NOTICE OF A MEETING
REGIONAL DATA ADVISORY COMMITTEE
MID-OHIO REGIONAL PLANNING COMMISSION

REMOTE MEETING

September 7, 2021, 1:00 pm – 2:30 pm

AGENDA

1. **Welcome** – *Brad Ebersole*

2. **MORPC Updates** – *William Murdock*

3. **Regional Public Policy Update** – *Joe Garrity*

4. **2020 Census Update** – *Liz Whelan-Jackson*

5. **RDAC Priorities & Working Groups** – *Brad Ebersole & Jung Kim*

6. **Working Group Reports**
   a. Data Policy Needs Survey & Toolkit – *Doug McCollough*
   b. Regional Municipal Fiber Strategy – *Gene Oliver*

7. **MORPC Staff Updates**
   a. Central Ohio GIS User Group Report – *Cheri Mansperger*
   b. Regional Information & Data Group Report – *Liz Whelan-Jackson*

8. **Other Business**

9. **Adjourn**

Please notify Lynn Kaufman at 614-233-4189 or LKaufman@morpc.org to confirm your attendance for this meeting or if you require special assistance.

The next RDAC Meeting will be December 7, 2021, 1:00 pm, Location to be Determined.

RDAC WORKING GROUPS

THREE NEW BROAD WORKING GROUPS

MORPC

PARTNERSHIP & CAPACITY-BUILDING

- This Group will address many of the objectives & action items of Goals 1 and 2.

- Examples of the duties of this Working Group include guidance for RIDG & COGUG, advancing MORPC's data partnerships, and overseeing capacity-building efforts like a Data Academy or Data Day Conference.

LOCAL GOVERNMENT RESOURCES

- This Group will address objectives and action items under several goals, with focus on the development of specific data-related supports and resources for MORPC Members.

- An example includes continuation of the current project to use the results of the recent Data Policy Survey to develop a local data policy toolkit.

BROADBAND & DIGITAL EQUITY

- This Group will primarily address Goal 5, which is a high-priority, emerging area of work for MORPC.

- Directional guidance from RDAC on this topic will be important.

THREE NEW BROAD WORKING GROUPS

MORPC

PARTNERSHIP & CAPACITY-BUILDING

- Charlie Burks
- Christina Drummond
- Jung Kim
- Jonathan Miller
- Rick Stein

LOCAL GOVERNMENT RESOURCES

- David Landsbergen

BROADBAND & DIGITAL EQUITY

- Brad Ebersole
- Doug McCollough
- Gene Oliver

Members Not Yet Committed to a Working Group:

Shoreh Elhami	Tom Reed
Tom Kneeland	Theresa Seagraves
Bill LaFayette	Andrew Williams
Sam Orth	

DATA POLICY SURVEY

RDAC September 7, 2021

OVERVIEW

- Visualizations for discussion purposes only
- Cybersecurity and Records Requests rise to the top

Of the eight categories of data stewardship included in this survey, please rank the three highest priority categories for your organization.

