



MID-OHIO REGIONAL  
**MORPC**  
PLANNING COMMISSION

## **REQUEST FOR PROPOSALS – FREQUENTLY ASKED QUESTIONS**

### **Building Equitable and Safe Transportation Reimagining Project Prioritization Updated 4-24-2026**

1. Question: Do the resumes of the project manager and key personnel count towards the twenty-page limit for proposals?

Response: No, resumes may be included as an appendix to the proposal, and do not count toward the twenty-page limit for proposals.

2. Question: The project schedule included in the RFP (Section E) includes 10 tasks, though the Scope of Services only lists 9.

Response: This was a clerical error in the original RFP posting. The RFP has been updated to reflect the corrected schedule.

3. Question: Page 6 of the RFP indicates that “Budget or Cost Proposal” is one of the required sections of the proposal. However, it does not appear that the Budget/Cost Proposal is part of the evaluation scoring. Pages 12-13 of the RFP suggest that hourly rates and budget will be submitted after award as part of contract negotiations. Can MORPC please clarify (a) whether cost information should be included in the proposal, and (b) if so, what level of detail MORPC would like to see included in this section.

Response: MORPC has set an expected budget of \$950,000 for the services outlined in the RFP. While the budget/cost proposal will not be included in the evaluation and selection process, we are still requesting cost information be included in the proposal to compare with our expected budget. Please include a basic level of cost information in the proposal, highlighting if the costs in the proposals align with the expected budget.

4. Question: Can you provide a copy of Appendix F for the current MTP?

Response: Appendix F has been uploaded to <https://www.morpc.org/2024-2050-metropolitan-transportation-plan/>.

5. Question: Please clarify what constitutes a ‘basic level of cost information’ for this proposal (e.g., total cost only, high level task breakdown, rates, or assumptions) and whether a specific format is preferred.

Response: Total cost is sufficient, though a breakdown by task would be preferred to contextualize the total cost.

6. Question: As we review the scope under Task 9: Coordinate Stakeholder and Public Engagement Efforts with Ongoing Planning Efforts for the Building Equitable and Safe Transportation Reimagining Project Prioritization RFP, we would appreciate clarification on MORPC’s expectations regarding the consultant’s role in public engagement. Specifically, does MORPC anticipate that the selected consultant will design and directly carry out public engagement activities (e.g., public meetings, workshops, outreach events, facilitation, materials development), or is the consultant expected to primarily coordinate, support, and align engagement conducted through MORPC’s existing planning processes and staff-led efforts as part of Task 9?

Response: MORPC anticipates that the selected consultant will design and carry out public engagement activities in coordination with MORPC staff. This process should build upon and extend beyond MORPC’s existing planning processes and staff-led efforts.