



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

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NOTICE OF A MEETING

**EXECUTIVE COMMITTEE MEETING
MID-OHIO REGIONAL PLANNING COMMISSION
111 LIBERTY STREET, SUITE 100
COLUMBUS, OH 43215
*BOARD ROOM***

Thursday, February 3, 2022
1:30 p.m.

Remote Option

To join by video and see any screen sharing, click on “Join Microsoft Teams Meeting” below. You do not need to have Microsoft Teams for the link to work.

[Join Microsoft Teams Meeting](#)

To participate by phone, use the conference call information below.

[+1 614-362-3056](#) United States, Columbus
[\(888\) 596-2819](#) United States (Toll-free)
Phone Conference ID: 331 723 749#

AGENDA

1. **Welcome** – Erik Janas, Chair
2. **Consent Agenda**
 - Approval of [December 2, 2021 minutes](#)
3. **Executive Director’s Report** – William Murdock
 - **Marketing and Communication Approaches** – Níel Jurist
4. **Committee Updates**
 - **Nominating Committee** – Chris Amorose Groomes
 - **Regional Data Advisory Committee** – Kerstin Carr
 - **Regional Policy Roundtable** – Joe Garrity
 - **Transportation Policy Committee** – Thea Ewing
5. **Proposed Resolution 01-22**: “Authorizing the executive director to enter into and administer as the prime contract holder of a Gohio Platform contract including Gohio Commute and Gohio Mobility for the Ohio Association of Regional Councils (OARC) with RideAmigos” – Thea Ewing

William Murdock, AICP
Executive Director

Karen J. Angelou
Chair

Erik J. Janas
Vice Chair

Chris Amorose Groomes
Secretary

6. **Proposed Resolution 02-22: “Accepting Madison County as a member of the Mid-Ohio Regional Planning Commission (MORPC)”** – William Murdock
7. **Proposed Resolution 03-22: “Accepting the Village of Buckeye Lake as a member of the Mid-Ohio Regional Planning Commission (MORPC)”** – William Murdock
8. **Quarterly Membership Update** – Eileen Leuby
9. **Quarterly Financial Statements** – Shawn Hufstedler
10. **Draft Commission Agenda**
11. **Other Business**

PLEASE NOTIFY SHARI SAUNDERS AT 614-233-4169 OR ssaunders@morpc.org IF YOU REQUIRE SPECIAL ASSISTANCE.

The next Executive Committee Meeting is
Thursday, March 3, 2022 at 1:30 p.m.
111 Liberty Street, Suite 100
Columbus, Ohio 43215

PARKING AND TRANSIT: When parking in MORPC's parking lot, please be sure to park in a MORPC visitor space or in a space marked with a yellow “M”. Handicapped parking is available at the side of MORPC's building. Electric vehicle charging stations are available for MORPC guests.

Indoor bike parking is available for MORPC guests.

MORPC is accessible by COTA BUS. The closest bus stop to MORPC is S. Front Street & W. Blenkner St. Buses that accommodate this stop are the Number 61 - Grove City, the Number 5 - West 5th Ave. /Refugee, and the Number 8 - Karl/S. High/Parsons.



MID-OHIO REGIONAL
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Mid-Ohio Regional Planning Commission Executive Committee Meeting Minutes

Date: December 2, 2021
Time: 1:30 p.m.
Location: MORPC Board Room

Members Present In Person

Chris Amorose Groomes
Karen Angelou
Jeff Benton

Jennifer Gallagher
Greg Lestini
Kim Maggard

Rory McGuinness
David Scheffler

Members Attending Remotely

Franklin Christman

Joe Stefanov

Nancy White

MORPC Staff Present In Person

Colin Andrews
Kerstin Carr
Thea Ewing
Amanda Frey
Joe Garrity

Shawn Hufstедler
Niel Jurist
Eileen Leuby
William Murdock
Anthony Perry

Shari Saunders
Bevan Schneck
Robert Williams

Welcome – Chris Amorose Groomes

Acting Chair Chris Amorose Groomes called the meeting to order at 1:31 p.m.

Chair Amorose Groomes reminded Committee members that the Ohio legislature did not extend the authority to convene public meetings virtually beyond July 1, 2021. Members can only be counted as attending the meeting and vote if attending in person. Those attending remotely will be noted in the minutes and are welcome to participate in the discussion.

Chair Amorose Groomes shared that MORPC Chair Karen Angelou will announce the appointment of the 2022 Nominating Committee at the December Commission meeting.

Consent Agenda

Jeff Benton made a motion to approve the Consent Agenda, second by Jennifer Gallagher; motion passed.