Mean Score of Domain Rankings:
(Highest Priority - 3, Second Highest - 2, Third Highest – 1, and All others – 0)
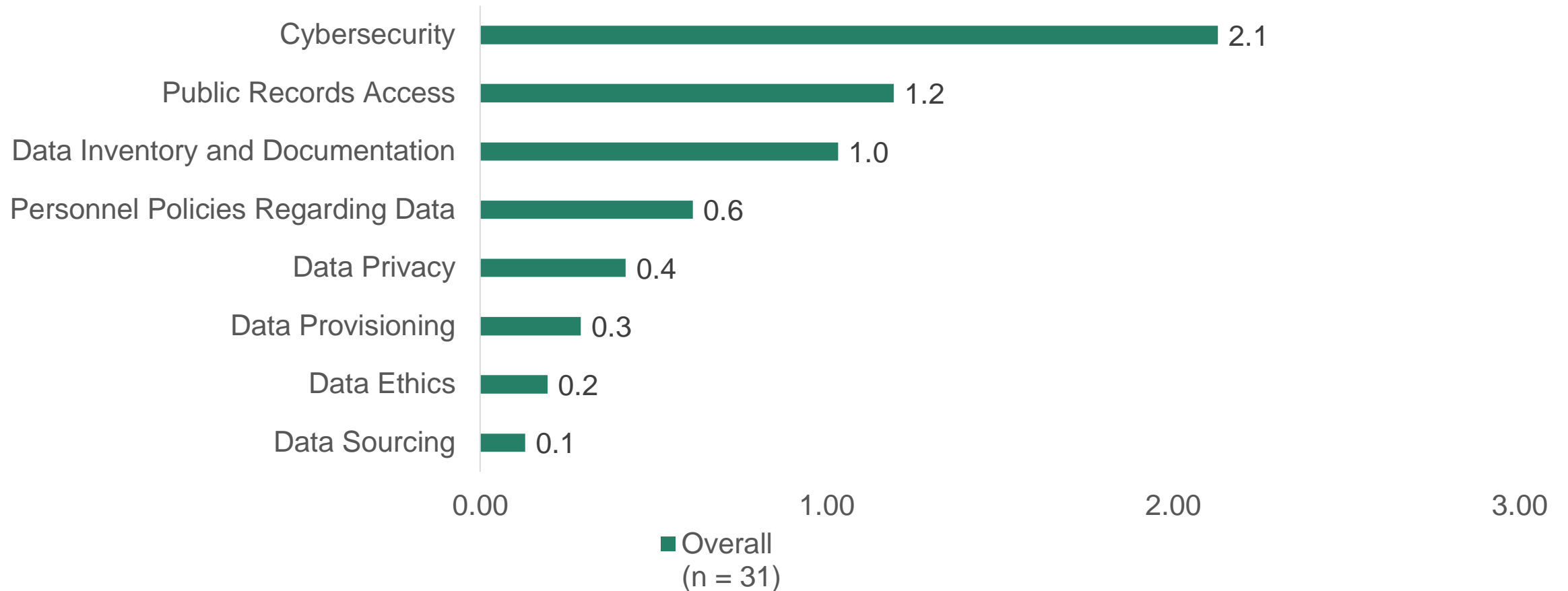
Category	Score
Cybersecurity	2.1
Public Records Access	1.2
Data Inventory and Documentation	1.0
Personnel Policies Regarding Data	0.6
Data Privacy	0.4
Data Provisioning	0.3
Data Ethics	0.2
Data Sourcing	0.1

0.00 1.00 2.00 3.00

■ Overall
(n = 31)

Of the eight categories of data stewardship included in this survey, please rank the three highest priority categories for your organization.

Mean Domain Score of Rankings by Geographic Scope:
(Highest Priority - 3, Second Highest - 2, Third Highest – 1, and All others – 0)

■ City (n = 12) ■ County (n = 7) ■ Other (n = 4) ■ Township (n = 5) ■ Village (n = 3)

Cybersecurity (m = 3.41)

For the following topics related to data cybersecurity policies, please indicate how high a priority each is for your organization.Development, implementation, or updating of . . .

