 2020 approximately $88,000 remains and will be carried forward into FY 2021. The FY 2021 funds will be $113,771 and are included in Work Element 67411-3000.

In FY 2020, a new special project Work Element 67420-3000 was included to allow MORPC to utilize FTA Section 5310 funding to provide Mobility Manager support throughout central Ohio. From FY 2020 approximately $110,000 remains and will be carried forward into FY 2021. The FY 2021 funds will be $104,000 and are included in Work Element 67421-3000.

In FY 2018 MORPC assumed management of the Paving The Way program which had previously been managed by the City of Columbus through an allocation of MORPC STBG funds. MORPC will continue the Paving The Way program through Work Element 66541-0400 in FY 2021 using $100,000 of STBG funds.

MORPC will continue the Technical Assistance Program to assist local governments to implement the principles of insight2050 through Work Element 66571-1000 in FY 2021 using $200,000 of STBG funds.

In total, including other special projects that began in previous MORPC Planning Work Programs (PWPs) and were addressed in previous resolutions, transportation-funded elements of MORPC have remaining funds totaling approximately $5,440,840. A portion may be carried over into SFY 2022. The use of these funds is outlined in the SFY 2021 MORPC PWP that reflects comments from ODOT and FHWA. Attached to Resolution 05-20 is a summary of the draft SFY 2021 MORPC PWP expected to be approved by the Transportation Policy Committee under Resolution T-8-20.

The Central Ohio Rural Planning Organization (CORPO) has been created as a Regional Transportation Planning Organization (RTPO) and is staffed by MORPC. $160,748 in ODOT federal and state funds are being requested to continue the CORPO (plus $17,861 of new local matching funds). A PWP for CORPO has also been developed with the work elements included as an attachment to Resolution 05-20.
Resolution 05-20 authorizes the executive director to submit and execute any required grant applications and related agreements including the biennial agreements with ODOT for the MORPC and CORPO transportation planning areas. The resolution also ensures MORPC's compliance with the civil rights statutes required for receipt of federal funds.

NTG
Attachment: Resolution 05-20
RESOLUTION 05-20

“Authorizing the executive director to file applications with, execute agreements with, and receive funds from the U.S. Department of Transportation and the Ohio Department of Transportation”

WHEREAS, the Secretary of the U.S. Department of Transportation (U.S. DOT) is authorized to make grants for transportation planning funds consistent with Fixing America’s Surface Transportation Act (FAST Act); and

WHEREAS, these funds are administered in Ohio by the Ohio Department of Transportation (ODOT); and

WHEREAS, the contracts for financial assistance will impose certain obligations upon the Mid-Ohio Regional Planning Commission (MORPC), including the provision of the local share of project costs; and

WHEREAS, the transportation planning process is also required to be in compliance with the Clean Air Act Amendments of 1990 (CAAA); and

WHEREAS, it is required by the U.S. DOT, that in connection with filing applications for assistance, MORPC gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. DOT requirements thereunder; and

WHEREAS, MORPC has established procedures for the Disadvantaged Business Enterprise (DBE) program, and it is the goal of MORPC, within the requirements of U.S. DOT and ODOT, that DBEs be utilized to the maximum extent feasible when procuring equipment, supplies, and services; and

WHEREAS, to do some of the projects in the State Fiscal Year 2021 MORPC Planning Work Program (PWP) and the Central Ohio Rural Planning Organization (CORPO) PWP, it will be necessary to secure matching funds from other agencies and to subcontract work or make purchases per the estimated amounts shown in the attachment; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

Section 1. That the executive director is authorized to file applications with and execute grant agreements on behalf of MORPC with U.S. DOT and ODOT, to aid in financing technical studies and other transportation-related activities.

Section 2. That the executive director is authorized to enter into a continuing agreement with ODOT to implement 23 U.S.C. §134 and 49 U.S.C. §1607, as may be amended, in the Columbus metropolitan planning area, including designation of MORPC as the metropolitan planning organization responsible for conducting the continuing, cooperative and comprehensive urban transportation planning process.

Section 3. That the executive director is authorized to enter into a continuing agreement with ODOT to conduct transportation planning for the CORPO
including designation of MORPC as the Regional Transportation Planning Organization (RTPO) for conducting the continuing, cooperative and comprehensive transportation planning process.

Section 4. That the executive director is authorized to enter into ongoing agreements of cooperation with the counties, incorporated municipalities, and other entities and special districts within the areas for carrying forward the transportation planning process consistent with FAST Act and CAAA.

Section 5. That the executive director is authorized to execute and file with such application an assurance or any other document required by the U.S. DOT, effectuating the purposes of Title VI of the Civil Rights Act of 1964, including amendments.

Section 6. That the executive director is authorized to furnish such additional information as U.S. DOT or ODOT may require in connection with the application for the PWP.

Section 7. That the executive director is authorized to set forth and execute affirmative disadvantaged business policies in connection with the project’s procurement needs.

Section 8. That the following estimated funding be requested from ODOT:

a. $2,318,778 of new combined FHWA PL and FTA Section 5303 funding (plus $289,847 of new MORPC and ODOT matching funds each).

b. $160,748 in ODOT federal and state funds to continue the Central Ohio Rural Planning Organization (plus $17,861 of new local matching funds).

c. $700,000 of MORPC CMAQ funds to support MORPC vanpool and rideshare matching program.

d. $550,000 in MORPC CMAQ funds for air quality awareness program.

e. $350,000 in MORPC STBG funds for seven activities.

f. $200,000 in MORPC STBG funds for insight2050 Technical Assistance Program.

h. $113,771 in FTA Section 5310 funding for program administration.

1. $104,000 in FTA Section 5310 funding for the Mobility Manager functions.

Section 9. That previously approved projects and activities, with remaining budgets totaling approximately $198,597 in various federal, ODOT, and local funds, be authorized to continue.
Section 10. That the executive director is hereby authorized to enter into any agreements with these or other funding agencies and with any subcontractors or vendors necessary to undertake any of the activities identified in the State Fiscal Year 2021 PWP for amounts that have been included in the approved budget of the agency.

Section 11. That the executive director is authorized, if required, to approve one or more extensions of time for performance of services for any of the agreements described in this resolution and to receive funds or issue change orders not to exceed 25 percent of the original total of the agreement amounts without further authorization from this Commission.

Section 12. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.

