

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

BOARD OF TRUSTEES

Cornell Robertson,
Chair

Franklin County
Engineer
(614) 525-3043

Erik Janas,
Vice-Chair

Franklin County
Board of
Commissioners

Zach Woodruff,
Secretary-
Treasurer

City of Whitehall

Curtiss Williams

Central Ohio
Community
Improvement
Corporation

Kristen Easterday

Columbus Regional
Airport Authority

Board of Trustees Regular Meeting

Thursday, October 27, 2022

2:30 P.M.

MORPC
111 Liberty St, Suite 100
Columbus, OH 43215

Agenda

- A. Pledge of Allegiance – *Cornell Robertson, Chair*
- B. Roll Call and Introductions
- C. Approval of Minutes from August 25, 2022 Meeting
- D. FCTID Program of Projects
 - 1. Update on Projects
 - Franklin County Parking Facilities Improvement Project
 - Front Street Parking Garage
 - Lockbourne Road at SR 317
 - Rohr Road at SR 317
 - Funding applications
 - OPWC
 - MORPC-Attributable Funding
- E. City of Columbus - Livingston Avenue Project
- F. Financial Report – *Mark Hurst*
- G. Other Business
- H. Adjournment

The next FCTID Board of Trustees Meeting is:

Thursday, November 17, 2022 at 2:30 P.M. at MORPC

FRANKLIN COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

MEETING MINUTES

BOARD OF TRUSTEES REGULAR MEETING

Thursday, August 25, 2022

2:30 p.m.

Microsoft Teams

Board of Trustee Members Present

Cornell Robertson, *Chair*

Erik Janas, *Vice-Chair*

Curtiss Williams

Kristen Easterday (virtual)

Staff/Consultants Present

Elliott Lewis, MORPC

Thea Ewing, MORPC

Tom Graham, MORPC (virtual)

Rusty Schuermann, Legal Counsel

Mark Hurst, Accountant (virtual)

Guests Present

W. Fritz Crosier, Franklin County Engineer's Office

Nick Soulas Jr, Franklin County Engineer's Office

Brent Welch, Franklin County Engineer's Office (virtual)

Barb Cox, Franklin County Engineer's Office (virtual)

Simone Burley, Franklin County Engineer's Office (virtual)

Ronni Nimps, Franklin County Engineer's Office (virtual)

Kristin Studabaker

Adrienne Marie Couasnon (virtual)

Ben Amick (virtual)

Michael Salvadore (virtual)

Meeting Minutes

A. Pledge of Allegiance

Engineer Robertson called the meeting to order at approximately 2:30 p.m. and led the pledge of allegiance.

B. Roll Call and Introductions

Engineer Robertson asked all attendees to introduce themselves and thanked everyone for attending. Roll was called for board members:

Robertson: Yes | **Janas:** Yes | **Woodruff:** Absent | **Williams:** Yes | **Easterday:** Virtual

C. Approval of Minutes from May 26, 2022 Meeting

Motion by Janas, seconded by Williams to approve the meeting minutes of May 26, 2022. Motion carried via a voice vote with all members present voting aye.

D. 2022 ODOT TID Funding After Action Review

Engineer Robertson informed the board that a meeting was held with ODOT staff to review the applications submitted by the FCTID for TID Supplemental Funding. The board engaged in discussion of possible strategies for developing successful applications in future funding rounds.

E. FCTID Program of Projects

Mr. Crosier updated the board on multiple funding applications which had been submitted for projects which are included on the FCTID Program of Projects.

1. Resolution Number 2022-12 Authorizing Application to MORPC for Attributable Funding for the Alum Creek Drive Corridor Improvements Project and Related Actions.