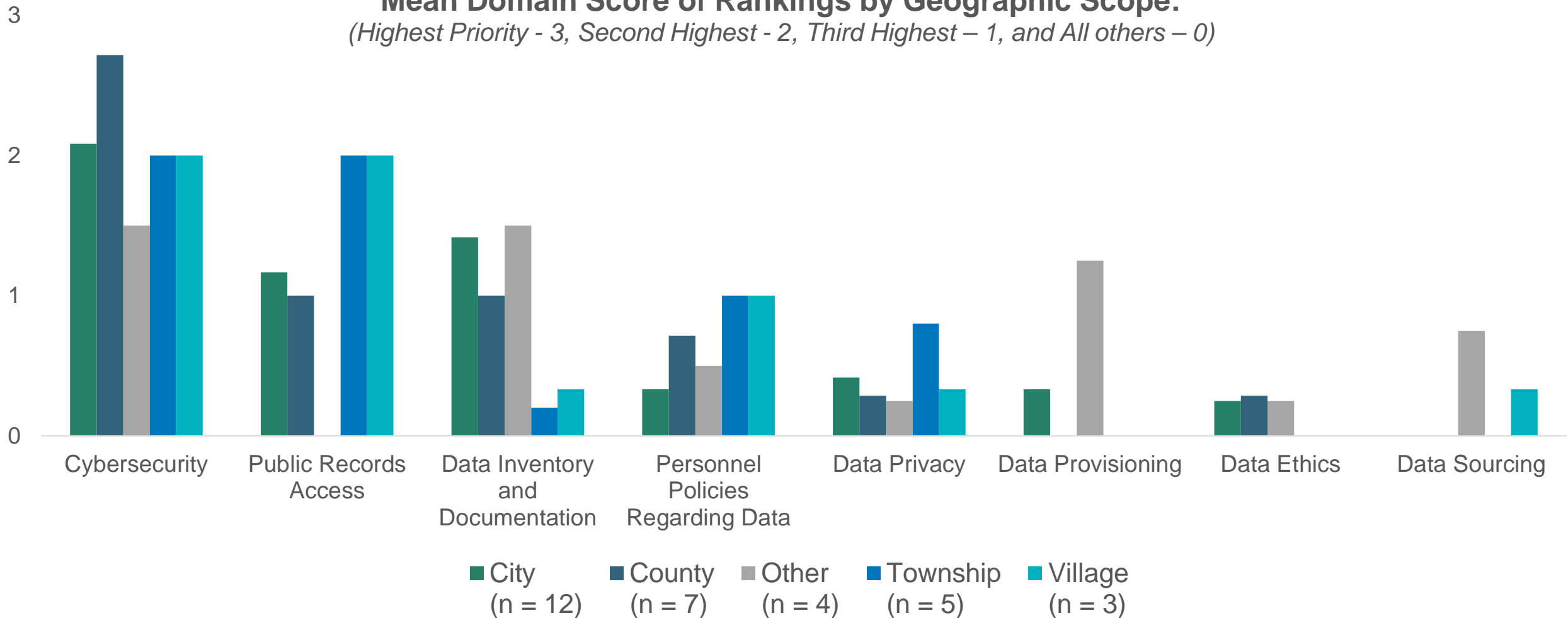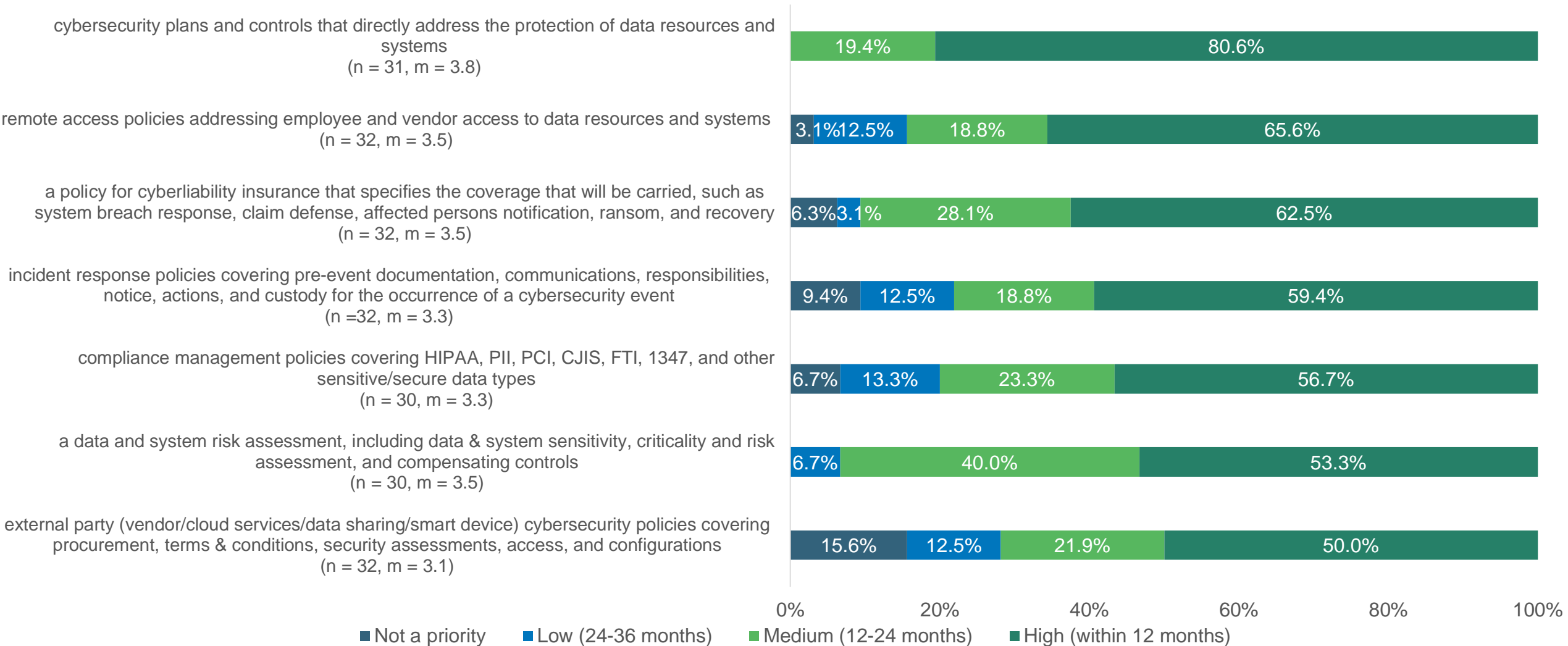|	Not a priority	Low (24-36 months)	Medium (12-24 months)	High (within 12 months)
cybersecurity plans and controls that directly address the protection of data resources and systems (n = 31, m = 3.8)			19.4%	80.6%
remote access policies addressing employee and vendor access to data resources and systems (n = 32, m = 3.5)	3.1%	12.5%	18.8%	65.6%
a policy for cyberliability insurance that specifies the coverage that will be carried, such as system breach response, claim defense, affected persons notification, ransom, and recovery (n = 32, m = 3.5)	6.3%	3.1%	28.1%	62.5%
incident response policies covering pre-event documentation, communications, responsibilities, notice, actions, and custody for the occurrence of a cybersecurity event (n =32, m = 3.3)	9.4%	12.5%	18.8%	59.4%
compliance management policies covering HIPAA, PII, PCI, CJIS, FTI, 1347, and other sensitive/secure data types (n = 30, m = 3.3)	6.7%	13.3%	23.3%	56.7%
a data and system risk assessment, including data & system sensitivity, criticality and risk assessment, and compensating controls (n = 30, m = 3.5)		6.7%	40.0%	53.3%
external party (vendor/cloud services/data sharing/smart device) cybersecurity policies covering procurement, terms & conditions, security assessments, access, and configurations (n = 32, m = 3.1)	15.6%	12.5%	21.9%	50.0%