Section 13. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

__________________________________
Karen Angelou, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: May 14, 2020
Submitted by: Thea Ewing, Director of Transportation & Infrastructure Development
Prepared by: Transportation & Infrastructure Development
Authority: Ohio Revised Code Section 713.21
For Action Date: May 14, 2020

Attachment A: List of Activities to be Subcontracted
Attachment B: Summary State Fiscal Year 2021 MORPC Planning Work Program
Attachment C: State Fiscal Year 2021 CORPO Planning Work Program Work Elements
List of activities to be subcontracted:

1. Gohio Commute marketing/advertising/vanpool subsidies/ride-matching software – Approximately $40,000 is budgeted for miscellaneous printing, marketing and advertising to multiple vendors, $31,000 for vanpool subsidies to various vanpool providers, and $10,000 for ride-matching software (MORPC part, other MPOs also participating in a shared services arrangement).

2. Air Quality Awareness marketing/advertising – During SFY 2021, approximately $25,000 is budgeted for air quality-related printing, travel, outreach, marketing and advertising to multiple vendors. An additional $80,000 is budgeted for ozone and particulate forecasting services.

3. Up to $44,000 is subcontracted for traffic counting services.

All other funds received and contracts to be let were or will be addressed by other resolutions, if required.
SUMMARY

FISCAL YEAR 2021 MORPC PLANNING WORK PROGRAM

Notes on Listing
Total budget of all work elements (including funds spent prior to SFY 2021) is estimated to remain to be expended in SFY 2021 or subsequent years.

I. Formula Funded Planning Program Projects

Total Budget $2,898,472

<table>
<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>60111-1000</td>
<td>Active Transportation Planning</td>
</tr>
<tr>
<td>$420,000</td>
<td>MORPC assists local agencies and entities in planning for and implementing pedestrian and bicycle infrastructure. More specifically, this activity works to maintain the regional active transportation plan, gather pedestrian- and bicycle-related data, review transportation plans and projects to ensure that all users are accommodated, coordinate and assist with safety education, work on specific projects, and provide information and education to local government members to assist them in their local planning efforts.</td>
</tr>
<tr>
<td>Products/Activities</td>
<td></td>
</tr>
<tr>
<td>Planning assistance</td>
<td></td>
</tr>
<tr>
<td>Active Transportation Plan</td>
<td></td>
</tr>
<tr>
<td>Non-motorized system monitoring</td>
<td></td>
</tr>
<tr>
<td>Complete Streets Outreach and Implementation</td>
<td></td>
</tr>
<tr>
<td>Conduct special studies and projects related to active transportation</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td></td>
</tr>
</tbody>
</table>

| 60121-3000  | Management & Operations Planning |
| $175,000     | Managing and maintaining the extensive existing transportation system is a priority of transportation agencies. This work element coordinates on the benefits of a holistically managed transportation system. Helping members collaborate on M&O, advancing ITS including connected infrastructure and CV/AV, access management, estimating costs to maintain the condition of the transportation system including pavement management and deficient bridges, etc., and incorporating security and emergency response into the planning process. Monitoring freight rail activities and analyzing for developing trends; meeting one-on-one with communities that are impacted by freight; and providing timely information via the web. Monitoring goods movement-related legislation and other regional freight initiatives. |
| Products/Activities |
| Condition report of highway system and resources |
| Access Management |
| Maintain Regional ITS Architecture |
| Participation and education on freight initiatives |
| Transportation security assistance |

| 60131-1000  | Safety Planning |
| $125,000     | Safety continues to be a significant focus for FHWA, ODOT and the entire region. This activity works to gather crash data, conduct crash data analyses to provide regional high-crash location lists, reports on safety meetings, encourages local governments to apply for funding to implement safety countermeasures, conducts pre- and post-crash data analysis for safety projects to evaluate the benefits of each countermeasure, and implements the regional systematic safety improvements. |
| Products/Activities |
| Regional crash data analysis |
| Regional Safety Education |
| Member assistance |
| Participation in local and state safety committees |

* Project was previously authorized. Budget estimated to remain at the end of SFY 2020

^ Project is expected to continue beyond SFY 2021
Project Evaluation
Special projects and studies

60151-3000  Transit and Human Services Planning  
$75,000
Coordination, assistance, and oversight to improve transit service and workforce mobility. Work includes integration of all aspects of transit and mobility to ensure that an adequate level of access is afforded to all populations while improving the range of options for meeting diverse mobility needs.

Products/Activities
- Maintain the urbanized area’s Coordinated Plan for Franklin and Delaware Counties
- Public transit provider coordination
- Transit Service planning assistance
- Monitor agreements and funding in the region
- Workforce Mobility Assistance

60201-3000  Transportation Improvement Program (TIP) and Implementation  
$275,000
The TIP is one of the two required items to allow for the flow of federal and state transportation funds into the region. This activity includes the development, update and revisions of the TIP, monitoring of federally funded projects, coordination of federally funded infrastructure projects with projects funded from other sources, allocation of STBG, CMAQ, and TAP funding, the TRAC process, environmental studies and engineering source document review, innovative financing, and financing education. Specific activities for the year are listed below.

Products/Activities
- Maintain the SFY 2021-2024 TIP
- Prioritized list of regional projects for TRAC
- Collaboration on innovative project delivery and financing options for projects
- Reports on the status of federally funded projects & annual obligation report
- Program of projects to use MORPC-attributable funding

60511-2000  Manage, Map, Collect, and Share Data  
$445,000
This element pertains to MORPC’s role as a leader in coordinating data providers throughout the region, as well as managing its own internal data and GIS systems. It includes using technology for collecting, maintaining and sharing data sets that support transportation programs. It includes keeping data sets current and organized, and managing and monitoring the GIS system. In addition, it includes advancing collaboration among local data providers to reduce redundancies and improve efficiencies associated with information management.

Products/Activities
- Increase efficiencies of internal data systems
- Update and maintain data sets to support transportation planning efforts
- Promote data sharing among data providers to reduce redundancy
- Coordinate with U.S. Census

60521-2000  Data Analytics and Research for Transportation Projects and Programs  
$400,000
Many transportation programs and projects require GIS and database analytical methods. This element includes using information and tools developed through 60511-2000 to develop and prepare final products associated with the various projects and programs of the Metropolitan Planning Organization. In addition, MORPC functions as a regional resource for requests for information regarding transportation, demographic, development, and various other community needs. This element includes aspects of research associated with fulfilling those requests.