Motion by Williams, seconded by Janas to adopt Resolution 2022-12 to authorize the submittal of a commitment update to MORPC for Attributable Funding for the Alum Creek Drive Corridor Improvements Project. Motion carried via a roll call vote:

Robertson: Yes | **Janas:** Yes | **Woodruff:** -- | **Williams:** Yes | **Easterday:** --

Mr. Crosier updated the board on the status of the Franklin County Parking Facilities Improvement Project, stating that the work on the Front Street Parking Garage was on schedule. Updates were provided regarding the traffic impacts of the I-70/I-71 4R/6R project. Additionally, Mr. Crosier updated the board on the completion of the 50 E Mound Street project.

F. Update on Intel Developments

Mr. Crosier updated the board on coordination between the FCEO, the Licking County TID, and other stakeholders in the northeast section of Franklin County as it pertains to accommodating increased traffic anticipated as a result of the Intel development located in Licking County. Mr. Welch provided additional information to the board regarding necessary traffic studies in the northeast portion of Franklin County.

Motion by Janas, seconded by Williams to authorize the chair of the FCTID to enter into a consultant services agreement with ms consultants in an amount not to exceed \$15,000 for the purpose of a traffic planning study in northeast Franklin County. Motion carried via a roll call vote:

Robertson: Yes | **Janas:** Yes | **Woodruff:** -- | **Williams:** Yes | **Easterday:** --

G. Financial Report

Mr. Hurst presented the July 2022 financial report to the board.

H. FCEO In-Kind Contributions

Mr. Welch provided a report detailing the in-kind contributions of the FCEO to the FCTID during CY 2022.

I. Other Business

The board decided to cancel the September meeting of the FCTID and meet next on October 27, 2022.

J. Adjournment

The meeting was adjourned at approximately 3:15 p.m.

Respectfully submitted,

Zach Woodruff
Secretary-Treasurer

Franklin County Transportation Improvement District

Bank Account Reconciliation

September 30, 2022

Bank Account Balances:

Heartland Bank Account #112006116	\$ 35,000.00
Heartland Bank Account #212300187	2,992,103.17

Total Heartland Bank Public Funds Account	<u>3,027,103.17</u>
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Additions:

Deposits in Transit:

Deletions:

Outstanding Checks:

1097	Accounting Services (Hurst Kelly & Company LLC)	(1,050.00)
1098	Legal Services (Kegler, Brown, Hill and Ritter)	(1,957.50)
1099	Payment #5 to Corna Kokosing for Front Street Garage Imprc	(67,716.09)
1100	To record payment to FCEO for local match on Toy/Swisher/	(48,836.14)

Reconciled Bank Balance	<u><u>\$ 2,907,543.44</u></u>
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Fund Cash Summary:

General Fund	\$ 476,567.85
Morse Road Corridor Fund	270,248.00
Toy Road/Swisher Road/Saltzgaber Road Fund	148,958.86
Franklin County Parking Facilities Fund	1,137,029.94
Walnut Street Corridor	369,597.85
Havens Corners Road Improvement Fund	284,661.94
Cassady Avenue Corridor Improvements Project Fund	220,479.00

Total Cash Per Fund Summary	<u><u>\$ 2,907,543.44</u></u>
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Difference Between Reconciled Bank Balance and Cash per Fund Summary