Executive Director's Report – William Murdock

William Murdock reported MORPC has a new Public Information Officer, Colin Andrews. Niel Jurist introduced Mr. Andrews who will enhance MORPC's communications and engagement efforts. Mr. Andrews previously worked at the Ohio Department of Health. Mr. Andrews is happy and excited to be at MORPC.

Mr. Murdock and Eileen Leuby are almost done visiting each of our 75 local governments. They received feedback that a lot of leaders need more capacity and a better way to deal with change. They are worried about impacts on their staff and communities.

MORPC is planning to visit the Consumer Electronics Show in January. Mobility has become a showcase at the event. Team Members are reaching out to see who is interested in going.

MORPC created a new website for members regarding the Infrastructure Investment and Jobs Act. The morpc.org/investing website also includes other funding resources. We are recruiting candidates for the grants officer position that was posted this week.

The main themes of the strategic framework helped shape the 2022 MORPC budget. There is a shift in digital equity and broadband efforts to looking at how we can get resources to local governments. We are planning a retreat with the Executive Committee in February to get your thoughts on the initiatives coming out of the strategic framework. Thea Ewing is the project lead.

Next week you will receive a list of the 2022 MORPC meetings. Based on feedback from members, starting next week, the Commission meeting will be shorter. We are reducing outside speakers and treating presentations more like briefings. We are budgeting for 90 minutes but trying to keep it at 75 minutes.

Interregional Connections is a new committee formed from an existing committee that has been looking at passenger rail efforts connecting Chicago, Columbus, and Pittsburgh. Interregional Connections will focus on advanced mobility solutions such as passenger rail and developing new air connections.

The LinkUs initiative is starting to ramp up engagement with other communities to discuss possibilities, funding strategies, development, etc.

The Ohio State University John Glenn College of Public Affairs is offering a 20 percent discount on Management Advancement for the Public Service (MAPS) courses for all MORPC members and their employees.

MORPC is gearing up for the 2022 Summer Intern Program. The deadline for a community to ask for an intern is coming soon.

The 2022 State of the Region is March 16. Award nominations are open.

Members are invited to The Future of Work: The Near Normal lunch event preceding next week's Commission meeting.

Mr. Murdock announced the technology for the Board Room and Town Hall has come in and will be ready to go for the Executive Committee and Commission in 2022.

Benefits & Compensation Committee – Shawn Hufstedler

- **Proposed Resolution EC-06-21: "Authorizing the updated Pay Range and Authorized Staff Positions by Job Title Table"**

From time-to-time MORPC evaluates pay grade changes. The last time was 2018. MORPC hired Clemans Nelson to review MORPC's pay grades. The firm also assessed specific positions in grades as well. The changes were discussed with the Benefits and Compensation Committee. Only a few employees were impacted resulting in minor changes to the budget.

Greg Lestini made a motion to approve Resolution EC-06-21, second by Kim Maggard; motion passed.

Building Committee – Joe Stefanov

- **Proposed Resolution 18-21: "Authorizing the executive director to renew MORPC's building lease" – Shawn Hufstedler**

Joe Stefanov reported the option to renew the building lease is approaching. There is stability in knowing where MORPC will be located for an extended period.

The next renewal is due November 1, 2022, but there is a long lead notice time. This renewal will last until 2027. One more renewal option will last until 2032. There is a two percent increase in base rent each year. Operating costs remained level over the last few years. The lower level was incorporated into the lease a couple years ago. The renovation costs were outside the lease for the most part.

Rory McGuinness made a motion to approve Resolution 18-21, second by Jennifer Gallagher; motion passed.

Regional Policy Roundtable – Joe Garrity

Joe Garrity reported the Infrastructure Investment and Jobs Act was signed into law last month. The bill provides once-in-a-generation funding opportunities and fits some of the issues we need to address as a region. MORPC is uniquely positioned to lead and assist our members. We are creating a team to act as a liaison to help communities and regional partners to ensure this investment is coming back to the region.

Mr. Garrity encouraged members to reach out to the Columbus Partnership if they have not yet submitted an item for the State Capital Budget. The Partnership is seeking projects outside Franklin County. MORPC can help reaching out to your state legislators.

The next Regional Policy Roundtable meeting is December 14. It is Ben Collins last meeting as Chair. David Scheffler is the new chair in 2022.

MORPC is one or two members away from meeting with every member of the Central Ohio delegation.

Mr. Garrity was asked when the details are coming out for the capital budget and federal legislation. Typically, the State Capital Budget is done before the end of March. It may be pushed back to later in the spring. Mr. Garrity has guidance on eligible projects. Mr. Murdock will hear more from OARC and will share the information. The federal legislation depends. Some of it is formula dollars and some of it goes to different competitive pots. Rules and processes need to be written for the competitive dollars.