Products/Activities
- Provide GIS and technical assistance to transportation programs
- Prepare annual estimates of population and employment at the county and sub-county levels
- Transform raw data into useful information, suggest conclusions, and support decision-making
- Update the Transportation Plan Report Card
- Respond to and document requests

* Project was previously authorized. Budget estimated to remain at the end of SFY 2020
^ Project is expected to continue beyond SFY 2021
Building upon transportation data, this activity maintains, updates and refines the regional transportation models and continues to refine and implement the Congestion Management Process (CMP) procedures in the 3C planning process, including monitoring congestion, Environmental Justice (social equity) analysis, TIP and Transportation Plan air quality conformity, SIP revisions, and CMAQ justifications. Participation in other regional congestion management and air quality initiatives.

**Products/Activities**
- Up-to-date travel demand model
- Up-to-date data sets for SIP development and air quality conformity
- Up-to-date CMP and EJ analysis procedures, data and documents
- Determination of the emissions changes from proposed CMAQ projects
- Up-to-date Land Use Model processes
- Modeling assistance to ODOT staff in the certified design traffic development

The Long-Range Transportation Plan is the major requirement of the MPO, including coordinating all Transportation Plan-related activities. This includes any follow-up to the just completed 2020-2050 Metropolitan Transportation Plan and initial steps of the next Metropolitan Transportation Plan to be adopted in 2024. This activity is also to coordinate with state and local agencies on transportation studies and plans. Specific activities this year are listed below.

**Products/Activities**
- 2020-2050 MTP Follow-up
- Complete long-range system studies
- Coordination with ODOT planning activities
- Intercity transportation service planning
- Functional Class, National Highway System, and Regional Thoroughfare Plan
- insight2050 resource updates and outreach

Public involvement is a vital component of the transportation planning process. This activity maintains the public involvement process for transportation consistent with the FAST-Act and federal regulations and local needs. Efforts continue to seek the involvement of low-income and minority populations, handicapped and elderly in the transportation planning process, Metropolitan Transportation Plan, Transportation Improvement Program, Active Transportation Plan, FTA's Section 5310, FTA's Section 5307 and other transportation-related studies. The Public involvement Plan (PIP) supports the activities of the Community Advisory Committee and provides updates on transportation planning activities through presentations, the web, electronic newsletter, social media and other public involvement activities.

**Products/Activities**
- Transportation Public Involvement Process
- Public Involvement Activities for the Metropolitan Transportation Plan
- Public Involvement Activities for the Transportation Improvement Program
- Public Involvement Activities for the Active Transportation Plan
- Public Involvement for Miscellaneous Transportation Activities

Coordination of transportation planning efforts among different jurisdictions is a critical element to ensuring regional consistency in the transportation network. This activity includes informational sharing meetings among MORPC and others, regional collaboration meetings, and educational transportation workshops and forums. Through this element MORPC staff will provide technical planning assistance to support individual communities with effective integration of insight2050 findings into local land use and transportation plans.

**Products/Activities**
- Informational Meetings
- Regional Collaboration Group Meetings
- Member Education
- Planning Technical Assistance Program

* Project was previously authorized. Budget estimated to remain at the end of SFY 2020

^ Project is expected to continue beyond SFY 2021
Program Administration

This work element is to facilitate the efficient administration of the transportation planning program. This work element provides for technical and policy direction of activities to fulfill ODOT, U.S. EPA, Ohio EPA, FHWA, FTA and jointly funded work as described in the Planning Work Program, where such activities are not directly attributable to specific work elements. The specific items are listed below.

**Products/Activities**
- CAC, TAC, TPC agendas and meeting summaries
- Annual Planning Work Program and Completion Report
- Title VI & DBE Process
- Maintain certification and planning agreements
- Monitor federal and state planning requirements

* Project was previously authorized. Budget estimated to remain at the end of SFY 2020

^ Project is expected to continue beyond SFY 2021
II. Special Studies

**Total Budget** $1,332,368

$40,000 spent prior to SFY 2021  Balance for SFY 2021 or later is $1,292,368

<table>
<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>66507-1000</td>
<td>Central Ohio Greenways Planning</td>
</tr>
<tr>
<td>$200,000</td>
<td>MORPC and the Central Ohio Greenways (COG) Board will work with the ULI Columbus on a branding and feasibility study to build out the largest greenspace system in the country with paved, linear regional and community connector trails to ensure a safe, accessible, and equitable implementation of the Regional Trail Vision.</td>
</tr>
<tr>
<td>100% MORPC STBG using toll credit</td>
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<tr>
<td></td>
<td>* Project was previously authorized. Budget estimated to remain at the end of SFY 2020</td>
</tr>
</tbody>
</table>

| 66541-0400                           | Paving The Way                                                                        |
| $100,000                             | The purpose of this work element is to provide transportation project construction and other road closure information to the public. Paving the Way acts as a liaison between the government agencies implementing projects and the public, and it is unique in that it provides information on all projects affecting traffic regardless of which agency (state, local, or utility) is responsible. Paving the Way addresses construction management and communication on a regional, rather than project, basis. The program regularly provides information and education to the public on roadway construction, traffic management, and work zone safety and alternative transportation options with the goal of ensuring that drivers experience the least possible inconvenience while traveling in and around Central Ohio. |
| 100% MORPC STBG using toll credit    |                                                                                      |

| 66561-3000                           | Supplemental Planning                                                                 |
| $350,000                             | This work element supplements the formula-funded program and includes research and planning efforts that are required to fulfill MPO planning and project implementation responsibilities. The activity includes elements that supplement project delivery, data collection and data management, RSTI support, long-range studies and sustainability. Specific activities this year are listed below. |
| 100% MORPC STBG using toll credit    |                                                                                      |

| 66571-1000                           | Technical Assistance Program                                                        |
| $200,000                             | The purpose of this work element is to provide technical planning assistance to support individual communities with effective integration of insight2050 findings into local land use and transportation plans. Services will be provided for specific community planning and development projects related to transportation, air quality, traffic, and other projects that support consideration of transportation in land use planning and/or demonstrate the benefits of various modes of transportation. Part of this work element is to maintain online references, tools, policies, and expertise developed under this PWP work element. |
| 100% MORPC STBG using toll credit    |                                                                                      |
**Outreach**

*Maintenance of insight2050 resources*

### 67410-3000

$108,597

$88,597 remaining

100% FTA 5310

Administration 10% of Apportionment

**5310 Designated Recipient-2020**

This work element is to carry out the responsibility and authority for the administration of the FTA Section 5310 Program for Enhanced Mobility of Seniors and Individuals with Disabilities for each federal fiscal year apportionment for the Columbus urbanized area. The program will follow FTA policy and program guidance in the selection of projects and apply for FTA funding using the designated FTA electronic grant management system on behalf of eligible recipients.