\$ -

Prepared By: Mark Hurst 10/4/2022

Reviewed By: _____

Franklin County Transportation Improvement District

Financial Report

As of September 30, 2022

Fund Name	Fund Balance January 1, 2022	Actual Receipts	Budgeted Receipts	Actual Disbursements	Outstanding Encumbrances	Actual Budgetary Disbursements	Budgeted Disbursements	Fund Balance As of September 30, 2022	Unencumbered Fund Balance As of September 30, 2022
General Fund	1,289,144.24	102,245.33	500,000.00	(914,821.72)	(269,653.11)	(1,184,474.83)	(1,646,377.63)	476,567.85	206,914.74
Alum Creek Drive & Rohr Road Fund	-	-	-	-	-	-	-	-	-
Morse Road/I-270 Fund	-	-	-	-	-	-	-	-	-
Morse Road Corridor Fund	270,248.00	-	-	-	-	-	-	270,248.00	270,248.00
Toy Road/Swisher Road/Saltzgeber Road Fund	197,795.00	-	-	(48,836.14)	(148,958.86)	(197,795.00)	(197,795.00)	148,958.86	-
Franklin County Parking Facilities Fund	249,202.14	2,396,751.20	2,458,705.70	(1,508,923.40)	(1,107,654.44)	(2,616,577.84)	(2,707,907.84)	1,137,029.94	29,375.50
Walnut Street Corridor	184,141.00	185,456.85	-	-	-	-	-	369,597.85	369,597.85
Havens Corners Road Improvement Fund	162,639.00	122,022.94	-	-	-	-	-	284,661.94	284,661.94
Cassady Avenue Corridor Improvements Project Fund	220,479.00	-	-	-	-	-	-	220,479.00	220,479.00
	2,573,648.38	2,806,476.32	2,958,705.70	(2,472,581.26)	(1,526,266.41)	(3,998,847.67)	(4,552,080.47)	2,907,543.44	1,381,277.03

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
General Fund	
2022	
Cash	476,567.85
To record balance of cash at 1/1/22	1,289,144.24
1/1/2022	1,289,144.24
Investment Earnings	191.29
1/31/2022	17.90
2/28/2022	17.87
3/31/2022	20.12
4/29/2022	17.67
5/31/2022	17.36
6/30/2022	17.11
7/29/2022	28.31
8/31/2022	29.35
9/30/2022	25.60
Legal Services (Kegler, Brown, Hill and Ritter)	(41,495.00)
1/6/2022	(3,552.50)
1/21/2022	(2,392.50)
3/12/2022	(14,862.50)
4/18/2022	(10,150.00)
7/7/2022	(3,070.00)
7/27/2022	(2,682.50)
8/22/2022	(2,827.50)
9/26/2022	(1,957.50)
Accounting Services (Hurst Kelly & Company LLC)	(20,185.00)
1/6/2022	(3,265.00)
3/12/2022	(1,585.00)
4/5/2022	(9,550.00)
5/8/2022	(1,850.00)
7/7/2022	(835.00)
7/27/2022	(900.00)
8/22/2022	(1,150.00)
9/26/2022	(1,050.00)
To record bank fees	(92.38)
1/10/2022	(0.18)
1/31/2022	(5.00)
2/10/2022	(5.90)
2/28/2022	(5.00)
3/9/2022	(6.08)
3/31/2022	(5.00)
4/11/2022	(5.54)
4/29/2022	(5.00)
5/10/2022	(6.26)
5/31/2022	(5.00)
6/10/2022	(5.90)
6/30/2022	(5.00)
7/11/2022	(5.72)
7/29/2022	(5.00)
8/10/2022	(5.90)
8/31/2022	(5.00)
9/12/2022	(5.90)
9/30/2022	(5.00)
Payment to MORPC per Agreement	(27,500.00)
4/5/2022	(27,500.00)
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held.	(1,902.38)
1/21/2022	(1,902.38)
Task order agreement with ms consultants for parking facilities project	(14,808.00)
4/19/2022	(11,745.00)
4/25/2022	(1,343.50)
6/14/2022	(625.50)
7/27/2022	(1,094.00)
Payment to City of Dublin for University Blvd. Project	(250,000.00)
1/6/2022	(250,000.00)
Payment to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match	(399,896.61)
1/6/2022	(399,896.61)
Payment #2 to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match	(156,400.35)
2/9/2022	(156,400.35)
Annual Payment (for calendar year 2021) per IGA from Franklin County Engineer's Office	46,498.22

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
2/23/2022	46,498.22
First reimbursement for the ODOT TID Award for the Rohr Road Corridor Improvements Project	55,555.82
4/5/2022	55,555.82
Trimmer Insurance Agency for Insurance	(2,542.00)
7/27/2022	(2,542.00)