Regional Data Advisory Committee – Kerstin Carr

Kerstin Carr reported that MORPC is getting close to hiring the Data & Mapping Director.

Brad Ebersole and Jung Kim are continuing as Regional Data Advisory Committee co-chairs. The committee is adding new members and working on creating a diverse representation.

Sustainability Advisory Committee – Kerstin Carr

Kerstin Carr reported the RAPID 5 Team is meeting with different impacted communities and beginning to map projects. They are working with project managers to identify shovel ready projects

This summer was the first summer with no ozone days recorded in the Columbus area.

Transportation Policy Committee – Thea Ewing

Thea Ewing reported the OPWC District 3 applications will be approved December 17. There is a TIP amendment on the Transportation Policy Committee agenda for the \$1.4 million Section 5310 fund awards.

Ms. Ewing is giving a presentation on the Regional Mobility Plan at next week's Commission meeting. There are two virtual public meetings for the plan: December 8 and December 9.

There is a virtual informational webinar on the Technical Assistance Program on December 13.

COTA received the 2021 HIRE Vets Medallion Award for recruiting, hiring and retaining American military veterans. COTA was one of 849 recipients.

Proposed Resolution 17-21: “Acceptance of the fiscal budget and fund account appropriations for the operation of the Mid-Ohio Regional Planning Commission for 2022” – William Murdock and Shawn Hufstedler

William Murdock and Shawn Hufstedler presented the [2022 Budget](#). Mr. Murdock reviewed the 2021 goals and reported that MORPC will emerge from the pandemic a strong, stable resource for members. The context for forming the 2022 budget was planning for major trends & opportunities and strengthening residential services for all members.

The goals of the Strategic Framework guide the 2022 budget:

- Drive investment
- Pay it forward
- Create an environment for prosperity
- Build value for our members

The 2022 budget was included in the meeting packet. It begins with the Executive Summary followed by the actual budget on page four, followed by a Detail of Member Dues and a Schedule of Appropriations.

Mr. Hufstedler recognized Accountant Betsy Hunkar and Finance Director Anthony Perry for their hard work and dedication to produce this budget and thanked Mr. Murdock for his guidance and support.

The 2022 budget is \$21,996,884: a \$2.7 million increase over 2021. Federal funding is still our largest revenue source, followed by local/other funding and utility funding.

Salaries and Benefits make up approximately 41 percent of the agency budget. The budget for staff wages and fringe benefits is up this year due to an increase of six additional budgeted FTEs, 3.5 percent COLA increases, and promotions/wage adjustments.

Member dues are slightly higher from last year due to the increase in MPO rates. Total dues sources include \$247,500 from prior years' dues to be used for Building Improvements. The use of dues is similar to 2021, with increases in Services to Members and Diversity & Inclusion. The Transportation Match/Operating Reserve is approximately 21 percent of dues. Note that the building due diligence and improvements are funded from dues received in prior years and set-aside for these purposes. Last year we budgeted for \$297,000 from the Building Maintenance Fund, the \$247,500 shown in this budget is the remaining portion.

Appropriations and reserves closely mirror expenses. There are several transfers in the resolution which is typical for us and is consistent with the Operating Reserve Policy. We do not anticipate a need for that but put it in every year in case it is needed.

We have been over our goal of 60 days or more for the Operating Reserve and expect to stay that way for a while. The Operating Reserve is \$1.3 million, the Management Reserve is \$100,000, and the Building Reserve is \$400,000.

Questions were asked why the actuals were below the budgeted amounts in previous years. MORPC is primarily grant funded. At times we add pieces in the event we get the grants we are seeking so it is there and ready to go. Employee turnover can affect the budget. Specific programs reduce over a period of time.

The additional FTEs are for a rehab specialist (funded by the additional lead safe funding), the grants officer, the grants intern, and some interns becoming full time. The HR Director is a new position coming.

The grants officer position will include grant writing, tracking grants, advising, holding briefings, etc. It is common for MORPC to receive no funding for grants that we write for partners.

A question was asked regarding infrastructure funding. The Delaware Municipal Airport is looking into becoming a county-wide regional airport. Is there funding to support this? That's what the grants officer will help with. A suggestion was also made to have a conversation with Steve Tugend regarding the terminal program. Mr. Tugend represents the Ohio Aviation Association.

Operating cash plus the Operation Reserves is over \$3 million in cash.

Greg Lestini made a motion to approve Resolution 17-21, second by David Scheffler; motion passed.

Draft Commission Agenda

The Executive Committee reviewed the draft December 9, 2021, Commission Meeting Agenda.