**Products/Activities**

- A Program Management Plan (PMP) according to FTA provisions
- Comply with other FTA requirements
- Program of Projects
- Update and maintain the Coordinated Plan

### 67411-3000

$113,771

100% FTA 5310

Administration 10% of Apportionment

**5310 Designated Recipient-2021**

This work element is to carry out the responsibility and authority for the administration of the FTA Section 5310 Program for Enhanced Mobility of Seniors and Individuals with Disabilities for each federal fiscal year apportionment for the Columbus urbanized area. The program will follow FTA policy and program guidance in the selection of projects and apply for FTA funding using the designated FTA electronic grant management system on behalf of eligible recipients.

**Products/Activities**

- A Program Management Plan (PMP) according to FTA provisions
- Comply with other FTA requirements
- Program of Projects
- Update and maintain the Coordinated Plan

### 67420-3000

$130,000

* $110,000 remaining

80% FTA 5310, 20% local

**Mobility Management 2020**

This work element will support mobility management coordinating programs among public, private and human service transportation providers that serve older adults, people with disabilities and individuals with lower incomes. Mobility management will focus on increasing access to service by increasing awareness, coordinating services and addressing barriers to achieve a more efficient transportation system. MORPC maintains the locally developed Coordinated Plan for the MPO and administers the FTA’s Section 5310 funding for the Columbus urbanized area.

**Products/Activities**

- Engagement
- Increase capacity
- Information coordination
- State and local coordination
- Awareness and accessibility

### 67421-3000

$130,000

80% FTA 5310, 20% local

**Mobility Management 2021**

This work element will support mobility management coordinating programs among public, private and human service transportation providers that serve older adults, people with disabilities and individuals with lower incomes. Mobility management will focus on increasing access to service by increasing awareness, coordinating services and addressing barriers to achieve a more efficient transportation system. MORPC maintains the locally developed Coordinated Plan for the MPO and administers the FTA’s Section 5310 funding for the Columbus urbanized area.

**Products/Activities**

- Engagement
- Increase capacity
- Information coordination
- State and local coordination
- Awareness and accessibility

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*Project was previously authorized. Budget estimated to remain at the end of SFY 2020

^Project is expected to continue beyond SFY 2021*
III. Ridesharing and Air Quality Projects

**Total Budget**  $1,250,000

<table>
<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>66711-3000</td>
<td>Transportation Services (Ridesharing)</td>
</tr>
<tr>
<td>$700,000</td>
<td>Promote Travel Demand Reduction (TDM) in Central Ohio; and market programs and service in a 15-county area. Program services include carpool matching, vanpool formation, transit, bike and pedestrian support and strategies for employers and the general public. MORPC administers an emergency ride home program, vanpool program, and a multiregional rideshare matching vendor contract in coordination with OARC rideshare agencies.</td>
</tr>
</tbody>
</table>
| 100% MORPC CMAQ | * Products/Activities*  
|               | Promote a culture of sustainable and smart multimodal travel throughout Central Ohio. Public education and ridematching services  
|               | Raise public awareness about mobility options in the region. Increase ridesharing and TDM acceptance to improve air quality  
|               | National Transit Database reporting  
|               | Program evaluation and strategic plan  
|               | Promote TDM services in diverse and underserved populations |

| 66731-1000   | Air Quality Awareness |
| $550,000     | In 2001, MORPC began a year-round daily air quality forecasting service for ground-level ozone and particulate matter in order to track and report poor air quality to the public, businesses, and organizations. This work element ensures that MORPC continues air pollution forecasting and educating its members and the public on the importance of air quality, its health and environmental impacts, and how to reduce air pollution. Educating the public, issuing air quality alerts, and understanding the impacts of air quality on our communities is an important complement to transportation planning and funding. It ensures: 1) that the public understands the benefits of non-motorized and alternative-fueled transportation, 2) technology enhancement for more efficient transportation to reduce congestion and 3) that they have the knowledge to protect their health from air pollution caused by fossil-fueled transportation. Strategies for reducing fuel use include providing technical assistance, such as outreach, data benchmarking and analysis, assessments, and planning services to assist communities in advancing alternative fuel and other transportation-related choices which reduce emissions and energy use. |
| 100% MORPC CMAQ | * Products/Activities*  
|               | Operate a year-round daily air quality forecasting and alert system to communicate important air quality information to Central Ohio residents  
|               | Air Quality Alerts  
|               | Education and Outreach  
|               | Conduct special studies and projects related to air quality  
|               | Planning and policy assistance |

* Project was previously authorized. Budget estimated to remain at the end of SFY 2020

^ Project is expected to continue beyond SFY 2021
### IV. Projects Undertaken By Other Entities

**Total Budget $0**

<table>
<thead>
<tr>
<th>WORK ELEMENT</th>
<th>PROJECT DESCRIPTION</th>
</tr>
</thead>
</table>
| 66505-3000   | **ongoing Local Planning**  
Other agencies also undertake transportation planning activities. This activity includes identifying local planning efforts and coordinating with them through other projects. No budget.  
No funding |
| Products/Activities | Integrate local planning efforts into MORPC's regional transportation planning processes |
| 67401-3000   | **ongoing COTA Activities**  
This work element is for coordination with COTA to ensure adherence to federal and state requirements and for the facilitation of effective transit services in the COTA service area, mainly in Franklin County and in portions of adjacent counties. No budget.  
No funding |
| Products/Activities | COTA’s planning process  
Continued refinement of COTA Long-Range Plan and other planning activities  
Short-Range Transit Plan (SRTP) update  
Service change planning  
COTA safety and asset management plans |
| 67402-3000   | **ongoing DCT Activities**  
This work element is for coordination with DCT to ensure adherence to federal and state requirements and for the facilitation of effective transit services in Delaware County. No budget.  
No funding |
| Products/Activities | DCT’s planning process and requirements needed to receive federal urban area and state funds  
Implement recommendations from DCT’s Interim SRTP.  
DCT safety and asset management plans. |

* Project was previously authorized.  Budget estimated to remain at the end of SFY 2020  
^ Project is expected to continue beyond SFY 2021
FY 2021 CORPO PLANNING WORK PROGRAM
WORK ELEMENTS

Short Range Planning No. 60191-3000

Short-range planning services help members make progress on the objectives established in the CTP. The FAST Act encourages areas to be innovative in the way they manage and operate the system to ensure people and goods move efficiently, safely, and in the most secure way possible. CORPO will support the management and operation of the transportation system by reporting on its conditions and identifying resources to meet established performance measures.