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Toy Road/Swisher Road/Saltzgaber Road Fund	
2022	
Cash	148,958.86
To record balance of cash at 1/1/22	197,795.00
1/1/2022	197,795.00
To record payment to FCEO for local match on Toy/Swisher/Satlzgaber Road Project	(48,836.14)
9/28/2022	(48,836.14)

Franklin County TID
 Summary of Cash Basis Activity

Row Labels	Sum of Cash
Franklin County Parking Facilities Fund	
2022	
Cash	1,137,029.94
To record balance of cash at 1/1/22	249,202.14
1/1/2022	249,202.14
Payment per IGA from Franklin County - Invoice #3 for 50 E. Mound Street Facility	511,579.60
2/3/2022	511,579.60
Payment per IGA from Franklin County - Invoice #2 for Consultant Services	17,005.00
2/3/2022	17,005.00
Payment to Corna Kokosing Invoice 81048-02	(140,419.98)
3/12/2022	(140,419.98)
Payment to Corna Kokosing Invoice 81048-03	(78,489.16)
3/23/2022	(78,489.16)
Knight Electric portion of 50 E Mound Project	(62,541.60)
4/18/2022	(33,269.96)
4/21/2022	(19,425.64)
6/20/2022	(9,846.00)
Shelly & Sands portion of 50 E Mound Project	(512,970.55)
4/18/2022	(365,627.56)
5/13/2022	(147,342.99)
Receipt per IGA from Franklin County - for Consultant Services	1,868,166.60
4/29/2022	11,745.00
6/27/2022	1,856,421.60
Payment #1 to Corna Kokosing for Front Street Garage Improvements	(50,007.60)
6/9/2022	(50,007.60)
Payment #2 to Corna Kokosing for Front Street Garage Improvements	(289,532.65)
7/18/2022	(289,532.65)
Payment #3 to Corna Kokosing for Front Street Garage Improvements	(113,256.90)
8/1/2022	(113,256.90)
Payment #4 to Corna Kokosing for Front Street Garage Improvements	(193,988.87)
9/7/2022	(193,988.87)
Payment #5 to Corna Kokosing for Front Street Garage Improvements	(67,716.09)
9/26/2022	(67,716.09)

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Walnut Street Corridor	
2022	
Cash	369,597.85
To record balance of cash at 1/1/22	184,141.00
1/1/2022	184,141.00
Developer contribution for Walnut Street Corridor from Walnut Holding LLC	185,456.85
6/7/2022	185,456.85

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Morse Road Corridor Fund	
2022	
Cash	270,248.00
To record balance of cash at 1/1/22	270,248.00
1/1/2022	270,248.00

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Havens Corners Road Improvement Fund	
2022	
Cash	284,661.94
To record balance of cash at 1/1/22	162,639.00
1/1/2022	162,639.00
Developer contribution for the Havens Corners Road Improvement Project	122,022.94
2/24/2022	122,022.94

Franklin County TID
Summary of Cash Basis Activity

Row Labels	Sum of Cash
Cassady Avenue Corridor Improvements Project Fund	
2022	
Cash	220,479.00
To record balance of cash at 1/1/22	220,479.00
1/1/2022	220,479.00
Grand Total	2,907,543.44