Executive Session

A motion was made by Rory McGuiness for the Executive Committee to enter into Executive Session for the purpose of Section 121.22 (G) (1): To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing; second by Kim Maggard. A roll call vote was conducted with all attending committee members in favor. The Executive Session began at 2:39 p.m. and concluded at 3:03 p.m.

Kim Maggard made a motion for a 3.5 percent salary increase for William Murdock, second by Jennifer Gallagher; motion passed.

The meeting adjourned at 3:07 p.m.

Chris Amorose Groomes, Secretary
Executive Committee



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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: Thea J. Ewing
Chief Regional Strategy Officer & Senior Director of Programming

DATE: January 28, 2022

SUBJECT: Proposed Resolution 01-22: **“Authorizing the executive director to enter into and administer as the prime contract holder of a Gohio Platform contract including Gohio Commute and Gohio Mobility for the Ohio Association of Regional Councils (OARC) with RideAmigos”**

This resolution authorizes the executive director to enter into and administer as the prime contract holder with RideAmigos. This contract will be subcontracted with the Ohio Association of Regional Councils (OARC) members and other participants for transportation demand management ridesharing and mode shift services with Gohio Commute and mobility matching services with Gohio Mobility. MORPC’s Transportation Policy Committee Resolution T-01-22 accepts MORPC as the prime holder of the Gohio Platform contract with RideAmigos for OARC.

The intent of this resolution is a result of the OARC Rideshare and Air Quality Subcommittee’s commitment to promote rideshare, improve air quality, and mobility matching administration. These commitments directly relate to the goals and objectives identified in MORPC’s 2020-2050 Metropolitan Transportation Plan and the 2021-2024 Regional Sustainability Agenda for the region.

After the success of Gohio Commute since its launch in 2017, MORPC worked with ODOT and OARC to extend, enhance and leverage the platform to include Gohio Mobility, a mobility matching search tool, and make the entire Gohio platform statewide.

Gohio Commute provides statewide access to commuter, traveler and mode shift resources in Ohio that are used to decrease the use of single occupant vehicle travel, to reduce congestion and improve air quality via free carpool and vanpool matching services to the public promoting ridesharing. The system also provides information to commuters who might be interested in other modes such as walking, biking, or taking transit. Commuting options can help companies realize and deploy mobility as a benefit and create solutions for workforce mobility.

Gohio Mobility provides a statewide mobility search tool to help individuals, caregivers, mobility managers and social service agencies in urban and rural areas find transportation services. Gohio Mobility assists in coordinating transportation for medical, work, and social trips. This tool hosts

transportation provider data that can be identified based on specific search criteria. This has been designed for use by older adults, people with disabilities, or other non-drivers.

OARC sought proposals for these services to create statewide efficiencies for these platforms. Using these two platforms capitalizes on the various personal mobility options available to the public, promote place-making, quality of life developed and economic development opportunities. The Gohio platform has the capability for MPOs and other partners to manage services and relationships with local governments, employers, area mobility managers, transportation providers and human service agencies.

A copy of the RideAmigos proposal is available upon request.

Attachment: Resolution 01-22

RESOLUTION 01-22

“Authorizing the executive director to enter into and administer as the prime contract holder of a Gohio Platform contract including Gohio Commute and Gohio Mobility for the Ohio Association of Regional Councils (OARC) with RideAmigos”

WHEREAS, the Transportation Policy Committee of the Mid-Ohio Regional Planning Commission (MORPC) is designated as the Metropolitan Planning Organization (MPO) for the Columbus Metropolitan Area; and

WHEREAS, MORPC is a member of the Ohio Association of Regional Councils (OARC) with other Ohio MPOs that have air quality and rideshare programs; and

WHEREAS, OARC has a Rideshare and Air Quality Subcommittee that is committed to promoting rideshare, improving air quality, and supporting mobility matching administration in the state of Ohio; and

WHEREAS, the above commitments directly relate to the goals and objectives identified in MORPC’s 2020-2050 Metropolitan Transportation Plan and the 2021-2024 Regional Sustainability Agenda for the region; and

WHEREAS, OARC and MORPC successfully launched Gohio Commute in 2017 as a transportation demand management system for ridematching and mode shift; and

WHEREAS, the Subcommittee and MORPC worked with ODOT to extend, enhance and leverage the Gohio platform to include Gohio Mobility, a mobility matching search tool, and make the entire Gohio platform statewide; and

WHEREAS, the Subcommittee members included staff from MORPC and the following MPOs

1. Akron Metropolitan Area Transportation Study (AMATS)
2. Eastgate Regional Council of Governments [Youngstown]
3. Miami Valley Regional Planning Commission (MVRPC) [Dayton]
4. Northeast Ohio Areawide Coordinating Agency (NOACA) [Cleveland]
5. Ohio-Kentucky-Indiana Regional Council of Governments (OKI) [Cincinnati]
6. Toledo Metropolitan Area Council of Governments (TMACOG)

that worked collectively through the process in selecting a vendor; and

WHEREAS, the Subcommittee unanimously selected RideAmigos as the vendor for the Gohio Platform to include Gohio Commute and Gohio Mobility; and