MAP-21 established a core Highway Safety Improvement Program (HSIP) that is structured and funded to make significant progress in reducing highway fatalities. This law requires state Departments of Transportation (DOTs) to implement a State Highway Safety Plan (SHSP) and to address safety issues in their regions. CORPO’s safety planning work will help the state meet this requirement.

Active transportation planning ensures that non-motorized transportation facilities are constructed as part of a multi-modal transportation system and that performance measures are in place to guide engineering, education, and enforcement practices that enhance their usage and the safety of non-motorists.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Condition report of highway system and funding: Assess current condition of highway system by collecting pavement condition summaries from ODOT and local agencies. Assist members in identifying resources needed to bring it to an acceptable standard and in applying for funding. Coordinate effort with the ODOT Asset Management System.</td>
<td>CORPO/Local Governments</td>
<td>As needed for TIP and CTP</td>
</tr>
<tr>
<td>Safety planning and safety funding applications: Encourage members to address safety concerns through engineering and enforcement measures. Assist them with their applications for safety funding. Conduct special studies and projects related to transportation safety such as intersection modifications as requested by members or ODOT.</td>
<td>CORPO/Local Governments/Others</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Active transportation planning: Assist local agencies and entities in planning for and implementing active transportation infrastructure that includes both bike and pedestrian facility. Assist members with trail planning and development and complete streets.</td>
<td>CORPO/ODOT/Local Governments</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Transit Planning: Coordinate with both public and private transit and mobility providers on public transit and human services planning. Assist members with related grant applications (5310, 5307, OTP2, Etc), planning documents and meeting planning.</td>
<td>CORPO &amp; Local governments and transit Agencies</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Total Work Element Budget: $40,000 $32,000 FHWA, $4,000 ODOT, $4,000 MORPC

PID#: 109396
Transportation Improvement Program (TIP) and Implementation No. 60291-3000

This element is to prepare and continue to maintain an updated Transportation Improvement Program (TIP) through this element. CORPO will identify federal, state and other resources to make local improvements and coordinate them with traditional federal resources.

This element also involves the monitoring and coordination of progress for projects in the TIP. As-needed amendments to the TIP are completed. Periodic reports concerning the status of federal funds are made to the CORPO committees. CORPO also participates in public involvement opportunities conducted as part of the development of regionally significant transportation improvements including transit projects.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021-2024 TIP: Coordinate with ODOT Districts 5 and 6, MORPC, transit providers and local agencies on project information for amendments to the TIP. Coordinate with ODOT Central Office on TIP update and amendment schedules.</td>
<td>CORPO</td>
<td>As needed</td>
</tr>
<tr>
<td>Collaboration on project delivery and financing options for projects: As needed, work with local jurisdictions to identify project funding mechanisms and coordinate them with the use of federal, state and other locally available resources, including coordination with OPWC’s SCIP-/LTIP-funded projects. Assist with special funding opportunities such as TIGER and INFRA. Work with our public and private partners to bring projects that are extremely time-sensitive online as quickly as possible.</td>
<td>CORPO &amp; Local Agencies</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Total Work Element Budget: $30,000

PID#: 109396

$24,000 FHWA, $3,000 ODOT, $3,000 MORPC
Data and Analysis
No. 60591-3000

Many transportation programs and projects require GIS and database analytical methods. This element includes using information and tools to develop and prepare final products associated with the various projects and programs of the Regional Transportation Planning Organization. In addition, CORPO intends to function as a resource for requests for information regarding transportation, demographic, development, and various other community needs.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide GIS and technical assistance to members: Coordinate with the modeling team to be responsive to new data needs associated with the travel demand model. Prepare land use forecasts for traffic studies. Provide demographic and economic data for studies as needed.</td>
<td>CORPO</td>
<td>As Needed</td>
</tr>
<tr>
<td>Transform raw data into useful information, suggest conclusions, and support decision-making: Create data visualizations to make finding and retrieving information easy for users for transportation planning purposes: Produce data-driven reports for a quick view of facts and figures about communities and the region.</td>
<td>CORPO/MORPC</td>
<td>As Needed</td>
</tr>
<tr>
<td>Respond to and document requests: Answer questions from government, residents, academia and businesses for transportation and demographic data.</td>
<td>CORPO/MORPC</td>
<td>As Needed</td>
</tr>
</tbody>
</table>

Total Work Element Budget: $38,609

$30,887 FHWA, $3,861 ODOT, $3,861 MORPC

PID#: 109396
Long Range Transportation Planning No. 61091-3000

This work element is the creation and maintenance of the Long-Range Rural Transportation Plan and related activities. The plan examines the region’s transportation needs at least 20 years into the future and proposes a multimodal network to meet the region’s needs. Work includes maintenance activities for the current 2018-2040 long-range rural transportation plan completed in 2018. This activity also includes coordination with local governments and other transportation agencies, participating in special long-range planning efforts, monitoring and reporting on federal and state transportation legislation, regulations, and policies, and integrating transportation into other regional planning efforts.

