



MID-OHIO REGIONAL
MORPC
PLANNING COMMISSION

111 Liberty Street, Suite 100
Columbus, Ohio 43215
morpc.org

T. 614. 228.2663
TTY. 1.800.750.0750
info@morpc.org

**MID-OHIO REGIONAL PLANNING COMMISSION
REQUEST FOR QUOTES**

DATE OF ISSUE: Wednesday, November 2, 2022

DEADLINE: Wednesday, November 30, 2022

BACKGROUND:

The Mid-Ohio Regional Planning Commission (MORPC) is Central Ohio's regional council with 80 members comprised of counties, cities, villages, townships, and regional organizations. We take pride in bringing communities of all sizes and interests together to collaborate on best practices and plan for the future growth and sustainability of our region.

MORPC is requesting statements of qualifications from interested and qualified firms to assist in updating its current website. The vendor will support the development and maintenance of MORPC's website.

Questions about the proposal should be submitted via email to Nfel M. Jurist, Senior Director of Communications and Engagement at njurist@morpc.org. Responses to questions will be posted [here](#).

SCOPE OF SERVICES:

The current website is built in WordPress and will require routine maintenance and security updates, as well as an update on its design to refresh the look and feel of the site that is in alignment with MORPC's brand guidelines.

DELIVERABLES:

- Ongoing website maintenance, including security updates, data migration, extensive page design requests, plugins, and features
- Routine communication, progress reports, and deadline setting
- Ensure WordPress CMS is admin-friendly and provides staff training on new CMS for basic website maintenance
- Conduct mobile compatibility assurance and quality assurance testing
- The vendor will provide hosting for MORPC's website

BUDGET:

\$25,000

SUBMISSION INSTRUCTIONS:

To be considered, quotes must be in either printed, emailed, or PDF (via jump drive) format. **Quotes should be received by MORPC until 5:00 p.m. (EDT), Wednesday, November 30, 2022**

William Murdock, AICP
Executive Director

Erik J. Janas
Chair

Chris Amorose Grooms
Vice Chair

Michelle Crandall
Secretary

Submit quotes to:

Mid-Ohio Regional Planning Commission
Attn: Niel M. Jurist, Sr. Director of Communications & Engagement
111 Liberty Street, Suite 100
Columbus, OH 43215
njurist@morpc.org

The Mid-Ohio Regional Planning Commission in accordance with Title VI of the Civil Rights Act of 1964 and the related nondiscrimination statutes, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders including disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, creed, religion, ancestry, national origin, gender or sex (including pregnancy, gender identification or expression, and sexual orientation), gender identity or expression, age (including federally protected 40 years or older), disability or other handicap, genetic information, marital/familial status, military status (past, present or future), medical conditions, income status with regard to public assistance, or limited English proficiency in consideration for an award.

Small, minority-owned, or woman-owned businesses are strongly encouraged to apply.