WHEREAS, other entities such as employers, mobility managers, human service agencies, activity centers, the public and local governments in Ohio will have the opportunity to use it; and

WHEREAS, MORPC’s Executive Director is accepting MORPC as the prime holder of the contract with RideAmigos as described in MORPC Commission Resolution T-1-22; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

Section 1. That the executive director is authorized to enter into and administer as the prime holder of the RideAmigos contract and subcontract with OARC MPOs and others.

- Section 2. That the executive director is authorized to approve one or more extensions for performance of services under the foregoing agreements and change orders for amounts up to the financial authorization levels in the MORPC bylaws without further authorization from this Commission.
- Section 3. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 4. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Karen Angelou, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date: February 10, 2022
Submitted by: Thea J. Ewing, Chief Regional Strategy Officer & Senior Director of Programming
Prepared by: Programming Staff
Authority: Ohio Revised Code Section 713.21
For action date: February 10, 2022



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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: William Murdock
Executive Director

DATE: January 28, 2022

SUBJECT: Proposed Resolution 02-22: **“Accepting Madison County as a member of the Mid-Ohio Regional Planning Commission (MORPC)”**

On January 4, 2022, the Madison County Commissioners approved a resolution to join the Mid-Ohio Regional Planning Commission (MORPC). The attached resolution accepts Madison County as a member of MORPC, which will help meet the desire of MORPC’s membership to continue to grow the organization for the benefit of a stronger Central Ohio region.

The net dues will be pro-rated as of the date of membership and assessed to Madison County for 2022 in the amount of \$16,412.75, including one month (January) of CORPO-only dues.

Attachment: Resolution 02-22

RESOLUTION 02-22

“Accepting Madison County as a member of the Mid-Ohio Regional Planning Commission (MORPC)”

WHEREAS, Madison County recognizes the need for collaborative, cooperative planning in order to ensure continued growth and prosperity; and

WHEREAS, MORPC’s mission is to be the regional voice and a catalyst for sustainability and economic prosperity in order to secure a competitive advantage for Central Ohio; and

WHEREAS, Madison County has petitioned for membership in MORPC; and

WHEREAS, it is the desire of MORPC’s members to continue to grow for the benefit of strong collaboration on regional issues; and

WHEREAS, Madison County will be assessed dues based on the 2021 population projections; and

WHEREAS, on January 4, 2022, the Madison County Board of Commissioners passed a resolution accepting the conditions of membership contained in MORPC’s Articles of Agreement; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That Madison County is accepted as a member of MORPC effective February 10, 2022.
- Section 2. That the Articles of Agreement provide that two (2) members of the Madison County Board of Commissioners are eligible to serve as voting members or that the Commissioners may appoint up to two (2) members to serve on their behalf at the MORPC Commission meetings.
- Section 3. That net 2022 dues will be pro-rated as of the date of membership (February 10, 2022) and assessed to Madison County for 2022 in the amount of \$16,412.75, including one month (January) of CORPO-only dues.
- Section 4. That Madison County shall be entitled to the same regular services of MORPC as are other members and that any special services will be purchased by the County based on standard MORPC rates.
- Section 5. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 6. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Karen Angelou, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date:	February 10, 2022
Submitted by:	William Murdock, Executive Director
Prepared by:	Eileen Leuby, Membership Services Officer
Authority:	Ohio Revised Code Section 713.21
For action date:	February 10, 2022



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Memorandum

TO: Mid-Ohio Regional Planning Commission
Executive Committee
Officers and Board Members

FROM: William Murdock
Executive Director

DATE: January 28, 2022

SUBJECT: Proposed Resolution 03-22: **“Accepting the Village of Buckeye Lake as a member of the Mid-Ohio Regional Planning Commission (MORPC)”**

On January 10, 2022, the Village Council of the Village of Buckeye Lake passed a resolution to join the Mid-Ohio Regional Planning Commission (MORPC). This resolution accepts the Village of Buckeye Lake as a member of MORPC, which will help meet the desire of MORPC’s membership to continue to grow the organization for the benefit of a stronger Central Ohio region.

The net dues will be pro-rated as of the date of membership and assessed to the Village of Buckeye Lake in the amount of \$935.