Franklin County TID
 Summary of Open Purchase Orders

Year	2022
Row Labels	Sum of Encumbrances
General Fund	
2020-04	
To record bank fees	
Electronic Payment	92.38
To record bank fees Total	92.38
To record carryover PO for Bank Fees	
2020-04	(430.82)
To record carryover PO for Bank Fees Total	(430.82)
2020-04 Total	(338.44)
2021-01	
Legal Services (Kegler, Brown, Hill and Ritter)	
1059	3,552.50
1063	2,392.50
1068	12,934.01
Legal Services (Kegler, Brown, Hill and Ritter) Total	18,879.01
To record carryover PO for Legal Services	
2021-01	(18,879.01)
To record carryover PO for Legal Services Total	(18,879.01)
2021-01 Total	0.00
2021-02	
Accounting Services (Hurst Kelly & Company LLC)	
1061	1,520.00
1065	1,745.00
1069	1,585.00
1072	2,320.00
Accounting Services (Hurst Kelly & Company LLC) Total	7,170.00
To record carryover PO for Accounting Services	
2021-02	(7,170.00)
To record carryover PO for Accounting Services Total	(7,170.00)
2021-02 Total	-
2021-07	
Task order agreement with ms consultants for parking facilities project	
1076	11,745.00
1078	1,343.50
1083	625.50
1091	1,094.00
Task order agreement with ms consultants for parking facilities project Total	14,808.00
To record carryover PO for MS Consultants	
2021-07	(82,995.00)
To record carryover PO for MS Consultants Total	(82,995.00)
2021-07 Total	(68,187.00)
2021-08	
To record carryover PO for payment to City of Dublin for University Blvd. Project	
2021-08	(250,000.00)
To record carryover PO for payment to City of Dublin for University Blvd. Project Total	(250,000.00)
Payment to City of Dublin for University Blvd. Project	
1060	250,000.00
Payment to City of Dublin for University Blvd. Project Total	250,000.00
2021-08 Total	-
2022-01	
Legal Services (Kegler, Brown, Hill and Ritter)	
1068	1,928.49
1075	10,150.00
1085	3,070.00
1089	2,682.50
1093	2,827.50
1098	1,957.50
Legal Services (Kegler, Brown, Hill and Ritter) Total	22,615.99
To record PO for Legal Services (Kegler, Brown, Hill and Ritter)	
2022-01	(75,000.00)
To record PO for Legal Services (Kegler, Brown, Hill and Ritter) Total	(75,000.00)
2022-01 Total	(52,384.01)

Franklin County TID
 Summary of Open Purchase Orders

Year	2022
2022-02	
Accounting Services (Hurst Kelly & Company LLC)	
1072	7,230.00
1079	1,850.00
1086	835.00
1088	900.00
1094	1,150.00
1097	1,050.00
Accounting Services (Hurst Kelly & Company LLC) Total	13,015.00
To record PO for Accounting Services (Hurst Kelly & Company LLC)	
2022-02	(25,000.00)
To record PO for Accounting Services (Hurst Kelly & Company LLC) Total	(25,000.00)
2022-02 Total	(11,985.00)
2022-03	
To record PO for Administrative Services (MORPC)	
2022-03	(55,000.00)
To record PO for Administrative Services (MORPC) Total	(55,000.00)
Payment to MORPC per Agreement	
1071	27,500.00
Payment to MORPC per Agreement Total	27,500.00
2022-03 Total	(27,500.00)
2022-04	
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held.	
1064	1,902.38
Franklin County Treasurer - Property Taxes On Walnut and Harlem Property Held. Total	1,902.38
To record PO for real estate taxes	
2022-04	(2,000.00)
To record PO for real estate taxes Total	(2,000.00)
2022-04 Total	(97.62)
2022-05	
Payment to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match	
1062	399,896.61
Payment to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match Total	399,896.61
Payment #2 to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match	
1066	156,400.35
Payment #2 to FCEO for Toy Rd, Swisher Rd, Saltgaber TID Local Match Total	156,400.35
To record PO for Swisher Road Improvements (FCEO)	
2022-05	(650,000.00)
To record PO for Swisher Road Improvements (FCEO) Total	(650,000.00)
2022-05 Total	(93,703.04)
2022-12	
Trimmer Insurance Agency for Insurance	
1090	2,542.00
Trimmer Insurance Agency for Insurance Total	2,542.00
To Record PO for Insurance for Trimmer	
2022-12	(3,000.00)
To Record PO for Insurance for Trimmer Total	(3,000.00)
2022-12 Total	(458.00)
2022-13	
To record PO for traffic study with ms consultants	
2022-13	(15,000.00)
To record PO for traffic study with ms consultants Total	(15,000.00)
2022-13 Total	(15,000.00)
General Fund Total	(269,653.11)
Toy Road/Swisher Road/Saltgaber Road Fund	
2022-06	
To record PO for Swisher Road Improvements (FCEO)	
2022-06	(197,795.00)
To record PO for Swisher Road Improvements (FCEO) Total	(197,795.00)
To record payment to FCEO for local match on Toy/Swisher/Saltgaber Road Project	
1100	48,836.14
To record payment to FCEO for local match on Toy/Swisher/Saltgaber Road Project Total	48,836.14
2022-06 Total	(148,958.86)
Toy Road/Swisher Road/Saltgaber Road Fund Total	(148,958.86)