<table>
<thead>
<tr>
<th>Product: Method</th>
<th>Agency/ies</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintain the 2018 – 2040 Long-Range Transportation Plan: Amend as needed.</td>
<td>CORPO</td>
<td>As Needed</td>
</tr>
<tr>
<td>Support Knox and Morrow County Freeway/Expressway Access Study: Identify travel and other mobility issues in southern Knox and Morrow counties. Gather and analyze existing traffic data. Full study including analyzing future traffic, identifying conceptual solutions and further stakeholder involvement would be supplemented with additional funding outside the PWP.</td>
<td>CORPO/Knox County/Morrow County</td>
<td>June 2021</td>
</tr>
<tr>
<td>Madison County Thoroughfare Plan: Assist Madison County in developing a thoroughfare plan for the county to support development and access management regulations.</td>
<td>CORPO/Madison County</td>
<td>December 2020</td>
</tr>
<tr>
<td>Industrial Parkway Study Support: provide information on existing and future travel information on the industrial Parkway Corridor from Dublin to Marysville to support the Union County Engineer’s study of the corridor.</td>
<td>CORPO/Union County</td>
<td>June 2021</td>
</tr>
<tr>
<td>Coordinate with ODOT planning activities: Identify and coordinate with special studies; projects that are in the early steps of development and the update to AccessOhio 2045(AO45), the statewide transportation plan. Coordinate with ODOT on implementing strategies in AO45 within CORPO.</td>
<td>CORPO/MORPC</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Complete other long-range system studies: Use regional data and resources and technical expertise in highway, thoroughfare, transit, pedestrian, access management, freight and bikeway planning to analyze specific long-range transportation needs to assist members.</td>
<td>CORPO, Local Governments</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Total Work Element Budget: $70,000 $56,000 FHWA, $7,000 ODOT, $7,000 MORPC
PID#: 109396
Memorandum

TO: Mid-Ohio Regional Planning Commission
   Executive Committee
   Officers and Board Members
FROM: Shawn Hufstedler
       Chief of Staff & Director of Operations
DATE: May 1, 2020
SUBJECT: Proposed Resolution EC-04-20: “Authorizing the executive director to contract with the selected furniture vendor(s) for purchase of furniture for the MORPC office renovation”

This resolution authorizes the executive director to enter into contract with one or more furniture vendors to purchase furniture related to the space planning project.

In 2019, MORPC contracted with SHYFT Collective, a construction and project management firm, and M+A Architects to develop plans. With the work from home environment, the MORPC team is moving forward with office renovations to best make use of the time while team members are already out of the office.

Requests for proposals have been issued and are due back in mid-May. The total spent on furniture is not expected to exceed $600,000.

The furniture purchase is a planned part of the budget. As the contract(s) will likely be greater than $75,000 for furniture, staff are seeking Executive Committee approval to proceed.

Attachment: Resolution EC-04-20
RESOLUTION EC-04-20

“Authorizing the executive director to contract with the selected furniture vendor(s) for purchase of furniture for the MORPC office renovation”

WHEREAS, in 2019, MORPC contracted with SHYFT Collective, a construction and project management firm, and M+A Architects to develop plans for the MORPC space planning project; and

WHEREAS, with the current work from home environment, the MORPC team is moving forward with office renovations to best make use of the time while team members are already out of the office; and

WHEREAS, suitable vendor(s) will be selected under MORPC’s procurement policies and procedures; and

WHEREAS, the 2020 budget included these funds for the space planning project; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

Section 1. That the executive director is hereby authorized to enter into agreement(s) for the purchase of new furniture for the MORPC office renovation not to exceed $600,000.

Section 2. That the executive director is hereby authorized to approve one or more extensions of time not to exceed 180 days in the aggregate for performance of services under the foregoing agreements and contract changes not to exceed 15 percent of the total agreement price without further authorization from this Commission.

Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.

Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Erik J. Janas, Chair
EXECUTIVE COMMITTEE

Effective date: May 7, 2020
Submitted by: Shawn Hufstedler, Chief of Staff & Director of Operations
Prepared by: Shawn Hufstedler, Chief of Staff & Director of Operations
Authority: Ohio Revised Code Section 713.21
For action date: May 7, 2020
Memorandum

TO: William Murdock, Executive Director
    Executive Committee

FROM: Shawn Hufstedler
    Chief of Staff & Director of Operations

DATE: April 30, 2020


Summary

At March 31, 2020 our cash position was $1,588,121 in the operating account. For the year-to-date ending March 31, 2020, the actual fringe rate variance was favorable and the indirect rate variance was unfavorable. A net loss from all operations was recorded in the first quarter.

Operating Income (Change in Net Position)

There has been a decrease in net position (loss from operations) for the year-to-date ending March 31, 2020 of ($387,829). This is primarily the result of costs that have not been recovered in the weatherization programs (a loss of $183,859), and the result of a December 31, 2019 accounting adjustment that recorded year-end unspent COTA local funds received in lieu of Section 5307 as revenue in 2019, and which reduced 2020 revenue accordingly (a reduction of $193,601). The loss in the weatherization programs is due to the ramp up at the beginning of the year after implementing process changes combined with the production stoppage as a result of COVID-19.

Member Dues

Member dues revenue was 12.7% of total 2020 operating revenue for the year-to-date ending March 31, 2020. Use of member dues was under budget by $2,650 excluding the prior year dues budgeted for building due diligence and leasehold improvements. Use of all current year and prior year member dues, including building due diligence and office improvement activities were as follows:
### Use of Member Dues

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>Variance (Over) Under</th>
</tr>
</thead>
<tbody>
<tr>
<td>Services to Members</td>
<td>$129,317</td>
<td>$141,155</td>
<td>$(11,838)</td>
</tr>
<tr>
<td>Local Matching Funds</td>
<td>79,670</td>
<td>73,474</td>
<td>6,196</td>
</tr>
<tr>
<td>Development Fund</td>
<td>26,045</td>
<td>21,983</td>
<td>4,062</td>
</tr>
<tr>
<td>Building Lease</td>
<td>40,446</td>
<td>40,727</td>
<td>(281)</td>
</tr>
<tr>
<td>Member Services Coordination</td>
<td>37,311</td>
<td>37,315</td>
<td>(4)</td>
</tr>
<tr>
<td>Leasehold Improvements &amp;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building Due Diligence</td>
<td>138,146</td>
<td>4,956</td>
<td>133,190</td>
</tr>
<tr>
<td>Other</td>
<td>11,850</td>
<td>7,689</td>
<td>4,161</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$427,785</td>
<td>$327,299</td>
<td>$135,486</td>
</tr>
</tbody>
</table>

### Fringe Benefit and Indirect (Overhead) Variances

**Fringe Benefits**
The actual fringe benefit cost rate for the year-to-date is 59.71% which is lower than the budgeted rate of 61.00%, creating a favorable variance for the year-to-date of $10,243.

**Indirect (Overhead)**
The actual indirect cost variance for the year-to-date is 61.26% which is higher than the budgeted rate of 59.00%, resulting in an unfavorable variance for the year-to-date of $(22,579).