Attachment: Resolution 03-22

RESOLUTION 03-22

“Accepting the Village of Buckeye Lake as a member of the Mid-Ohio Regional Planning Commission (MORPC)”

WHEREAS, the Village of Buckeye Lake recognizes the need for collaborative, cooperative planning in order to ensure continued growth and prosperity; and

WHEREAS, MORPC’s mission is to be the regional voice and a catalyst for sustainability and economic prosperity in order to secure a competitive advantage for Central Ohio; and

WHEREAS, the Village of Buckeye Lake has petitioned for membership in MORPC; and

WHEREAS, it is the desire of MORPC’s members to continue to grow for the benefit of strong collaboration on regional issues; and

WHEREAS, the Village of Buckeye Lake will be assessed dues based on the 2021 population projections; and

WHEREAS, on January 10, 2022, the Village Council of the Village of Buckeye Lake passed a resolution accepting the conditions of membership contained in MORPC’s Articles of Agreement; now therefore

BE IT RESOLVED BY THE MID-OHIO REGIONAL PLANNING COMMISSION:

- Section 1. That the Village of Buckeye Lake is accepted as a member of MORPC effective February 10, 2022.
- Section 2. That the Bylaws provide that one (1) representative appointed by the Village of Buckeye Lake is eligible to serve as a voting member on their behalf at the MORPC Commission meetings.
- Section 3. That net dues will be pro-rated as of the date of membership (February 10, 2022) and assessed to the Village of Buckeye Lake for 2022 in the amount of \$935.
- Section 4. That the Village of Buckeye Lake shall be entitled to the same regular services of MORPC as are other members and that any special services will be purchased by the Village based on standard MORPC rates.
- Section 5. That the executive director is authorized to take such other action and execute and deliver such other documents as, acting with the advice of legal counsel, he shall deem necessary and appropriate to carry out the intent of this resolution.
- Section 6. That this Commission finds and determines that all formal deliberations and actions of this Commission concerning and relating to the adoption of this resolution were taken in open meetings of this Commission.

Karen Angelou, Chair
MID-OHIO REGIONAL PLANNING COMMISSION

Effective date:	February 10, 2022
Submitted by:	William Murdock, Executive Director
Prepared by:	Eileen Leuby, Membership Services Officer
Authority:	Ohio Revised Code Section 713.21
For action date:	February 10, 2022



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Memorandum

TO: William Murdock, Executive Director
Executive Committee

FROM: Shawn Hufstедler
Chief of Staff & Director of Operations

DATE: January 28, 2022

SUBJECT: Financial Report – December 2021

Summary

As of December 31, 2021, our cash position was \$2,434,140 in the operating account. For the year-to-date ending December 31, 2021, both the actual fringe rate variance and the indirect rate variance were unfavorable. A net loss from all operations was recorded year-to-date as of December 31, 2021.

Note that these financial statements are not final. Final year-end adjustments have not yet been posted.

Operating Income (Change in Net Position)

There has been a decrease in net position (loss from operations) for the year ending December 31, 2021 of (\$949,990). This is primarily the result of:

- A December 31, 2020 accounting adjustment that recorded year-end unspent COTA local funds received in lieu of FTA Section 5307 funds as revenue in 2020, and which has thus reduced 2021 revenue accordingly (a reduction of \$1,178,183);
- The outstanding 2020 Payroll Protection Program loan balance of \$461,686 was forgiven by the SBA, and was recorded as current year revenue;
- Costs that have not been recovered in the weatherization programs (a loss of \$190,231);
- A \$46,994 net gain year-to-date in the Central Ohio Greenways Fund, which is held at the Columbus Foundation; and
- A reimbursement from our landlord, of previous costs incurred in 2020 for the downstairs office expansion, that exceeded current year costs incurred by \$39,869.

Regarding COTA local funds received in lieu of FTA Section 5307 funds, similar adjustments will be made for additional funds received in 2021 that will not be spent until 2022. These adjustments will be made during the year-end close process still to come.

Member Dues

Member dues revenue was 8.9% of total 2021 operating revenue for the year-to-date ending December 31, 2021. Use of member dues was under budget by \$29,773 excluding the prior year dues budgeted for building due diligence and leasehold improvements. In October, a \$225,000 transfer of dues from the main operating account to the operating reserve was made to replenish the operating reserve as approved in the 2021 revised budget. Use of all current year and prior year member dues, including building due diligence and office improvement activities were as follows:

<u>Use of Member Dues</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance (Over) Under</u>
Services to Members	\$508,416	\$499,391	\$9,025
Local Matching Funds	314,752	290,746	24,006
Development Fund	86,185	89,500	(3,315)
Building Lease	164,349	164,333	16
Member Services Coordination	184,116	178,714	5,402
Leasehold Improvements & Building Due Diligence	297,048	116,731	180,317
Other	46,900	52,261	(5,361)
Total	<u>\$1,601,766</u>	<u>\$1,391,676</u>	<u>\$210,090</u>

Fringe Benefit and Indirect (Overhead) Variances

Fringe Benefits

The actual fringe benefit cost rate for the year-to-date is 60.77% which is higher than the budgeted rate of 58.00%, creating an unfavorable variance for the year-to-date of (\$91,534).