Franklin County TID
 Summary of Open Purchase Orders

Year	2022
Franklin County Parking Facilities Fund	
2020-07	
To record carryover PO for Corna Kokosing Pedestrian Bridge Demolition 2020-07	(249,202.14)
To record carryover PO for Corna Kokosing Pedestrian Bridge Demolition Total	(249,202.14)
Payment to Corna Kokosing Invoice 81048-02 1067	140,419.98
Payment to Corna Kokosing Invoice 81048-02 Total	140,419.98
Payment to Corna Kokosing Invoice 81048-03 1070	78,489.16
Payment to Corna Kokosing Invoice 81048-03 Total	78,489.16
2020-07 Total	(30,293.00)
2022-07	
To record PO for MP Dory Co. portion of 50 E Mound Project 2022-07	(93,998.00)
To record PO for MP Dory Co. portion of 50 E Mound Project Total	(93,998.00)
2022-07 Total	(93,998.00)
2022-08	
To record PO for Shelly & Sands portion of 50 E Mound Project 2022-08	(817,695.20)
To record PO for Shelly & Sands portion of 50 E Mound Project Total	(817,695.20)
Shelly & Sands portion of 50 E Mound Project 1074	365,627.56
1081	147,342.99
Shelly & Sands portion of 50 E Mound Project Total	512,970.55
2022-08 Total	(304,724.65)
2022-09	
To record PO for Knight Electric portion of 50 E Mound Project 2022-09	(111,466.00)
To record PO for Knight Electric portion of 50 E Mound Project Total	(111,466.00)
Knight Electric portion of 50 E Mound Project 1073	33,269.96
1077	19,425.64
1084	9,846.00
Knight Electric portion of 50 E Mound Project Total	62,541.60
2022-09 Total	(48,924.40)
2022-10	
Payment #1 to Corna Kokosing for Front Street Garage Improvements 1082	50,007.60
Payment #1 to Corna Kokosing for Front Street Garage Improvements Total	50,007.60
To open PO to Corna Kokosing for Front Street Garage Improvements 2022-10	(1,158,670.00)
To open PO to Corna Kokosing for Front Street Garage Improvements Total	(1,158,670.00)
Payment #2 to Corna Kokosing for Front Street Garage Improvements 1087	289,532.65
Payment #2 to Corna Kokosing for Front Street Garage Improvements Total	289,532.65
Payment #3 to Corna Kokosing for Front Street Garage Improvements 1092	113,256.90
Payment #3 to Corna Kokosing for Front Street Garage Improvements Total	113,256.90
Payment #4 to Corna Kokosing for Front Street Garage Improvements 1096	193,988.87
Payment #4 to Corna Kokosing for Front Street Garage Improvements Total	193,988.87
Payment #5 to Corna Kokosing for Front Street Garage Improvements 1099	67,716.09
Payment #5 to Corna Kokosing for Front Street Garage Improvements Total	67,716.09
2022-10 Total	(444,167.89)
2022-11	
To open PO to Gutknecht Construction for Front Street Garage Improvements 2022-11	(185,546.50)
To open PO to Gutknecht Construction for Front Street Garage Improvements Total	(185,546.50)
2022-11 Total	(185,546.50)
Franklin County Parking Facilities Fund Total	(1,107,654.44)
Grand Total	(1,526,266.41)