### Statement of Net Position

- Operating cash on hand is $1,588,121 which was equal to 32 days of cash flow. The Hope 3 Trust account holds cash of $38,673 restricted for NSP usage. The building reserve account is $1,075,204; operating reserve account is at $1,096,605; and management reserve is $108,491. The building improvement/maintenance fund holds $554,335.
- Accounts Receivable totaled $1,410,020 compared to $1,719,332 at March 31, 2019.
- Accounts Payable plus Other Accrued Liabilities totaling $391,564 were $37,271 greater than the $354,293 balance at March 31, 2019.
- The GASB 68 Pension liability of $10,419,950 and the GASB 75 OPEB (other postemployment benefits, i.e. retiree healthcare) liability of $4,863,198 represent estimates of the Commission’s proportional share of the unfunded liabilities of the Ohio Public Employees Retirement System (OPERS). The Government Accounting Standards Board mandates that these amounts be shown in the financial statements, but such amounts do not represent an actual legal liability of MORPC to OPERS, as per State of Ohio law. Excluding the impact of GASB 68 and 75, net position would be nearly $11 million greater, or a positive balance of $2,770,661, as of March 31, 2020.
Expenses and Appropriations

Expenses through the first quarter of 2020 totaled $2,946,509 or 16.3% of the total year’s operating appropriations of $18,078,999.

Operating Reserve

The $1,588,121 in operating cash at March 31, 2020 is equivalent to 32 days of expenditures, which is greater than the 30-day ($1,485,945) target threshold for 2020 established in the Operating Reserve Policy.

The $1,096,605 balance of the invested operating reserve at March 31, 2020 is held in STAROhio and reflects the outstanding transfer-out of $300,000 to the operating account in December 2019. Repayment from the operating account back to the operating reserve will be contingent on realizing sufficient positive cash flows the remainder of fiscal year 2020. Combining both the operating reserve balance and the operating cash balance equates to 54 days of expenditures, which is less than the 60-day target threshold as per the Operating Reserve Policy. Interest earned and allocated to the operating reserve year-to-date through March 31, 2020 was $4,385.
## MORPC
### Statement of Net Position
#### As of 03/31/2020