Indirect (Overhead)

The actual indirect cost variance for the year-to-date is 62.60% which is higher than the budgeted rate of 62.00%, resulting in an unfavorable variance for the year-to-date of (\$88,706).

These variances may change with year-end entries, but both are expected to remain unfavorable for 2021.

Statement of Net Position

- Operating cash on hand is \$2,434,140 which was equal to 46 days of cash flow. The building reserve account balance is \$449,741; operating reserve account is \$1,325,820; and management reserve is \$108,926. The building improvement/maintenance fund holds \$193,977. The Central Ohio Greenways fund is administered and held by the Columbus Foundation and has a balance of \$79,261.
- Accounts Receivable totaled \$1,469,969 compared to \$1,238,514 as of December 31, 2020.

- Accounts Payable plus Other Accrued Liabilities totaled \$175,090 compared to \$866,142 as of December 31, 2020.
- The GASB Statement 68 Pension liability of \$6,592,842 and the GASB 75 OPEB (other postemployment benefits, i.e. retiree healthcare) liability of \$4,651,263 represent estimates of the Commission's proportional share of the unfunded liabilities of the Ohio Public Employees Retirement System (OPERS). The Government Accounting Standards Board mandates that these amounts be shown in the financial statements, but such amounts do not represent an actual legal liability of MORPC to OPERS, as per State of Ohio law. Excluding the impact of GASB Statements 68 and 75, net position would be nearly \$12 million greater, or a positive balance of \$2,509,557 as of December 31, 2021.

Expenses and Appropriations

Expenses through year ending December 31, 2021 totaled \$12,556,972 or 65.1% of the total year's revised operating appropriations of \$19,287,830.

Operating Reserve

The \$1,325,820 balance of the invested operating reserve as of December 31, 2021 is held in STAROhio and is net of the outstanding transfer-out of \$300,000 to the operating account in December 2019. In October 2021 we transferred, from the operating account back to the operating reserve, \$225,000 of the corresponding maximum \$450,000 authorized for that purpose in the 2021 revised budget.

Combining both the operating reserve balance and the operating cash balance equates to 72 days of expenditures, which is greater than the 60-day target threshold per the Operating Reserve Policy. Interest earned and allocated to the operating reserve year-to-date through December 31, 2021 was \$919.