■ Not a priority ■ Low (24-36 months) ■ Medium (12-24 months) ■ High (within 12 months)

Public Records Access (m = 3.18)
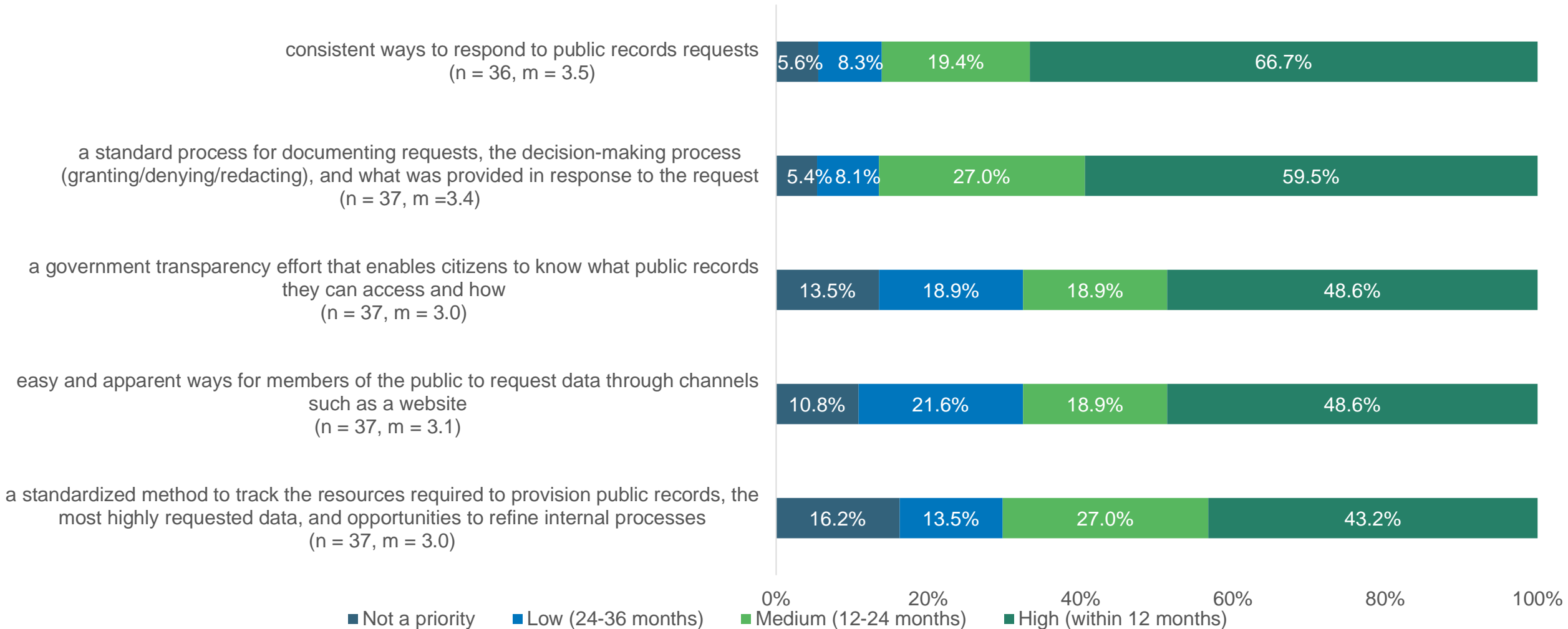
For the following topics related to public records access policies, please indicate how high a priority each is for your organization. Development, implementation, or updating of . . .