<table>
<thead>
<tr>
<th>Assets</th>
<th>Balance at 03/31/2020</th>
<th>Balance at 02/29/2020</th>
<th>Monthly Difference</th>
<th>Balance at 03/31/2019</th>
<th>Yearly Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$1,588,121</td>
<td>$1,184,390</td>
<td>$403,731</td>
<td>$1,277,246</td>
<td>$310,875</td>
</tr>
<tr>
<td>Cash-Designated for Building Improvement</td>
<td>554,335</td>
<td>553,625</td>
<td>710</td>
<td>667,138</td>
<td>(112,803)</td>
</tr>
<tr>
<td>Cash-Operating Reserve</td>
<td>1,096,605</td>
<td>1,095,389</td>
<td>1,216</td>
<td>1,369,480</td>
<td>(272,875)</td>
</tr>
<tr>
<td>Cash-Building Reserve</td>
<td>1,075,204</td>
<td>1,074,013</td>
<td>1,191</td>
<td>1,052,887</td>
<td>22,317</td>
</tr>
<tr>
<td>Cash with Trustee NSP1 Franklin Co</td>
<td>38,125</td>
<td>38,636</td>
<td>37</td>
<td>39,664</td>
<td>(911)</td>
</tr>
<tr>
<td>Investments Greenways Fund</td>
<td>12,789</td>
<td>12,789</td>
<td>0</td>
<td>10,519</td>
<td>2,270</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>1,410,020</td>
<td>1,463,438</td>
<td>(53,418)</td>
<td>1,719,332</td>
<td>(309,312)</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>126,903</td>
<td>111,887</td>
<td>15,016</td>
<td>167,993</td>
<td>(41,090)</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>6,011,141</td>
<td>5,642,532</td>
<td>368,609</td>
<td>6,410,547</td>
<td>(399,406)</td>
</tr>
<tr>
<td><strong>Non-Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Forgivable Mortgages</td>
<td>23,531</td>
<td>23,531</td>
<td>(0)</td>
<td>33,263</td>
<td>(9,732)</td>
</tr>
<tr>
<td>Fixed Assets</td>
<td>695,481</td>
<td>695,481</td>
<td>0</td>
<td>679,899</td>
<td>15,582</td>
</tr>
<tr>
<td>Contributed Assets</td>
<td>249,669</td>
<td>249,669</td>
<td>0</td>
<td>296,860</td>
<td>(47,191)</td>
</tr>
<tr>
<td>Accumulated Depreciation</td>
<td>(838,556)</td>
<td>(836,268)</td>
<td>(2,288)</td>
<td>(856,067)</td>
<td>17,511</td>
</tr>
<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td>130,125</td>
<td>132,413</td>
<td>(2,287)</td>
<td>153,955</td>
<td>(23,830)</td>
</tr>
<tr>
<td><strong>Deferred Outflows of Resources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GASB 68 Pension</td>
<td>3,687,608</td>
<td>3,687,608</td>
<td>0</td>
<td>1,401,175</td>
<td>2,286,433</td>
</tr>
<tr>
<td>GASB 75 OPEB</td>
<td>754,849</td>
<td>754,849</td>
<td>0</td>
<td>269,545</td>
<td>485,304</td>
</tr>
<tr>
<td><strong>Total Deferred Outflows of Resources</strong></td>
<td>4,442,457</td>
<td>4,442,457</td>
<td>0</td>
<td>1,670,720</td>
<td>2,771,737</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$10,583,723</td>
<td>$10,217,401</td>
<td>$366,323</td>
<td>$8,235,222</td>
<td>$2,348,501</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>Balance at 03/31/2020</th>
<th>Balance at 02/29/2020</th>
<th>Monthly Difference</th>
<th>Balance at 03/31/2019</th>
<th>Yearly Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$353,439</td>
<td>$223,081</td>
<td>$130,358</td>
<td>$317,555</td>
<td>$35,884</td>
</tr>
<tr>
<td>Accrued Payroll</td>
<td>256,909</td>
<td>208,034</td>
<td>48,875</td>
<td>222,934</td>
<td>33,975</td>
</tr>
<tr>
<td>Accrued Fringe Benefits</td>
<td>83,854</td>
<td>74,473</td>
<td>9,381</td>
<td>75,130</td>
<td>2,856</td>
</tr>
<tr>
<td>Other Accrued Liabilities</td>
<td>38,125</td>
<td>34,583</td>
<td>3,542</td>
<td>36,738</td>
<td>1,387</td>
</tr>
<tr>
<td>Accrued PTO &amp; Sick Leave</td>
<td>100,000</td>
<td>100,000</td>
<td>0</td>
<td>55,000</td>
<td>45,000</td>
</tr>
<tr>
<td>Deferred Income</td>
<td>1,193,414</td>
<td>876,218</td>
<td>317,196</td>
<td>794,417</td>
<td>398,997</td>
</tr>
<tr>
<td>Deferred Income-Member Dues</td>
<td>962,627</td>
<td>1,069,674</td>
<td>(107,047)</td>
<td>869,218</td>
<td>93,409</td>
</tr>
<tr>
<td>Deferred Income-Indirect Reserve</td>
<td>(27,525)</td>
<td>(7,755)</td>
<td>(19,770)</td>
<td>175,655</td>
<td>(203,180)</td>
</tr>
<tr>
<td>Deferred Fringe Benefit Reserve</td>
<td>(102,313)</td>
<td>(139,467)</td>
<td>37,154</td>
<td>(49,314)</td>
<td>(52,999)</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>2,858,530</td>
<td>2,438,841</td>
<td>419,689</td>
<td>2,497,306</td>
<td>361,224</td>
</tr>
<tr>
<td><strong>Non-Current Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued PTO &amp; Sick Leave</td>
<td>488,544</td>
<td>462,923</td>
<td>25,621</td>
<td>493,178</td>
<td>(4,634)</td>
</tr>
<tr>
<td>HOPE 3 Deferred Income</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,806</td>
<td>(1,806)</td>
</tr>
<tr>
<td>Other Mortgages-Deferred Income</td>
<td>23,531</td>
<td>23,531</td>
<td>(0)</td>
<td>31,457</td>
<td>(7,926)</td>
</tr>
<tr>
<td>Accrued Building Lease Expense</td>
<td>0</td>
<td>757</td>
<td>(757)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>GASB 68 Pension Liability</td>
<td>10,419,950</td>
<td>10,419,950</td>
<td>0</td>
<td>5,162,285</td>
<td>5,257,665</td>
</tr>
<tr>
<td>GASB 75 OPEB Liability</td>
<td>4,863,198</td>
<td>4,863,198</td>
<td>0</td>
<td>3,502,913</td>
<td>1,360,285</td>
</tr>
<tr>
<td><strong>Total Non-Current</strong></td>
<td>15,795,223</td>
<td>15,770,360</td>
<td>24,863</td>
<td>9,191,639</td>
<td>6,603,584</td>
</tr>
<tr>
<td><strong>Deferred Inflows of Resources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GASB 68 Pension</td>
<td>136,821</td>
<td>136,821</td>
<td>0</td>
<td>1,234,076</td>
<td>(1,097,255)</td>
</tr>
<tr>
<td>GASB 75 OPEB</td>
<td>13,195</td>
<td>13,195</td>
<td>0</td>
<td>260,944</td>
<td>(247,749)</td>
</tr>
<tr>
<td><strong>Total Deferred Inflows of Resources</strong></td>
<td>150,016</td>
<td>150,016</td>
<td>0</td>
<td>1,495,020</td>
<td>(1,345,004)</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>18,803,769</td>
<td>18,359,217</td>
<td>444,552</td>
<td>13,183,965</td>
<td>5,619,804</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Net Position</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Net Position</td>
<td>(7,832,218)</td>
<td>(7,832,218)</td>
<td>(0)</td>
<td>(4,617,866)</td>
<td>(3,214,352)</td>
</tr>
<tr>
<td>Current YTD Net Income</td>
<td>(387,829)</td>
<td>(309,599)</td>
<td>(78,230)</td>
<td>(330,877)</td>
<td>(56,952)</td>
</tr>
<tr>
<td><strong>Total Net Position</strong></td>
<td>(8,220,046)</td>
<td>(8,141,817)</td>
<td>(78,229)</td>
<td>(4,948,741)</td>
<td>(3,271,305)</td>
</tr>
<tr>
<td><strong>Total Liabilities and Net Position</strong></td>
<td>$10,583,723</td>
<td>$10,217,401</td>
<td>$366,322</td>
<td>$8,235,222</td>
<td>$2,348,501</td>
</tr>
</tbody>
</table>
MID-OHIO REGIONAL PLANNING COMMISSION

SCHEDULE OF REVENUES AND EXPENSES—BUDGET AND ACTUAL
FOR THE YEAR-TO-DATE ENDING MARCH 31, 2020

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance over / (under)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning, Data &amp; Transportation</td>
<td>$1,455,927</td>
<td>$2,258,284</td>
<td>$(802,357)</td>
</tr>
<tr>
<td>Residential Services</td>
<td>972,875</td>
<td>1,492,360</td>
<td>(519,486)</td>
</tr>
<tr>
<td>Services to Members &amp; Development</td>
<td>248,869</td>
<td>244,332</td>
<td>4,537</td>
</tr>
<tr>
<td>Other</td>
<td>(130,293)</td>
<td>516,524</td>
<td>(646,816)</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>$2,547,377</td>
<td>$4,511,500</td>
<td>$(1,964,122)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance over / (under)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and benefits</td>
<td>$1,817,286</td>
<td>$2,000,936</td>
<td>(183,649)</td>
</tr>
<tr>
<td>Materials and Supplies</td>
<td>13,777</td>
<td>170,936</td>
<td>(157,159)</td>
</tr>
<tr>
<td>Consultants, services and other</td>
<td>1,108,581</td>
<td>2,321,960</td>
<td>(1,213,379)</td>
</tr>
<tr>
<td>Depreciation</td>
<td>6,864</td>
<td>25,918</td>
<td>(19,054)</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$2,946,509</td>
<td>$4,519,750</td>
<td>$(1,573,241)</td>
</tr>
</tbody>
</table>

| Operations income (loss)     | $ (399,132) | $ (8,250)  | (390,882)               |
| Interest Income              | 11,303      | $ 8,250    | 3,053                   |
| Increase (decrease) in net position | $ (387,829) | $ -        | $ (387,829)             |