MORPC
Statement of Net Position
As of 12/31/2021

	<u>Balance at</u> <u>12/31/2021</u>	<u>Balance at</u> <u>11/30/2021</u>	<u>Monthly</u> <u>Difference</u>	<u>Balance at</u> <u>12/31/2020</u>	<u>Yearly</u> <u>Difference</u>
Assets					
Current Assets					
Cash	\$ 2,434,140	\$ 2,568,498	\$ (134,358)	\$ 1,510,976	\$ 923,164
Cash-Designated for Building Improvement	193,977	193,956	21	199,875	(5,898)
Cash-Operating Reserve	1,325,820	1,325,736	84	1,099,901	225,919
Cash-Building Reserve	449,741	449,712	29	978,421	(528,680)
Cash-Management Reserve	108,926	108,919	7	108,834	92
Cash with Trustee NSP1 Franklin Co	0	0	0	0	0
Investments Greenways Fund	79,261	92,624	(13,363)	14,238	65,023
Accounts Receivable	1,469,969	2,087,095	(617,126)	1,238,514	231,455
Prepaid Expenses	<u>159,930</u>	<u>180,067</u>	<u>(20,137)</u>	<u>138,294</u>	<u>21,636</u>
Total Current Assets	6,221,764	7,006,607	(784,843)	5,289,053	932,711
Non-Current Assets					
Forgivable Mortgages	7,681	10,181	(2,500)	15,606	(7,925)
Fixed Assets	2,047,264	2,047,264	(0)	1,635,497	411,767
Contributed Assets	249,669	249,669	0	249,669	0
Accumulated Depreciation	<u>(711,954)</u>	<u>(697,845)</u>	<u>(14,109)</u>	<u>(860,861)</u>	<u>148,907</u>
Total Non-Current Assets	1,592,660	1,609,269	(16,609)	1,039,910	552,750
Deferred Outflows of Resources					
GASB 68 Pension	1,334,304	1,334,304	0	1,334,304	0
GASB 75 OPEB	<u>922,787</u>	<u>922,787</u>	<u>0</u>	<u>922,787</u>	<u>0</u>
Total Deferred Outflows of Resources	<u>2,257,091</u>	<u>2,257,091</u>	<u>0</u>	<u>2,257,091</u>	<u>0</u>
Total Assets	<u>10,071,515</u>	<u>10,872,967</u>	<u>(\$801,452)</u>	<u>8,586,054</u>	<u>1,485,461</u>
Liabilities					
Current Liabilities					
Accounts Payable	133,181	429,214	(\$296,033)	\$804,079	(\$670,898)
Accrued Payroll	185,952	354,142	(168,190)	178,402	7,550
Accrued Fringe Benefits	70,752	95,912	(25,160)	72,652	(1,900)
Other Accrued Liabilities	41,909	38,436	3,473	62,063	(20,154)
Accrued PTO & Sick Leave	100,000	100,000	0	100,000	0
Unearned Revenue	4,009,260	4,146,269	(137,009)	531,915	3,477,345
Unearned Revenue-Member Dues	312,764	388,603	(75,839)	82,273	230,491
Unearned Revenue-Indirect Reserve	(709)	(6,209)	5,500	62,204	(62,913)
Unearned Revenue-Fringe Benefit Reserve	12,002	65,493	(53,491)	19,910	(7,908)
PPP Forgivable Loan	<u>0</u>	<u>0</u>	<u>0</u>	<u>461,686</u>	<u>(461,686)</u>
Total Current Liabilities	4,865,111	5,611,860	(746,749)	2,375,184	2,489,927
Non-Current					
Accrued PTO & Sick Leave	512,659	572,546	(59,887)	559,210	(46,551)
HOPE 3 Deferred Income			0	0	0
Other Mortgages-Deferred Income	7,681	10,181	(2,500)	15,606	(7,925)
Accrued Building Lease Expense	0	0	0	0	0
GASB 68 Pension Liability	6,592,842	6,592,842	0	6,592,842	0
GASB 75 OPEB Liability	<u>4,651,263</u>	<u>4,651,263</u>	<u>0</u>	<u>4,651,263</u>	<u>0</u>
Total Non-Current	11,764,445	11,826,831	(62,386)	11,818,921	(54,476)
Deferred Inflows of Resources					
GASB 68 Pension	2,016,480	2,016,480	0	2,016,480	0
GASB 75 OPEB	<u>936,725</u>	<u>936,725</u>	<u>0</u>	<u>936,725</u>	<u>0</u>
Total Deferred Inflows of Resources	<u>2,953,205</u>	<u>2,953,205</u>	<u>0</u>	<u>2,953,205</u>	<u>0</u>
Total Liabilities	19,582,761	20,391,896	(809,135)	17,147,310	2,435,451
Net Position					
Beginning Net Position	(8,561,256)	(8,561,256)	0	(7,832,218)	(729,038)
Current YTD Net Income	<u>(949,990)</u>	<u>(957,673)</u>	<u>7,683</u>	<u>(729,039)</u>	<u>(220,951)</u>
Total Net Position	<u>(9,511,246)</u>	<u>(9,518,929)</u>	<u>7,683</u>	<u>(8,561,256)</u>	<u>(949,990)</u>
Total Liabilities and Net Position	<u>\$10,071,515</u>	<u>\$10,872,967</u>	<u>(\$801,452)</u>	<u>\$8,586,054</u>	<u>\$1,485,461</u>

MID-OHIO REGIONAL PLANNING COMMISSION

SCHEDULE OF REVENUES AND EXPENSES-BUDGET AND ACTUAL FOR THE YEAR-TO-DATE ENDING DECEMBER 31, 2021

	Year-to-Date <u>Actual</u>	Year-to-Date <u>Budget</u>	Variance <u>over / (under)</u>
Revenue			
Planning, Data & Transportation	\$ 7,180,103	\$ 10,249,247	\$ (3,069,144)
Residential Services	3,578,500	5,953,469	(2,374,969)
Services to Members & Development	984,199	990,714	(6,515)
Other	(153,026)	2,090,800	(2,243,826)
Total Operating Revenues	\$ 11,589,777	\$ 19,284,230	\$ (7,694,453)
Expenses			
Salaries and benefits	\$ 7,335,508	\$ 7,701,718	\$ (366,210)
Materials and Supplies	192,588	479,386	(286,798)
Consultants, services and other	4,930,326	10,995,158	(6,064,832)
Depreciation	98,551	111,568	(13,017)
Total Expenses	\$ 12,556,972	\$ 19,287,830	\$ (6,730,858)
Operations income (loss)	\$ (967,196)	\$ (3,600)	(963,596)
Interest Income	17,206	3,600	13,606
Increase (decrease) in net position	\$ (949,990)	\$ -	\$ (949,990)