	Not a priority	Low (24-36 months)	Medium (12-24 months)	High (within 12 months)
consistent ways to respond to public records requests (n = 36, m = 3.5)	5.6%	8.3%	19.4%	66.7%
a standard process for documenting requests, the decision-making process (granting/denying/redacting), and what was provided in response to the request (n = 37, m =3.4)	5.4%	8.1%	27.0%	59.5%
a government transparency effort that enables citizens to know what public records they can access and how (n = 37, m = 3.0)	13.5%	18.9%	18.9%	48.6%
easy and apparent ways for members of the public to request data through channels such as a website (n = 37, m = 3.1)	10.8%	21.6%	18.9%	48.6%
a standardized method to track the resources required to provision public records, the most highly requested data, and opportunities to refine internal processes (n = 37, m = 3.0)	16.2%	13.5%	27.0%	43.2%

■ Not a priority ■ Low (24-36 months) ■ Medium (12-24 months) ■ High (within 12 months)

Data Inventory and Documentation (m = 2.64)

For the following topics related to data inventory and documentation policies, please indicate how high a priority each is for your organization. Development, implementation, or updating of . . .

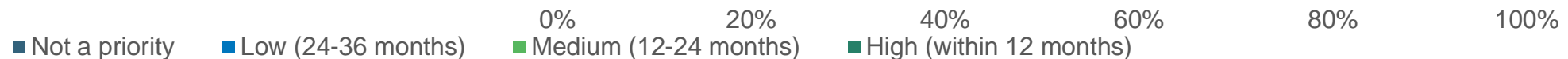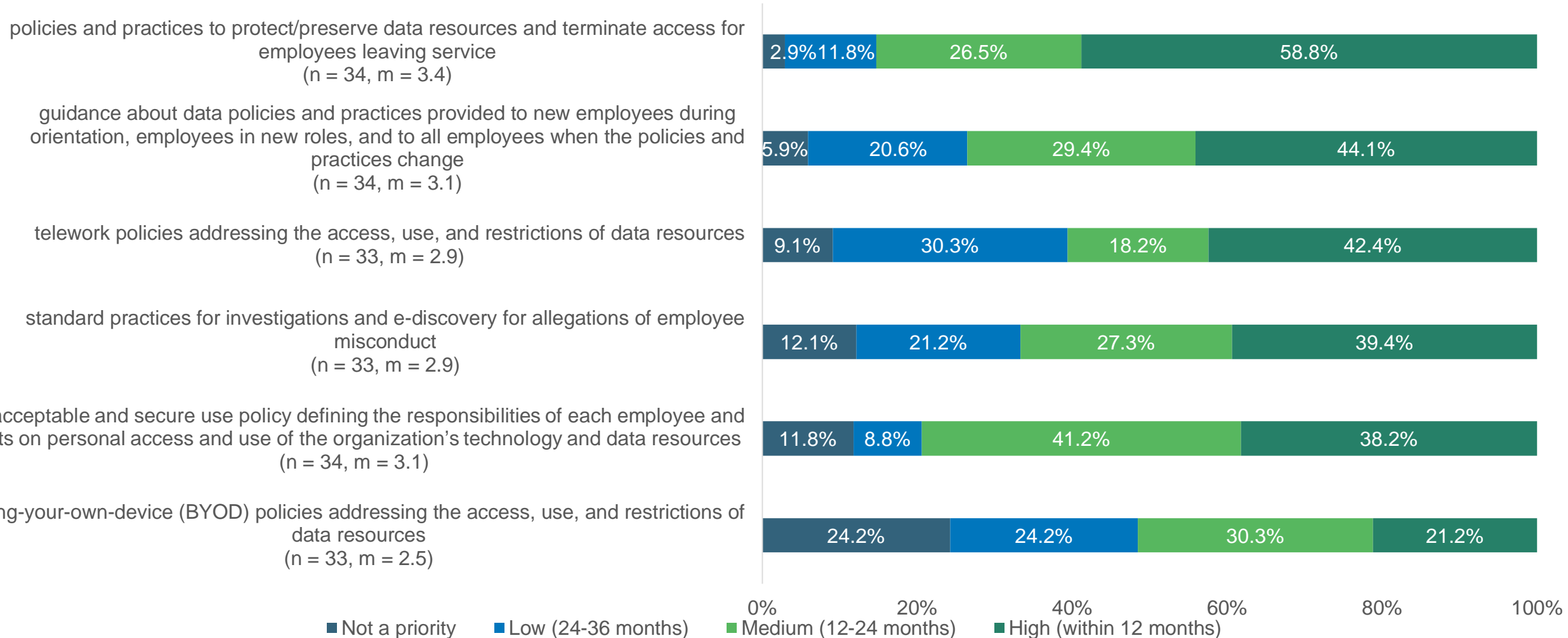| Topic	Not a priority	Low (24-36 months)	Medium (12-24 months)	High (within 12 months)
a data management plan (or set of policies) that details a consistent approach about how your agency collects, maintains, makes available, and destroys data (n = 43, m = 3.0)	7.0%	18.6%	39.5%	34.9%
a data inventory that documents what data is created or maintained by your agency (n = 41, m = 2.9)	9.8%	24.4%	31.7%	34.1%
a personally identifiable information (PII) data inventory to understand what PII records exist, where they are stored, and who has access to them (n = 41, m = 2.6)	22.0%	19.5%	31.7%	26.8%
a defined process for maintaining the data management plan, data inventory, and related documents (n = 43, m = 2.7)	14.0%	27.9%	32.6%	25.6%
a role that is chiefly responsible for data management (could be part of an existing position, a new position, or contracted) (n = 41, m = 2.4)	26.8%	29.3%	24.4%	19.5%
data modeling and automation to more fully inventory and document data (n = 41, m = 2.4)	26.8%	24.4%	29.3%	19.5%
standardized methods to describe and document data, such as metadata standards, data dictionary, etc. (n = 39, m = 2.6)	20.5%	20.5%	41.0%	17.9%
a consistent process to determine and manage data quality and completeness (n =42, m = 2.5)	16.7%	31.0%	35.7%	16.7%

■ Not a priority ■ Low (24-36 months) ■ Medium (12-24 months) ■ High (within 12 months)

Personnel Policies Regarding Data (m = 3.0)

For the following topics related to personnel data policies, please indicate how high a priority each is for your organization. Development, implementation, or updating of . . .

policies and practices to protect/preserve data resources and terminate access for employees leaving service
(n = 34, m = 3.4)
| 2.9% | 11.8% | 26.5% | 58.8% |

guidance about data policies and practices provided to new employees during orientation, employees in new roles, and to all employees when the policies and practices change
(n = 34, m = 3.1)
| 5.9% | 20.6% | 29.4% | 44.1% |

telework policies addressing the access, use, and restrictions of data resources
(n = 33, m = 2.9)
| 9.1% | 30.3% | 18.2% | 42.4% |

standard practices for investigations and e-discovery for allegations of employee misconduct
(n = 33, m = 2.9)
| 12.1% | 21.2% | 27.3% | 39.4% |

an acceptable and secure use policy defining the responsibilities of each employee and limits on personal access and use of the organization's technology and data resources
(n = 34, m = 3.1)
| 11.8% | 8.8% | 41.2% | 38.2% |

bring-your-own-device (BYOD) policies addressing the access, use, and restrictions of data resources
(n = 33, m = 2.5)
| 24.2% | 24.2% | 30.3% | 21.2% |

0%   20%   40%   60%   80%   100%

■ Not a priority   ■ Low (24-36 months)   ■ Medium (12-24 months)   ■ High (within 12 months)

NEXT STEPS

- Focus Groups
- Toolkit Development

- Acknowledgements and Thank You:
  - Ethan Hug
  - Liz Whelan-Jackson
  - Brad Ebersole
  - David Landsbergen
  - Christian Selch
  - Tom Kneeland
  - Christina Drummond
  - Lynn Kaufman
  - Aaron Schill